

AGENDA

Scio Village Council

September 27, 2017

Pledge of Allegiance

Roll Call

Approval of Minutes

1. Visitors
2. Letters & Correspondence – attached in packet
3. Clerk/Treasurer
4. Water/WW Clerk; Income Tax Dept.
5. Mayor's Report
6. Village Administrator

WTP

- The grant was awarded on Aug 29, 2017
- The required follow up action is in process:
 - the solicitation to bidders notice, requires 30 days
 - the bid package for all contractors , 485 pages
 - Award the bid and notice to winning contractor
 - Start date no later than Dec 2017

WWTP

- Sludge removal 9/22 to Kimble land fill Dover Ohio
- Order pending for the new auto sampler, estimated cost \$5800 plus shipping
- pending install for new bubbler duck bill equipment

OEPA

- Valve and Hydrant exercise plan requirements must be in place by Jan. 31, 2018.
- Contingency plan update per EPA mandates; EVERYONE needs to view the webinar. A new contingency plan will need to be completed prior to the end of 2017.
- The Cu/Pb testing will be completed in October, the new locations will be identified using the new criteria supplied by the OEPA South East District
- *Executive session requested*

RCAP

- GIS mapping should be completed no later than November 2017.
- RCAP has provided a template for hydrant flushing

General Information

- Columbia Gas
 1. Gas line repairs have been conducted by the water treatment plant and on SR 151.
 2. Columbia Gas will be sending the Village a check for \$10,000 for coordinating the removal of the concession stand and power pole adjacent to the water treatment plant.
- Update from Mr. Eric Williams
- Indigent persons within the Village

7. Old Business
8. New Business

9. Reports Water Committee

Personnel Committee

Park Committee

JEDD

10. Financial Report Approval

11. Pay bills

12. Adjourn

September 13, 2017

Scio Village Council met in regular session on September 13, 2017 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag.

Members present were Carol Davy, George Tubaugh, Ron Thompson, Andrew Turner and Ron Wright. Earl Whiteman was ill. Others included Village Solicitor Jason Jackson, Village Administrator Jason Tubaugh, Water/Wastewater Clerk & Income Tax Adm. Janeen Scott, and Clerk-Treasurer Trish Copeland. J.D. Long was the representative from the News-Herald.

Tubaugh moved to approve minutes from the previous meeting-- George Tubaugh seconded; all present voted yes. Motion carried.

Water/WW & Income Tax

Ms. Scott – it is difficult to continue with property notices as she must wait on the information from our deputies.

Mayor

Let the group know that the next Harrison Hills City School District Board meeting is Sept. 21st at 7 pm for anyone on council interested in attending.

Solicitor

Mr. Jackson mentioned he has not had to attend many court appearances. Mayor Carpenter said she is again being questioned about the chickens on the abandoned Vint property.

Turner said property notices need sent to 307 Eastport and 302 West Main; G. Tubaugh added that the property at 104 High St. (Saber) also needs a notice as well as the Ager property on Elm St.

Village Administrator

WTP

-Grant status; we received word 8/29/17 that the CDBG grant for the water treatment plant has been approved.

-Cu/Pb criteria and testing sites for October will be determined by the OEPA

-Tubaugh wanted the group to know the village will need to be purchasing a new pump for College St. within the next year. Estimated cost is \$12,000.00 to \$14,000.00. This will replace one of the aging pumps in the College St. lift station.

WWTP

-A new pump has been installed at the Eastport lift station

-Auto Sampler status; Brian Jurosko is still working with several vendors for the best price

-Sludge will be removed from the WWTP the week of 9/18/17

OEPA

-Valve and Hydrant exercise plan requirements must be in place by Jan. 31, 2018.

-Contingency plan update per EPA mandates; EVERYONE needs to view the webinar. A new contingency plan will need to be completed prior to the end of 2017.

RCAP

-GIS Mapping / Completion pending in late September or October

Street Department

-E College St. has been patched along with several other locations

-Phase I is completed on a section of 2nd St.

September 13, 2017

P. 2

General Information

- Mosquito spraying is done for the year
- Brush has been cleared on several alley ways in the Village
- There is a tree leaning on the Frontier service line the alley behind Erwin's aka Lee St. The village's roadway is partially blocked but the Solicitor advised that Scio takes no action ue to liability issues.

OLD BUSINESS

Turner questioned the outcome of the appointment with Jeannie Byers-Thompson about her water problems and was informed that she has cancelled two appointments and that another one has been made for September 21st.

Jake Tubaugh stated he would like the installation of new water meters to begin after mowing is over with.

NEW BUSINESS

Thompson moved to set Trick or Treat for October 28th from 2 to 4 pm. George Tubaugh seconded and everyone answered roll call in the affirmative.

Water Committee – see the notes included with these minutes. The percentage amount from the royalty checks was discussed. No vote was taken, but using no more than 15% of the monthly checks was the amount most often heard. The first reading of Ordinance 17-003 was heard by title only: An Ordinance Creating a Contingency Fund for the Village of Scio to at least get the process in motion. .

Park Committee-Park will be closed the first week of October and Roger's last day will be October 6, 2017. Jake would like to see a more defined job description for the park area job.

Turner moved to enter Executive Session at 7 pm for possible litigation issues and George Tubaugh seconded. Everyone present voted yes. At approx. 7:07 pm Turner moved to exit the session and Ron Thompson seconded. Again, all voted in the affirmative.


Carol Davy moved to authorize the Mayor to sign the EPA Bi-Lateral Agreement after Attorney Jackson approves the wording. Turner seconded and roll call: Davy, yea; Wright, yea; G. Tubaugh, yea; Turner, yea, Thompson, yea. Motion carried.

A tentative financial agreement with UEO was discussed. Council will wait until next week's conference call before making a decision.

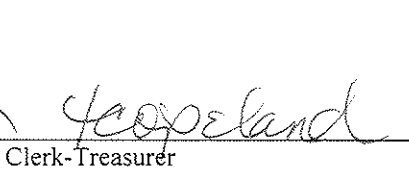
Thompson moved to accept the Financial Report and George Tubaugh seconded. Roll call: Davy, yea; Wright, yea; G. Tubaugh, yea; Turner, yea, Thompson, yea. Motion carried.

Davy moved to pay the bills as presented and Ron Wright seconded. Roll call as follows: Wright yea; Davy, yea; G. Tubaugh, yea; Thompson, yea; Turner, abstain; motion carried.

As there was no further business Thompson moved to adjourn the meeting.



Mayor



Clerk-Treasurer

September 12, 2017

Water Committee Meeting was attended by Mayor Carpenter, Vil. Adm. Jason Tubaugh, George Tubaugh, Ron Thompson and Clerk-Treasurer Trish Copeland. Carol Davy was unable to attend due to a doctor appointment.

Purpose was to discuss how to best establish a Contingency Fund for the Water Dept. per 2016 directives from RCAP (Rural Community Assistance Program) and OMEGA.

The group's feeling that the certificates in the General Fund [totaling \$68,098.80] could be used toward this end, as well as a percentage (to be established i.e. 10%, 12%) from the monthly Chesapeake royalty checks. But for the October check, the entire amount would be placed in the contingency which would at least bring the amount close to \$80,000.00.

Trish explained she had been in touch with the village's Independent Auditor and was awaiting word how to correctly deal with the funds to satisfy state audit requirements.

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE
09/19/2017	1005A		08024	HARRISON COUNTY COURT	10.00		1,303,090.52
09/20/2017	1007		01001	ACTION NOW PEST CONTROL	420.00		1,269,649.42
09/20/2017	1008		02002	BAKER'S MANAGEMENT	20.56		1,269,628.86
09/20/2017	1009		03005	CINTAS CORPORATION 013	297.78		1,269,331.08
09/20/2017	1010		06000	FP MAILING SOLUTIONS	78.00		1,269,253.08
09/20/2017	1011		12011	LOWES BUSINESS ACCOUNT	271.49		1,268,981.59
09/20/2017	1012		14003	NATIONAL LIME & STONE	1,283.76		1,267,697.83
09/20/2017	1013		14008	NATIONAL ROAD UTILITY SUP	448.59		1,267,249.24
09/20/2017	1014		20007	TRACTOR SUPPLY CREDIT PLA	253.93		1,266,995.31
09/20/2017	1015		20035	TREAS STATE OF OHIOaudit	49.20		1,266,946.11
09/20/2017	1016		21002	USA BLUE BOOK	1,504.00		1,265,442.11
09/20/2017	1017		23012	STACY L WOODS	60.00		1,265,382.11
09/20/2017	1018		03017	TRISH COPELAND	37.45		1,299,612.97
09/22/2017	1019		03004	COLUMBIA GAS	28.25		1,299,180.95
09/22/2017	1020		09018	ATTY. JASON L JACKSON	500.00		1,298,680.95
09/22/2017	1021*		14802	NEWTON ASPHALT	173.04		1,298,507.91
09/27/2017	1026*		24199	XYLEM	331.97		1,287,642.16
09/26/2017	9112017		18012	SCIO PAYROLL	6,103.37		1,296,987.15
09/26/2017	9122017		18012	SCIO PAYROLL	860.03		1,296,127.12
09/14/2017	9142017		02020	BELMONT CARSON PETROLEUM	205.90		1,265,176.21
09/14/2017	9142017A		02020	BELMONT CARSON PETROLEUM	102.95		1,265,073.26
09/20/2017	9202017		02988	THE CITIZENS BANK	150.00		1,265,662.94
09/26/2017	9262017		18012	SCIO PAYROLL	7,343.53		1,288,783.59
09/26/2017	9272017		18012	SCIO PAYROLL	1,053.06		1,287,730.53
09/20/2017	08302017a		08005	HARRISON COUNTY AUDITOR	403.77		1,299,209.20
					21,990.63	0.00	

Carol Alving
Ron Thompson
Ray M. Tubery

Check numbering error
 @Deluxe Check printers
 #5 1022 thru 1025
 are simply NOT in the
 box yet
Ken...
 9/27/17

Auditor's Office, HARRISON County, Cadiz, Ohio, 2017
 STATEMENT OF SEMI-ANNUAL APPORTIONMENT OF TAXES - 2nd
 Made at the August Settlement 2017, with the County Treasurer for
 SCIO
 520010 G52-J

rec'd
 9-15-17

SOURCE OF RECEIPTS	General Fund	Water	Road & Bridge Fund	Park Fund	Police Fund	TOTAL
RECEIPTS						
Gen. Prop. Tax - Real Estate (Gross)	<i>A1A111</i> 18,372.77			<i>B4A111</i> 2,147.71	1,798.42	22,318.90
Delinquent Real Estate						0.00
Tangible Personal Property Tax (Gross)					<i>B8A111</i>	0.00
Delinquent Tangible Personal Property						0.00
Estate Tax						0.00
Cigarette Tax			<i>E1E155-1</i>			0.00
Special Assessments		473.62	<i>E2E156-1</i>			473.62
Manufactured Home Tax		<i>2</i>	<i>\$23681</i>			0.00
Delinquent Manufactured Home						0.00
PERSONAL PROPERTY TAX EXEMPTION						0.00
TOTAL DISTRIBUTION	18,372.77	473.62	0.00	2,147.71	1,798.42	22,792.52
DEDUCTIONS						
Aud. and Treas. Fees	<i>XP w/o pur ord</i> 188.71	0.00		<i>B4 3X230-1</i> 22.03	18.00	228.74
P.E.R.S.	<i>A17E230</i>				<i>B8 7E230</i>	0.00
Election Expense						0.00
State Examiner's Comp.						0.00
County Health Dept.	<i>A12B230</i> 131.16					131.16
Advertising Del. Tax Lists				<i>343X2302</i> 4.24		0.00
Del. Real Estate Tax & Coll. Fees	<i>A17H231</i> 36.49	0.00			3.14	48.87
TOTAL DEDUCTIONS	356.36	0.00	0.00	26.27	21.14	408.77
BALANCES	18,016.41	473.62	0.00	2,121.44	1,777.28	22,388.75
NET DISTRIBUTION	18,016.41	473.62	0.00	2,121.44	1,777.28	22,388.75



TO BE RECEIVED FROM THE STATE

PERSONAL PROPERTY TAX EXEMPTION	General Fund	Water	Road & Bridge Fund	Park Fund	Police Fund	TOTAL
10% Rollback	1,832.16			212.57	153.94	2,198.67
2.5%	323.58			37.55	27.22	388.35
Homestead	1,950.18			226.33	164.71	2,341.22
NET DISTRIBUTION -- STATE	4,105.92	0.00	0.00	476.45	345.87	4,928.24

Patricia J. Moore

 County Auditor

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	712,851.23	31,588.40	31,948.02	712,491.61	29,526.79	682,964.82
		659,446.54	217,873.57	164,828.50	712,491.61	29,526.79	682,964.82
A02	GENERAL FUND CD#1	54,234.98	0.00	0.00	54,234.98	0.00	54,234.98
		54,226.85	8.13	0.00	54,234.98	0.00	54,234.98
A03	GENERAL FUND CD#2	12,863.82	0.00	0.00	12,863.82	0.00	12,863.82
		12,816.90	46.92	0.00	12,863.82	0.00	12,863.82
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
B01	STREET FUND	4,004.11	2,218.26	2,639.35	3,583.02	761.84	2,821.18
		7,664.38	20,353.97	24,435.33	3,583.02	761.84	2,821.18
B02	STATE HIGHWAY	3,866.15	179.84	117.70	3,928.29	220.64	3,707.65
		2,775.98	2,324.15	1,171.84	3,928.29	220.64	3,707.65
B04	PARK FUND	9,751.68	2,197.71	1,005.01	10,944.38	1,279.68	9,664.70
		9,207.38	9,839.96	8,102.96	10,944.38	1,279.68	9,664.70
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
B08	POLICE LEVY	6,956.94	1,798.42	21.14	8,734.22	0.00	8,734.22
		4,918.15	4,662.05	845.98	8,734.22	0.00	8,734.22
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
B10	PERMISSIVE MVL	2,281.69	242.50	253.93	2,270.26	0.00	2,270.26
		3,125.97	2,218.22	3,073.93	2,270.26	0.00	2,270.26
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
D01	OFWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
D03	INCOME TAX/PERM IMPROVE	126,223.96	1,880.59	5,178.36	122,926.19	3,662.82	119,263.37
		137,413.11	51,646.29	66,133.21	122,926.19	3,662.82	119,263.37
E01	WATER FUND	246,170.08	14,196.02	9,619.55	250,746.55	28,187.85	222,558.70
		225,565.02	123,591.01	98,409.48	250,746.55	28,187.85	222,558.70
E02	SEWER FUND	93,243.14	12,345.51	14,406.43	91,182.22	17,341.85	73,840.37
		92,132.60	106,641.98	107,592.36	91,182.22	17,341.85	73,840.37
E08	WATER DEPOSIT FUND	12,680.08	55.54	0.00	12,736.62	100.00	12,636.62
		12,543.92	342.70	150.00	12,736.62	100.00	12,636.62
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,286,127.86	66,703.79	65,189.49	1,287,642.16	81,081.47	1,206,560.69
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,222,836.80	539,548.95	474,743.59	1,287,642.16	81,081.47	1,206,560.69

Carol Davy

Ben Thompson

Carol Davy

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
A01-1A-211-0	POLICE WAGES	10,287.00	0.00	624.00	9,660.50	0.00	686.50	6.67%
A01-1A-212-0	POLICE BENEFITS	2,100.00	0.00	96.41	1,640.26	190.49	269.25	12.82%
A01-1C-230-0	STREET LIGHTING	19,523.00	0.00	1,093.76	11,101.23	8,423.36	0.41	0.00%
A01-2B-230-0	COUNTY HEALTH DEPT.	500.00	0.00	131.16	262.32	0.00	237.68	47.54%
A01-7A-211-0	MAYOR & VA WAGES	15,600.00	0.00	1,538.46	15,384.60	0.00	215.40	1.38%
A01-7A-212-0	MAYOR & VA BENEFITS	2,500.00	0.00	237.69	2,457.30	0.00	42.70	1.71%
A01-7B-211-0	COUNCIL WAGES	7,320.00	0.00	0.00	0.00	0.00	7,320.00	100.00%
A01-7B-212-0	COUNCIL BENEFITS	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
A01-7B-240-0	COUNCIL SUPPLIES & MATERIALS	100.00	0.00	0.00	95.34	4.05	0.61	0.61%
A01-7D-211-0	CLERK/TREASURER WAGES	15,000.00	0.00	1,142.70	11,427.00	0.00	3,573.00	23.82%
A01-7D-212-0	CLERK/TREASURER BENEFITS	2,700.00	0.00	176.54	1,765.40	0.00	934.60	34.61%
A01-7D-240-0	ADMIN SUPPLIES & MATERIALS	6,500.00	0.00	793.95	5,034.96	859.78	605.26	9.31%
A01-7E-231-0	UTILITIES	11,755.00	0.00	519.74	6,307.31	4,838.28	609.41	5.18%
A01-7E-240-0	LAND/BUILD SUPPLIES & MATERIAL	19,500.00	0.00	0.00	10,381.42	0.00	9,118.58	46.76%
A01-7E-230-0	ELECTION EXPENSE	20.00	0.00	0.00	0.00	0.00	20.00	100.00%
A01-7G-230-0	COUNTY AUDITOR FEE	1,600.00	0.00	188.71	863.22	0.00	736.78	46.05%
A01-7H-230-0	DELIQ LAND TAX ADVERT	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
A01-7H-231-0	DEL REAL EST. TAX & COLL. FEES	250.00	0.00	36.49	167.29	0.00	82.71	33.08%
A01-7I-230-0	STATE AUDITOR FEE	2,500.00	0.00	0.00	620.00	0.00	1,880.00	75.20%
A01-7J-211-0	SOLICITOR WAGES	6,000.00	0.00	500.00	5,000.00	0.00	1,000.00	16.67%
A01-7J-212-0	SOLICITOR BENEFITS	1,200.00	0.00	77.25	772.50	0.00	427.50	35.63%
A01-7J-230-1	SOLICITOR CONTRACTUAL SERVICE	1,800.00	0.00	400.00	1,450.00	0.00	350.00	0.00%
A01-7K-211-0	IT-WAGES	2,000.00	0.00	150.00	1,500.00	0.00	500.00	25.00%
A01-7K-212-0	IT-BENEFITS	550.00	0.00	23.18	292.52	256.78	0.70	0.13%
A01-7K-230-0	IT-STATE AUDITOR FEE	500.00	0.00	0.00	250.00	0.00	250.00	50.00%
A01-7K-230-1	IT-SOLICITOR CONTRACT SERV	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
A01-7K-240-0	IT-SUPPLIES/MATERIALS	650.00	0.00	2.50	239.69	0.00	410.31	63.12%
A01-7K-250-0	IT-CAPITAL OUTLAY	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
A01-7K-272-0	INCOME TAX REFUNDS	150.00	0.00	0.00	133.28	0.00	16.72	11.15%
A01-7K-273-0	PRIOR YEAR REFUND	100.00	0.00	0.00	13.58	0.00	86.42	86.42%
A01-7K-211-0	JANITOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-211-1	PART TIME LABOR WAGES	12,000.00	0.00	855.56	4,077.61	22.48	7,899.91	65.83%
A01-7K-212-0	JANITOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-212-1	PART TIME LABOR BENEFITS	0.00	0.00	132.19	622.67	0.00	1,977.33	76.05%
A01-7K-230-0	CONTRACTUAL SERVICE	11,500.00	0.00	60.00	11,054.48	395.04	50.48	0.44%
A01-7K-230-2	ENGINEERING SERVICES	30,000.00	0.00	0.00	0.00	0.00	30,000.00	100.00%
A01-7K-240-0	OTHER SUPPLIES & MATERIALS	11,700.00	0.00	519.26	2,479.05	216.21	9,004.74	76.96%
A01-7K-250-0	LEASE CAPITAL OUTLAY	94,771.00	0.00	0.00	19,909.24	0.00	74,861.76	78.99%
A01-7K-251-0	SPECIAL PROJECTS	148,113.00	0.00	20,000.00	25,000.00	10,000.00	113,113.00	76.37%
A01-7K-271-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-273-0	BALANCE CORRECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-999-0	OTHER FINANCIAL USES	45,000.00	0.00	2,648.47	14,925.73	3,970.32	26,103.95	58.01%
GENERAL FUND FUND SUB TOTAL		487,541.00	0.00	31,948.02	164,828.50	29,526.79	293,185.71	60.14%
A02-7X-250-0	CD#1	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A03-7X-250-0	CD#2	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A04-7X-250-0	CD#3	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
GENERAL FUND CD#3 FUND SUB TOT		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B01-6B-211-0	WAGES	18,600.00	0.00	2,186.20	19,752.83	0.00	-1,152.83	-6.20%
B01-6B-212-0	BENEFITS	3,800.00	0.00	337.78	3,051.84	0.00	748.16	19.69%
B01-6X-230-0	STATE AUDITOR FEE	125.00	0.00	0.00	0.00	0.00	125.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	207.50	0.00	0.00	200.00	0.00	7.50	3.61%

Paul Wang
Bob, 2 M. T. Wang
Paul Wang

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	7,500.00	0.00	450.16	4,501.60	0.00	2,998.40	39.98%
D03-7K-212-0	BENEFITS	2,000.00	0.00	69.56	736.30	49.30	1,214.40	60.72%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	500.00	0.00	2,500.00	83.33%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	1,500.00	0.00	100.00	350.00	150.00	1,000.00	66.67%
D03-7K-240-0	IT SUPPLIES & MATERIALS	10,000.00	0.00	7.50	1,564.98	0.00	8,435.02	84.35%
D03-7K-250-0	CAPITAL OUTLAY	117,098.76	0.00	4,551.14	57,002.40	3,463.52	56,538.84	48.36%
D03-7K-272-0	INCOME TAX REFUNDS	1,675.00	0.00	0.00	1,428.92	0.00	246.08	14.69%
D03-7K-273-0	PRIOR YEAR REFUND	1,025.00	0.00	0.00	49.01	0.00	975.99	95.22%
	INCOME TAX/PERM IMPROVE FUND S	150,000.76	0.00	5,178.36	66,133.21	3,662.82	80,204.73	53.47%
E01-5A-211-1	SUPERINTENDENT WAGES	9,100.00	0.00	784.62	7,153.90	0.00	1,946.10	21.39%
E01-5A-211-2	CLERK WAGES	3,500.00	0.00	242.30	2,423.00	0.00	1,077.00	30.77%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	923.00	0.00	477.00	34.07%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	780.00	0.00	46.60	466.00	0.00	314.00	40.26%
E01-5A-211-7	LABORER WAGES	30,000.00	0.00	1,893.52	19,338.49	0.00	10,661.51	35.54%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,600.00	0.00	121.22	1,105.25	0.00	494.75	30.92%
E01-5A-212-2	CLERK BENEFITS	630.00	0.00	37.44	399.84	34.56	195.60	31.05%
E01-5A-212-3	METER READER BENEFITS	335.00	0.00	14.26	154.60	0.00	180.40	53.85%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	135.00	0.00	7.20	75.13	26.87	33.00	24.44%
E01-5A-212-7	LABORER BENEFITS	4,900.00	0.00	336.54	3,525.55	180.33	1,194.12	24.37%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	2,000.00	0.00	300.00	1,220.97	630.00	149.03	7.45%
E01-5D-250-0	OWDA-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CITY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	447.09	0.00	652.91	59.36%
E01-5I-230-0	LANDS & BUILDINGS	30,500.00	0.00	0.00	5,643.28	2,671.26	22,185.46	72.74%
E01-5I-231-0	UTILITIES	23,000.00	0.00	1,327.73	14,702.72	7,518.28	779.00	3.39%
E01-5X-230-0	STATE AUDITOR FEE	6,900.00	0.00	0.00	500.00	0.00	6,400.00	92.75%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E01-5X-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4	CONTRACTUAL SERVICES	15,000.00	0.00	2,640.00	2,640.00	0.00	12,360.00	82.40%
E01-5X-240-0	SUPPLIES & MATERIALS	47,000.00	0.00	4,415.82	28,337.13	8,618.11	10,044.76	21.37%
E01-5X-260-0	LOAN PRINCIPLE	32,573.24	0.00	0.00	8,558.39	7,741.62	16,273.23	49.96%
E01-5X-261-0	LOAN INTEREST	3,770.00	0.00	0.00	795.14	766.82	2,208.04	58.57%
E01-5X-273-0	MISC REFUNDS	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
	WATER FUND FUND SUB TOTAL	218,923.24	0.00	9,619.55	98,409.48	28,187.85	92,325.91	42.17%
E02-5A-211-1	SUPERINTENDENT WAGES	12,000.00	0.00	600.00	5,846.12	0.00	6,153.88	51.28%
E02-5A-211-2	LABORER WAGES	25,000.00	0.00	1,816.82	17,523.24	0.00	7,476.76	29.91%
E02-5A-211-3	METER READER WAGES	2,200.00	0.00	92.30	923.00	0.00	1,277.00	58.05%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	3,650.00	0.00	242.30	2,423.00	0.00	1,227.00	33.62%
E02-5A-211-6	CLERK HELPER WAGES	700.00	0.00	46.60	466.00	0.00	234.00	33.43%
E02-5A-212-1	SUPERINTENDENT BENEFITS	3,000.00	0.00	92.70	903.50	0.00	2,096.70	69.89%
E02-5A-212-2	LABORER BENEFITS	5,000.00	0.00	324.71	3,245.50	179.91	1,574.59	31.49%
E02-5A-212-3	METER READER BENEFITS	400.00	0.00	14.26	154.60	0.00	245.40	61.35%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	800.00	0.00	37.42	399.64	34.56	365.80	45.73%
E02-5A-212-6	CLERK HELPER BENEFITS	130.00	0.00	7.20	75.13	26.87	28.00	21.54%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,950.00	0.00	78.00	1,210.89	728.00	11.11	.57%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,450.00	0.00	0.00	447.09	0.00	1,002.91	69.17%
E02-5E-230-0	LAND & BUILDINGS	24,660.00	0.00	5,510.15	18,806.67	3,914.85	1,938.48	7.86%
E02-5E-231-0	UTILITIES	30,350.00	0.00	1,763.07	21,684.68	8,186.32	479.00	1.58%
E02-5X-230-0	STATE AUDITOR FEE	2,000.00	0.00	0.00	500.00	0.00	1,500.00	75.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-2	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-4	CONTACTUAL SERVICES	8,850.00	0.00	0.00	2,640.00	0.00	6,210.00	70.17%
E02-5X-243-0	SUPPLIES & MATERIALS	32,000.00	0.00	3,780.90	24,107.28	4,271.34	3,621.38	11.32%
E02-5X-260-0	LOAN PRINCIPLE	6,236.22	0.00	0.00	6,236.22	0.00	0.00	.00%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
	SEWER FUND FUND SUB TOTAL	161,176.22	0.00	14,406.43	107,592.36	17,341.85	36,242.01	22.49%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	100.00	100.00	8,800.00	97.78%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	50.00	0.00	3,250.00	98.48%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	150.00	100.00	12,050.00	97.97%
	GRAND TOTAL	1,086,451.22	0.00	65,189.49	474,743.59	81,081.47	530,626.16	48.84%

Harrison County Auditor's Office

PATRICK J. MOORE

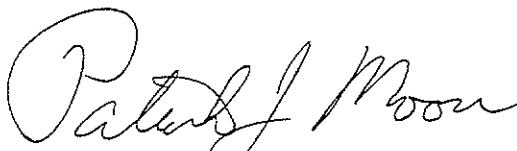
Harrison County Auditor
100 W. Market St., Cadiz, OH 43907
Phone: (740)-942-8861 Fax: (740)-942-8860

September 14, 2017

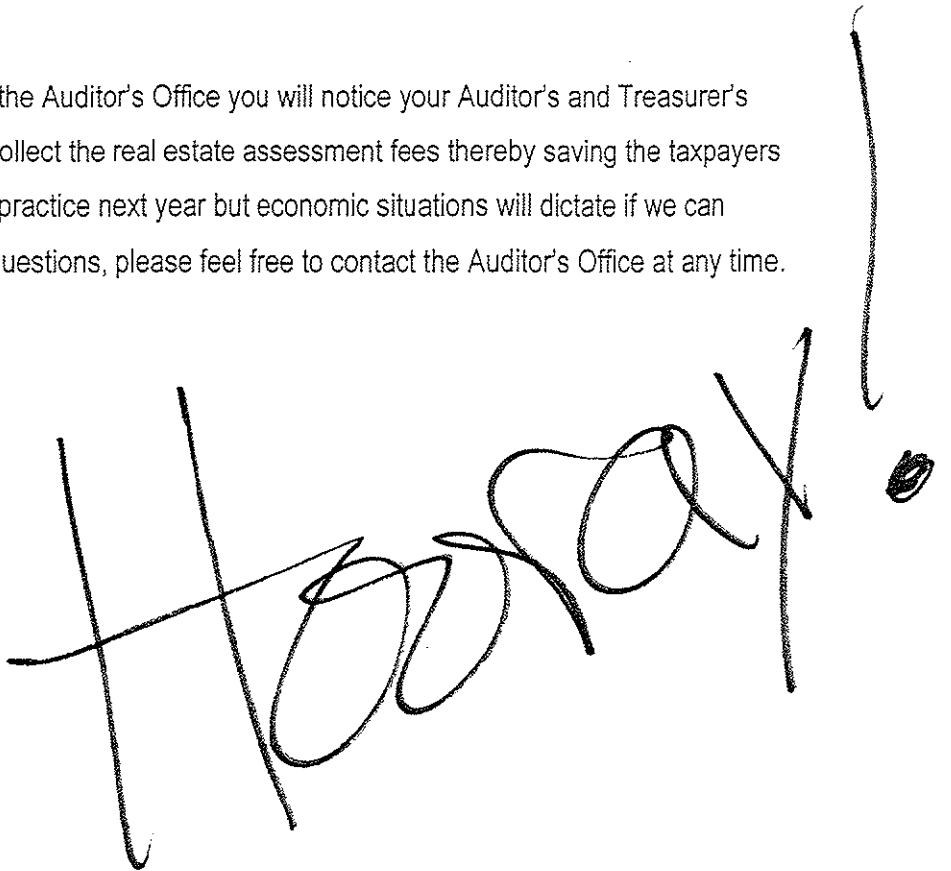
Dear Fiscal Officers,

Due to sound fiscal management of the Auditor's Office you will notice your Auditor's and Treasurer's Fees have been reduced. We did not collect the real estate assessment fees thereby saving the taxpayers \$230,521.04. We hope to continue this practice next year but economic situations will dictate if we can continue this practice. If you have any questions, please feel free to contact the Auditor's Office at any time.

Best Regards,



Patrick J. Moore
Harrison County Auditor



ORDINANCE NO. 17-003

AN ORDINANCE CREATING A CONTINGENCY FUND FOR THE VILLAGE OF SCIO

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF SCIO, STATE OF OHIO;

SECTION 1. That the Village wishes to establish a contingency fund for the water department.

SECTION 2. Said fund is a recommendation of the Ohio EPA based on recent events in the Village.

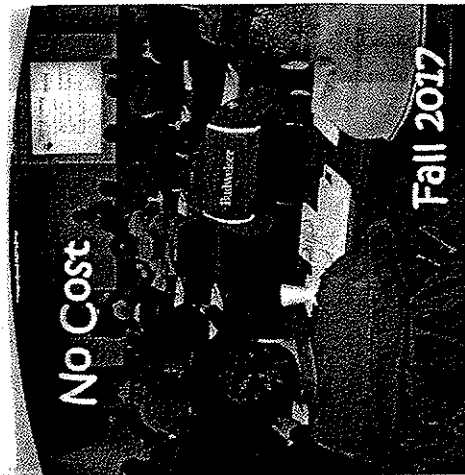
SECTION 3. Therefore, the Village officially establishes a new fund for emergencies and contingencies with the water department.

SECTION 4. The following funds will be placed in the contingency fund as the initial basis:

SECTION 5. The following funds will be placed in the contingency fund on an ongoing basis:

SECTION 6. The foregoing Ordinance was adopted and all actions and deliberations of the Village of Scio, Harrison County, Ohio relating thereto were conducted in open meetings to the public in compliance with all applicable legal requirements including Sections 121.22 of the Ohio Revised Code. This ordinance shall take effect and be in force immediately upon its passage and approval by Council and shall become effective upon passage by Council.

Utility Management
Trainings for
**LOCAL
OFFICIALS**



Fall 2017



Division of Drinking and Ground Water
www.epa.ohio.gov/ddagw

UTILITY MANAGEMENT SERIES (additional information @ www.ohiorcap.org) DATES/LOCATIONS

Utility Management for Local Officials *On-line course available*
5 OEPA Contact Hrs. 9:00-4:00 lunch on your own 8:30-Registration

This course focuses upon Technical, Managerial, and Financial Capacity of your system. Topics include regulatory and legal requirements, planning, emergencies, responsibilities of operators, management, and decision makers (Council or Board Members), rules and regulations, personnel issues, budgeting and finances, record keeping, rate adjustments, operational issues, and more.

October 24, 2017
Holiday Inn Express
555 E. State St.
Athens, OH 45701

Financial Management for Local Officials *On-line course available*
5 OEPA Contact Hrs. 9:00-4:00 lunch on your own 8:30-Registration

This course focuses upon evaluating financial policies and records, planning financial needs, and implementing and monitoring. Learn about policies & guidelines, important data and records, goals & budgeting, capital improvement planning, internal controls, rate and fees, asset management, and more.

October 31, 2017
Holiday Inn Express
555 E. State St.
Athens, OH 45701

Asset Management, Budgeting & Rate Setting

5.5 OEPA Contact Hrs. 9:00-4:15 lunch on your own 8:30-Registration

This course focuses upon asset management, budgeting, and rate setting. Topics include inventorying assets, developing & implementing an asset management plan, incorporating the plan and reserves into the budget, setting goals for rates and implementing, providing templates for budgets and rate setting, and more.

November 7, 2017
Holiday Inn Express
2035 Southgate Parkway
Cambridge, OH 43725
November 15, 2017
OEPA—NWDO
347 N. Dunbridge RD
Bowling Green, OH 43402

Applying Asset Management 11-1-17: 9:00-4:00 lunch on your own 8:30-Registration
5 OEPA Contact Hrs. 12-5-17: 9:30-4:30 lunch on your own 9:00-Registration

In preparation for Ohio EPA's proposed requirement for all PWS's in Ohio to develop an Asset Management Program, this course provides a background on better understanding Asset Management. Topics include overview of Asset Management, example of an Asset Management Plan developed using CUPSS, examination of an Asset Management Program based on Ohio EPA's guidelines, detailed review on designing an Asset Management Program, review of Asset Management Software.

November 1, 2017
Don Parcho's Restaurant
2105 West State St.
Alliance, OH 44601

December 5, 2017
Cross Roads Branch Library
63500 Byesville RD
Cambridge, OH 43725

SUSTAINABILITY SERIES

What Are You Missing & What Does it Cost You?
5 OEPA Contact Hrs. 9:00-4:00 lunch on your own 8:30-Registration

This course focuses upon the real value of water, costs of non-revenue water, conducting water audits, missing revenues, and educating staff and the public about your utility. A simplified asset management tool for small systems will also be available.

November 29, 2017
Hampton Inn & Suites
201 Holiday Drive
Wilmington, OH 45777

December 6, 2017
Stark Co. Education Srvc Ctr
2100 38th Street NW
COG Room
Canton, OH 44709

PRE-REGISTRATION DEADLINE IS FRIDAY BEFORE EACH TRAINING

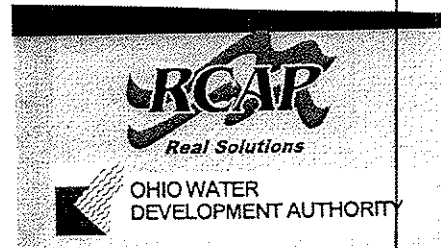
Pre- Register On-line at www.ohiorcap.org or Contact Nadine Thompson at 800-775-9767 or nethompson@wsos.org

Learn About...

- Sustainability
- Regulatory and Legal Requirements
- Hiring Consultants and Employees
- Record Keeping
- Asset Management
- Planning for the Future
- Finances and Fiscal Management
- Capital Projects
- Utility Rates
- Public Relations
- Customer Outreach
- GIS Advancements
- Value of Water
- Tools to Save Money



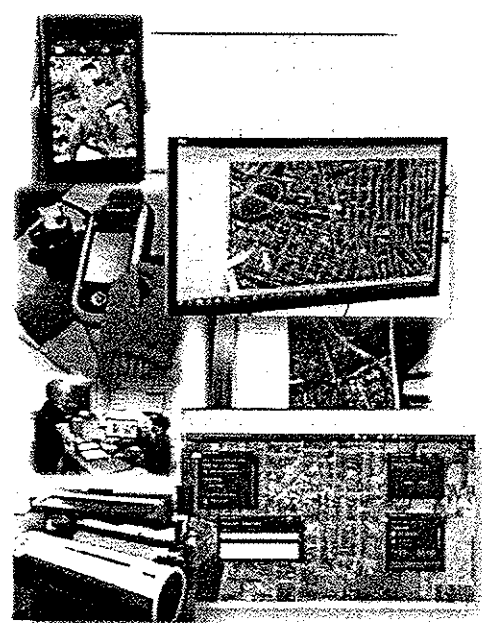
Introduction to GIS and GPS Technology for Small Utilities



We invite everyone interested in learning more about Geographic Information Systems (GIS) and Global Positioning System (GPS) equipment, and how these can be implemented to help small utilities.

Our class will cover:

- Basic concepts & terminology for GIS
- Uses and benefits for utilities
- Hardware and software available
- GPS technology
- Steps in implementing a program
- Procuring equipment and services
- Resulting data, inventory and maps
- Mobile device applications
- How to pay for it



REGISTER ON-LINE AT
WWW.OHIORCAP.ORG

OR CONTACT

NADINE THOMPSON AT
1-800-775-9767

419-332-2056

OR

NETHOMPSON@WSOS.ORG

DEADLINE FOR REGISTRATION IS
FRIDAY BEFORE TRAINING

Approved for 5 Contact Hours

The Rural Community Assistance Program (RCAP) is part of a nation-wide network of agencies providing technical assistance and training to help small and rural communities develop and improve water and sewer utilities. RCAP also provides a number of other community and economic development, grant writing and administration, and planning services. RCAP is administered by WSOS Community Action Commission, Inc., a 501(c)(3) non-profit community action agency based in Fremont, Ohio. To learn more, please visit www.wsos.org and www.rcap.org.

November 8, 2017
Medina County University Center
6300 Technology Lane
Medina, OH 44256

8:30 AM
Registration Opens
9:00 AM - 3:45 PM
Training
Lunch on your own.

9:00 a.m.
Registration Opens

9:30 a.m.-4:15 p.m.
Training
(lunch on your own)

November 30, 2017

Cross Roads Branch Library

63500 Byesville RD

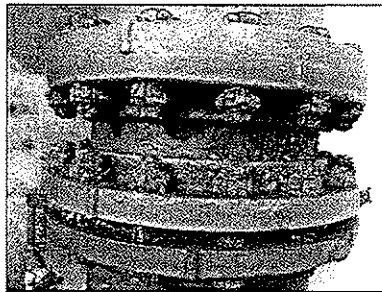
Cambridge, OH 43725

CMOM - Capacity, Management, Operations, & Maintenance
Learn how to: Extend the Useful Life of Your Sewer System
Best Practices for Wastewater Collection

As the wastewater collection system ages, it corrodes, erodes, clogs, collapses, and ultimately deteriorates causing unacceptable levels of storm water inflow and infiltration (I&I). CMOM provides a management framework to evaluate asset condition and system performance, optimize operation and maintenance practices, and plan for capital upgrades.

- Do you have a CMOM plan in place that represents "best management practices" in all areas?
- Does your plan demonstrate a true commitment to stopping sanitary sewer overflows?
- Are you following the plan?

If you are an Operator, Administrator or Council Member attend the training and learn how to maintain acceptable levels of collection system performance by applying the principles of Asset Management.



REGISTER ON-LINE AT
WWW.OHIORCAP.ORG

OR CONTACT

NADINE THOMPSON AT
1-800-775-9767

419-332-2056

OR

NETHOMPSON@WSOS.ORG

DEADLINES FOR REGISTRATION ARE THE
FRIDAY BEFORE THE TRAININGS

Approved for 5 Contact Hours

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OHIO WATER DEVELOPMENT AUTHORITY
Real Solutions

RCAP

No Cost

Register Today

TRAINING

Capacity Management Operations Maintenance

Sewer Systems