

ADDENDUM 6

Scio Water Collection Department
P.O. Box 307
306 East Main Street
Scio, Ohio 43988
740-945-5571
Time Sensitive Document – Open Immediately!

Current resident
123 Garfield Ave
Scio, OH 43988

Customer Number: 1000 Date: August 17, 2012

Service Address: GARFIELD AVE.,123,
Customer Name: DOE,JOHN
Customer Address: 123 GARFIELD AVE SCIO OH 43055-0000
Scheduled Date for Termination: September 07, 2012

Final Notice Before Termination

Water Charges in the amount of \$_____ are now past due and must be paid in full.

A late charge has been applied to this account. To be excused of this late charge, you must pay this account to a \$0 balance AND sign up to have your future payments deducted automatically from your checking or savings account. To take advantage of this you must make payment before the termination date.

Water service to the above service address will be **terminated on** _____.

A service charge and deposit charge will be applied on the termination date if the bill has not been paid.

If you wish to avoid termination, or to request a hearing, or wish a more complete explanation of your hearing rights or your rights to assume responsibility for future water charges, please refer to back of this page or contact the water office at the address or phone number provided. The date the payment is received in the Water Office is the date the payment is credited to the customer. If payment is made through the mail the customer should allow 5 working days before due dates or termination dates to prevent additional charges or shutoff of service.

After the water service termination date, a service charge and deposit charge must be paid. In order to have the water service restored the same day payment is made, the payment must be received in full in our office at the address listed below before 10:00 a.m. If water service is found to be incorrectly terminated, the service will be restored upon demand without charge.

You may avoid termination by taking one or more of the following actions prior to the scheduled termination date:

- (1) If you personally owe water service charges, which are past due, you should pay the bill in full.
- (2) If you dispute the reason for the proposed termination, in whole or part, you may request a hearing to