

**BUDGET HEARING for PROPOSED 2019 BUDGET**

June 27, 2017

HEARING CALLED TO ORDER AT 5:45 PM

There were no members of the community at large present, only Scio Village council members Carol Davy, Andrew Turner, Erin Thompson, Ron Wright, Betty Gotschall and Heidi Trice.

Also present were Mayor Michelle Carpenter, Vil. Adm. Jason Tubaugh and Clerk Trish Copeland.

The figures presented (attached) were discussed and it was general consensus that it would be passed at the regular council meeting to be held later that same evening.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk-Treasurer

**VILLAGE OF SCIO/ PROPOSED BUDGET 2019**

**ITEMIZED FUNDS-Resolution 2018-005**

FUND TYPE/CLASSIFICATIONS	CASH BALANCE AS OF 12/31/17	TOTAL AMOUNT	TOTAL AMOUNT
		FROM ALL SOURCES AVAILABLE FOR EXPENDITURES	AVAILABLE PLUS BALANCES
<b>GENERAL FUND TYPE</b>			
GENERAL FUND	\$763,005	\$278,439	\$1,041,444
<b>SPECIAL REVENUE FUNDS</b>			
STREET FUND	5,338	27,262	32,600
STATE HIGHWAY FUND	4,265	2,884	7,149
PARK FUND	7,993	10,319	18,312
POLICE LEVY	7,786	5,046	12,832
PERMISSIVE MVL	1,750	3,065	4,815
<b>FUND TOTAL</b>	<b>\$27,132</b>	<b>\$48,576</b>	<b>\$75,708</b>
<b>PROPRIETARY FUND TYPE</b>			
<b>ENTERPRISE FUNDS</b>			
WATER FUND	257,160	165,043	422,203
SEWER FUND	100,186	142,260	242,446
WATER DEPOSITS	12,719	625	13,344
<b>FUND TOTAL</b>	<b>\$370,065</b>	<b>\$307,928</b>	<b>\$677,993</b>
<b>FIDUCIARY FUND TYPE</b>			
<b>TRUST AND AGENCY FUNDS</b>			
LOCAL INCOME TAX	\$131,585	\$64,479	\$196,064
<b>TOTAL ALL FUNDS</b>	<b>\$1,291,787</b>	<b>\$699,422</b>	<b>\$1,991,209</b>

**MAYOR - Michelle R. Carpenter**

**6/27/2018**

SIGNATURE:

**CLERK - Trish Copeland**

**6/27/2018**

SIGNATURE:

RESOLUTION 2018-005

WHEREAS, the Mayor and Council are aware that the **2019 Proposed Budget** needs Approved, and forwarded to the Harrison County Auditor, and

WHEREAS, the members of council agree with the figures provided to them therein

Therefore, we adopt

The **2019 Proposed Budget** that is attached and made a part of this Resolution presented on June 27, 2018.

Motion by Andrew Turner Seconded by Heidi Trice

That the Resolution be adopted was carried by the following vote:

Yea 6 Nay 0 Abstentions 0

Adopted: June 27, 2018

Mayor Michelle Carpenter

Clerk-Treasurer Scopeland

REPORTING YEAR FUND DESCRIPTION	2017 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	729,802.20	11,579.37	46,487.97	694,893.60	0.00	694,893.60 MTD
		659,446.54	278,371.26	242,924.20	694,893.60	0.00	694,893.60 YTD
A02	GENERAL FUND CD#1	54,241.34	0.46	0.00	54,241.80	0.00	54,241.80 MTD
		54,226.85	14.95	0.00	54,241.80	0.00	54,241.80 YTD
A03	GENERAL FUND CD#2	12,867.92	1.98	0.00	12,869.90	0.00	12,869.90 MTD
		12,816.90	53.00	0.00	12,869.90	0.00	12,869.90 YTD
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD
		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 YTD
B01	STREET FUND	5,369.54	2,324.04	2,355.18	5,338.40	0.00	5,338.40 MTD
		7,664.38	27,262.18	29,588.16	5,338.40	0.00	5,338.40 YTD
B02	STATE HIGHWAY	4,149.86	188.42	72.41	4,265.87	0.00	4,265.87 MTD
		2,775.98	2,884.22	1,394.33	4,265.87	0.00	4,265.87 YTD
B04	PARK FUND	10,385.90	0.00	2,392.41	7,993.49	0.00	7,993.49 MTD
		9,207.38	10,319.72	11,533.61	7,993.49	0.00	7,993.49 YTD
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
B08	POLICE LEVY	8,172.57	0.00	385.84	7,786.73	0.00	7,786.73 MTD
		4,918.15	5,046.16	2,177.58	7,786.73	0.00	7,786.73 YTD
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
B10	PERMISSIVE MVL	1,477.87	272.50	0.00	1,750.37	0.00	1,750.37 MTD
		3,125.97	3,065.72	4,441.32	1,750.37	0.00	1,750.37 YTD
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
D03	INCOME TAX/PERM IMPROVE	131,102.02	1,871.89	1,388.17	131,585.74	0.00	131,585.74 MTD
		137,413.11	64,479.59	70,306.96	131,585.74	0.00	131,585.74 YTD
E01	WATER FUND	259,335.18	13,733.37	15,908.40	257,160.15	0.00	257,160.15 MTD
		225,565.02	165,043.25	133,448.12	257,160.15	0.00	257,160.15 YTD
E02	SEWER FUND	96,302.20	12,362.75	8,478.25	100,186.70	0.00	100,186.70 MTD
		92,132.60	142,259.66	134,205.56	100,186.70	0.00	100,186.70 YTD
E08	WATER DEPOSIT FUND	12,743.16	226.16	250.00	12,719.32	0.00	12,719.32 MTD
		12,543.92	625.40	450.00	12,719.32	0.00	12,719.32 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,326,949.76	42,560.94	77,718.63	1,291,792.07	0.00	1,291,792.07 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,222,836.80	699,425.11	630,469.84	1,291,792.07	0.00	1,291,792.07 YTD

*163,005.22*

REPORTING YEAR	REVENUE #	REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
A01-A-111-0		PROPERTY TAX	42,000.00	0.00	44,591.80	-2,591.80	106.17%
A01-A-112-0		TANGIBLE PERSONAL PROPERTY	0.00	0.00	0.00	0.00	.00%
A01-A-114-0		INCOME TAX COLLECTIONS	23,000.00	623.98	22,357.51	642.49	97.21%
A01-A-115-0		TRAILER TAX	45.00	0.00	55.88	-10.88	124.18%
A01-B-121-0		STATE SHARED TAX PERMITS	0.00	0.00	0.00	0.00	.00%
A01-B-122-0		INHERITANCE TAX	0.00	0.00	0.00	0.00	.00%
A01-B-123-0		CIGARETTE TAX	200.00	0.00	232.03	-32.03	116.02%
A01-B-125-0		LIQUOR & BEER PERMITS	300.00	0.00	336.00	-36.00	112.00%
A01-B-126-0		LOCAL GOVERNMENT	17,000.00	1,574.23	20,743.96	-3,743.96	122.02%
A01-B-128-0		HOMESTEAD ROLLBACK	8,200.00	0.00	8,211.84	-11.84	100.14%
A01-D-290-0		STATE SHARED TAXES AND PERMITS	0.00	0.00	0.00	0.00	.00%
A01-F-162-0		FINES LICENSES PERMITS	2,000.00	11.00	4,690.00	-2,690.00	234.50%
A01-F-162-1		GAS LEASE	200,000.00	9,370.00	158,505.43	41,494.57	79.25%
A01-B-141-0		FEMA REIMB TO GEN	0.00	0.00	0.00	0.00	.00%
A01-B-182-1		GENERAL - CK ACCT INTEREST	0.00	0.16	1.09	-1.09	****%
A01-B-184-0		MISC.	4,000.00	0.00	18,645.72	-14,645.72	466.14%
A01-I-190-0		REFUNDS OF PRIOR YR EXPENSES	0.00	0.00	0.00	0.00	.00%
A01-I-191-0		ADVANCE FROM INCOME TAX	0.00	0.00	0.00	0.00	.00%
A01-I-192-0		TRANSFER FROM INCOME TAX	0.00	0.00	0.00	0.00	.00%
		GENERAL FUND FUND SUB TOTAL	296,745.00	11,579.37	278,371.26	18,373.74	93.81%
A02-H-182-0		CD#1 INTEREST	100.00	0.46	14.95	85.05	14.95%
A03-H-182-0		CD#2 INTEREST	38.00	1.98	53.00	-15.00	139.47%
		GENERAL FUND CD#2 FUND SUB TOT	138.00	2.44	67.95	70.05	49.24%
B01-B-124-0		MVL TAX	4,000.00	315.63	4,277.83	-277.83	106.95%
B01-B-126-0		GAS & PERM TAX	20,000.00	2,008.41	22,358.30	-2,358.30	111.79%
B01-B-182-1		STREET - CK ACCT INTEREST	0.00	0.00	0.00	0.00	.00%
B01-B-184-0		MISC.	0.00	0.00	626.05	-626.05	****%
B01-I-191-0		ADVANCE FROM INCOME TAX	0.00	0.00	0.00	0.00	.00%
B01-I-192-0		TRANSFER IN	0.00	0.00	0.00	0.00	.00%
		STREET FUND FUND SUB TOTAL	24,000.00	2,324.04	27,262.18	-3,262.18	113.59%
B02-B-124-0		MVL TAX	400.00	25.59	345.12	54.88	86.28%
B02-B-126-0		GAS & PERM TAX	3,500.00	162.83	2,539.10	960.90	72.55%
B02-H-182-1		STHWY - CK ACCT INTEREST	0.00	0.00	0.00	0.00	.00%
B02-I-192-0		TRANSFER IN	0.00	0.00	0.00	0.00	.00%
		STATE HIGHWAY FUND SUB TOTAL	3,900.00	188.42	2,884.22	1,015.78	73.95%
B04-A-111-0		PROPERTY TAX	5,000.00	0.00	5,210.09	-210.09	104.20%
B04-A-112-0		TANGIBLE PERSONAL PROPERTY	0.00	0.00	0.00	0.00	.00%
B04-A-115-0		TRAILER TAX	4.00	0.00	6.50	-2.50	162.50%
B04-B-128-0		HOMESTEAD ROLLBACK	950.00	0.00	952.90	-2.90	100.31%
B04-D-290-0		STATE SHARED TAXES AND PERMITS	0.00	0.00	0.00	0.00	.00%
B04-E-153-0		PARK RENTAL FEES	100.00	0.00	170.00	-70.00	170.00%
B04-B-183-0		DONATIONS	0.00	0.00	1,000.00	-1,000.00	****%
B04-B-184-0		MISC.	2,500.00	0.00	2,980.23	-480.23	119.21%
B04-I-192-0		TRANSFER IN	0.00	0.00	0.00	0.00	.00%
		PARK FUND FUND SUB TOTAL	8,554.00	0.00	10,319.72	-1,765.72	120.64%
B05-D-141-0		FEMA FEDERAL RESTRICTED	0.00	0.00	0.00	0.00	.00%

REPORTING YEAR REVENUE #	REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
B05-D-144-0	FEMA STATE	0.00	0.00	0.00	0.00	.00%
B05-D-191-0	FEMA TRANSFER	0.00	0.00	0.00	0.00	.00%
B05-D-192-0	FEMA ADVANCE	0.00	0.00	0.00	0.00	.00%
B05-H-182-0	CDBG ACCT INTEREST	0.00	0.00	0.00	0.00	.00%
B05-H-184-0	MISC.	0.00	0.00	0.00	0.00	.00%
B05-I-191-0	ADVANCE FROM GENERAL	0.00	0.00	0.00	0.00	.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	.00%
B08-A-111-0	PROPERTY TAX	4,000.00	0.00	4,313.71	-313.71	107.84%
B08-A-112-0	TANGIBLE PERSONAL PROPERTY	0.00	0.00	0.00	0.00	.00%
B08-A-115-0	TRAILER TAX	2.00	0.00	4.87	-2.87	243.50%
B08-B-128-0	REAL PROPERTY ROLLBACK	650.00	0.00	691.74	-41.74	106.42%
B08-D-290-0	STATE SHARED TAXES AND PERMITS	0.00	0.00	0.00	0.00	.00%
B08-I-191-0	ADVANCE FROM STREET	0.00	0.00	0.00	0.00	.00%
B08-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
B08-I-193-0	OTHER FIN SOURCES	0.00	0.00	35.84	-35.84	*****
	POLICE LEVY FUND SUB TOTAL	4,652.00	0.00	5,046.16	-394.16	108.47%
B10-D-128-0	PERMISSIVE MVL	2,700.00	272.50	3,065.72	-365.72	113.55%
	PERMISSIVE MVL FUND SUB TOTAL	2,700.00	272.50	3,065.72	-365.72	113.55%
C01-I-192-0	TRANSFER IN/TAX	0.00	0.00	0.00	0.00	.00%
D01-D-142-0	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	.00%
	OPWC GRANT	0.00	0.00	0.00	0.00	.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	.00%
D03-A-114-0	INCOME TAX COLLECTIONS	70,000.00	1,871.89	64,479.59	5,520.41	92.11%
	INCOME TAX/FERM IMPROVE FUND S	70,000.00	1,871.89	64,479.59	5,520.41	92.11%
E01-D-142-0	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	.00%
E01-D-143-0	HARR CTY GRANT	0.00	0.00	0.00	0.00	.00%
E01-D-143-1	CDBG GRANT - WTPI	0.00	0.00	0.00	0.00	.00%
E01-D-144-0	OTHER GRANT - WTPI	0.00	0.00	0.00	0.00	.00%
E01-E-154-0	GRANT REIMBURSEMENT	0.00	0.00	0.00	0.00	.00%
E01-E-155-1	WATER COLLECTIONS	150,000.00	13,684.11	162,349.39	-12,349.39	108.23%
E01-E-155-2	TAP FEE	0.00	0.00	0.00	0.00	.00%
E01-E-155-3	BULK WATER SALES	0.00	0.00	0.00	0.00	.00%
E01-E-155-4	WATER TURN OFF-ON FEES	0.00	49.26	1,461.11	-1,461.11	*****
E01-E-155-5	WATER COUNTY R.E. PAYMENTS	0.00	0.00	236.81	-236.81	*****
E01-H-156-3	MISC.	100.00	0.00	995.94	-895.94	995.94%
E01-H-172-0	OWDA LOAN	0.00	0.00	0.00	0.00	.00%
E01-H-830-0	WATER DONATIONS	0.00	0.00	0.00	0.00	.00%
E01-I-192-0	ADVANCE IN	0.00	0.00	0.00	0.00	.00%
	WATER FUND FUND SUB TOTAL	150,100.00	13,733.37	165,043.25	-14,943.25	109.96%
E02-E-154-0	GRANT REIMBURSEMENT	0.00	0.00	0.00	0.00	.00%
E02-E-156-1	SEWER COLLECTIONS	132,000.00	12,362.75	141,397.25	-9,397.25	107.12%
E02-E-156-2	TAP FEE	0.00	0.00	0.00	0.00	.00%

REPORTING YEAR REVENUE #	REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
E02-E-156-5	SEWER COUNTY R.E. PAYMENTS	0.00	0.00	236.81	-236.81	*****
E02-H-156-3	MISC.	0.00	0.00	625.60	-625.60	*****
E02-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	SEWER FUND SUB TOTAL	132,000.00	12,362.75	142,259.66	-10,259.66	107.77%
E08-E-155-4	WATER DEPOSITS	300.00	226.16	625.40	-325.40	208.47%
	WATER DEPOSIT FUND SUB TO	300.00	226.16	625.40	-325.40	208.47%
	GRAND TOTAL	693,089.00	42,560.94	699,425.11	-6,336.11	100.91%

**AGENDA**  
**Scio Village Council**  
**July 11, 2018**

Pledge of Allegiance

Roll Call

Approval of Minutes

1. Visitors-
2. Letters & Correspondence – attached in packet
3. Clerk/Treasurer- Will need a Records Commission meeting as soon as Jason Jackson is again available.
4. Water/WW-Income Tax Dept.
5. Solicitor – to attend August’s meeting
6. Mayor’s Report - Third Reading Ord. 18-005 re: House  
Numbering  
Property letter division  
Naming Cindy Spiker to the Records  
Commission
7. Village Administrator – see next sheet
8. Old Business
9. New Business
10. Financial Report Approval
11. Pay bills
12. Adjourn



*Village Administrator*

7-11-18

P. 1

WTP

-The WTP has been transitioned back to well #2 on 7/3/18 with the new High Surface pump, an additional High surface pump is on order by AOP, estimated arrival is two weeks. Cleaning of Well #1 is postponed until the H/S pump is replaced for the new system. Currently the WTP can be utilized on either the new or old configuration. The backup generator plumbing is complete, an account is being set up with Amerigas for the Village. Insulation of the external plumbing is being done.

-AOP has been on site to conduct work and fix noted issues.

-The WTP project is still ahead of schedule, EPA deadline is 12/31/18, the anticipated completion date is estimated to be 8/31/18.

-Water loss due to the 4" water line break is estimated in excess of 350,000 gallons, locating the issue took longer than anticipated due to the location of the line.

WWTP

-The cost estimate provided to council last meeting to clean out the inner oxidation ditch is under review and renegotiation.

-Annual OEPA WWTP inspection is scheduled for August 29, 2018. The ORC and VA will be in attendance for the inspection. Site beautification is ongoing at the WWTP in preparation for the site visit.

-The WWTP ORC has noted several issues at the WWTP, parts will need to be ordered and repairs completed, a cost estimate or invoice will be provided to council

OEPA

-The monthly status report on the WTP upgrade project was sent on July 6, 2018.

-The OEPA has requested a walk-through of the water treatment plant once it is close to completion; the walk-through will be scheduled when a firm target date is established for total completion of the WTP project.

-The OEPA SEDO and VA reached an agreement to conduct an emergency water line replacement project for East Main Street. The Village will be required to submit "as built" plans to the OEPA, the cost will be 0.035% of the total project cost plus an additional \$150 fee. The County Engineer's Office has agreed to submit the plans on the Village's behalf. The VA and County engineer conducted a walk-through of the work site on 7/10/18 to verify locations and specific materials used to submit the plans.

The OEPA SEDO was informed of the project start date and time, completion date and time, as well as the BAC-T testing cycle. A material list will be submitted with the as built plans to the SEDO.

RCAP

-Asset Management; The VA has received several emails with Asset Management material, it is currently under review the council will be briefed once the review is completed. The due date for completion is 9/30/18.

Buildings / Equipment

-The F450 is estimated to be ready August 6, 2018. Guess Motors confirmed this information on 6/29/18.

Engineering

- Quicksall and Associates have been contacted; once the requirements for the grant are published, they will provide them to the council.

*Village Administrator*

7-11-18

P. 2

Roadway and structures

-SR 151 will be repaired next week with concrete to substitute the base material, the remaining two inch gap will be filled with the Durapatch machine. The road is currently filled with 304 limestone. Steel plates will be in place while the concrete cures. New sidewalks and curbs will need replaced on residential property, estimated to be done in the next several weeks.

-The retaining wall is scheduled to be repaired within the next several weeks, Stull excavation will perform the work. The insurance claim has been submitted, the VA conducted a walk through with the claims adjuster last week. The Village is awaiting a final decision from the insurance company.

General Info

-A 4" water main break approximately in the intersection of SR151 and SR646. The best course of action was to install new water lines to the impacted area. Water was provided to the residents. The water line was completed on 7/9/18.

-Mosquito spraying dates are as follows: 8/6 at 8pm; 8/30 at 8pm; 9/20 at 8pm

-Summer youth program has started, the Village has three participants. Painting, weed eating, general maintenance and cleaning, assisting Village employees as needed will be their primary duties until August 13th.

-Contingency funds have been exhausted, the request is for the Finance Committee to assess and allocate funds back to the contingency fund.

\*The water line that connects both sides of the Village and runs parallel to SR646 needs to be addressed and added to the Capital Improvement plan. The current configuration is not sustainable for the long term.

**June 27, 2018**

**Scio Village Council** met in regular session on pm with June 27, 2018 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag.

Members present were Erin Thompson, Ron Wright, Heidi Trice, Andrew Turner, Carol Davy and Betty Gotschall. Others included Village Administrator Jason Tubaugh and Clerk-Treasurer Trish Copeland. There was no representative from the News-Herald. Ms. Scott excused.

Turner moved to approve minutes from the previous meeting as corrected and Trice seconded; all present voted yes. Motion carried.

Guest J.T. Thompson represented the Fire Dept and gave information on the circus coming to Scio in July. He asked council's approval to use the football field area and also offered that the insurance policy from the Kelly Miller Circus will be forthcoming. The circus is completely self-contained and has no animal acts. They will clean all debris prior to leaving the area. There will be two shows offered. Ron Wright made a motion that the football field can be used by the circus and Erin Thompson seconded. Roll call: Wright, yea; Davy, yea; Thompson, yea; Turner, yea; Trice, yea and Gotschall, yea. Motion carried.

#### **Clerk-Treasurer**

Resolutions 2018-009, 2018-010 and 2018-011 for renewing three tax levies were explained to council and Copeland asked for members to pass them. **2018 Appropriations need amended due to receipts for the WTP project**, Trice moved to adopt the new appropriations as presented and Turner seconded - roll call: Turner, yea; Trice, yea; Wright, yea; Gotschall, yea; Davy, yea and Thompson, yea.

Trish explained that appropriations need amended due to using the smaller \$12,880.08 certificate for the newly approved Water Contingency Fund. Trice moved to amend the Fund amounts to include the amount and Ron Wright seconded. Roll call; Turner, yea; Trice, yea; Wright, yea; Gotschall, yea; Davy, yea; and Thompson, yea. Motion carried.

#### **Mayor**

Asked for the second reading of Ordinance 18-005 **AN ORDINANCE REQUIRING THE DISPLAY OF HOUSE NUMBERS WITHIN THE VILLAGE OF SCIO.**

Carpenter asked council to please check the properties on the last list they received and to report any different areas that might need clean-up notices. She reminded everyone that notices cannot be sent and the village cleaned up without knowing the status of the houses and properties. Ms. Trice said that the former Wissman residence should receive a notice as well as the former Lena Parker residence. Carol Davy mentioned 104 High St.

#### **Village Administrator**

##### **WTP**

-The WTP has been transitioned back to well #1 on 6/23/18 due to a issue with the new High Surface pump on the new system with well #2. Cleaning of Well #1 is postponed until the H/S pump is replaced for the new system.

-AOP has been notified of the new equipment issues, they are scheduled to be on site 6/28/18 .

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-The WTP project is still ahead of schedule, EPA deadline is 12/31/18, the anticipated completion date is 8/31/18.

-Hydrant flushing will continue until October; a One-Call will be done to alert residents when flushing occurs.

#### **WWTP**

-The monthly testing schedule for the WWTP is changed for the 1st week in July due to the holiday.

-The meeting for the inner oxidation ditch was conducted on June 20th for cost estimates. See attached in your packet for the cost estimate. -Annual OEPA WWTP inspection is scheduled for August 29, 2018. The ORC and VA will be in attendance for the inspection.

#### **OEPA**

-The monthly status report on the WTP upgrade project will be sent on July 6, 2018

-The OEPA has requested a walk-through of the water treatment plant once it's close to completion, this is a result of the previous phone conversation regarding the type of chemicals to be used in the treatment process at the WTP. We anticipated this meeting in August TBD depending on contractor work schedules.

#### **RCAP**

-Asset Management; The VA has received several emails with Asset Management material, it is currently under review and council will be briefed once the entire plan is together.

#### **Buildings / Equipment**

-The F450 is estimated to be ready in 3 weeks.

-The lease for the bank is completed; approximate move date will be late July. The property owner has started renovations for the Village spaces. -Bleachers and fence at the football field, request a add be places for bids on the bleachers and fence at the football field, the add will run for 5 weeks and the Village will accept sealed bids until the 8/22/18 meeting when any and all bids will be opened in open council.

#### **Engineering**

- Quicksall and associates have been notified of the council's intent to wait until the funding requirements are released in July before a final decision is made.

#### **Roadway and structures**

-Dura patching is ongoing and is scheduled by the demand of traffic on each roadway within the Village. Estimated that over 50% of the surface roads are completed. SR 151 will be done as needed through the season due to high traffic volume.

#### **Dead-end alleyways**

-Catch Basins are being cleaned and repaired on an on-going basis.

The Mayor said Ina Marks has asked if gravel could be placed in the area beside her house. Discussion ensued and no action taken. It is questioned if the "roadway" is indeed an alley.

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### General Info

-Two water line breaks: A 4" on Grandview street on 6/26/18, notified at 0620. A 6" on E Elm Street on 6/26/18. found at 1540. Each location is on a 48 hour boil order, BAC-T samples taken to the lab on 6/27/18, awaiting results. All reports were filed and appropriate personnel notified.

-Mosquito spraying dates are as follows: 7/2 at 8pm ; 8/6 at 8pm; 8/30 at 8pm; 9/20 at 8pm -Summer youth program has started, the Village has three participants. -Painting, weed eating, general maintenance and cleaning, assisting Village employees as needed will be their primary duties until August 13th. -The local Hardware has been notified and asked to stock the appropriate lettering to mark residences within the Village.

### LEGAL

-awaiting a scheduled meeting from Mr. Matthews. He is on vacation until July 16<sup>th</sup>.

Turner asked Jake for a list of streets/allies he feel are unsafe on which to use the snowplow.

Tubaugh told the group they need to thank John McCluskey and Ron Thompson for their working in the rain on June 26<sup>th</sup> while repairing yet another water break.

THE EXISTING LINE ON ELM ST NEEDS REPLACED.

OUR SUMMER HELP IS BEING UTILIZED TO CLEAN UP SOME OF THE WORST EMPTY LOTS IN TOWN.

Betty volunteered to use a pet-safe weed killer on the weeds on the sidewalks around town and on Main St.

There was a water break at 322 W. Main St. and problems with the pumps at the well house this week.

### **OLD BUSINESS**

Ms. Trice informed council that Don Jones and Clint Barr, representing Harrison County 4-H and the Extension Office, are interested in the bleachers, etc. at the football field. Turner moved to place an ad in the newspaper to dispose of bleachers and all other buildings, etc at the football field and Ms. Gotschall seconded. Roll call: Turner, yea; Trice, yea; Wright, yea; Gotschall, yea; Davy, yea; and Thompson, yea. Motion carried.

### **NEW BUSINESS**

Turner said he had been approached about making the light at the school flashing all the time until school begins again. It was the consensus of council to leave the light as it is now.

The alley beside the Methodist Parsonage and its drainage problems was brought up by Ms. Davy. She has been asked if it is possible to have a retaining wall for the area beside it to hold back water. No action was taken.

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Erin asked if the village would be able to help with trash pickup during the Street Fair using the backhoe. Council decided no without a formal vote.

Heidi moved to adopt the Ohio Historical Society's most recent Records Retention Schedule and Ron Wright seconded the motion. This is the first step in disposing of some of the village's oldest unnecessary records. Roll call indicated: Trice, yea; Turner, yea; Wright, yea; Gotschall, yea; Davy, yea; and Thompson, yea. Motion carried.

Cell phones for employees were again mentioned – Copeland said she would investigate.

Wright moved to approve the Financial Report and Davy seconded. Roll call: Wright, yea; Thompson, yea; Trice, yea; Gotschall, yea; Davy, yea; Turner, yea. Motion carried.

Wright moved to pay the bills as presented and seconded by Davy. Roll call reflected: Wright yea; Trice, yea; Thompson, yea; Gotschall, yea; Davy, yea; Turner, abstain; motion carried.

As there was no further business Thompson moved to adjourn the meeting.

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Mayor

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Clerk-Treasurer

SPECIAL MEETING JULY 2, 2018



PURPOSE: WATER EMERGENCY, Installation of a new water line FOR 3 HOUSES ON EAST MAIN STREET

MAYOR CARPENTER OPENED THE MEETING WITH ROLL CALL: TRICE, present; DAVY, present; THOMPSON, present; GOTSCHALL, present; WRIGHT, present. TURNER, absent and no response to Mayor when notified of the special meeting. Also present were Jake Tubaugh, Village Adm., Clerk-Treasurer Trish Copeland, Water/WW Clerk Janeen Scott and Jason Dean, owner of the property at 305 East Main St.

Before anything was said, Mr. Tubaugh took those present to the area of the problem which is right below the village office toward Conotton Creek. He explained the situation: in 1954 when the bridge was built, the village did not extend a new waterline to those houses at the end of SR 151, the old ductile line was left in place to service the three homes. The line servicing the three homes had a rupture, coupled with the almost extra 12" of rain in June and the retaining wall falling into the creek on this side - the retaining wall was installed by the Village in 1954. The line rupture in conjunction with the rain eroded the earth behind the retaining wall. Sam Bogdon, representing our insurance company, has already been onsite to assess if a claim is feasible with helping on the cost of replacing, in some sort, the retaining wall that collapsed. Hopefully, \$7,000.00 to \$8,000.00 can be recouped toward that expense.

Tubaugh said the county can start to assist with repairs on July 9; they will supply two laborers with installation of the HDPE pipe that the OEPA has strongly recommended for the fix. Stull excavation will assist with the excavation and reclamation during the water line installation. He explained there will be an "as built" emergency fee charged by the Ohio EPA prior to Scio even beginning the approx. 250 feet waterline repair.

The county EMA is unable to assist the residents as there are fewer than 100 residents involved in the water outage.

Jason Dean thanked council for meeting so quickly as he is concerned about water for the enduring period for his renters. Is there a possibility of putting a water buffalo in his right of way? Jake said he is still researching other avenues with Eric Wilson (Harrison County EMA) for water. It was stated the firehouse will be available for showers.

Carol Davy moved to give Village Administrator Jason Tubaugh authority to spend what is necessary over his \$50,000.00 limit to fix the problem and do whatever needs done. Erin Thompson seconded. Roll call: Davy, yea; Thompson, yea; Wright, yea; Gotschall, yea; and Trice, yea.

Heidi moved to approach the Harrison County Commissioners for financial assistance and Davy seconded. Roll call: Davy, yea; Thompson, yea; Wright, yea; Gotschall, yea; and Trice, yea. Mayor Carpenter volunteered to contact commissioners as to the quickest way village council could attend one of their meetings. Davy & Gotschall volunteered to go and anyone else who might be available could also attend.

As there was no further business Erin Thompson moved to adjourn.

REPORTING YEAR	2018	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
FUND DESCRIPTION							
A01 GENERAL FUND		584,489.79	11,978.78	13,809.60	582,658.97	25,298.22	557,360.75 MTD
		694,893.60	116,227.64	228,462.27	582,658.97	25,298.22	557,360.75 YTD
A02 GENERAL FUND CD#1		54,244.10	0.46	0.00	54,244.56	0.00	54,244.56 MTD
		54,241.80	2.76	0.00	54,244.56	0.00	54,244.56 YTD
A03 GENERAL FUND CD#2		12,880.08	0.00	12,880.08	0.00	0.00	0.00 MTD
		12,869.90	10.18	12,880.08	0.00	0.00	0.00 YTD
A04 GENERAL FUND CD#3		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD
		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 YTD
B01 STREET FUND		6,962.74	1,919.05	2,603.04	6,278.75	213.41	6,065.34 MTD
		5,338.40	12,867.65	11,927.30	6,278.75	213.41	6,065.34 YTD
B02 STATE HIGHWAY		3,473.36	543.09	78.31	3,938.14	382.19	3,555.95 MTD
		4,265.87	1,430.56	1,758.29	3,938.14	382.19	3,555.95 YTD
B04 PARK FUND		18,658.19	50.00	2,153.38	16,554.81	1,304.70	15,250.11 MTD
		7,993.49	13,452.61	4,891.29	16,554.81	1,304.70	15,250.11 YTD
B05 FEMA		0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
B08 POLICE LEVY		10,081.05	0.00	0.00	10,081.05	0.00	10,081.05 MTD
		7,786.73	2,926.35	632.03	10,081.05	0.00	10,081.05 YTD
B09 BLOCK GRANT WATERLINE REPLACE		0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
B10 PERMISSIVE MVL		3,056.17	0.00	0.00	3,056.17	0.00	3,056.17 MTD
		1,750.37	1,305.80	0.00	3,056.17	0.00	3,056.17 YTD
C01 TRUCK DEBT SERVICE		0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
D01 OPWC GRANT		0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
D03 INCOME TAX/PERM IMPROVE		145,611.23	3,250.24	637.36	148,224.11	704.94	147,519.17 MTD
		131,585.74	35,475.87	18,837.50	148,224.11	704.94	147,519.17 YTD
E01 WATER FUND		273,621.46	33,539.81	45,173.81	261,987.46	52,199.73	209,787.73 MTD
		257,160.15	460,053.62	455,226.31	261,987.46	52,199.73	209,787.73 YTD
E02 SEWER FUND		91,603.67	12,586.77	19,686.57	84,503.87	19,287.82	65,216.05 MTD
		100,186.70	76,474.28	92,157.11	84,503.87	19,287.82	65,216.05 YTD
E03 WATER CONTINGENCY		0.00	14,503.38	0.00	14,503.38	0.00	14,503.38 MTD
		0.00	14,503.38	0.00	14,503.38	0.00	14,503.38 YTD
E08 WATER DEPOSIT FUND		13,109.74	0.00	0.00	13,109.74	0.00	13,109.74 MTD
		12,719.32	390.42	0.00	13,109.74	0.00	13,109.74 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,218,791.58	78,371.58	97,022.15	1,200,141.01	99,391.01	1,100,750.00 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,291,792.07	735,121.12	826,772.18	1,200,141.01	99,391.01	1,100,750.00 YTD





REPORTING YEAR EXPENSE #	2018 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	18,600.00	0.00	1,922.80	9,302.49	0.00	9,297.51	49.99%
B01-6B-212-0	BENEFITS	3,800.00	0.00	297.07	1,358.29	0.00	2,441.71	64.26%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B01-6X-240-0	SUPPLIES & MATERIALS	2,100.00	0.00	383.17	1,266.52	213.41	620.07	29.53%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	25,000.00	0.00	2,603.04	11,927.30	213.41	12,859.29	51.44%
B02-6B-240-0	SUPPLIES & MATERIALS	1,175.00	0.00	0.00	996.61	0.39	178.00	15.15%
B02-6C-211-0	STATE HWY/WAGES	720.00	0.00	0.00	164.41	0.00	555.59	77.17%
B02-6C-240-0	CLEANING/SNOW REMOVAL	600.00	0.00	0.00	0.00	0.00	600.00	100.00%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
B02-6E-231-0	UTILITIES	1,010.00	0.00	78.31	597.27	381.80	30.93	3.06%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	STATE HIGHWAY FUND SUB TOTAL	4,755.00	0.00	78.31	1,758.29	382.19	2,614.52	54.98%
B04-3B-231-0	UTILITIES	2,400.00	0.00	263.76	1,334.82	805.26	259.92	10.83%
B04-3B-240-0	SUPPLIES & MATERIALS	9,000.00	0.00	1,889.62	3,469.91	499.44	5,030.65	55.90%
B04-3X-230-0	STATE AUDITOR FEE	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
B04-3X-230-1	COUNTY AUDITOR FEE	200.00	0.00	0.00	71.38	0.00	128.62	64.31%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	15.18	0.00	24.82	62.05%
B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7B-230-0	DELIQ LAND TAX ADVERT	25.00	0.00	0.00	0.00	0.00	25.00	100.00%
	PARK FUND SUB TOTAL	12,165.00	0.00	2,153.38	4,891.29	1,304.70	5,969.01	49.07%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0	POLICE WAGES	3,500.00	0.00	0.00	487.50	0.00	3,012.50	86.07%
B08-1A-212-0	POLICE BENEFITS	1,100.00	0.00	0.00	75.32	0.00	1,024.68	93.15%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	100.00	0.00	0.00	57.87	0.00	42.13	42.13%
B08-7H-230-0	DELIQ LAND TAX ADVERT	100.00	0.00	0.00	11.34	0.00	88.66	88.66%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	40.00	0.00	0.00	0.00	0.00	40.00	100.00%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	4,890.00	0.00	0.00	632.03	0.00	4,257.97	87.08%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	1,620.00	0.00	0.00	0.00	0.00	1,620.00	100.00%
	PERMISSIVE MVL FUND SUB TOTAL	1,700.00	0.00	0.00	0.00	0.00	1,700.00	100.00%

REPORTING YEAR EXPENSE #	2018 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
C01-7K-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7K-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	7,500.00	0.00	536.70	3,464.40	0.00	4,035.60	53.81%
D03-7K-212-0	BENEFITS	2,000.00	0.00	82.92	557.20	67.44	1,375.36	68.77%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	1,500.00	0.00	0.00	300.00	500.00	700.00	46.67%
D03-7K-240-0	IT SUPPLIES & MATERIALS	8,500.00	0.00	17.74	2,171.42	137.50	6,191.08	72.84%
D03-7K-250-0	CAPITAL OUTLAY	135,748.76	0.00	0.00	12,192.60	0.00	123,556.16	91.02%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	151.88	0.00	548.12	78.30%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	166,150.76	0.00	637.36	18,837.50	704.94	146,608.32	88.24%
E01-5A-211-1	SUPERINTENDENT WAGES	10,200.00	0.00	784.62	5,100.03	0.00	5,099.97	50.00%
E01-5A-211-2	CLERK WAGES	3,900.00	0.00	300.00	1,930.75	0.00	1,969.25	50.49%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	599.95	0.00	800.05	57.15%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	1,250.00	0.00	81.22	732.02	0.00	517.98	41.44%
E01-5A-211-7	LABORER WAGES	34,000.00	0.00	3,498.81	20,804.20	0.00	13,195.80	38.81%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,600.00	0.00	121.22	808.31	29.62	762.07	47.63%
E01-5A-212-2	CLERK BENEFITS	675.00	0.00	46.36	309.54	48.81	316.65	46.91%
E01-5A-212-3	METER READER BENEFITS	300.00	0.00	14.26	98.49	9.20	192.31	64.10%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	125.00	0.00	12.56	113.15	0.00	11.85	9.48%
E01-5A-212-7	LABORER BENEFITS	4,900.00	0.00	584.55	3,494.15	393.52	1,012.33	20.66%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,800.00	0.00	0.00	822.11	627.88	350.01	19.45%
E01-5B-241-0	CREDIT CARD CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	149,960.00	0.00	17,940.00	167,900.00	27,830.00	-45,770.00	-30.52%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	195,960.00	0.00	0.00	195,960.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	534.21	664.17	0.00	435.83	39.62%
E01-5I-230-0	LANDS & BUILDINGS	30,000.00	0.00	2,190.00	3,048.34	114.00	26,837.66	89.46%
E01-5I-231-0	UTILITIES	23,000.00	0.00	707.85	11,616.64	9,563.36	1,820.00	7.91%
E01-5K-230-0	STATE AUDITOR FEE	6,000.00	0.00	0.00	0.00	0.00	6,000.00	100.00%
E01-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E01-5K-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5K-230-4	CONTRACTUAL SERVICES	10,000.00	0.00	0.00	2,723.00	0.00	7,277.00	72.77%
E01-5K-240-0	SUPPLIES & MATERIALS	47,000.00	0.00	8,159.81	22,529.91	4,322.41	20,147.68	42.87%
E01-5K-260-0	LOAN PRINCIPLE	32,201.24	0.00	9,439.05	10,284.14	8,622.83	13,294.27	41.29%
E01-5K-261-0	LOAN INTEREST	3,770.00	0.00	666.99	666.99	638.10	2,464.91	65.38%
E01-5K-273-0	MISC REFUNDS	200.00	0.00	0.00	20.42	0.00	179.58	89.79%
	WATER FUND FUND SUB TOTAL	568,841.24	0.00	45,173.81	455,226.31	52,199.73	61,415.20	10.80%
E02-5A-211-1	SUPERINTENDENT WAGES	12,000.00	0.00	784.62	5,038.48	0.00	6,961.52	58.01%
E02-5A-211-2	LABORER WAGES	36,700.00	0.00	3,036.63	19,263.48	129.52	17,307.00	47.16%
E02-5A-211-3	METER READER WAGES	2,300.00	0.00	92.30	599.95	0.00	1,700.05	73.92%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E02-5A-211-4	TEMP LABOR WAGES	2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
E02-5A-211-5	CLERK WAGES	3,950.00	0.00	300.00	1,930.75	0.00	2,019.25	51.12%
E02-5A-211-6	CLERK HELPER WAGES	1,250.00	0.00	81.22	507.02	0.00	742.98	59.44%
E02-5A-212-1	SUPERINTENDENT BENEFITS	3,000.00	0.00	121.22	793.53	34.90	2,171.57	72.39%
E02-5A-212-2	LABORER BENEFITS	5,000.00	0.00	513.17	3,235.78	264.00	1,500.22	30.00%
E02-5A-212-3	METER READER BENEFITS	400.00	0.00	14.26	98.49	9.20	292.31	73.08%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	800.00	0.00	46.34	309.41	48.81	441.78	55.22%
E02-5A-212-6	CLERK HELPER BENEFITS	180.00	0.00	12.56	78.38	0.00	101.62	56.46%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,500.00	0.00	0.00	691.10	353.62	455.28	30.35%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	3,000.00	0.00	886.96	1,044.14	4.51	1,951.35	65.05%
E02-5E-230-0	LAND & BUILDINGS	44,000.00	0.00	4,046.00	9,535.65	633.34	33,831.01	76.89%
E02-5E-231-0	UTILITIES	30,350.00	0.00	2,161.64	18,036.36	11,943.64	370.00	1.22%
E02-5K-230-0	STATE AUDITOR FEE	4,500.00	0.00	0.00	0.00	0.00	4,500.00	100.00%
E02-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
E02-5K-230-2	ENGINEERING SERVICES	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
E02-5K-230-4	CONTRACTUAL SERVICES	10,050.00	0.00	0.00	1,150.00	0.00	8,900.00	88.56%
E02-5K-243-0	SUPPLIES & MATERIALS	42,000.00	0.00	4,471.54	23,587.95	5,866.28	12,545.77	29.87%
E02-5K-260-0	LOAN PRINCIPLE	6,236.22	0.00	3,118.11	6,236.22	0.00	0.00	0.00%
E02-5K-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5K-273-0	MISC REFUNDS	350.00	0.00	0.00	20.42	0.00	329.58	94.17%
	SEWER FUND FUND SUB TOTAL	213,566.22	0.00	19,686.57	92,157.11	19,287.82	102,121.29	47.82%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,869.90	0.00	0.00	0.00	0.00	12,869.90	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,869.90	0.00	0.00	0.00	0.00	12,869.90	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
	GRAND TOTAL	1,513,036.12	0.00	97,022.15	826,772.18	99,391.01	586,872.93	38.79%

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
07/11/2018	1338		01001	ACTION NOW PEST CONTROL	450.00		1,214,574.65	16099
07/11/2018	1339		02002	BAKER'S MANAGEMENT	76.37		1,214,498.28	16100
07/11/2018	1340		03005	CINTAS CORPORATION 013	253.36		1,214,244.92	16101
07/11/2018	1341		06016	FRONTIER	515.82		1,213,729.10	16102
07/11/2018	1342		08006	HARRISON NEWS HERALD	39.90		1,213,689.20	16103
07/11/2018	1343		08049	HARRISON COMMUNITY HOSPIT	157.41		1,213,531.79	16104
07/11/2018	1344		09018	ATTY. JASON I JACKSON	618.00		1,212,913.79	16105
07/11/2018	1345		10003	Kimble Recycling & Dispos	97.25		1,212,816.54	16106
07/11/2018	1346		12006	LEGGETS AUTO SERVICE	298.66		1,212,517.88	16107
07/11/2018	1347		13001	JOHN MCCLUSKEY	88.00		1,212,429.88	16108
07/11/2018	1348		14003	NATIONAL LIME & STONE	91.75		1,212,338.13	16109
07/11/2018	1349		15015	ORKIN	70.70		1,212,267.43	16110
07/11/2018	1350		18013	JANEEN SCOTT	10.90		1,212,256.53	16111
07/11/2018	1351		18999	SCIO NAPA AUTO PARTS	11.34		1,212,245.19	16112
07/11/2018	1352		19003	SAL CHEMICAL CO INC.	730.12		1,211,515.07	16113
07/11/2018	1353		20010	Ronald Thompson II	88.00		1,211,427.07	16114
07/11/2018	1354		20032	TREAS OF STATE/ODOT	630.20		1,210,796.87	16115
07/11/2018	1355		21002	USA BLUE BOOK	119.31		1,210,677.56	16116
07/02/2018	7218		03031	CENTRAL PAYMENT	57.51		1,214,715.38	16095
06/29/2018	62918		02988	THE CITIZENS BANK	150.00		1,200,141.01	16078
07/10/2018	71018		18012	SCIO PAYROLL	7,543.00		1,203,134.56	16117
07/10/2018	71118		18012	SCIO PAYROLL	1,068.11		1,202,066.45	16118
06/30/2018	PI14720		99999	* TRANSFERS	12,880.08		1,200,290.55	16075
					26,045.79	0.00		

\* for Water Contingency Fund

*Sharon Die*

*Paul Perry*

*Ratzy Gotschall*

*JP*

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
06	1045841	CITIZENS BANK	1,152,123.06
06	10458PAYROLL	CITIZENS BANK FR	0.00
06	4227351786	ENC	0.00
06	6736763	CD # 3	1,004.26
06	6766316	CD # 1	55,513.96
06	8366936	CD # 2	12,067.42
06	90100	BANK ERROR	0.57
06	90200	PAYROLL TO BUDGET ACCT	0.00
06	90300	DEPOSITS NOT POSTED	-0.01
		TOTAL CASH BALANCES	1,220,709.26
		TOTAL OUTSTANDING CHECKS	-19,933.69
		TOTAL DEPOSITS IN TRANSIT	0.01
		TOTAL RECONCILED BALANCE	1,200,775.58
		TOTAL COMPUTER FUND BALANCE	1,200,775.58
		RECONCILED DIFFERENCE	0.00

*small glitches with new credit card systems*

*Heather Di*

*Christy King*

*Betty Gotschall*