

AGENDA
Scio Village Council
June 27, 2018

Pledge of Allegiance

Roll Call

Approval of Minutes

1. Visitors-
2. Letters & Correspondence – attached in packet
3. Clerk/Treasurer- 1.)*Resolutions 2018-009 thru 2018-011* for continuing the process of renewing 3 tax levies
2.)Need 2018Appropriations amended to include the certificate for \$12,880.08 (CD#2) so it can be transferred to the new Water Contingency Fund (I do not include the certificates in appropriations)
3.) Kindly approve the 2019 Budget as
Resolution 2018-0005
4. Water/WW-Income Tax Dept.
5. Solicitor – to attend next meeting
6. Mayor’s Report - Second Reading Ord. 18-005 re: House Numbering
Property letter division
7. Village Administrator – see next sheet
8. Old Business
9. New Business
10. Financial Report Approval
11. Pay bills
12. Adjourn

VA agenda for 6/27/18

WTP

-The WTP has been transitioned back to well #1 on 6/23/18 due to an issue with the new High Surface pump on the new system with well #2. Cleaning of Well #1 is postponed until the H/S pump is replaced for the new system.

-AOP has been notified of the new equipment issues, they are scheduled to be on site 6/28/18.

-The WTP project is still ahead of schedule, EPA deadline is 12/31/18, the anticipated completion date is 8/31/18.

-Hydrant flushing will continue until October; a One-Call will be done to alert residents when flushing occurs.

WWTP

-The monthly testing schedule for the WWTP is changed for the 1st week in July due to the holiday.

-The meeting for the inner oxidation ditch was conducted on June 20th for cost estimates. See attached in your packet for the cost estimate. -Annual OEPA WWTP inspection is scheduled for August 29, 2018. The ORC and VA will be in attendance for the inspection.

OEPA

-The monthly status report on the WTP upgrade project will be sent on July 6, 2018

-The OEPA has requested a walk-through of the water treatment plant once it is close to completion. This is a result of the previous phone conversation regarding the type of chemicals to be used in the treatment process at the WTP. We anticipated this meeting in August TBD depending on contractor work schedules.

RCAP

-Asset Management: The VA has received several emails with Asset Management material, it is currently under review and council will be briefed once the entire plan is together.

Buildings / Equipment

-The F450 is estimated to be ready in 3 weeks.

-The lease for the bank is complete. Approximate move date will be late July. The property owner has started renovations for the Village spaces.

-Bleachers and fence at the football field - request an ad be placed for bids on the bleachers and fence at the football field, the add will run for 5 weeks and the Village will accept sealed bids until the 8/22/18 meeting when any and all bids will be opened in open council.

Engineering

- Quicksall and Associates have been notified of council's intent to wait until the funding requirements are released in July before a final decision is made.

Roadway and structures

-Dura patching is ongoing and is scheduled by the demand of traffic on each roadway within the Village. Estimated that over 50% of the surface roads are completed. SR 151 will be done as needed through the season due to high traffic volume.

Dead-end alleyways

-Catch Basins are being cleaned and repaired on an on-going basis.

General Info

-Two water line breaks: A 4" on Grandview Street on 6/26/18, notified at 06:20. A 6" on E Elm Street on 6/26/18. found at 15:40. Each location is on a 48 hour boil order, BAC-T samples taken to the lab on 6/27/18; awaiting results. All reports were filed and appropriate personnel notified.

-Mosquito spraying dates are as follows: 7/2 at 8 pm ; 8/6 at 8 pm; 8/30 at 8 pm; 9/20 at 8 pm

-Summer youth program has started, the Village has three participants. Painting, weed eating, general maintenance and cleaning, and assisting Village employees as needed will be their primary duties until August 13th.

-The local Hardware has been notified and asked to stock the appropriate lettering to mark residences within the Village. He has a copy of the ordinance

LEGAL

-awaiting a scheduled meeting from Mr. Matthews

June 13, 2018

Scio Village Council met in regular session at 6 pm on June 13, 2018 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag.

Members present were Erin Thompson, Ron Wright, Heidi Trice, Andrew Turner, Carol Davy and Betty Gotschall. Others included Village Administrator Jason Tubaugh, Water/WW Clerk & Income Tax Adm. Janeen Scott, Mr. Donald Quicksall, Attorney J.J. Ong, Tim Galbraith and Clerk-Treasurer Trish Copeland. J.D. Long was the representative from the News-Herald.

Thompson moved to approve minutes from the previous meeting as corrected and Wright seconded; all present voted yes. Motion carried.

Tim Galbraith presented a request for the Sons of the American Legion to again sponsor a Beer Garden at the 2018 Scio Fall Festival. Turner moved to approve same and Ron Wright seconded. Roll call vote showed: Turner, yea; Trice, yea; Wright, yea; Gotschall, yea; Davy, yea and Thompson, yea. Motion carried.

Mr. Quicksall, President of W.E. Quicksall & Associates, presented the timeline for the village to apply for funding to continue waterline replacement in our village. (Phase 2) Council members were told that if they apply this fall to OPWC the funds would be available in July 2019. He recommends a 30 year loan at 0% interest; 11% of the total would be Scio's cash and that using village funds would help with the points total for acquiring the funding. Quicksall said then...in early 2019 apply again to ARC; their money becomes available in *late* 2019 or early 2020. Thus construction would not begin until 2020. It was mentioned that if the plans can be submitted to EPA "readiness to proceed" the village could also be issued more points in the funding process. Mr. Quicksall said a "ballpark" to get Scio to the submittal stage would be \$12,000.00 to \$15,000.00. For this amount the plans would be acceptable for a PTI (permit to install) to the EPA but these are not complete plans.

He also advised to get Rob Sterling, the Harrison County Engineer, involved with what Scio is planning to do.

Solicitor

Jason Jackson introduced Attorney J.J. Ong who is interested in taking over for Mr. Jackson beginning in 2019; Jackson recommended Ong for the position; J.J. has been in practice for 21 years in Uhrichsville; said he would return for another meeting.

Jackson also said he brought the paperwork that he had received from Harrison County on the foreclosed properties that the village accepted last month. He indicated there are no deeds associated with these, just a recorded Judgment Entry for each one. The Property Tax Parcel Numbers are 210000475.000, 210000627.000, 200000759.000, and 200000760.000

Clerk-Treasurer

Resolution 2018-004 was explained to council and Copeland asked for members to pass it as they had done in years past. It transfers \$6201.24 from the Income Tax Capital Outlay Fund to the Loan Principal line item for the two payments due on Water Filtration Plant Loan #5022. Turner moved to pass the resolution and Wright seconded - roll call: Turner, yea; Trice, yea; Wright, yea; Gotschall, yea; Davy, yea and Thompson, yea. Motion carried.

Copeland then asked for Resolutions to be passed to place renewal levies on the ballot for the November election. *2018-006 for .88 mills for five years for Current Expenses, 2018-007 for .88 mills for Park expenses and 2018-008 for 2.00 mill for five years for Current Expenses.* Trice moved to pass each of the resolutions and Wright seconded; roll call: Trice, yea; Turner, yea; Wright, yea; Gotschall, yea; Davy, yea and Thompson, yea. The motion carried.

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Income Tax Adm/Water-WW Clerk

Scott said Scio has collected \$2200.00 more per month in the Water & Sewer Funds due to the Administrative Fees put into effect earlier this year.

She also made sure council had the latest list of properties that need some type of clean-up.

Mayor

The Mayor asked for the first reading by title only of *Ordinance 18-005 An Ordinance Requiring the Display of House Numbers Within the Village of Scio.*

Carpenter asked property owners to check their respective properties and reiterated that those who continue to disregard our ordinances will be cited.

Mrs. Carpenter said she had been approached about neighbors being interested in purchasing 222 Grandview St., which is one of the properties Scio now owns. The tax parcel is 210000475.000. Council was advised that it must be advertised for 5 consecutive weeks in the local newspaper and council can either accept no bids or the highest bid for the real estate. Turner moved to offer the property for bids and Wright seconded the motion. Thompson, yea; Turner, yea; Davy, yea Gotschall, yea; Trice, yea; and Wright, yea. Motion carried.

Village Administrator

WTP

-Operational checks were done on 6/7-6/8 on the majority of new equipment at the WTP. Bac-T testing has been completed on the reaction tank and clear wells. All results have been received from the Lab and are negative.

-June 7th the plant was transitioned to the new system utilizing source Well #2, the system is fully operational on source Well #2. As a contingency, the WTP can be retrofitted to utilize source Well #1 if an emergency should arise. Remaining work for the WTP project: source Well #1 inspection, cleaning, and installation of a low surface pump. Installation of a propane tank with plumbing and electrical connections. Operational checks will need completed on the source Well #1 system, the new generator, and reclamation of the grounds and fence installation.

-Hydrant flushing has started and will continue until October; a One-Call will be done to alert residents when flushing occurs.

WWTP

-Sludge removal is ongoing, the Operator of Record has recommended to move sludge within the facility and this has produced positive results and reduced the WWTP TSS issues. Mr. Jurosko is much appreciated for his efforts.

-Electrical work will be needed for the UV light wiring, schedule TBD. Mike Conrad Electric LLC will be doing the work.

-The spare paddle wheel cost estimate \$4,170.00 Parts are on order. Invoices will be forthcoming. -The inner oxidation ditch is due for cleaning and inspection, meeting scheduled for June 20th for cost estimates.

-Kinney Thompson will probably submit a bid on the roofs at the WWTP.

OEPA -The monthly status report on the WTP upgrade project was sent on June 5, 2018 A phone conference has been requested with the OEPA in regards to the EPA recommended chemicals to be

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used at the WTP. The Operator of Record and Scio's VA are requesting that sodium permanganate be eliminated from the chemical list at the WTP. The secondary chemical to be utilized by recommendation of the OEPA is orthophosphate for lead and copper suspension within the distribution system.

RCAP

Asset Management: A meeting was held with RCAP, the Clerk, and VA for the Asset Management Plan. We are 90% completed, a few details will need ironed out but we intend to meet the October 2018 deadline.

Buildings / Equipment

-The John Deere has had the front end rebuilt, invoice forthcoming for the finance report
-The F450 is estimated to be ready in 4 weeks. -The garage at the park is up and running, Brian Majewski has worked diligently on that project.

-The lease for the bank is completed; approximate move date will be late July. PNC will pay the utilities until Sept. 1st while their ATM facilities are being secured.

Engineering

- Don Quicksall to brief Phase II to the council on cost, funding options, and timeline.

Roadway and structures

-Dura patching is ongoing and is scheduled by the demand of traffic on each roadway within the Village. Ron Thompson is a quick-learner at this task.

-Dead-end alleyways: The VA has requested the Street Committee identify dead-end allies and deem if they should be unmaintained roadways. Moore Alley is definitely one that needs an UNMAINTAINED status.

-Catch Basins are being cleaned and repaired on an on-going basis.

General Info

-Three water line breaks on Brown Street in late May. Two 4" and one 6" ductile water line breaks. Both lines repaired, the 4" line was repaired with 14 feet of C900 and Hi-Max clamps, the 6" line was repaired with 16 feet of C900 and Hi-Max clamps. Two main line breaks occurred the same day, Stull Excavation was utilized to assist in the repairs and restoration of water service to the community.

-Mosquito spraying dates are as follows: 6/14 at 7:30pm; 7/2 at 8pm ; 8/6 at 8pm; 8/30 at 8pm; 9/20 at 8pm **The VA has received several phone calls from residents that requested the mosquito spraying be done on Grandview Street and High Street and Sunset Drive.

-Street signs for the Village are pending order.

Tubaugh feels one way to stop parking on the sidewalk in the area of 308 East Main St. is to install concrete barriers on the sidewalk.

LEGAL

-awaiting a scheduled meeting from Atty. Matthews.

OLD BUSINESS

The backstop for the ballfield is still a work in progress. The roofs on the dugouts are also being replaced. Jason Tubaugh, Village Administrator, told those present that pending EPA regulations it is very possible that Onslow Field will not be available for ANY public use due to its proximity to Scio's wells.

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Thompson mentioned the possibility of the old bleachers going to 250 Speedway; Jackson reminded council that those too, would need to be advertised.

Council agreed to wait for action from the funding agencies until the new point system for awarding grants/loans is available.

There will be a Water Committee Meeting on June 18th at 5 pm in council Chambers.

It was questioned if the I-Pads for the new water meters had been ordered. No.

Cell phones were again mentioned and the clerk said the State Auditors cause much "red tape" when cell phones are used in a city/village. Atty. Ong concurred.

It was brought up that there is a definite odor emanating from the Flower Chalet; Atty. Jackson said that the Health Dept. can be contacted by any citizen if there is a concern.

NEW BUSINESS

Turner said he feels there are problems with the rental of the park pavilions and wants to see a "Rented" sign posted whenever a reservation is made. The Mayor said she had reminded residents during the last OneCall and felt no changes are necessary. Carpenter also asked Andrew to post on the website about the need to make reservations with the village office.

Wright moved to approve the Financial Report and Davy seconded. Roll call: Wright, yea; Thompson, yea; Trice, yea; Gotschall, yea; Davy, yea; Turner, yea. Motion carried.

Wright moved to pay the bills as presented and seconded by Davy. Roll call reflected: Wright yea; Trice, yea; Thompson, yea; Gotschall, yea; Davy, yea; Turner, yea; motion carried.

As there was no further business Thompson moved to adjourn the meeting.


Mayor


Clerk-Treasurer

June 18, 2018

WATER COMMITTEE/Scio Village Council

Attendees: Mayor Carpenter, Jason Tubaugh-Village Administrator; Council members Erin Thompson and Carol Davy and Trish Copeland-Clerk-Treasurer.

The replacing of more waterlines in town was discussed and all present felt it is necessary for the good of the residents to continue seeking funding with the assistance of Quicksall & Associates. Council will be urged to act positively in the coming meetings on this project.

A handwritten signature in blue ink, appearing to be the initials 'JC' or similar, located below the main text.

de

REPORTING YEAR FUND	2018 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	584,489.79	11,978.78	13,659.60	582,808.97	25,761.65	557,047.32 MTD 557,047.32 YTD
		694,893.60	116,227.64	228,312.27	582,808.97	25,761.65	
A02	GENERAL FUND CD#1	54,244.10	0.00	0.00	54,244.10	0.00	54,244.10 MTD 54,244.10 YTD
		54,241.80	2.30	0.00	54,244.10	0.00	
A03	GENERAL FUND CD#2	12,880.08	0.00	0.00	12,880.08	0.00	12,880.08 MTD 12,880.08 YTD
		12,859.90	10.18	0.00	12,880.08	0.00	
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
		1,000.00	0.00	0.00	1,000.00	0.00	
B01	STREET FUND	6,962.74	1,919.05	2,603.04	6,278.75	213.41	6,065.34 MTD 6,065.34 YTD
		5,338.40	12,867.65	11,927.30	6,278.75	213.41	
B02	STATE HIGHWAY	3,473.36	543.09	78.31	3,938.14	382.19	3,555.95 MTD 3,555.95 YTD
		4,265.87	1,430.56	1,758.29	3,938.14	382.19	
B04	PARK FUND	18,658.19	50.00	2,153.38	16,554.81	1,304.70	15,250.11 MTD 15,250.11 YTD
		7,993.49	13,452.61	4,891.29	16,554.81	1,304.70	
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B08	POLICE LEVY	10,081.05	0.00	0.00	10,081.05	0.00	10,081.05 MTD 10,081.05 YTD
		7,786.73	2,926.35	632.03	10,081.05	0.00	
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B10	PERMISSIVE MVL	3,056.17	0.00	0.00	3,056.17	0.00	3,056.17 MTD 3,056.17 YTD
		1,750.37	1,305.80	0.00	3,056.17	0.00	
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D03	INCOME TAX/PERM IMPROVE	145,611.23	3,250.24	637.36	148,224.11	704.94	147,519.17 MTD 147,519.17 YTD
		131,585.74	35,475.87	18,837.50	148,224.11	704.94	
E01	WATER FUND	273,621.46	33,536.81	45,173.81	261,984.46	51,839.73	210,144.73 MTD 210,144.73 YTD
		257,160.15	460,050.62	455,226.31	261,984.46	51,839.73	
E02	SEWER FUND	91,603.67	12,589.77	19,686.57	84,506.87	19,287.82	65,219.05 MTD 65,219.05 YTD
		100,186.70	76,477.28	92,157.11	84,506.87	19,287.82	
E03	WATER CONTINGENCY	0.00	14,503.38	0.00	14,503.38	0.00	14,503.38 MTD 14,503.38 YTD
		0.00	14,503.38	0.00	14,503.38	0.00	
E08	WATER DEPOSIT FUND	13,109.74	0.00	0.00	13,109.74	0.00	13,109.74 MTD 13,109.74 YTD
		12,719.32	390.42	0.00	13,109.74	0.00	
	GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,218,791.58	78,371.12	83,992.07	1,213,170.63	99,494.44	1,113,676.19 MTD
	GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,291,792.07	735,120.66	813,742.10	1,213,170.63	99,494.44	1,113,676.19 YTD

see E3

-12880.08

\$1,100,796.11

VILLAGE OF SCIO
ORDINANCE NO. 18-005

this is the last
copy you council folks
will receive

**AN ORDINANCE REQUIRING THE DISPLAY OF
HOUSE NUMBERS WITHIN THE VILLAGE OF SCIO**

WHEREAS, the Village Council has determined that the health, safety and welfare of the residents of the Village of Scio would be better served by the establishment of a uniform village-wide house number display system. Such system will enable police agencies, ambulance services, fire services, public utilities, postal service, township officials, and other necessary services to more rapidly identify and locate properties within the Village of Scio.

THEREFORE, be it ordained by the Council of the Village of Scio as follows:

SECTION 1. The purpose of this Ordinance is to establish a system within the Village of Scio whereby the addresses of all premises will be identified and to provide rules and guidelines to facilitate the enforcement thereof.

SECTION 2. Definitions

A. The term "premises" shall mean any lot or parcel of land owned by any person, firm or corporation, public or private, improved with building, whether occupied or unoccupied.

B. The term "house number" shall mean the official number assigned that premises by AEP Energy Company and recognized by the Harrison County 911 Central Dispatch governing board.

C. The term "street or road name" shall refer to any official name as recognized by governmental agencies.

SECTION 3. Regulation

A. No street or road name shall be changed without the approval of the Legislative Authority of the Village, the County Engineer, the County Commissioners and the County 911 Board.

B. Every premises shall display the distinctive house number assigned to that premises. The individual digits shall be no less than four (4) inches in height (three (3) inches if of a reflective material) in block style letters and shall be in a contrasting color to the background. The house number shall be displayed in one of the following fashions:

1. If the number is displayed on a house, the number shall be placed upon the front of the house in such a position as to be plainly visible to all traffic coming to the premises from either direction.

2. If a house is more than 50 feet from the improved portion of the street or road or is not clearly visible from the street or road, the number shall be displayed on a sign adjacent to the street or road on which the property fronts. Such sign shall be attached to a fence or post at a height that assures that the number will not be obscured by winter snows or snowplowing.

SECTION 4. Failure to display a house number within (60) days after the adoption of this Ordinance, or in the case of new construction, within sixty (60) days of occupancy, shall be

considered a violation of this Ordinance and shall be punishable as a minor misdemeanor.

SECTION 5. The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable, for any reason, by a court of competent jurisdiction, the remaining portions of said Ordinances shall remain in full force and effect.

SECTION 6. The foregoing Ordinance was adopted and all actions and deliberations of the Village of Scio, Harrison County, Ohio relating thereto were conducted in open meetings to the public in compliance with all applicable legal requirements including Sections 121.22 of the Ohio Revised Code.

Passed/read this ___ 13th ___ day of __ June ____, 2018.

Passed/read this ___ 27th ___ day of __ June ____, 2018.

Passed/read this ___ 11th ___ day of __ July ____, 2018.

Approved:

MAYOR MICHELLE CARPENTER

Attest:

Approved as to Form:

TRISH COPELAND, CLERK-TREASURER

JASON L. JACKSON, SOLICITOR



ENVIRONMENTAL



101 Parkview Drive Ext KITTANNING PA 16201 PH: 724.543.2288 FAX: 724.543.6768 www.cwmenvironmental.com

CWM ENVIRONMENTAL QUOTATION

Client: Scio WWTP, 1 Allensworth Drive, Scio, OH 43958
CWM Rep: Nick Hoban, 724-954-2888, nhoban@cwmenvironmental.com
Quote #: AAAQ2818, Date: Jun 25, 2018
Phone: (740) 945-5571, Email: jaketubaugh@gmail.com

Table with 5 columns: Qty, Description, Method, Unit Price, Ext. Price. Rows include Scio WWTP Clean Out, Combination Jet/Vac Truck, Two Vac Trucks, Additional Labor, 26,000g Disposal, Two Days of Confined Space Permit Work, and Perdiem per Night.

Special Notes

Please note: The above quantities are estimates and final billing will vary depending on total hours/gallons for project.

Summary table with 2 columns: Category, Amount. Rows: SubTotal (\$27,220.00), Tax, Shipping (\$0.00), Total (\$27,220.00).

Terms and Conditions

This quote is valid for 90 days from the date above, whereupon CWM Environmental reserves the right to requote these services. Terms of payment for this offer are net 30 days. Additional conditions indicated by referencing agreed basis of this quotation to CWM Environmental within 30 days after date of issuance.

Accepted by: _____ Date: _____
(Printed Name & Title) (Sign)





ENVIRONMENTAL



101 Parkview Drive Ext KITTANNING PA 16201 PH: 724.543.2288 FAX: 724.543.6768 www.cwmenvironmental.com

CWM ENVIRONMENTAL QUOTATION

Client: Scio WWTP
CWM Rep: Nick Hoban
Quote #: AAAQ2818
Date: Jun 25, 2018
Phone: (740) 945-5571
Email: jaketubaugh@gmail.com
nhoban@cwmenvironmental.com

Table with 5 columns: Qty, Description, Method, Unit Price, Ext. Price. Rows include Scio WWTP Clean Out, Combination Jet/Vac Truck, Two Vac Trucks, Additional Labor, 26,000g Disposal, Two Days of Confined Space Permit Work, and Perdiem per Night.

Special Notes

Please note: The above quantities are estimates and final billing will vary depending on total hours/gallons for project.

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Accepted by: _____ Date: _____
(Printed Name & Title)



June 20, 2018

Scio Village
ATTN: Trish Copeland
 PO Box 307
 Scio, OH 43988-0307

Corporate Headquarters
 5555 Glendon Court
 Dublin, Ohio 43016

Mailing Address
 P.O. Box 182726
 Columbus, Ohio 43218-2726

(614) 792-1085 office
 (888) 627-7586 toll-free
 (614) 760-3800 fax

www.careworks.com

Dear New CareWorks Customer,

Thank you for selecting CareWorks as your new Ohio Managed Care Organization (MCO) for workers' compensation during the 2018 MCO Open Enrollment. We recognize you have a choice in MCO and are excited to provide you with our high quality medical management services; helping you achieve successful return-to-work outcomes and providing effective control over your workers' compensation costs.

This letter confirms Scio Village with BWC Policy #33411703000 is officially enrolled with CareWorks. If you enrolled more than one BWC Policy Number, you should receive a separate letter package from CareWorks for each individual policy number. Here are important dates regarding your transition to CareWorks:

- **June 1 – July 1, 2018**
 During this time your claim files and account information will transfer from your current MCO to CareWorks. Your current MCO will still manage your claims during this time. Any new injuries occurring prior to July 2, 2018, should be reported to your current MCO.
- **July 2, 2018**
 CareWorks becomes your new MCO effective July 2, 2018. CareWorks will begin managing all of your claims, regardless of date of injury. All injuries occurring on or after July 2, 2018, should be reported to CareWorks.

Enclosed are three important documents to assist you as a new CareWorks partner:

- **CareWorks Injury Reporting Packet**
 The enclosed Injury Reporting Packet contains basic instructions, a BWC First Report of Injury (FROI) form and a CareWorks MCO I.D. card to assist in reporting any new workplace injuries to CareWorks.
- **CareWorks Educational Material Request Form**
 Please use this form to order educational and injury reporting materials from CareWorks. Many of our materials are available for download from the "Resources" section at www.careworksmco.com.
- **CareWorks Customer Information Form**
 Please use this form to provide us with the contact information for your company, including primary and alternate claims contacts.

Your assigned Account Executive Amber McCulley (Amber.McCulley@Careworks.Com) is your main point of contact and can answer any initial questions you may have about our services. Be sure to reach out to your Account Executive to learn more about our online Claims Portal, online Injury Reporting Center and online Internet Provider Search. We will do everything we can to provide you with customer service that exceeds expectations over the next two years. By the time the May 2020 MCO Open Enrollment is here, we want your decision to stay with CareWorks to be easy.

If at any time we are not meeting your expectations, regardless of the reason, please contact your Account Executive or CareWorks' Customer Service Department, toll-free, at 1-888-627-7586.

Sincerely,



Derek Stern
 Director of Customer Relations

Enclosures

RESOLUTION 2018-005

WHEREAS, the Mayor and Council are aware that the **2019 Proposed Budget** needs Approved, and forwarded to the Harrison County Auditor, and

WHEREAS, the members of council agree with the figures provided to them therein

Therefore, we adopt

The **2019 Proposed Budget** that is attached and made a part of this Resolution presented on June 27, 2018.

Motion by _____ Seconded by _____

That the Resolution be adopted was carried by the following vote:

Yea _____ Nay _____ Abstentions _____

Adopted: June 27, 2018

Mayor _____

Clerk-Treasurer _____

VILLAGE OF SCIO/ PROPOSED BUDGET 2019

ITEMIZED FUNDS-Resolution 2018-005

FUND TYPE/CLASSIFICATIONS	CASH BALANCE AS OF 12/31/17	TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES	TOTAL AMOUNT AVAILABLE PLUS BALANCES
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GENERAL FUND TYPE

GENERAL FUND	\$763,005	\$278,439	\$1,041,444
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SPECIAL REVENUE FUNDS

STREET FUND	5,338	27,262	32,600
STATE HIGHWAY FUND	4,265	2,884	7,149
PARK FUND	7,993	10,319	18,312
POLICE LEVY	7,786	5,046	12,832
PERMISSIVE MVL	1,750	3,065	4,815
FUND TOTAL	\$27,132	\$48,576	\$75,708

PROPRIETARY FUND TYPE

ENTERPRISE FUNDS

WATER FUND	257,160	165,043	422,203
SEWER FUND	100,186	142,260	242,446
WATER DEPOSITS	12,719	625	13,344
FUND TOTAL	\$370,065	\$307,928	\$677,993

**FIDUCIARY FUND TYPE
TRUST AND AGENCY FUNDS**

LOCAL INCOME TAX	\$131,585	\$64,479	\$196,064
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TOTAL ALL FUNDS	\$1,291,787	\$699,422	\$1,991,209
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SIGNATURE:	MAYOR - Michelle R. Carpenter	6/27/2018
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SIGNATURE:	CLERK - Trish Copeland	6/27/2018
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REPORTING YEAR FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01 GENERAL FUND	729,802.20 659,446.54	11,579.37 278,371.26	46,487.97 242,924.20	694,893.60 694,893.60	0.00 0.00	694,893.60 MTD 694,893.60 YTD
A02 GENERAL FUND CD#1	54,241.34 54,226.85	0.46 14.95	0.00 0.00	54,241.80 54,241.80	0.00 0.00	54,241.80 MTD 54,241.80 YTD
A03 GENERAL FUND CD#2	12,867.92 12,816.90	1.98 53.00	0.00 0.00	12,869.90 12,869.90	0.00 0.00	12,869.90 MTD 12,869.90 YTD
A04 GENERAL FUND CD#3	1,000.00 1,000.00	0.00 0.00	0.00 0.00	1,000.00 1,000.00	0.00 0.00	1,000.00 MTD 1,000.00 YTD
B01 STREET FUND	5,369.54 7,664.38	2,324.04 27,262.18	2,355.18 29,588.16	5,338.40 5,338.40	0.00 0.00	5,338.40 MTD 5,338.40 YTD
B02 STATE HIGHWAY	4,149.86 2,775.98	188.42 2,884.22	72.41 1,394.33	4,265.87 4,265.87	0.00 0.00	4,265.87 MTD 4,265.87 YTD
B04 PARK FUND	10,385.90 9,207.38	0.00 10,319.72	2,392.41 11,533.61	7,993.49 7,993.49	0.00 0.00	7,993.49 MTD 7,993.49 YTD
B05 FEMA	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B08 POLICE LEVY	8,172.57 4,918.15	0.00 5,046.16	385.84 2,177.58	7,786.73 7,786.73	0.00 0.00	7,786.73 MTD 7,786.73 YTD
B09 BLOCK GRANT WATERLINE REPLACE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B10 PERMISSIVE MVL	1,477.87 3,125.97	272.50 3,065.72	0.00 4,441.32	1,750.37 1,750.37	0.00 0.00	1,750.37 MTD 1,750.37 YTD
C01 TRUCK DEBT SERVICE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D01 OFWC GRANT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D03 INCOME TAX/PERM IMPROVE	131,102.02 137,413.11	1,871.89 64,479.59	1,388.17 70,306.96	131,585.74 131,585.74	0.00 0.00	131,585.74 MTD 131,585.74 YTD
E01 WATER FUND	259,335.18 225,565.02	13,733.37 165,043.25	15,908.40 133,448.12	257,160.15 257,160.15	0.00 0.00	257,160.15 MTD 257,160.15 YTD
E02 SEWER FUND	96,302.20 92,132.60	12,362.75 142,259.66	8,478.25 134,205.56	100,186.70 100,186.70	0.00 0.00	100,186.70 MTD 100,186.70 YTD
E08 WATER DEPOSIT FUND	12,743.16 12,543.92	226.16 625.40	250.00 450.00	12,719.32 12,719.32	0.00 0.00	12,719.32 MTD 12,719.32 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,326,949.76	42,560.94	77,718.63	1,291,792.07	0.00	1,291,792.07 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,222,836.80	699,425.11	630,469.84	1,291,792.07	0.00	1,291,792.07 YTD

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REPORTING YEAR REVENUE #	REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
A01-A-111-0	PROPERTY TAX	42,000.00	0.00	44,591.80	-2,591.80	106.17%
A01-A-112-0	TANGIBLE PERSONAL PROPERTY	0.00	0.00	0.00	0.00	.00%
A01-A-114-0	INCOME TAX COLLECTIONS	23,000.00	623.98	22,357.51	642.49	97.21%
A01-A-115-0	TRAILER TAX	45.00	0.00	55.88	-10.88	124.18%
A01-B-121-0	STATE SHARED TAX PERMITS	0.00	0.00	0.00	0.00	.00%
A01-B-122-0	INHERITANCE TAX	0.00	0.00	0.00	0.00	.00%
A01-B-123-0	CIGARETTE TAX	200.00	0.00	232.03	-32.03	116.02%
A01-B-125-0	LIQUOR & BEER PERMITS	300.00	0.00	336.00	-36.00	112.00%
A01-B-126-0	LOCAL GOVERNMENT	17,000.00	1,574.23	20,743.96	-3,743.96	122.02%
A01-B-128-0	HOMESTEAD ROLLBACK	8,200.00	0.00	8,211.84	-11.84	100.14%
A01-D-290-0	STATE SHARED TAXES AND PERMITS	0.00	0.00	0.00	0.00	.00%
A01-F-162-0	FINES LICENSES PERMITS	2,000.00	11.00	4,690.00	-2,690.00	234.50%
A01-F-162-1	GAS LEASE	200,000.00	9,370.00	158,505.43	41,494.57	79.25%
A01-H-141-0	FEMA REIMB TO GEN	0.00	0.00	0.00	0.00	.00%
A01-H-182-1	GENERAL - CK ACCT INTEREST	0.00	0.16	1.09	-1.09	***.00%
A01-H-184-0	MISC.	4,000.00	0.00	18,645.72	-14,645.72	466.14%
A01-I-190-0	REFUNDS OF PRIOR YR EXPENSES	0.00	0.00	0.00	0.00	.00%
A01-I-191-0	ADVANCE FROM INCOME TAX	0.00	0.00	0.00	0.00	.00%
A01-I-192-0	TRANSFER FROM INCOME TAX	0.00	0.00	0.00	0.00	.00%
	GENERAL FUND FUND SUB TOTAL	296,745.00	11,579.37	278,371.26	18,373.74	93.81%
A02-H-182-0	CD#1 INTEREST	100.00	0.46	14.95	85.05	14.95%
A03-H-182-0	CD#2 INTEREST	38.00	1.98	53.00	-15.00	139.47%
	GENERAL FUND CD#2 FUND SUB TOT	138.00	2.44	67.95	70.05	49.24%
B01-B-124-0	MVL TAX	4,000.00	315.63	4,277.83	-277.83	106.95%
B01-B-126-0	GAS & PERM TAX	20,000.00	2,008.41	22,358.30	-2,358.30	111.79%
B01-H-182-1	STREET - CK ACCT INTEREST	0.00	0.00	0.00	0.00	.00%
B01-H-184-0	MISC.	0.00	0.00	626.05	-626.05	***.00%
B01-I-191-0	ADVANCE FROM INCOME TAX	0.00	0.00	0.00	0.00	.00%
B01-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	STREET FUND FUND SUB TOTAL	24,000.00	2,324.04	27,262.18	-3,262.18	113.59%
B02-B-124-0	MVL TAX	400.00	25.59	345.12	54.88	86.28%
B02-B-126-0	GAS & PERM TAX	3,500.00	162.83	2,539.10	960.90	72.55%
B02-H-182-1	STHWY - CK ACCT INTEREST	0.00	0.00	0.00	0.00	.00%
B02-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	STATE HIGHWAY FUND SUB TOTAL	3,900.00	188.42	2,884.22	1,015.78	73.95%
B04-A-111-0	PROPERTY TAX	5,000.00	0.00	5,210.09	-210.09	104.20%
B04-A-112-0	TANGIBLE PERSONAL PROPERTY	0.00	0.00	0.00	0.00	.00%
B04-A-115-0	TRAILER TAX	4.00	0.00	6.50	-2.50	162.50%
B04-B-128-0	HOMESTEAD ROLLBACK	950.00	0.00	952.90	-2.90	100.31%
B04-D-290-0	STATE SHARED TAXES AND PERMITS	0.00	0.00	0.00	0.00	.00%
B04-E-153-0	PARK RENTAL FEES	100.00	0.00	170.00	-70.00	170.00%
B04-H-183-0	DONATIONS	0.00	0.00	1,000.00	-1,000.00	***.00%
B04-H-184-0	MISC.	2,500.00	0.00	2,980.23	-480.23	119.21%
B04-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	PARK FUND FUND SUB TOTAL	8,554.00	0.00	10,319.72	-1,765.72	120.64%
B05-D-141-0	FEMA FEDERAL RESTRICTED	0.00	0.00	0.00	0.00	.00%

REPORTING YEAR	2017	REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
B05-D-144-0		FEMA STATE	0.00	0.00	0.00	0.00	.00%
B05-D-191-0		FEMA TRANSFER	0.00	0.00	0.00	0.00	.00%
B05-D-192-0		FEMA ADVANCE	0.00	0.00	0.00	0.00	.00%
B05-H-182-0		CDBG ACCT INTEREST	0.00	0.00	0.00	0.00	.00%
B05-H-184-0		MISC.	0.00	0.00	0.00	0.00	.00%
B05-I-191-0		ADVANCE FROM GENERAL	0.00	0.00	0.00	0.00	.00%
		FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	.00%
B08-A-111-0		PROPERTY TAX	4,000.00	0.00	4,313.71	-313.71	107.84%
B08-A-112-0		TANGIBLE PERSONAL PROPERTY	0.00	0.00	0.00	0.00	.00%
B08-A-115-0		TRAILER TAX	2.00	0.00	4.87	-2.87	243.50%
B08-B-128-0		REAL PROPERTY ROLLBACK	650.00	0.00	691.74	-41.74	106.42%
B08-D-290-0		STATE SHARED TAXES AND PERMITS	0.00	0.00	0.00	0.00	.00%
B08-I-191-0		ADVANCE FROM STREET	0.00	0.00	0.00	0.00	.00%
B08-I-192-0		TRANSFER IN	0.00	0.00	0.00	0.00	.00%
B08-I-193-0		OTHER FIN SOURCES	0.00	0.00	35.84	-35.84	****%
		POLICE LEVY FUND SUB TOTAL	4,652.00	0.00	5,046.16	-394.16	108.47%
B10-D-128-0		PERMISSIVE MVL	2,700.00	272.50	3,065.72	-365.72	113.55%
		PERMISSIVE MVL FUND SUB TOTAL	2,700.00	272.50	3,065.72	-365.72	113.55%
C01-I-192-0		TRANSFER IN/TAX	0.00	0.00	0.00	0.00	.00%
		TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	.00%
D01-D-142-0		OPWC GRANT	0.00	0.00	0.00	0.00	.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	.00%
D03-A-114-0		INCOME TAX COLLECTIONS	70,000.00	1,871.89	64,479.59	5,520.41	92.11%
		INCOME TAX/PERM IMPROVE FUND S	70,000.00	1,871.89	64,479.59	5,520.41	92.11%
E01-D-142-0		ARC OMEGA GRANT	0.00	0.00	0.00	0.00	.00%
E01-D-143-0		HARR CTY GRANT	0.00	0.00	0.00	0.00	.00%
E01-D-143-1		CDBG GRANT - WTPI	0.00	0.00	0.00	0.00	.00%
E01-D-144-0		OTHER GRANT - WTPI	0.00	0.00	0.00	0.00	.00%
E01-E-154-0		GRANT REMIMBURSEMENT	0.00	0.00	0.00	0.00	.00%
E01-E-155-1		WATER COLLECTIONS	150,000.00	13,684.11	162,349.39	-12,349.39	108.23%
E01-E-155-2		TAP FEE	0.00	0.00	0.00	0.00	.00%
E01-E-155-3		BULK WATER SALES	0.00	0.00	0.00	0.00	.00%
E01-E-155-4		WATER TURN OFF-ON FEES	0.00	49.26	1,461.11	-1,461.11	****%
E01-E-155-5		WATER COUNTY R.E. PAYMENTS	0.00	0.00	236.81	-236.81	****%
E01-H-156-3		MISC.	100.00	0.00	995.94	-895.94	995.94%
E01-H-172-0		OWDA LOAN	0.00	0.00	0.00	0.00	.00%
E01-H-830-0		WATER DONATIONS	0.00	0.00	0.00	0.00	.00%
E01-I-192-0		ADVANCE IN	0.00	0.00	0.00	0.00	.00%
		WATER FUND FUND SUB TOTAL	150,100.00	13,733.37	165,043.25	-14,943.25	109.96%
E02-E-154-0		GRANT REIMBURSEMENT	0.00	0.00	0.00	0.00	.00%
E02-E-156-1		SEWER COLLECTIONS	132,000.00	12,362.75	141,397.25	-9,397.25	107.12%
E02-E-156-2		TAP FEE	0.00	0.00	0.00	0.00	.00%

REPORTING YEAR REVENUE #	2017 REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
E02-E-156-5	SEWER COUNTY R.E. PAYMENTS	0.00	0.00	236.81	-236.81	*****
E02-B-156-3	MISC.	0.00	0.00	625.60	-625.60	*****
E02-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	SEWER FUND FUND SUB TOTAL	132,000.00	12,362.75	142,259.66	-10,259.66	107.77%
E08-E-155-4	WATER DEPOSITS	300.00	226.16	625.40	-325.40	208.47%
	WATER DEPOSIT FUND FUND SUB TO	300.00	226.16	625.40	-325.40	208.47%
	GRAND TOTAL	693,089.00	42,560.94	699,425.11	-6,336.11	100.91%

THE VILLAGE of SCIO WILL HOLD A

2019 BUDGET HEARING

at 5:45 PM on June 27 2018, at the Scio
Village Office at 306 East Main St. in Scio,
OH