

**AGENDA**

**Scio Village Council**

**September 13, 2017**

Pledge of Allegiance

Roll Call

Approval of Minutes

1. Visitors
2. Letters & Correspondence – attached in packet
3. Clerk/Treasurer
4. Water/WW Clerk; Income Tax Dept.
5. Mayor's Report
6. Village Administrator

WTP

-Grant status

-Cu/Pb criteria and testing sites for October

WWTP

-New pump installed at the Eastport lift station

-Auto Sampler status, working with several vendors

-Sludge will be removed from the WWTP in the next several days

OEPA

-Valve and Hydrant exercise plan requirements

-Contingency plan update

*\*Request an executive session*

RCAP

-GIS Mapping / Completion pending

Street Department

-E. College St. has been patched along with several other locations

-Phase I is completed on a section of 2nd St.

General Information

-Mosquito spraying is done for the year

-Brush has been cleared on several alley ways in the Village

7. Old Business

8. New Business

9. Reports Water Committee

Personnel Committee

Park Committee

JEDD

10. Financial Report Approval

11. Pay bills

12. Adjourn

August 23, 2017

Scio Village Council met in regular session on August 23, 2017 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag.

Members present were Carol Davy, George Tubaugh, Ron Thompson and Andrew Turner. Ron Wright and Earl Whiteman were ill. Others included Village Solicitor Jason Jackson, Village Administrator Jason Tubaugh, Water/Wastewater Clerk & Income Tax Adm. Janeen Scott, and Clerk-Treasurer Trish Copeland. J.D. Long was the representative from the News-Herald.

Thompson moved to approve minutes from the previous meeting– George Tubaugh seconded; all present voted yes. Motion carried.

#### **Clerk-Treasurer**

An adjustment in appropriations for the Permissive Fund to increase by \$1500.00; to decrease the Income Tax by \$24,700.00 and the Sewer Fund by \$42,000.00 was requested by the clerk - see attached papers. Turner moved to approve the changes and Tubaugh seconded; roll call was unanimous for approval. These adjustments are ones that need approved at the county auditor' office.

#### **Village Administrator**

##### **WTP**

- OEPA Site visit 8/23/17
- Cu/Pb testing criteria - revised site selection requirements – next testing is set for October but probably won't be all of the same sites.
- Water leak repaired at 215 Eastport Rd. after the fair.

##### **WWTP**

- Lift station T-6 pump repair scheduled for the week of 8/28. Additional parts were ordered and received August 18th for complete installation.
- Sludge removal through Dover landfill is scheduled for September @ WWTP.

##### **OEPA**

- New requirements for the emergency action plan – Someone from the village MUST be available within 30 minutes of an emergency.
- \*executive session requested\*

##### **RCAP**

- The GIS mapping is 90% completed. One additional site visit is required to validate the map and line connections
- The VA is working with Mr. Mason on a valve exercise and hydrant flushing program mandated by the OEPA.

##### **Street Department**

- 48.8 T of Winter Road salt was delivered on August 10th; we have a total of 75 tons available
- Painting of the Village is 80% completed
- Patching has been done on Allensworth Dr., Walnut St., and Eastport St. Additional road repair is required on E. College St and SR 151
- Paving will be begin on Second St. by the county highway department on 9/28/17
- Catch basins will be continued to be cleaned

##### **Equipment**

- a new Brush Hog has been purchased

##### **General information:**

- The last mosquito spraying will be September 12th
- The traffic signal by the school has been repaired at a cost of \$3800.00 and is fully operational

Aug. 23, 2017

P. 2

- The Summer Youth Employment program ended August 15th.
- Vil. Adm. attended an RCAP training on Aug. 10th, he recommends that ALL council members attend one of the seminars if at all possible.

Ron Thompson asked what happened during the repairs to the drainage problem close to the school.....Vil. Adm. informed everyone that #1. Columbia Gas did NOT mark the proper area before our employees began digging and, #2. When they were able to do repairs it was found that at one time Quik Crete had been poured into the hole instead of a proper fix. The area will be properly patched on 8/28 or 29<sup>th</sup>.

#### OLD BUSINESS

Turner questioned how long each council member has to complete the RCAP (Rural Community Assistance Program) training that was stressed for everyone last year when Scio began applying for loans for the WTP improvements. Jake stressed that since it is available on-line that everyone should attempt the training as soon as possible.

Ron Thompson thanked Jake that Carrollton St. has been patched.

George Tubaugh asked when the Contingency Fund – again this was stressed by both OMEGA & RCAP last year – needs to be established? The Finance Committee decided to meet on Sept. 12<sup>th</sup> at 3:30 pm in council chambers. J.D. Long was asked to include this in his write-up for the paper.

#### NEW BUSINESS

Turner questioned why the DuraPatcher was not utilized this past summer. Jake Tubaugh informed council that he kept waiting for Harrison County to produce the emulsion and they never did. J. Tubaugh told council that yes, the piece is stored per manufacturer's recommendations.

George Tubaugh asked about Street Fair traffic damage on East College; and it was explained to the group that the storm drain at SR 646 and East College St. simply gets cut out, built back up and blacktopped.

Andrew Turner questioned the possibility of changing the detour for next year's fair. Wondered if the state would change the route to all state routes? He, as do others, feel safety of citizens is a concern. Mayor Carpenter said there will be a meeting after the first of the year.

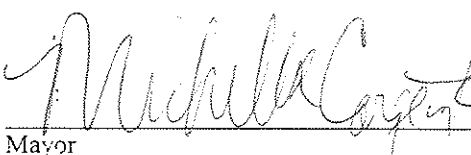
Davey mentioned that the groundbreaking for the new school took place at 5:30 today. She asked if council could meet with the Harrison Hills City School Board about what will be happening with the Barr Building and to let them know, officially, that the village is interested in using it. Ms. Carpenter said the Land & Business Committee can deal with the issue. Jason Jackson said that, according to law, the school must sell their properties; they cannot just "give" it to someone. If it is sold at auction the school could set a reserve price.

Ron Thompson moved to enter Executive Session for both Personnel & Legal issues. George Tubaugh seconded and all presented voted in the affirmative. Mayor Carpenter left the building at approx. 6:57 pm. At approx. 7:09 pm Turner moved to close the session and G. Tubaugh seconded. All voted yes. The Mayor then reentered the meeting.

Carol Davy moved to accept the Financial Report and George Tubaugh seconded. Roll call: Davy, yea; Wright, yea; G. Tubaugh, yea; Turner, yea, Thompson, yea. Motion carried.

Ron Thompson moved to pay the bills as presented and Carol Davy seconded. Roll call as follows: Wright yea; Davy, yea; G. Tubaugh, yea; Thompson, yea; Turner, abstain; motion carried.

As there was no further business Thompson moved to adjourn the meeting.

  
Mayor

  
Clerk-Treasurer

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE
09/13/2017	1002	17003	REAM & HAAGER Environ Lab	1,494.00		1,267,107.11
09/13/2017	1003	18999	SCIO NAPA AUTO PARTS	48.94		1,267,058.17
09/13/2017	1004	19003	SAL CHEMICAL CO INC.	658.84		1,266,399.33
09/13/2017	1005	24199	XYLEM	580.33		1,265,819.00
08/30/2017	1153A	15016	SOLEDAD OSBURNE <i>Lost check from</i>	-100.00		1,305,942.65
08/31/2017	1198C	18012	SCIO PAYROLL <i>final correct from</i>	-763.81	August	1,286,127.85
08/24/2017	1229	13026	MORTON SALT INC	3,128.08		1,305,006.18
08/30/2017	1230	15016	SOLEDAD OSBURNE	100.00		1,305,842.65
08/30/2017	1230B	15016	SOLEDAD OSBURNE	<del>400.00</del>		1,305,742.65
09/01/2017	1231	15016	SOLEDAD OSBURNE	<del>100.00</del>		1,306,660.81
09/01/2017	1231	02021	STEPHEN C. BARNHART SR	88.00		1,284,796.10
09/01/2017	1232	03002	CRAUN-LIEBING COMPANY	5,510.15		1,279,285.95
09/01/2017	1233	05999	FB WATER TREATMENT LLC	20,000.00		1,259,285.95
09/01/2017	1234	08002	HARRISON COUNTY ENGINEER	4,551.14		1,254,734.81
09/01/2017	1235	10003	Kimble Recycling & Dispos	90.90		1,254,643.91
09/01/2017	1236	13001	JOHN MCCUSKEY	88.00		1,254,555.91
09/01/2017	1237	14005	NEENAH FOUNDRY CO	723.08		1,253,832.83
09/01/2017	1238	15000	ODOOT - LTAP	40.00		1,253,792.83
09/01/2017	1239	16004	PNC	196.50		1,253,596.33
09/01/2017	1240	16011	Pelini Campbell & William	245.00		1,253,351.33
09/01/2017	1241	16016	PIATT TRUCKING	802.50		1,252,548.83
09/06/2017	1242	17003	REAM & HAAGER Environ Lab	1,248.00		1,251,300.83
09/08/2017	1243	06016	FRONTIER	475.76		1,250,825.07
09/13/2017	1245	01011	ARTESIAN OF PIONEER	62.00		1,265,757.00
09/13/2017	1245	02987	CNA SURETY	260.00		1,265,497.00
09/13/2017	1246	09011	IRISH CREEK INDUSTRIAL	86.39		1,265,410.61
09/13/2017	1247	09014	JOHN DEERE GOV & NAT'L SA	338.81		1,265,071.80
09/13/2017	1248	10003	Kimble Recycling & Dispos	90.90		1,264,980.90
09/13/2017	1249	11012	KLEEM INC	251.00		1,264,729.90
09/13/2017	1250	15006	OHIO RURAL WATER ASSOCIAT	135.00		1,264,594.90
09/13/2017	24643	15002	AMERICAN ELECTRIC POWER	3,250.29		1,268,601.11
09/05/2017	952017	06000	FP MAILING SOLUTIONS	300.00		1,263,955.33
08/31/2017	8217VOID	18012	SCIO PAYROLL	-873.42		1,284,600.24
09/12/2017	9082017	02988	THE CITIZENS BANK	150.00		1,284,884.10
09/13/2017	9112017	22013	FLEET Services	339.57		1,264,255.33
08/31/2017	9122017	15002	AMERICAN ELECTRIC POWER	1,093.76		1,285,034.10
08/31/2017	9122017A	15002	AMERICAN ELECTRIC POWER	<del>1,093.76</del>		1,286,127.86
09/12/2017	9122017B	15002	AMERICAN ELECTRIC POWER	1,093.76		1,285,034.10
08/31/2017	080217PRV	18012	SCIO PAYROLL	-6,165.40		1,283,726.82
08/29/2017	08292017	18012	SCIO PAYROLL	6,291.16		1,278,337.25
08/29/2017	08302017	18012	SCIO PAYROLL	885.83		1,277,451.42

45,701.30 0.00

*Ron Thompson*

*Debra M. Purkey*

*Carol Dwyer*

REPORTING YEAR FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01 GENERAL FUND	712,851.23	11,211.00	23,334.22	700,728.01	31,446.99	669,281.02 MTD 669,281.02 YTD
A02 GENERAL FUND CD#1	659,446.54	197,496.17	156,214.70	700,728.01	31,446.99	
A03 GENERAL FUND CD#2	54,234.98	0.00	0.00	54,234.98	0.00	54,234.98 MTD 54,234.98 YTD
A04 GENERAL FUND CD#3	54,226.85	8.13	0.00	54,234.98	0.00	
B01 STREET FUND	12,863.82	0.00	0.00	12,863.82	0.00	12,863.82 MTD 12,863.82 YTD
B02 STATE HIGHWAY	12,816.90	46.92	0.00	12,863.82	0.00	
B04 PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05 FEMA	1,000.00	0.00	0.00	1,000.00	0.00	
B08 POLICE LEVY	4,004.11	0.00	115.37	3,888.74	761.84	3,126.90 MTD 3,126.90 YTD
B09 BLOCK GRANT WATERLINE REPLACE	7,664.38	18,135.71	21,911.35	3,888.74	761.84	
B10 PERMISSIVE MVL	3,866.15	0.00	117.70	3,748.45	220.64	3,527.81 MTD 3,527.81 YTD
C01 TRUCK DEBT SERVICE	2,775.98	2,144.31	1,171.84	3,748.45	220.64	
D01 OPWC GRANT	9,751.68	25.00	875.79	8,900.89	1,406.63	7,494.26 MTD 7,494.26 YTD
D03 INCOME TAX/PERM IMPROVE	9,207.38	7,667.25	7,973.74	8,900.89	1,406.63	
E01 WATER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E02 SEWER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E08 WATER DEPOSIT FUND	6,956.94	0.00	0.00	6,956.94	0.00	6,956.94 MTD 6,956.94 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE	4,918.15	2,863.63	824.84	6,956.94	0.00	
GRAND TOTAL ALL FUNDS YEAR-TO-DATE	2,281.69	0.00	0.00	2,281.69	300.00	1,981.69 MTD 1,981.69 YTD
	3,125.97	1,975.72	2,820.00	2,281.69	300.00	
	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
	126,223.96	1,184.05	4,551.14	122,856.87	3,762.82	119,094.05 MTD 119,094.05 YTD
	137,413.11	50,949.75	65,505.99	122,856.87	3,762.82	
	246,170.08	4,719.87	4,011.29	246,878.66	28,313.19	218,565.47 MTD 218,565.47 YTD
	225,565.02	114,114.86	92,801.22	246,878.66	28,313.19	
	93,243.14	3,829.87	10,193.35	86,879.66	16,067.65	70,812.01 MTD 70,812.01 YTD
	92,132.60	98,126.34	103,379.28	86,879.66	16,067.65	
	12,680.08	56.54	0.00	12,736.62	100.00	12,636.62 MTD 12,636.62 YTD
	12,543.92	342.70	150.00	12,736.62	100.00	
	1,286,127.86	21,026.33	43,198.86	1,263,955.33	82,379.76	1,181,575.57 MTD 1,181,575.57 YTD
	1,222,836.80	493,871.49	452,752.96	1,263,955.33	82,379.76	

*Ron Thompson*

*Carol Dany*

*James M. Tuckey*

END of August 2017

REPORTING YEAR FUND DESCRIPTION	2017 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	716,571.67	15,300.85	19,021.29	712,851.23	33,528.63	679,322.60 MTD 679,322.60 YTD
A02	GENERAL FUND CD#1	659,446.54	186,285.17	132,880.48	712,851.23	33,528.63	
A03	GENERAL FUND CD#2	54,234.52	0.46	0.00	54,234.98	0.00	54,234.98 MTD 54,234.98 YTD
A04	GENERAL FUND CD#3	54,226.85	8.13	0.00	54,234.98	0.00	
B01	STREET FUND	12,858.20	5.62	0.00	12,863.82	0.00	12,863.82 MTD 12,863.82 YTD
B02	STATE HIGHWAY	12,816.90	46.92	0.00	12,863.82	0.00	
B04	PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05	FEMA	1,000.00	0.00	0.00	1,000.00	0.00	
B08	POLICE LEVY	5,712.22	2,264.09	3,972.20	4,004.11	877.21	3,126.90 MTD 3,126.90 YTD
B09	BLOCK GRANT WATERLINE REPLACE	7,664.38	18,135.71	21,795.98	4,004.11	877.21	
B10	PERMISSIVE MVL	4,136.41	183.55	453.81	3,866.15	298.34	3,567.81 MTD 3,567.81 YTD
C01	TRUCK DEBT SERVICE	2,775.98	2,144.31	1,054.14	3,866.15	298.34	
D01	OPWC GRANT	10,035.19	0.00	283.51	9,751.68	1,998.61	7,753.07 MTD 7,753.07 YTD
D03	INCOME TAX/PERM IMPROVE	9,207.38	7,642.25	7,097.95	9,751.68	1,998.61	
E01	WATER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E02	SEWER FUND	0.00	0.00	0.00	0.00	0.00	
E08	WATER DEPOSIT FUND	6,956.94	2,863.63	824.84	6,956.94	0.00	6,956.94 MTD 6,956.94 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		4,889.19	212.50	2,820.00	2,281.69	300.00	1,981.69 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		3,125.97	1,975.72	2,820.00	2,281.69	300.00	1,981.69 YTD
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
		123,732.56	4,242.78	1,751.38	126,223.96	3,762.82	122,461.14 MTD 122,461.14 YTD
		137,413.11	49,765.70	60,954.85	126,223.96	3,762.82	
		241,449.39	12,807.71	8,087.02	246,170.08	30,554.28	215,615.80 MTD 215,615.80 YTD
		225,565.02	109,394.99	88,789.93	246,170.08	30,554.28	
		92,020.98	11,104.76	9,882.60	93,243.14	19,029.32	74,213.82 MTD 74,213.82 YTD
		92,132.60	94,296.47	93,185.93	93,243.14	19,029.32	
		12,680.08	0.00	0.00	12,680.08	100.00	12,580.08 MTD 12,580.08 YTD
		12,543.92	286.16	150.00	12,680.08	100.00	
		1,286,277.35	46,122.32	46,271.81	1,286,127.86	90,449.21	1,195,678.65 MTD
		1,222,836.80	472,845.16	409,554.10	1,286,127.86	90,449.21	1,195,678.65 YTD

*Carol Dwyer*

*Ben Thompson*

*Carol Dwyer*

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
A01-1A-211-0		POLICE WAGES	10,287.00	0.00	1,274.00	8,976.50	0.00	1,310.50	12.74%
A01-1A-212-0		POLICE BENEFITS	2,100.00	0.00	196.83	1,543.85	190.49	365.66	17.41%
A01-1C-230-0		STREET LIGHTING	19,525.00	0.00	1,056.63	10,007.47	9,517.12	0.41	0.00%
A01-2B-230-0		COUNTY HEALTH DEPT.	500.00	0.00	0.00	131.16	0.00	368.84	73.77%
A01-7A-211-0		MAYOR & VA WAGES	15,600.00	0.00	2,057.69	13,846.14	0.00	1,753.86	11.24%
A01-7A-212-0		MAYOR & VA BENEFITS	2,500.00	0.00	317.91	2,219.61	0.00	280.39	11.22%
A01-7B-211-0		COUNCIL WAGES	7,320.00	0.00	0.00	0.00	0.00	7,320.00	100.00%
A01-7B-212-0		COUNCIL BENEFITS	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
A01-7B-240-0		COUNCIL SUPPLIES & MATERIALS	100.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7D-211-0		CLERK/TREASURER WAGES	15,000.00	0.00	1,714.05	10,284.30	0.00	4,715.70	31.44%
A01-7D-212-0		CLERK/TREASURER BENEFITS	2,700.00	0.00	264.81	1,588.86	0.00	1,111.14	41.15%
A01-7D-240-0		ADMIN SUPPLIES & MATERIALS	6,500.00	0.00	173.75	4,241.01	1,214.43	1,044.56	16.07%
A01-7E-231-0		UTILITIES	11,755.00	0.00	721.59	5,787.57	5,358.02	609.41	5.18%
A01-7E-240-0		LAND/BUILD SUPPLIES & MATERIAL	19,500.00	0.00	0.00	10,381.42	0.00	9,118.58	46.76%
A01-7F-230-0		ELECTION EXPENSE	20.00	0.00	0.00	0.00	0.00	20.00	100.00%
A01-7G-230-0		COUNTY AUDITOR FEE	1,600.00	0.00	0.00	674.51	0.00	925.49	57.84%
A01-7H-230-0		DELIQ LAND TAX ADVERT	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
A01-7H-231-0		DEL REAL EST. TAX & COLL. FEES	250.00	0.00	0.00	130.80	0.00	119.20	47.68%
A01-7I-230-0		STATE AUDITOR FEE	2,500.00	0.00	120.00	620.00	0.00	1,880.00	75.20%
A01-7J-211-0		SOLICITOR WAGES	6,000.00	0.00	500.00	4,500.00	0.00	1,500.00	25.00%
A01-7J-212-0		SOLICITOR BENEFITS	1,200.00	0.00	77.25	695.25	0.00	504.75	42.06%
A01-7J-230-1		SOLICITOR CONTRACTUAL SERVICE	1,800.00	0.00	0.00	1,050.00	750.00	0.00	0.00%
A01-7K-211-0		IT-WAGES	2,000.00	0.00	225.00	1,350.00	0.00	650.00	32.50%
A01-7K-212-0		IT-BENEFITS	550.00	0.00	34.77	269.34	256.78	4.34%	0.00%
A01-7K-230-0		IT-STATE AUDITOR FEE	500.00	0.00	234.00	250.00	0.00	250.00	50.00%
A01-7K-230-1		IT-SOLICITOR CONTRACT SERV	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
A01-7K-240-0		IT-SUPPLIES/MATERIALS	650.00	0.00	0.00	237.19	0.00	412.81	63.51%
A01-7K-250-0		IT-CAPITAL OUTLAY	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
A01-7K-272-0		INCOME TAX REFUNDS	100.00	0.00	0.00	133.28	0.00	16.72	11.15%
A01-7K-273-0		PRIOR YEAR REFUND	100.00	0.00	0.00	13.58	0.00	86.42	86.42%
A01-7X-211-0		JANITOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-211-1		PART TIME LABOR WAGES	12,000.00	0.00	1,059.01	3,222.05	22.48	8,755.47	72.96%
A01-7X-212-0		JANITOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-212-1		PART TIME LABOR BENEFITS	2,600.00	0.00	163.62	490.48	0.00	2,109.52	81.14%
A01-7X-230-0		CONTRACTUAL SERVICE	11,500.00	0.00	60.00	10,994.48	455.04	50.48	4.44%
A01-7X-230-2		ENGINEERING SERVICES	30,000.00	0.00	0.00	0.00	0.00	30,000.00	100.00%
A01-7X-240-0		OTHER SUPPLIES & MATERIALS	11,700.00	0.00	468.04	1,959.79	1,530.47	8,209.74	70.17%
A01-7X-250-0		LEASE CAPITAL OUTLAY	94,771.00	0.00	1,351.69	19,909.24	0.00	74,861.76	78.99%
A01-7X-251-0		SPECIAL PROJECTS	148,113.00	0.00	0.00	5,000.00	10,000.00	133,113.00	89.87%
A01-7X-271-0		TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-273-0		BALANCE CORRECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-999-0		OTHER FINANCIAL USES	45,000.00	0.00	6,950.65	12,277.26	4,229.75	28,492.99	63.32%
GENERAL FUND SUB TOTAL			487,541.00	0.00	19,021.29	132,880.48	33,528.63	321,131.89	65.87%
A02-7X-250-0		CD#1	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A03-7X-250-0		CD#2	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A04-7X-250-0		CD#3	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
GENERAL FUND CD#3 FUND SUB TOT			0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B01-6B-211-0		WAGES	18,600.00	0.00	3,291.20	17,566.63	0.00	1,033.37	5.56%
B01-6B-212-0		BENEFITS	3,800.00	0.00	508.49	2,714.06	0.00	1,085.94	28.58%
B01-6X-230-0		STATE AUDITOR FEE	125.00	0.00	0.00	0.00	0.00	125.00	100.00%
B01-6X-230-1		STREET CONTRACTUAL SERVICES	207.50	0.00	0.00	200.00	0.00	7.50	3.61%

*Ernie W. Furbush*  
*Paul Dany*  
*Ben Thompson*





REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
D01-5D-250-0		OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0		TRANSFER TO TRUCK DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-1		TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0		WAGES	7,500.00	0.00	675.24	4,051.44	0.00	3,448.56	45.98%
D03-7K-212-0		BENEFITS	2,000.00	0.00	104.34	666.74	49.30	1,283.96	64.20%
D03-7K-230-0		STATE AUDIT FEE	3,000.00	0.00	0.00	500.00	0.00	2,500.00	83.33%
D03-7K-230-1		SOLICITOR CONTRACT SERVICES	1,500.00	0.00	0.00	250.00	0.00	1,000.00	66.67%
D03-7K-240-0		IT SUPPLIES & MATERIALS	10,000.00	0.00	0.00	1,557.48	0.00	8,442.52	84.43%
D03-7K-250-0		CAPITAL OUTLAY	117,098.76	0.00	0.00	52,451.26	3,463.52	61,183.98	52.25%
D03-7K-272-0		INCOME TAX REFUNDS	1,675.00	0.00	971.80	1,428.92	0.00	246.08	14.69%
D03-7K-273-0		PRIOR YEAR REFUND	1,025.00	0.00	0.00	49.01	0.00	975.99	95.22%
		INCOME TAX/PERM IMPROVE FUND S	150,000.76	0.00	1,751.38	60,954.85	3,762.82	85,283.09	56.86%
E01-5A-211-1		SUPERINTENDENT WAGES	9,100.00	0.00	1,176.93	6,369.28	0.00	2,730.72	30.01%
E01-5A-211-2		CLERK WAGES	3,500.00	0.00	363.45	2,180.70	0.00	1,319.30	37.69%
E01-5A-211-3		METER READER WAGES	1,400.00	0.00	138.45	830.70	0.00	569.30	40.66%
E01-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6		CLERK HELPER WAGES	780.00	0.00	69.90	419.40	0.00	360.60	46.23%
E01-5A-211-7		LABORER WAGES	30,000.00	0.00	2,598.05	17,444.97	0.00	12,555.03	41.85%
E01-5A-212-1		SUPERINTENDENT BENEFITS	1,600.00	0.00	181.83	984.03	0.00	615.97	38.50%
E01-5A-212-2		CLERK BENEFITS	630.00	0.00	56.16	362.40	34.56	233.04	36.99%
E01-5A-212-3		METER READER BENEFITS	335.00	0.00	21.39	140.34	0.00	194.66	58.11%
E01-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6		CLERK HELPER BENEFITS	135.00	0.00	10.80	67.93	26.87	40.20	29.78%
E01-5A-212-7		LABORER BENEFITS	4,900.00	0.00	445.40	3,189.01	180.33	1,530.66	31.24%
E01-5B-240-0		BILLING SUPPLIES & MATERIALS	2,000.00	0.00	148.99	920.97	630.00	449.03	22.45%
E01-5D-250-0		OWDA-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1		HARR CITY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2		ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0		AUTO REPAIR & MAINT	1,100.00	0.00	0.00	447.09	0.00	652.91	59.36%
E01-5I-230-0		LANDS & BUILDINGS	30,500.00	0.00	114.00	5,643.28	1,471.26	23,385.46	76.67%
E01-5I-231-0		UTILITIES	23,000.00	0.00	1,228.79	13,374.99	8,823.06	801.95	3.49%
E01-5X-230-0		STATE AUDITOR FEE	6,900.00	0.00	0.00	500.00	0.00	6,400.00	92.75%
E01-5X-230-1		SOLICITOR CONTRACTUAL SERVICE	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E01-5X-230-2		ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4		CONTRACTUAL SERVICES	15,000.00	0.00	0.00	2,640.00	0.00	12,360.00	82.40%
E01-5X-240-0		SUPPLIES & MATERIALS	47,000.00	0.00	1,532.88	23,921.31	10,879.76	12,198.93	25.96%
E01-5X-260-0		LOAN PRINCIPLE	32,573.24	0.00	0.00	8,558.39	7,741.62	16,273.23	49.96%
E01-5X-261-0		LOAN INTEREST	3,770.00	0.00	0.00	795.14	766.82	2,208.04	58.57%
E01-5X-273-0		MISC REFUNDS	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
		WATER FUND FUND SUB TOTAL	218,923.24	0.00	8,087.02	88,789.93	30,554.28	99,579.03	45.49%
E02-5A-211-1		SUPERINTENDENT WAGES	12,000.00	0.00	1,000.00	5,246.12	0.00	6,753.88	56.28%
E02-5A-211-2		LABORER WAGES	25,000.00	0.00	2,488.83	15,706.42	0.00	9,293.58	37.17%
E02-5A-211-3		METER READER WAGES	2,200.00	0.00	138.45	830.70	0.00	1,369.30	62.24%
E02-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5		CLERK WAGES	3,650.00	0.00	363.45	2,180.70	0.00	1,469.30	40.25%
E02-5A-211-6		CLERK HELPER WAGES	700.00	0.00	69.90	419.40	0.00	280.60	40.09%
E02-5A-212-1		SUPERINTENDENT BENEFITS	3,000.00	0.00	154.51	810.60	0.00	2,189.40	72.98%
E02-5A-212-2		LABORER BENEFITS	5,000.00	0.00	428.54	2,920.79	179.91	1,899.30	37.99%
E02-5A-212-3		METER READER BENEFITS	400.00	0.00	21.39	140.34	0.00	259.66	64.92%

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E02-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5		CLERK BENEFITS	800.00	0.00	56.13	362.22	34.56	403.22	50.40%
E02-5A-212-6		CLERK HELPER BENEFITS	130.00	0.00	10.80	67.93	26.87	35.20	27.08%
E02-5B-240-0		BILLING SUPPLIES & MATERIALS	1,950.00	0.00	148.99	1,132.89	806.00	11.11	.57%
E02-5D-240-0		AUTO SUPPLIES & MATERIALS	1,450.00	0.00	0.00	447.09	0.00	1,002.91	69.17%
E02-5E-230-0		LAND & BUILDINGS	24,660.00	0.00	1,770.20	13,296.52	1,989.85	9,373.63	38.01%
E02-5E-231-0		UTILITIES	30,350.00	0.00	1,855.78	19,921.61	9,926.44	501.95	1.65%
E02-5X-230-0		STATE AUDITOR FEE	2,000.00	0.00	0.00	500.00	0.00	1,500.00	75.00%
E02-5X-230-1		SOLICITOR CONTRACTUAL SERVICE	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-2		ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-4		CONTRACTUAL SERVICES	8,850.00	0.00	0.00	2,640.00	0.00	6,210.00	70.17%
E02-5X-243-0		SUPPLIES & MATERIALS	32,000.00	0.00	1,375.63	20,326.38	6,065.69	5,607.93	17.52%
E02-5X-260-0		LOAN PRINCIPLE	6,236.22	0.00	0.00	6,236.22	0.00	0.00	.00%
E02-5X-261-0		LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0		MISC REFUNDS	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
SEWER FUND FUND SUB TOTAL			161,176.22	0.00	9,882.60	93,185.93	19,029.32	48,960.97	30.38%
E08-5A-000-0		DEPOSITS REFUNDED	9,000.00	0.00	0.00	100.00	100.00	8,800.00	97.78%
E08-5B-000-0		DEPOSITS APPLIED	3,300.00	0.00	0.00	50.00	0.00	3,250.00	98.48%
WATER DEPOSIT FUND FUND SUB TO			12,300.00	0.00	0.00	150.00	100.00	12,050.00	97.97%
GRAND TOTAL			1,086,451.22	0.00	46,271.81	409,554.10	90,449.21	586,447.91	53.98%

ACCT #	ACCOUNT DESCRIPTION	UNENC BAL	ORG APP	APP POST	NEW APP
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	-138.89	1800.00	150.00	1950.00
E02-5X-230-4	CONTACTUAL SERVICES	6360.00	9000.00	-150.00	8850.00
SUB E02				.00	
GRAND TOTAL				.00	

*Ron Thompson*

*George M. Furlong*

*Carol Dany*

*[Handwritten mark]*

RECONCILIATION REPORT FOR THE MONTH AUGUST  
DATE: 09/07/17 PAGE: 1  
COMPUTER DATE 9/7/2017 2:12:43 PM

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
08	1045841	CITIZENS BANK	1,218,428.54
08	10458PAYROLL	CITIZENS BANK FR	0.00
08	4227351786	ENC	0.00
08	6736763	CD # 3	1,002.31
08	6766316	CD # 1	55,509.82
08	8366936	CD # 2	12,043.87
08	90100	BANK ERROR	0.00
08	90200	PAYROLL TO BUDGET ACCT	-0.16
08	90300	DEPOSITS NOT POSTED	215.28
		TOTAL CASH BALANCES	1,287,199.66
		TOTAL OUTSTANDING CHECKS	-1,071.80
		TOTAL DEPOSITS IN TRANSIT	0.00
		TOTAL RECONCILED BALANCE	1,286,127.86
		TOTAL COMPUTER FUND BALANCE	1,286,127.86
		RECONCILED DIFFERENCE	0.00

*waiting on DJFS refund*

*Ben Thompson*  
*George M. P. [unclear]*

September 12, 2017



Water Committee Meeting was attended by Mayor Carpenter, Vil. Adm. Jason Tubaugh, George Tubaugh, Ron Thompson and Clerk-Treasurer Trish Copeland. Carol Davy was unable to attend due to a doctor appointment.

Purpose was to discuss how to best establish a Contingency Fund for the Water Dept. per 2016 directives from RCAP (Rural Community Assistance Program) and OMEGA.

The group's feeling that the certificates in the General Fund [totaling \$68,098.80] could be used toward this end, as well as a percentage (to be established i.e. 10%, 12%) from the monthly Chesapeake royalty checks. But for the October check, the entire amount would be placed in the contingency which would at least bring the amount close to \$80,000.00.

Trish explained she had been in touch with the village's Independent Auditor and was awaiting word how to correctly deal with the funds to satisfy state audit requirements.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CREATING A CONTINGENCY FUND FOR THE VILLAGE OF SCIO

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF SCIO, STATE OF OHIO;

SECTION 1. That the Village wishes to establish a contingency fund for the water department.

SECTION 2. Said fund is a recommendation of the Ohio EPA based on recent events in the Village.

SECTION 3. Therefore, the Village officially establishes a new fund for emergencies and contingencies with the water department.

SECTION 4. The following funds will be placed in the contingency fund as the initial basis:

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SECTION 5. The following funds will be placed in the contingency fund on an ongoing basis:

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SECTION 6. The foregoing Ordinance was adopted and all actions and deliberations of the Village of Scio, Harrison County, Ohio relating thereto were conducted in open meetings to the public in compliance with all applicable legal requirements including Sections 121.22 of the Ohio Revised Code. This ordinance shall take effect and be in force immediately upon its passage and approval by Council and shall become effective upon passage by Council.

Read this 13 day of Sept, 2017.

Read this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

DATED:

APPROVED:

\_\_\_\_\_

\_\_\_\_\_  
MAYOR MICHELLE CARPENTER

ATTESTED:

APPROVED AS TO FORM

\_\_\_\_\_  
TRISH COPELAND, CLERK-TREASURER

\_\_\_\_\_  
JASON L. JACKSON, SOLICITOR



08/09/2017  
08/28/2017

TRD 1602610 B Baker, Lori K  
TRD 1701951 Niggemyer, Casandra L

70.31  
71.29

August, 2017

Sub-Total By Agency SPD -----> Fines

95.00

THIS CHECK IS PROTECTED BY VOID PANOGRAPH, MICROPRINT SIGNATURE LINE AND A HEAT SENSITIVE PADLOCK (ON ADDITIONAL SECURITY FEATURES ARE LISTED ON BACK)

HARRISON COUNTY COURT  
100 WEST MARKET STREET  
CADIZ, OHIO 43907  
740.842.8655

024790

FNC Bank N.A.  
Ohio  
6-12/10  
970

09/01/2017

PAY TO THE VILLAGE OF SCIO  
ORDER OF \*\*\*\*\* NINETY FIVE AND 00/100 DOLLARS \*\*\*

\$ 95.00

DOLLARS

Village of Scio

*Amelia S. Brown*  
AUTHORIZED SIGNATURE

MEMO August, 2010 Remittance - Scio Fines

⑈024790⑈ ⑆041000124⑆ 424342841⑈

024790

Case Number . . . . :

Date . . . : 09/01/2017

Plaintiff . . . . .

Amount : \$ 95.00

-VS-

Defendant . . . . .

Remarks . . . . . : August, 2010 Remittance - Scio Fines

**Ohio Rural Water Association  
2018 Membership Renewal  
Invoice**



**System Members**

**Established 1976**

Memberships run on the calendar year, so this membership renewal is for all of 2018. Please note: To be part of our directory, memberships should be paid by December 1, 2017.

System Name: \_\_\_\_\_

Your Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Your County: \_\_\_\_\_ 6119? \_\_\_\_\_

Your Phone: \_\_\_\_\_

Your FAX: \_\_\_\_\_

Your Email: \_\_\_\_\_

Credit Card Type: (VISA, AMEX, MASTERCARD, DISCOVER)

Credit Card Number: \_\_\_\_\_

Credit Card Expiration Date: \_\_\_\_\_ Credit Card CVV: \_\_\_\_\_

Signature: \_\_\_\_\_

Your Credit Card Name and Address, if Different than above:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**2018 System Membership Fee is based on your number of hook-ups or connections.**

1 to 300 = \$72.50	<u>301 to 500 = \$135</u>
501 to 1000 = \$362.50	1001 to 1500 = \$482.50
1501 to 2000 = \$595	2001 to 2500 = \$727.50
2501 to 3500 = \$835.00	3501 to 6500 = \$1000
6501 to 8500 = \$1075	8501 to 10,000 = \$1182.50
10,000 + = \$1347.50	

**You can pay several ways**

- > Register and pay online at [www.ohioruralwater.org](http://www.ohioruralwater.org).
- > Postal mail this form with your credit card information or submit a check payable to:  
 Ohio Rural Water Association  
 And mail to:  
 55 Whites Road  
 Zanesville, OH 43701
- > Fax this completed form with your credit card information to: 740-455-3899
- > Call us and pay with a credit card over the phone at 740-455-3911 or 800-589-7985

Yes, I want to contribute to the new **Buckeye Legislative Program**, which will help ORWA fight for positive legislation on the state level. **Monies do not go to D.C.**

\_\_\_\_\_ \$25  
 \_\_\_\_\_ \$50  
 \_\_\_\_\_ \$100  
 \_\_\_\_\_ \$200  
 \_\_\_\_\_ Other Amount

**Donations of any size are proudly accepted and will go directly to our Buckeye Legislative Program.**

**2018 Membership Fee = \$ \_\_\_\_\_**  
**+ 2018 Donation to the Buckeye Legislative Program = \$ \_\_\_\_\_**

**TOTAL ENCLOSED = \$ \_\_\_\_\_**

**Thank You!**

**PLEASE REMEMBER TO INDICATE IF YOU ARE A 6119**