

## AGENDA

Scio Village Council

Sept. 25, 2019

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors –

1. Clerk/Treasurer – will return Oct. 3rd.
2. Water/WW-Income Tax Dept. –
3. Solicitor -
4. Mayor - cleanup letters/Resolution 2019-011  
Trick or Treat date  
LMI reminder  
Possible date change for 11/27 meeting?
5. Village Administrator – SEE below
7. Old Business
8. New Business
9. Financial Report Approval
10. Pay bills
11. Adjourn

### Village Administrator

**WTP:**

**WTP:**

-Hydrant Flushing schedule: Sept 26th October 10th and 24th

\*This will end the hydrant flushing season for the Village until 2020\*

-3/4" water line break on 3rd street extension during the installation of culverts and catch basins. Estimated water lose is less than 250 gallons. The line was repaired under pressure, it is classified as a non-emergency repair. One resident was briefly affected.

### **WWTP:**

- A new trash pump with a float system was purchased and installed at the WWTP drying beds.

- Digester #1 has been cleaned and new aeration pipes are being installed, this will be completed this week, the digester will be back in service by Friday.

### **Capital Improvement Projects:**

Phase II:

-Bid awarded September 11, 2019

- Phase II meeting scheduled for Sept 30th at 2pm with the Village, Engineer, Contractor, and other public utilities. The meeting will be held at the Village office.

- The Notice to proceed will be done September 30th. The project is anticipated to be completed by the end of November 2019.

Phase III and IV- Initial planning and cost projections are ongoing

**Roadways/ Equipment/ Buildings:**

- 3rd Street Extension has had new catch basins and culvert pipe installed: Three new catch basins and 260 feet of 12" culvert pipe is installed. The area is back filled and the road is open. We will monitor the road and back fill with grindings as needed.

-SR 646/ East College St: The Oil and Shale application deadline has been extended. The Village will proceed with submission of a package for State funding to move forward with this project. To date, the project is eligible for 100% funding through the program.

-Service vehicle was taken for repairs on the brakes, the invoice is in your financial sheet.

**Park**

-The Park will close the week of October 15th.

- Part time seasonal park maintenance will be concluded Oct 18th.

\*The current seasonal worker is retiring, the Village has been approached by several interested parties to assume the park duties in April of 2020.

**General:**

- Unfinished Business: Water / Waste Water rates for 2020 and beyond.

\*A Draft amendment to the Ordinance and a sample water / waste water rate sheet is available for discussion. It is recommended that the Council authorize the Solicitor to proceed with the Ordinance and rate schedule to have the first reading done at the October 23rd regularly scheduled meeting. The effective date of the new rates would be 2020.

-The Village has a published a Public Notice in the Harrison County New Herald for eligible Engineering firms to submit a Statement of Qualifications (SOQ) to the Village for consideration on future projects.

- AEP will be doing work within the Village for the next several months replacing power switches and doing line maintenance, residents may experience brief power outages lasting for 10-20 minutes.

-The Village will participate in the youth training program and obtain an additional worker until 1 December 2019, or as long as funding is available for the program.

September 11, 2019

*Scio Village Council* met in regular session on September 11, 2019 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag – a moment of silence was observed. Others present were Carol Davy, Andrew Turner, Ron Wright, Heidi Trice and Betty Gotschall. Ms. Thompson excused. Others included Janeen Scott, Water/WW Clerk & Inc. Tax., Clerk-Treasurer Trish Copeland, and Village Administrator Jason Tubaugh. J.D. Long of the News-Herald was in attendance as was Gordon Kress who is running for a 2020 council seat.

Turner moved to approve minutes from the previous meeting as presented and Trice seconded; all present voted yes. Motion carried.

Mr. Turner continued the meeting by moving to pass Resolution 2010-010 that will initiate clean-up letters to: H.K. and/or Metta Eddy for 106 West Second St.; Paul Mills for 107 Eastport Street and 218 East College St.; all have leaves, garbage, un-mowed yards, etc. Ms. Trice seconded and roll call showed the following vote: Gotschall, yea; Davy, yea; Trice, yea; Turner, yea; Wright, yea. Motion carried.

**Village Administrator**

**WTP:**

- The 20 additional lead and copper sites will be tested by November of this year per EPA requirements.

-Hydrant Flushing schedule:

Sept 12th and 26th

October 10th and 24th

This will end the hydrant flushing season for the Village.

-2" water line break on 9/9/19 at the WWTP, estimated water lose is 22k gallons. The line was repaired under pressure, it is classified as a non-emergency repair, no residential customers were affected.

**WWTP:**

- The new discharge permit is being followed as of 1 September. The additional requirements for testing are noted in the permit. This will increase the overall cost of operations for the WWTP from September to December 2019.

**Capital Improvement Projects:**

- Phase II: Bid awarded September 11, 2019

- Phase III and Phase IV are under review. The cost projections are estimated at \$650,000 combined.

**Roadways/ Equipment/ Buildings:**

-Walnut Street: 90 feet of culvert pipe was installed. The existing catch basins were in good condition.

-138 East College St.: The drainage line from Lee Street catch basin to East College St catch has been repaired. Tubaugh said the homeowner thanked the village for the work.

- 3rd Street Extension is scheduled for new catch basins and culvert pipe; the roadway is deteriorating and has collapsed. This project should be completed in the next several weeks.

-SR 646/151 ODOT again offered the Village to do the labor if the Village supplied the materials and flagging support for the project. See attached email from today for update.

**Park**

- The swing set install is completed

September 11, 2019

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- The Park will close the week of October 15th.
- Part time seasonal park maintenance will be concluded Oct 18th.
- Hearing September 16th at 10 am on damages done earlier this season.
- Additional surveillance has been installed at the park.

**General:**

- Mosquito spraying schedule  
September 10th was the last scheduled spraying date.
- Referred the cost analysis for both the water and waste water treatment facilities to the committee for disposition as there have been on-going discussions.

Turner moved to award the bid for the Phase II Waterline Project [2nd Street & Masonic Avenue Water Line Replacement] to Stull Excavating and Trice seconded. Roll call: Trice, yea; Wright, yea; Turner, yea; Gotschall, yea; Davy, yea-motion carried.

**OLD BUSINESS**

Ms. Scott told council unless there are more changes to the LMI guidelines, (per Jody Hennis at the CIC) the survey is "ready to go" next week.

Copeland expressed to the group that they owe Jake a round of applause for his persistence in getting the 'right people' to listen to his pleas when discussing the drainage situation at SR 646 & 151.

Ms. Trice made a motion to suspend further pay raises at this time for any village employee. This had been the consensus of the Finance Committee and the Village Administrator. Turner seconded and roll call showed the following vote: Trice, yea; Wright, yea; Turner, yea; Gotschall, yea; Davy, yea-motion carried.

Discussion then moved to the SR 646/151 grant repair – Turner moved to pursue the *Oil and Shale* grant and have the entire intersection repaired. [again-see email included in packet] and Davy seconded the motion. Roll call: Trice, yea; Wright, yea; Turner, yea; Gotschall, yea; Davy, yea-motion carried.

Ms. Davy asked if there had been any conclusion pertaining to the sinkhole on Maple Avenue. Tubaugh stated he has heard nothing from Columbia Gas about when they might start repairs.

**NEW BUSINESS**

As there is pending litigation before the council, Turner moved to enter Executive Session for that purpose at approx. 6:26 pm. Trice seconded-roll call showed all present voting in the affirmative. At approx.. 6:30 pm Turner moved to exit the session and Gotschall seconded. Roll call: Trice, yea; Turner, yea; Gotschall, yea; Davy, yea; motion carried.

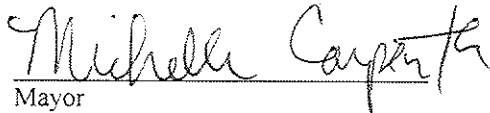
The Mayor remarked that Ron Wright was "all smiles" as he rode with Action Now for the season's last mosquito spraying on September 10th.

Davy moved to approve the Financial Report and Gotschall seconded. Roll call: Gotschall, yea; Davy, yea; Trice, yea; Turner, yea; Wright, yea. Motion carried.

September 11, 2019  
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Davy moved to pay the bills as presented and seconded by Gotschall. Roll call reflected: Trice, yea; Turner, abstain; Gotschall, yea; Davy, yea; motion carried.

As there was no further business Heidi Trice moved to adjourn the meeting.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk-Treasurer

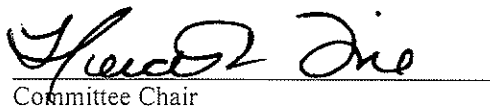
#### WATER COMMITTEE @ 5 PM SEPTEMBER 11, 2019

*Present:* Mayor Michelle Carpenter, Heidi Trice, Andrew Turner, Jason Tubaugh, Janeen Scott and Trish Copeland. Erin Thompson had been injured at work this afternoon and was unable to attend. (Thankfully, the injury is not life-threatening)

Village Adm. Jake Tubaugh explained the extra costs Scio will incur in the coming months for the Water and Wastewater plants. He feels the pre-set 2.5% rate already built into the present ordinance is insufficient for the plants to 'break even'. One of the options mentioned was to lower the minimum water usage amount. This had been recommended to Scio by RCAP (Bud Mason) in 2016.

Consensus seemed to reflect that possible rate increases could be done in tiers. Also mentioned was to place higher penalties on those water customers who are "frequent fliers". These folks wait until they see a notice on their door or the water is shut off before they pay the delinquent bills.

The committee reached no hard and fast conclusions at this meeting.

  
\_\_\_\_\_  
Committee Chair

  
\_\_\_\_\_  
Clerk-Treasurer

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
09/16/2019	1788		01001	ACTION NOW PEST CONTROL	425.00		1,304,073.34	17533
09/18/2019	1789		16031	QUILL	210.96		1,297,160.80	17537
09/18/2019	1790		02987	CNA SURETY	160.00		1,294,265.01	17539
09/18/2019	1791		14008	NATIONAL ROAD UTILITY SUP	2,735.79		1,294,425.01	17538
09/18/2019	1792		09014	JOHN DEERE GOV & NAT'L SA	182.89		1,294,082.12	17540
09/18/2019	1793		17003	REAM & HAAGER Environ Lab	1,720.00		1,292,362.12	17541
09/18/2019	1794		21002	USA BLUE BOOK	111.90		1,292,250.22	17542
09/20/2019	1795		06016	FRONTIER	76.48		1,311,992.29	17561
09/25/2019	1796		111295	JACK L FELGENHAUER ESQ	20.55		1,311,971.74	17562
09/25/2019	1797		09006	HARRISON NEWS HERALD	40.00		1,311,931.74	17563
09/25/2019	1798		111295	JACK L FELGENHAUER ESQ	500.00		1,311,431.74	17564
09/25/2019	1799		12006	LEGGETTS AUTO SERVICE	782.08		1,310,649.66	17565
09/25/2019	1800		18999	SCIO NAPA AUTO PARTS	142.97		1,310,506.69	17566
09/25/2019	1801		21002	USA BLUE BOOK	167.01		1,310,339.68	17567
09/25/2019	82519		03004	COLUMBIA GAS	31.99		1,312,286.13	17559
09/17/2019	91619		15002	AMERICAN ELECTRIC POWER	17,618.25		1,286,455.09	17534
09/16/2019	91619a		15002	AMERICAN ELECTRIC POWER	-12,352.51		1,298,807.60	17535
09/17/2019	91619b		15002	AMERICAN ELECTRIC POWER	1,435.84		1,297,371.76	17536
09/17/2019	91619c		15002	AMERICAN ELECTRIC POWER	-5,265.74		1,315,605.42	17568
09/23/2019	92319		06016	FRONTIER	16.22		1,298,530.64	17549
09/23/2019	92419		06016	FRONTIER	563.41		1,297,967.23	17550
09/23/2019	92519		19042	SPECTRUM BUSINESS	217.36		1,312,068.77	17560
					9,540.45	0.00		

*Yvonne Drie*

*Carol Henry*

*Jill O'Sullivan*

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	608,891.51	2,340.52	9,687.94	601,544.09	26,940.78	574,603.31 MTD 574,603.31 YTD
A02	GENERAL FUND CD#1	592,692.53	124,797.39	115,945.83	601,544.09	26,940.78	574,603.31 MTD 574,603.31 YTD
A03	GENERAL FUND CD#2	26,492.64	0.00	0.00	26,492.64	0.00	26,492.64 MTD 26,492.64 YTD
A04	GENERAL FUND CD#3	26,488.96	3.68	0.00	26,492.64	0.00	26,492.64 MTD 26,492.64 YTD
B01	STREET FUND	125.39	0.00	0.00	125.39	0.00	125.39 MTD 125.39 YTD
B02	STATE HIGHWAY	40.51	84.88	0.00	125.39	0.00	125.39 MTD 125.39 YTD
B04	PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05	FEMA	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B08	POLICE LEVY	2,639.90	3,367.22	1,967.99	4,039.13	161.17	3,877.96 MTD 3,877.96 YTD
B09	BLOCK GRANT WATERLINE REPLACE	5,145.43	22,058.60	23,164.90	4,039.13	161.17	3,877.96 MTD 3,877.96 YTD
B10	PERMISSIVE MWL	5,114.24	273.01	66.42	5,320.83	388.49	4,932.34 MTD 4,932.34 YTD
C01	TRUCK DEBT SERVICE	4,940.85	1,841.47	1,461.49	5,320.83	388.49	4,932.34 MTD 4,932.34 YTD
D01	OPWC GRANT	18,493.14	50.00	899.68	17,643.46	1,322.01	16,321.45 MTD 16,321.45 YTD
D03	INCOME TAX/FERM IMPROVE	21,706.27	13,798.76	17,861.57	17,643.46	1,322.01	16,321.45 MTD 16,321.45 YTD
E01	WATER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E02	SEWER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E03	WATER CONTINGENCY	3,827.48	247.50	0.00	4,074.98	0.00	4,074.98 MTD 4,074.98 YTD
E08	WATER DEPOSIT FUND	2,758.67	1,316.31	0.00	4,074.98	0.00	4,074.98 MTD 4,074.98 YTD
G01	RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		157,771.45	2,192.75	624.93	159,339.27	9,489.90	149,849.37 MTD 149,849.37 YTD
		144,966.02	49,011.73	34,638.48	159,339.27	9,489.90	149,849.37 MTD 149,849.37 YTD
		294,944.55	14,897.81	6,817.26	303,025.10	26,028.41	276,996.69 MTD 276,996.69 YTD
		261,703.64	180,749.03	139,427.57	303,025.10	26,028.41	276,996.69 MTD 276,996.69 YTD
		84,703.60	12,961.24	6,598.11	91,065.73	18,021.85	73,044.88 MTD 73,044.88 YTD
		87,229.18	118,894.18	115,056.63	91,065.73	18,021.85	73,044.88 MTD 73,044.88 YTD
		47,991.70	0.00	0.00	47,991.70	0.00	47,991.70 MTD 47,991.70 YTD
		44,969.49	3,022.21	0.00	47,991.70	0.00	47,991.70 MTD 47,991.70 YTD
		13,942.96	61.50	0.00	14,004.46	0.00	14,004.46 MTD 14,004.46 YTD
		13,363.38	721.26	80.18	14,004.46	0.00	14,004.46 MTD 14,004.46 YTD
		25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD 25,000.00 YTD
		25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD 25,000.00 YTD

*Spencer D. Trice*  
*Christy D. Powell*  
*Christy D. Powell*





VILLAGE OF SCIO - RECONCILIATION REPORT FOR THE MONTH 08

DATE: 09/18/19 PAGE: 1 COMPUTER DATE: 9/18/2019 3:46:30 PM *AC*

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
08/31/2019	4227614873	PNC Bank	0.00
08/31/2019	990000	CORRECTION	0.00
08/31/2019	991000	PAYROLL TO BUDGET ACCT	-180.00
08/31/2019	992000	OPERS 5-19	20.72
08/31/2019	993000	DEPOSIT IN TRANSIT	0.00
08/31/2019	1045868	THE CITIZENS BANK	6,173.83
TOTAL CASH BALANCES			6,014.55
TOTAL OUTSTANDING CHECKS			0.00
TOTAL DEPOSITS IN TRANSIT			0.00
TOTAL UNPAID LIABILITIES			-6,014.55
TOTAL RECONCILED BALANCE			0.00

*Sharon Jie*

*Carol Wang*

*Andy Dowerall*

RESOLUTION NO. 2019 -010

A RESOLUTION FINDING THAT LITTER HAS BEEN PLACED ON LANDS IN THE VILLAGE OF SCIO, OHIO, AND HAS NOT BEEN REMOVED AND/OR HIGH GRASS/NOXIOUS WEEDS EXIST ON LANDS IN THE VILLAGE OF SCIO, OHIO, AND ALL CONSTITUTE A DETRIMENT TO PUBLIC HEALTH AND CAUSING WRITTEN NOTICE TO BE GIVEN THE OWNER OF THOSE LANDS

WHEREAS, The Village Council of Scio, Ohio (hereinafter "Council") met in regular session on June 12, 2019, and;

WHEREAS, Council finds based upon written information that litter exists on land located within the Village of Scio, Ohio (hereinafter "Village") and;

WHEREAS, Council finds based upon written information that grass in excess of twelve inches and/or noxious weeds exists on land located within the Village and;

WHEREAS, Council desires to issue a written notice to the owners of those lands in accordance with Ohio Basic Code Section 93.41 notifying the owners thereof to collect and remove the litter within fifteen (15) days and/or cut the high grass and/or noxious weeds within five (5) days of service of notice by certified mail or personal service.

NOW THEREFORE, be it RESOLVED by the Council of the Village of Scio, Ohio, that the Village Solicitor shall draft a letter and send same by certified mail or make arrangements for personal delivery to the persons as set forth below and authorizing the Village Administrator to speak to these persons on these following issues:

**High Grass and/or Noxious Weeds and Litter:**

Mitch Malcom for land at 218 East College St, Scio, OH, mailing address PO Box 209 Jewett, OH 43986

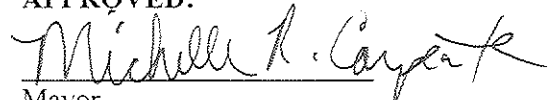
Harold Eddy/Metta Eddy for lands at 106 West Second St., Scio, OH, mailing address 90100 Mill Road, Jewett, OH 43986

Paul Mills for land at 107 Eastport St., Scio, OH, mailing address 313 E. Main St., Jewett, OH 43986

Further RESOLVED that the Village Council passed upon this measure by unanimous vote of its present members.

Dated: \_\_\_ September 11, 2019 \_\_\_

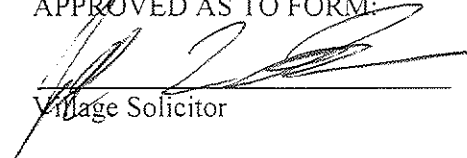
APPROVED:

  
Michelle K. Carpenter  
Mayor

ATTEST:

  
Trish Caseland  
Village Clerk-Treasurer

APPROVED AS TO FORM:

  
Village Solicitor

9/24/2019

Frontier Yahoo Mail - High grass

High grass

From: Betty Gotschall (bgotschall4482@gmail.com)

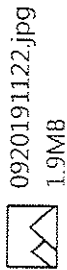
To: scio1@frontier.com

Cc: sciomayor@frontier.com; jaketubaugh@gmail.com; sciowaterdept@frontier.com; jack1969@hotmail.com; trice33ht@gmail.com; csdavy@outlook.com; andrew.turnerusaf@gmail.com; scio330@yahoo.com

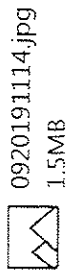
Date: Monday, September 23, 2019, 09:00 PM EDT



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0920191114.jpg  
1.5MB

9/24/2019

Frontier Yahoo Mail - High grass

High grass

From: Betty Gotschall (bgotschall4482@gmail.com)

To: scio1@frontier.com

Cc: sciomayor@frontier.com; jaketubaugh@gmail.com; sciowaterdept@frontier.com; jack1969@hotmail.com; trice33ht@gmail.com; csdavy@outlook.com; andrew.turnerusaf@gmail.com; scio330@yahoo.com

Date: Monday, September 23, 2019, 09:00 PM EDT



106 Fowler



0920191122.jpg  
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0920191114.jpg  
1.5MB

*Jim Norusel  
238 Front Ave. SW  
New Chula OH 44863*

