

AGENDA
Scio Village Council
Dec. 11, 2019

Pledge of Allegiance Roll Call

Approval of Minutes

Visitors –

1. Clerk/Treasurer –
Please bring the ordinance/contract copies with you next time as well so we are not copying the same info over and over.
2. Water/WW-Income Tax Dept. –
3. Solicitor - next meeting
4. Mayor - Pass State paving ordinance
Reminder that the last meeting for this year was scheduled to be December 30 (see minutes 1/9/19)
5. Village Administrator – See below
7. Old Business
8. New Business
9. Financial Report Approval
10. Pay bills
11. Adjourn

Village Administrator

WTP:

- 2" Valve rupture on Brown St at the school. The valve was repaired and a new 2" valved installed. Services to the school are terminated. The Barr memorial will retain Village services as requested by the School District.

WWTP:

- The new testing requirements have been implemented at the WWTP. The new testing for Mercury will add additional costs from this point forward. This is part of the five year discharge permit issued to the Village by the OEPA.

OEPA:

-The VA and Waste Water ORC attended the RCAP asset management training in Lisbon, Ohio on December 10th. New requirements will be implemented for all PWS. The new community Asset Management Metrics will be a reportable item on the monthly MOR. An example is located within your packet.

-Funding opportunity; The OEPA has a loan forgiveness program that will replace any lead service line that is from the curb stop to the meter at no cost to the resident. This program is designed to be incorporated with a water line replacement project. This would ensure that the owners' line was

Village Administrator
12/11/19 continued

replaced, if found to be lead, at zero cost. The Village will send notification to the OEPA that we would like to incorporate this loan forgiveness program into future projects. The dead line for submission is January 2, 2020.

Capital Improvements:

- CY2020

- 1) T-6 super series pump purchase for East College Street, previously approved
- 2) Procurement of a new Service truck, second quarter 2020
- 3) Grant applications will be due in the Spring of 2020 for future projects

Oil and Shale Program:

- UPDATE: The Grant award is to be announced by mid-December. A phone conference was held with the engineering firm, Thrasher Group, on December 9th to discuss this project and feasible time lines if the Village receives the award. Thrasher Group and the VA will hold another phone conference post Grant award prior to the holidays; Topics will be SR 646, Phase III through Phase V for possible funding sources and realistic time tables.

Roadways/ Equipment/ Buildings:

- Repairs for SR151 Ordinance request from ODOT.
- The red light on SR 151 and brown St has new bulbs and is working properly.
- The Village Municipal Building will be closed December 24, 25, and 26 for the Christmas Holiday and again on December 31st and January 1st for the New Year's Holiday.

General:

- The Village website has been updated. The Holiday schedule has been posted.
- An explanation of the LMI has been posted on the Village website, and a request that the Village residents please mail them back to the Village office.

Personnel:

- Clarification requested for salary personnel, the Ordinance addresses the number of vacation days allotted, but fails to address the balance of unused vacation days.

November 26, 2019

Scio Village Council met in regular session on November 26, 2019 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag. Council members present were Andrew Turner, Heidi Trice, Erin Thompson, Carol Davy and Betty Gotschall. Others included Janeen Scott, Water/WW Clerk & Inc. Tax Admin., Village Administrator Jason Tubaugh and Clerk-Treasurer Trish Copeland. J.D. Long was the representative from the News-Herald. Newly elected council member Gordon Kress was in attendance and sworn in by Solicitor Felgenhauer. The Mayor welcomed him to the table.

Also attending were Paul Ciccarello of Trebel/Electric aggregation and resident Kari Salsberry – Joe Petro entered the meeting a few minutes later.

Trice moved to approve minutes from the previous meeting as presented and Thompson seconded. All present voted in the affirmative

Trebel's chart show that village residents have saved money over the last two years by staying with the aggregation program: see attached.

Income Tax/Water-WW

Ms. Scott said only 16 more LMI returns are needed to officially finalize the survey. She asked council for assistance in getting the last few done.

Village Administrator

Mr. Tubaugh requested a Personnel Committee meeting before the next council meeting.–Dec. 11 at 3:15 pm was agreed upon by those who would be attending. As the meeting pertains to the upcoming transition of clerks, Mayor Carpenter appointed Andrew Turner to fill Ms. Trice's place on the committee.

WTP:

-Discussion on a possible well #3 location and implementation. Recommend this be addressed by the committee for water and sewer in the Spring of 2020.

WWTP:

-In 2020 a new Super T-6 series pump for East College St will be ordered and installed the Spring of 2020 weather permitting. This is part of the ongoing Capital Improvements within the Village. This will complete the new pump installation process for the lift stations on E. College Street and Eastport Street.

OEPA:

-The VA and Waste Water ORC will be attending the RCAP asset management training in Lisbon, Ohio. This is a free training event endorsed by the OEPA.

-Lead line replacement grants for low-income housing has very recently become available. This could assist residents on Walnut, Brown and Maple Streets.

Capital Improvements:

Phase II - Completed November 7th

Phase III, IV, V, and VI will be reevaluated upon completion of the LMI.

Oil and Shale Program:

- UPDATE: A phone call was received from ODOT, on November 19th, pertaining to the SR646 project. The VA discussed the scope of the project with the Ohio Department of Transportation representative. The focus of the discussion was in the event a right of way permit would be needed, would the Village be willing to support this effort. The Village would support this effort if needed to proceed with the project.

We anticipate a response on the grant by mid-December of this year. Total cost of the proposal is \$499,000.00.

November 26, 2019

P. 2

Roadways/ Equipment/ Buildings:

-136 E. College St, storm drain rupture has been repaired. The area will be readdressed in the Spring. The storm drain that is effected has shifted, it may possibly need rebuilt or replaced.

- The plow vehicles are serviced and ready for the winter season.

General:

- Water line rupture on Church Street, a 4' line was repaired on November 20th. A new 12' section of 4" C900 pipe was installed and the old Iron Ductile pipe was removed. The line was found to have 3 clear breaks. A one call was done to inform the residents.

-2020 procurement of a vehicle to replace the current Chevy 2500. Recommend this be addressed by the Finance committee in early 2020.

Joe Petro, present Mayor of New Athens, was present to introduce himself as a candidate for Harrison County Commissioner for the term beginning 1/1/21. The primary is on March 17 in 2020. He gave everyone a card and told everyone he is eager to hear their questions.

OLD BUSINESS

Turner moved to approve the purchase of five military flags with mounting hardware and poles for \$239.99 and Trice seconded. Roll call: Gotschall, yea; Davy, yea; Trice, yea; Turner, yea; Kress, yea and Thompson, yea. Motion carried.

Ms. Carpenter then called for the third reading and passage of Ordinance 2019-003 by title only – An Ordinance Setting the Water and Sewer Rates for the Village of Scio. The motion to pass Ordinance 2019-003 was made by Turner and second by Ms. Thompson. Roll call indicated: Trice, yea; Turner, yea; Thompson, yea; Gotschall, yea; Kress, yea; Davy, yea - motion carried.

The Mayor asked for the second reading and passage of of Ordinance 2019-004 by title only- Authorizing and Directing the Mayor and Village Clerk-Treasurer of the Village of Scio, State of Ohio to Enter into Contract with Attorney Jack L. Felgenhauer for Services as Village Solicitor During 2020. Trice moved for the passage of same and Thompson seconded the motion; roll call - Gotschall, yea; Davy, yea; Turner, yea; Trice, yea; Kress, yea and Thompson, yea. Motion carried.

Ms. Davy asked for a date for a Personnel Committee meeting. Dec. 4th at 3:15 pm was agreed upon by those who would be attending. As the meeting pertains to the upcoming transition of clerks, Mayor Carpenter appointed Andrew Turner to fill Ms. Trice's place on the committee.

NEW BUSINESS

Clerk was asked to send welcome letters to the new businesses in town: Pauly's Pizza and The Restaurant.

Trice moved to approve the Financial Report and Thompson seconded. Roll call: Gotschall, yea; Davy, yea; Trice, yea; Turner, yea; Kress, yea and Thompson, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Davy. Roll call reflected: Trice, yea; Turner, abstain; Thompson, yea; Gotschall, yea; Kress, yea; Davy, yea - motion carried.

As there was no further business Thompson moved to adjourn the meeting.


Mayor


Clerk-Treasurer

PERSONNEL COMMITTEE

met at 3:15 pm on Dec. 4, 2019 with the following present: Mayor Michelle Carpenter, Carol Davy, Committee Chair; Betty Gotschall, Andrew Turner (appointed to replace Heidi Trice), Jake Tubaugh, and Trish Copeland.

The meeting was called to establish guidelines for the Clerk-Treasurer Elect's hours and pay from 1/1/20 thru 3/31/20.

After much discussion an hourly rate of \$12.65 was established for the time period and Ms. Trice would work roughly 20 hours per week for the 3 months.

Turner moved to close the meeting and Davy seconded.



Carol Davy, Committee Chair



Trish Copeland, Clerk-Treasurer

CHECK REGISTER REPORT - CHECKS ONLY

PAGE: 1
COMPUTER DATE: 12/11/2019 2:40:55 PM

FROM DATE : 11/27/19 TO DATE : 12/11/19

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
11/27/2019	1848		02013	BLOOM'S PRINTING INC	248.00		1,353,145.41	17754
11/27/2019	1849		19003	SAL CHEMICAL CO INC.	114.00		1,353,031.41	17755
12/09/2019	1850		01012	AMERICAN LEGAL PUBLISHING	825.00		1,346,185.77	17782
12/09/2019	1851		07016	GOVERNMENT ACCOUNTING SOL	1,500.00		1,344,685.77	17783
12/09/2019	1852		10003	Kimble Recycling & Dispos	97.50		1,344,588.27	17784
12/09/2019	1853		14008	NATIONAL ROAD UTILITY SUP	747.66		1,343,840.61	17785
12/09/2019	1854		20010	Ronald Thompson II	88.00		1,343,752.61	17786
12/09/2019	1855		20018	OHIO EPA/TREAS OF STATE	656.64		1,343,095.97	17787
12/09/2019	1856		09021	JOHNKRISTIN Properties LT	750.00		1,342,345.97	17788
12/10/2019	1857		10003	Kimble Recycling & Dispos	77.39		1,342,268.58	17789
12/11/2019	1858		06000	FP MAILING SOLUTIONS	81.00		1,342,187.58	17790
12/11/2019	1859		07016	GOVERNMENT ACCOUNTING SOL	61.50		1,342,126.08	17791
12/11/2019	1860		18013	JANEEN SCOTT	10.90		1,342,115.18	17792
12/11/2019	1861		22001	VERNON DELL TRACTOR	86.81		1,342,028.37	17793
12/11/2019	1862		18999	SCIO NAPA AUTO PARTS	546.57		1,341,481.80	17794
12/11/2019	1863		16031	QUILL	188.21		1,343,243.50	17800
12/03/2019	12219		18012	SCIO PAYROLL	12,527.67		1,347,874.91	17769
12/03/2019	12319		18012	SCIO PAYROLL	0.00		1,360,402.58	17768
12/03/2019	12319		18012	SCIO PAYROLL	1,286.06		1,346,588.85	17770
12/04/2019	12519		22013	FLEET Services	296.98		1,346,291.87	17771
12/05/2019	12619		15002	AMERICAN ELECTRIC POWER	4,541.94		1,345,822.48	17777
12/09/2019	12619a		19799	T-MOBILE	132.70		1,341,349.10	17795
11/29/2019	112819		02988	THE CITIZENS BANK	150.00		1,352,281.41	17757
11/29/2019	112919		06000	FP MAILING SOLUTIONS	600.00		1,352,431.41	17756
12/05/2019	121019		03031	CENTRAL PAYMENT	80.10		1,345,742.38	17778

25,694.63

0.00

Harr City Aud

11/27/19

310
\$25,697.73

Lynch & Trice

Duffy & Schall

Duffy & Schall

ACCT #	ACCOUNT DESCRIPTION	UNENC BAL	ORG APP	APP POST	NEW APP
A01-7A-211-0	MAYOR & VA WAGES	-411.00	24000.00	1500.00	25500.00
A01-7A-212-0	MAYOR & VA BENEFITS	-71.50	3800.00	250.00	4050.00
A01-7X-999-0	OTHER FINANCIAL USES	42782.34	65270.00	-1750.00	63520.00
SUB A01				.00	
E02-5A-211-2	LABORER WAGES	-349.08	38000.00	700.00	38700.00
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	2029.83	2900.00	-700.00	2200.00
SUB E02				.00	
GRAND TOTAL				.00	

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Debra Hotchell

Carol Barry

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
11	1045841	CITIZENS BANK	1,292,584.44
11	10458PAYROLL	CITIZENS BANK PR	0.00
11	4227351786	PNC	0.00
11	6736763	CD # 3	1,016.49
11	6766316	CD # 1	55,601.15
11	8366936	CD # 2	12,214.29
11	90100	BANK ERROR	0.00
11	90200	PAYROLL TO BUDGET ACCT	0.00
11	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,361,416.37
		TOTAL OUTSTANDING CHECKS	-1,014.88
		TOTAL DEPOSITS IN TRANSIT	1.09
		TOTAL RECONCILED BALANCE	1,360,402.58
		TOTAL COMPUTER FUND BALANCE	1,360,402.58
		RECONCILED DIFFERENCE	0.00

Heidi Die

Angie Stahl

Carol Barry

REPORTING YEAR FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01 GENERAL FUND	619,951.79	210.01	11,246.29	608,915.51	15,445.28	593,470.23 MTD
	592,692.53	171,975.88	155,752.90	608,915.51	15,445.28	593,470.23 YTD
A02 GENERAL FUND CD#1	26,572.93	0.00	0.00	26,572.93	0.00	26,572.93 MTD
	26,488.96	83.97	0.00	26,572.93	0.00	26,572.93 YTD
A03 GENERAL FUND CD#2	149.38	0.00	0.00	149.38	0.00	149.38 MTD
	40.51	108.87	0.00	149.38	0.00	149.38 YTD
A04 GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD
	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 YTD
B01 STREET FUND	6,819.72	0.00	1,348.47	5,471.25	0.00	5,471.25 MTD
	5,145.43	29,008.79	28,682.97	5,471.25	0.00	5,471.25 YTD
B02 STATE HIGHWAY	5,688.98	0.00	56.36	5,632.62	136.76	5,495.86 MTD
	4,940.85	2,404.99	1,713.22	5,632.62	136.76	5,495.86 YTD
B04 PARK FUND	18,398.62	3,262.74	247.63	21,413.73	309.94	21,103.79 MTD
	21,706.27	19,781.14	20,073.68	21,413.73	309.94	21,103.79 YTD
B05 FEMA	0.00	0.00	0.00	0.00	0.00	0.00 MTD
	0.00	0.00	0.00	0.00	0.00	0.00 YTD
B08 POLICE LEVY	16,981.99	0.00	0.00	16,981.99	0.00	16,981.99 MTD
	12,087.85	5,071.81	177.67	16,981.99	0.00	16,981.99 YTD
B09 BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00 MTD
	0.00	0.00	0.00	0.00	0.00	0.00 YTD
B10 PERMISSIVE MVL	264.98	0.00	0.00	264.98	0.00	264.98 MTD
	2,758.67	1,856.31	4,350.00	264.98	0.00	264.98 YTD
C01 TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD
	0.00	0.00	0.00	0.00	0.00	0.00 YTD
D01 OFWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD
	0.00	0.00	0.00	0.00	0.00	0.00 YTD
D03 INCOME TAX/PERM IMPROVE	172,480.32	438.48	379.75	172,539.05	135.90	172,403.15 MTD
	144,966.02	79,681.20	52,108.17	172,539.05	135.90	172,403.15 YTD
E01 WATER FUND	308,553.13	2,625.85	5,697.26	305,481.72	13,211.65	292,270.07 MTD
	261,703.64	216,408.94	172,630.86	305,481.72	13,211.65	292,270.07 YTD
E02 SEWER FUND	95,615.42	1,987.95	5,606.87	91,996.50	5,927.39	86,069.11 MTD
	87,229.18	148,934.79	144,167.47	91,996.50	5,927.39	86,069.11 YTD
E03 WATER CONTINGENCY	48,490.36	0.00	0.00	48,490.36	0.00	48,490.36 MTD
	44,969.49	3,520.87	0.00	48,490.36	0.00	48,490.36 YTD
E08 WATER DEPOSIT FUND	14,434.96	61.50	0.00	14,496.46	0.00	14,496.46 MTD
	13,363.38	1,213.26	80.18	14,496.46	0.00	14,496.46 YTD
G01 RUMA ESCROW	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD
	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 YTD

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FUND CASH BALANCE STATEMENT - BY ACCOUNT #				REPORTING PERIOD: DEC 2019		PAGE: 2		COMPUTER DATE 12/11/2019 2:01:02 PM		
REPORTING YEAR	2019									
FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE			
GRAND TOTAL ALL FUNDS	MONTH-TO-DATE	1,360,402.58	8,586.53	24,582.63	1,344,406.48	35,166.92	1,309,239.56	MTD		
GRAND TOTAL ALL FUNDS	YEAR-TO-DATE	1,244,092.78	680,050.82	579,737.12	1,344,406.48	35,166.92	1,309,239.56	YTD		

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
A01-1A-211-0	POLICE WAGES	9,762.00	0.00	126.00	1,349.00	0.00	8,413.00	86.18%
A01-1A-212-0	POLICE BENEFITS	1,202.00	0.00	19.47	216.82	61.61	923.57	76.84%
A01-1C-230-0	STREET LIGHTING	17,225.00	0.00	0.00	16,535.30	689.70	0.00	0.00%
A01-2B-230-0	COUNTY HEALTH DEPT.	250.00	0.00	0.00	207.22	0.00	42.78	17.11%
A01-7A-211-0	MAYOR & VA WAGES	25,500.00	0.00	756.44	24,411.00	0.00	1,089.00	4.27%
A01-7A-212-0	MAYOR & VA BENEFITS	4,050.00	0.00	116.87	3,867.50	4.00	178.50	4.41%
A01-7B-211-0	COUNCIL WAGES	7,625.00	0.00	5,915.00	6,665.00	0.00	960.00	12.59%
A01-7B-212-0	COUNCIL BENEFITS	645.00	0.00	452.51	509.89	0.00	135.11	20.95%
A01-7B-240-0	COUNCIL SUPPLIES & MATERIALS	75.00	0.00	0.00	75.00	0.00	100.00	100.00%
A01-7D-211-0	CLERK/TREASURER WAGES	15,000.00	0.00	571.35	14,283.75	0.00	716.25	4.78%
A01-7D-212-0	CLERK/TREASURER BENEFITS	2,300.00	0.00	88.27	2,206.75	0.00	93.25	4.05%
A01-7E-240-0	ADMIN SUPPLIES & MATERIALS	6,800.00	0.00	72.40	5,691.91	538.74	569.35	8.37%
A01-7E-231-0	UTILITIES	16,950.00	0.00	495.53	13,960.19	1,828.85	1,160.96	6.85%
A01-7E-240-0	LAND/BUILD SUPPLIES & MATERIAL	51,600.00	0.00	750.00	10,464.45	750.00	40,385.55	78.27%
A01-7F-230-0	ELECTION EXPENSE	520.00	0.00	0.00	511.65	0.00	8.35	1.61%
A01-7F-230-0	COUNTY AUDITOR FEE	1,400.00	0.00	0.00	1,204.55	0.00	195.45	13.96%
A01-7H-230-0	DELIQ LAND TAX ADVERT	50.00	0.00	0.00	43.20	0.00	6.80	13.60%
A01-7H-231-0	DEL REAL EST. TAX & COLL. FEES	180.00	0.00	0.00	170.95	0.00	9.05	5.03%
A01-7I-230-0	STATE AUDITOR FEE	2,500.00	0.00	0.00	800.00	0.00	1,700.00	68.00%
A01-7J-211-0	SOLICITOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7J-212-0	SOLICITOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7J-230-1	SOLICITOR CONTRACTUAL SERVICE	8,500.00	0.00	0.00	5,538.25	461.75	2,500.00	29.41%
A01-7K-211-0	IT-WAGES	3,000.00	0.00	109.61	2,740.25	0.00	259.75	8.66%
A01-7K-212-0	IT-BENEFITS	800.00	0.00	16.94	443.85	29.65	326.50	40.81%
A01-7K-230-0	IT-STATE AUDITOR FEE	350.00	0.00	0.00	240.00	0.00	110.00	31.43%
A01-7K-230-1	IT-SOLICITOR CONTRACT SERV	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
A01-7K-240-0	IT-SUPPLIES/MATERIALS	500.00	0.00	0.00	341.10	0.00	158.90	31.78%
A01-7K-250-0	IT-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-272-0	INCOME TAX REFUNDS	200.00	0.00	0.00	40.99	0.00	159.01	79.51%
A01-7K-273-0	PRIOR YEAR REFUND	25.00	0.00	0.00	0.00	0.00	25.00	100.00%
A01-7K-211-0	JANITOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-211-1	PART TIME LABOR WAGES	10,000.00	0.00	0.00	6,363.03	0.00	3,636.97	36.37%
A01-7K-212-0	JANITOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-212-1	PART TIME LABOR BENEFITS	1,400.00	0.00	0.00	1,012.29	40.77	346.94	24.78%
A01-7K-230-0	CONTRACTUAL SERVICE	15,000.00	0.00	81.00	7,862.00	1,055.00	6,083.00	40.55%
A01-7K-230-2	ENGINEERING SERVICES	15,000.00	0.00	0.00	0.00	0.00	15,000.00	100.00%
A01-7K-240-0	OTHER SUPPLIES & MATERIALS	10,000.00	0.00	825.00	3,095.26	0.00	6,904.74	69.05%
A01-7K-250-0	LEASE CAPITAL OUTLAY	94,771.00	0.00	0.00	949.05	4,200.00	89,621.95	94.57%
A01-7K-251-0	SPECIAL PROJECTS	6,400.00	0.00	0.00	6,400.00	0.00	0.00	0.00%
A01-7K-271-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-273-0	BALANCE CORRECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-999-0	OTHER FINANCIAL USES	63,520.00	0.00	849.90	17,627.70	5,785.21	40,107.09	63.14%
GENERAL FUND FUND SUB TOTAL		393,400.00	0.00	11,246.29	155,752.90	15,445.28	222,201.82	56.48%
A02-7X-250-0	CD#1	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A03-7X-250-0	CD#2	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A03-7X-271-0	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
GENERAL FUND CD#2 FUND SUB TOT		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A04-7X-250-0	CD#3	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
GENERAL FUND CD#3 FUND SUB TOT		0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Yonder Live
Carol Dargatzis

Betty Potshall

REPORTING YEAR EXPENSE #	2019 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	24,900.00	0.00	1,168.02	23,442.98	0.00	1,457.02	5.85%
B01-6B-212-0	BENEFITS	4,300.00	0.00	180.45	3,621.95	0.00	578.05	15.77%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	200.00	0.00	0.00	200.00	0.00	0.00	0.00%
B01-6X-240-0	SUPPLIES & MATERIALS	2,250.00	0.00	0.00	1,418.04	0.00	831.96	36.98%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	31,750.00	0.00	1,348.47	28,682.97	0.00	3,067.03	9.66%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	176.22	23.78	1,600.00	88.89%
B02-6C-211-0	STATE HWY/WAGES	800.00	0.00	0.00	629.98	0.00	170.02	21.25%
B02-6C-240-0	CLEANING/SNOW REMOVAL	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
B02-6E-231-0	UTILITIES	1,010.00	0.00	56.36	862.02	112.98	35.00	3.47%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	45.00	0.00	105.00	70.00%
	STATE HIGHWAY FUND SUB TOTAL	5,860.00	0.00	56.36	1,713.22	136.76	4,010.02	68.43%
B04-3B-231-0	UTILITIES	2,700.00	0.00	90.70	2,335.04	0.00	364.96	13.52%
B04-3B-240-0	SUPPLIES & MATERIALS	17,875.00	0.00	156.93	17,534.08	309.94	30.98	0.17%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	45.00	0.00	355.00	88.75%
B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	139.62	0.00	10.38	6.92%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	19.94	0.00	20.06	50.15%
B04-3X-230-3	ENGINEERING SERVICES	20.00	0.00	0.00	0.00	0.00	20.00	100.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	21,185.00	0.00	247.63	20,073.68	309.94	801.38	3.78%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0	POLICE WAGES	8,000.00	0.00	0.00	0.00	0.00	8,000.00	100.00%
B08-1A-212-0	POLICE BENEFITS	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	50.00	0.00	0.00	0.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	125.00	0.00	0.00	113.04	0.00	11.96	9.57%
B08-7H-230-0	DELIQ LAND TAX ADVERT	85.00	0.00	0.00	3.23	0.00	81.77	96.20%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	11.40	0.00	23.60	67.43%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	10,395.00	0.00	0.00	177.67	0.00	10,217.33	98.29%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	6,650.00	0.00	0.00	4,350.00	0.00	2,300.00	34.59%
	PERMISSIVE MVL FUND SUB TOTAL	6,730.00	0.00	0.00	4,350.00	0.00	2,380.00	35.36%

EXPENSE STATEMENT - BY ACCOUNT #				REPORTING PERIOD: DEC 2019		PAGE: 3		COMPUTER DATE 12/11/2019 2:01:14 PM	
REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE	
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	12,511.84	0.00	0.00	0.00%	0.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%	100.00%
D03-7K-211-0	WAGES	9,000.00	0.00	328.93	8,223.25	0.00	776.75	8.63%	8.63%
D03-7K-212-0	BENEFITS	2,000.00	0.00	50.82	1,324.60	95.90	579.50	28.98%	28.98%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	300.00	0.00	2,700.00	90.00%	90.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	6,000.00	0.00	0.00	3,897.56	40.00	2,062.44	34.37%	34.37%
D03-7K-250-0	CAPITAL OUTLAY	90,000.00	0.00	0.00	25,727.95	0.00	64,272.05	71.41%	71.41%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	122.97	0.00	577.03	82.43%	82.43%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%	100.00%
	INCOME TAX/PERM IMPROVE FUND S	131,413.84	0.00	379.75	52,108.17	135.90	79,169.77	60.24%	60.24%
E01-5A-211-1	SUPERINTENDENT WAGES	11,000.00	0.00	404.08	10,019.61	0.00	980.39	8.91%	8.91%
E01-5A-211-2	CLERK WAGES	4,800.00	0.00	190.39	4,759.75	0.00	40.25	0.84%	0.84%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	46.15	1,153.75	0.00	246.25	17.59%	17.59%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
E01-5A-211-6	CLERK HELPER WAGES	1,265.00	0.00	40.61	1,096.85	0.00	168.15	13.29%	13.29%
E01-5A-211-7	LABORER WAGES	50,000.00	0.00	1,175.91	42,653.28	0.00	7,346.72	14.69%	14.69%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	62.43	1,599.24	0.00	200.76	11.15%	11.15%
E01-5A-212-2	CLERK BENEFITS	950.00	0.00	29.41	745.92	49.33	154.75	16.29%	16.29%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	7.13	182.84	10.41	56.75	22.70%	22.70%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	250.00	0.00	6.28	169.60	0.00	80.40	32.16%	32.16%
E01-5A-212-7	LABORER BENEFITS	7,700.00	0.00	225.68	6,803.15	102.59	794.26	10.32%	10.32%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	0.00	1,339.49	0.00	260.51	16.28%	16.28%
E01-5B-241-0	CREDIT CARD CHARGES	1,200.00	0.00	0.00	0.00	0.00	1,200.00	100.00%	100.00%
E01-5B-250-0	CBG-CAPITAL OUTLAY	40,079.00	0.00	0.00	40,079.00	0.00	0.00	0.00%	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	540.00	0.00	0.00	540.00	0.00	0.00	0.00%	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	997.25	0.00	102.75	9.34%	9.34%
E01-5I-230-0	LANDS & BUILDINGS	19,800.00	0.00	0.00	1,430.69	0.00	18,369.31	92.77%	92.77%
E01-5I-231-0	UTILITIES	23,000.00	0.00	1,775.47	20,334.93	404.55	2,260.52	9.83%	9.83%
E01-5X-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	340.00	0.00	5,540.00	94.22%	94.22%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	300.00	0.00	0.00	0.00	0.00	300.00	100.00%	100.00%
E01-5X-230-2	ENGINEERING SERVICE	6,000.00	0.00	0.00	0.00	0.00	6,000.00	100.00%	100.00%
E01-5X-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	700.00	3,988.50	0.00	11.50	0.29%	0.29%
E01-5X-240-0	SUPPLIES & MATERIALS	54,000.00	0.00	1,033.72	23,260.83	2,339.91	28,399.26	52.59%	52.59%
E01-5X-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	10,461.84	9,801.12	2,138.28	9.55%	9.55%
E01-5X-261-0	LOAN INTEREST	3,770.00	0.00	0.00	533.20	503.74	2,733.06	72.50%	72.50%
E01-5X-273-0	MISC REFUNDS	200.00	0.00	0.00	141.14	0.00	58.86	29.43%	29.43%
	WATER FUND FUND SUB TOTAL	263,285.24	0.00	5,697.26	172,630.86	13,211.65	77,442.73	29.41%	29.41%
E02-5A-211-1	SUPERINTENDENT WAGES	12,000.00	0.00	404.08	10,428.80	0.00	1,571.20	13.09%	13.09%
E02-5A-211-2	LABORER WAGES	38,700.00	0.00	851.02	38,244.45	104.63	350.92	0.91%	0.91%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E02-5A-211-3	METER READER WAGES	1,500.00	0.00	46.15	1,153.75	0.00	346.25	23.08%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	4,800.00	0.00	190.38	4,759.50	0.00	40.50	.84%
E02-5A-211-6	CLERK HELPER WAGES	1,200.00	0.00	40.61	1,015.25	0.00	184.75	15.40%
E02-5A-212-1	SUPERINTENDENT BENEFITS	2,000.00	0.00	62.43	1,661.23	0.00	338.77	16.94%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	175.49	6,421.95	0.00	278.05	4.15%
E02-5A-212-3	METER READER BENEFITS	250.00	0.00	7.13	182.84	10.41	56.75	22.70%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	800.00	0.00	29.41	745.92	49.33	4.75	.59%
E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	6.28	157.00	0.00	33.00	17.37%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,400.00	0.00	0.00	1,204.34	0.00	195.66	13.98%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	2,200.00	0.00	0.00	870.17	0.00	1,329.83	60.45%
E02-5E-230-0	LAND & BUILDINGS	19,980.00	0.00	77.39	13,633.01	1,484.35	4,862.64	24.34%
E02-5E-231-0	UTILITIES	30,350.00	0.00	2,168.84	27,853.60	1,482.58	1,013.82	3.34%
E02-5X-230-0	STATE AUDITOR FEE	2,000.00	0.00	0.00	330.00	10.00	1,660.00	83.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	0.00	0.00	2,396.53	0.00	103.47	4.14%
E02-5X-243-0	SUPPLIES & MATERIALS	40,000.00	0.00	1,547.66	26,804.96	2,786.07	10,408.97	26.02%
E02-5X-260-0	LOAN PRINCIPLE	6,236.22	0.00	0.00	6,236.20	0.02	0.00	.00%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	70.00	0.00	0.00	67.97	0.00	2.03	2.90%
	SEWER FUND SUB TOTAL	173,376.22	0.00	5,606.87	144,167.47	5,927.39	23,281.36	13.43%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	80.18	0.00	8,919.82	99.11%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND SUB TO	12,300.00	0.00	0.00	80.18	0.00	12,219.82	99.35%
	GRAND TOTAL	1,062,595.30	0.00	24,582.63	579,737.12	35,166.92	447,691.26	42.13%

Budgetary (xxx5841) ▾

as of 12/02/2019

CLOSING BALANCE	AVERAGE COLLECTED BALANCE	AVAILABLE BALANCE	HOLDS AMOUNT
\$1,292,584.44	\$1,227,466.13	\$1,295,842.24	\$0.00
LAST STATEMENT DATE	THIS YEAR'S INTEREST	LAST YEAR'S INTEREST	OVERDRAFT LIMIT
11/30/2019	\$0.00	\$0.00	\$0.00

11/02/2019 to 12/02/2019

Summary

There are 48 deposits totaling \$50,764.76 and 39 withdrawals totaling \$57,747.13

Date	Description	Withdrawal	Deposit	
Pending	ACH Payment CENTRAL PAYMENT DL FEE SEP	\$80.10		!
Pending	ACH Deposit FLORIDA PANHANDL CHARTERPAY		\$3,262.74	!
Pending	ACH Deposit CENTRAL PAYMENT PMT PROC		\$75.16	!
11/29/2019	Check #1844 View Check Image	\$500.00		✓
11/29/2019	Check #1842 View Check Image	\$355.00		✓
11/29/2019	Non-Paper Debit MONTHLY SERVICE CHARGE	\$150.00		✓
11/29/2019	ACH Payment POSTALIA TDCPOSTAGE	\$600.00		✓
11/29/2019	ACH Deposit EAP Holdings LLC EDI PYMNTS		\$3,494.74	✓
11/29/2019	ACH Deposit STATE OF OHIO MAINT/WARR		\$550.47	✓
11/27/2019	Check #1843 View Check Image	\$135.00		✓
11/27/2019	ACH Deposit Village of Scio Check21		\$481.26	✓
11/27/2019	ACH Deposit Village of Scio Check21		\$256.00	✓
11/27/2019	ACH Deposit CENTRAL PAYMENT PMT PROC		\$178.02	✓
11/26/2019	Check #1846 View Check Image	\$14.96		✓
11/26/2019	Check #1845 View Check Image	\$847.00		✓
11/26/2019	Check #1841 View Check Image	\$640.00		✓
11/26/2019	ACH Deposit Village of Scio Check21		\$423.38	✓
11/25/2019	Check #1840 View Check Image	\$89.00		✓
11/25/2019	Check #1839 View Check Image	\$36.56		✓
11/25/2019	Check #1838 View Check Image	\$147.84		✓
11/25/2019	Check #1837 View Check Image	\$1,625.00		✓



OHIO DEPARTMENT OF TRANSPORTATION
Mike DeWine, Governor

Jack Marchbanks, Ph.D., Director

District 11
2201 Reiser Ave., New Philadelphia, OH 44663
330-339-6633
transportation.ohio.gov

November 5, 2019

Village of Scio
The Honorable Michelle R. Carpenter
P.O. Box 307
Scio, Ohio 43988



RECEIVED

11-29-19

RE: PID 98117; D11-SP-FY2020

Dear Mayor Carpenter:

The Ohio Department of Transportation is proposing to complete two pavement repairs on State Route 151 in the Village of Scio in the summer of 2020. Since this project is within the corporation limits of the Village, it will be necessary that we obtain consent legislation from the Village. Enclosed are three (3) copies of an ordinance which shall require action by Village Council. The work on the project will include pavement removal, asphalt paving and pavement markings.

In completing the enclosed forms, please be sure to indicate the Ordinance No. and Date of Enactments in the upper right hand corner of Page 1. You will note in Section VI, the Mayor has been designated as Contractual Officer. Your signature must appear on Page 3 in the space provided for Contractual Officer as well as in the space on Page 2 for Mayor's signature. Both should be attested to by a Councilman or the Clerk. If the Village has no President of Council, please write the word "SAME" in quotes in that space indicating the Mayor acts as President of Council. Also on Page 3 in the "Certificate of Copy", please be sure to fill in Ordinance Record No. and Page. If the clerk has a seal, it should be affixed to the "Certificate of Copy". If there is no seal, a letter stating that the Village does not have a seal should accompany the executed legislation.

When the legislation has been properly executed and all signatures affixed, please return the three (3) originals to me at the New Philadelphia address shown above. After all copies have been signed by the Director of the Ohio Department of Transportation one original will be returned to the Village. The executed legislation must be in our office by February 1, 2020 so that it can be forwarded to Columbus.

If any questions should arise, please feel free to call me at 330-308-3969.

Respectfully,

Paul A. Herman, P.E.

Paul A. Herman, P.E.
District 11 Pavement Engineer

PAH/jas
Attachments
c: file

PRELIMINARY LEGISLATION-Consent

Rev. 6/26/00

Ordinance # 19-005

PID No. 98117

County/Route/Section D11-SP-FY2020

The following Ordinance is enacted by the village of Scio, Harrison County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, the STATE has identified the need for the described project:

Being the removal of approximately fourteen (14) inches of asphalt, brick and subgrade and the placement of an asphalt repair, including approximately six (6) inches of aggregate base and eight (8) inches of asphalt pavement at two spot repair locations on State Route 151 within the corporation limits of Scio.

Location #1 - length 240 ft., width 34 ft.

Location #2 - length 60 ft., width 16 ft.

NOW THEREFORE, be it ordained by the village of Scio, Ohio:

SECTION II - Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

The Village agrees allow the repair work to be completed by the State's contractor during calendar year 2020, and under the supervision of the State's inspection personnel.

In addition, the Village also agrees to assume and bear 100% of the cost of any construction items requested by the Village on the entire improvement, which are not necessary for the improvement, as determined by the State and Federal Highway Administration.

SECTION IV - Utilities and Right-of-Way Statement

The LPA agrees to acquire and/or make available to ODOT, in accordance with current State and Federal regulations, all necessary right-of-way required for the described Project. The LPA also understands that right-of-way costs include eligible utility costs. The LPA agrees to be responsible for all utility accommodation, relocation, and reimbursement and agrees that all such accommodations, relocations, and reimbursements shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

SECTION V - Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable state and federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for such maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public purposes.

SECTION VI - Authority to Sign

The Mayor of said village of Scio is hereby empowered on behalf of the village of Scio to enter into contracts with the Director of Transportation necessary to complete the above described project.

Passed: _____, 2019.
(Date)

Attested: _____
(Clerk)

(Officer of Village- Mayor)

Attested: _____
(Clerk)

(President of Council)

This Ordinance is hereby declared to be an emergency measure to expedite the highway project(s) and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.



Community Asset Management Metrics

All public water systems are required to track and annually document asset management metrics in accordance with Ohio Administrative Code Rule 3745-87-05.

Metrics are performance measures that allow public water systems (PWSs) to gauge the status of their water system. Metrics must be tracked and reported to Ohio EPA on an annual basis. PWSs are encouraged to set goals for their metrics in order to improve operations and reduce costs over time.

Community Metrics

All community public water systems (PWSs) are required to review and document the following metrics:

- Operating ratio
- Operating cost to produce water per service connection
- Breaks per ten miles of distribution pipe
- Non-revenue water
- Maintenance tasks per year on vertical assets
- One additional customer service metric to be tracked as determined by the PWS

Some of the metrics are determined based on a calculation. For those metrics, the PWS will be required to report the data, and Ohio EPA will complete the calculation. Therefore, the following metrics data are required to be reported to Ohio EPA on annual basis using the License to Operate (LTO) Pre-Application/Inventory Portal. Additional instructions for how to access the portal will be provided.

Metrics Data to Report

Metric	Report to Ohio EPA Annually Use the total over the past 12 months
Operating ratio	<ul style="list-style-type: none"> • Total PWS Expenses • Total PWS Revenue
Operating cost to produce water per service connection	<ul style="list-style-type: none"> • Total PWS Expenses • Total number of service connections
Breaks per ten miles of distribution pipe	<ul style="list-style-type: none"> • Total number of distribution line breaks • Total miles or feet of distribution pipe
Non-revenue water	<ul style="list-style-type: none"> • Total gallons of billed water exported (e.g., interconnections) • Total gallons of billed, metered consumption (e.g., water billed to service connections or sold through a bulk station) • Total gallons of billed, unmetered consumption (e.g., fire fee structure accounts). This usage must be estimated if unknown. • Total gallons produced
Maintenance Tasks per year on vertical assets	<ul style="list-style-type: none"> • Total number of planned maintenance tasks (e.g., routine) • Total number of unplanned maintenance tasks (e.g., emergency)
One additional customer service metric to be determined by the PWS	The PWS must determine one additional customer service metric to track and report each year. Some examples are included below.

Community Asset Management Metrics

- **Operating ratio**

The operating ratio is calculated as follows:

$$\text{Operating Ratio} = \frac{\text{Expenses}}{\text{Revenue}}$$

Expenses = Any funds spent, or costs incurred, by the PWS (e.g., chemicals, operation and maintenance costs, PWS personnel wages and benefits, debt service).

Revenue = Any funds brought in by the PWS (e.g., water bill payments, paid tap-in fees).

The goal is to have an operating ratio less than 1, which indicates the PWS has enough funds to cover the expenses. If the operating ratio is greater than 1, the expenses are greater than the revenue. In this case, the PWS should evaluate if revenue can be increased (e.g., increase water rates, calibrate meters to ensure accurate meter readings) or expenses can be reduced (e.g., repair leaks, perform repairs on a routine rather than emergency basis).

- **Operating cost to produce water per service connection**

The operating cost to produce water per service connection is calculated as follows:

$$\text{Operating cost to produce water per service connection} = \frac{\text{Expenses}}{\text{\# of service connections}}$$

Expenses = Any funds spent, or costs incurred, by the PWS (e.g., chemicals, operation and maintenance costs, PWS personnel wages and benefits, debt service).

The cost per service connection can be compared to industry standards to determine if costs are higher than what would be expected for the system's size (e.g., "AWWA Utility Benchmarking: Performance Management for Water and Wastewater" report).

- **Breaks per ten miles of distribution pipe**

The number of breaks per ten miles is calculated as follows:

$$\text{Breaks per ten miles of distribution pipe} = \frac{\text{Total number of distribution line breaks}}{\text{Total miles of distribution pipe}} \times 10$$

Therefore, the PWS must report the total number of distribution line breaks over the past 12 months, and the total miles of distribution pipe. For small distribution systems, the PWS can report the total feet of distribution pipe. The total feet will then be converted to miles by Ohio EPA.

- **Non-revenue water**

The amount of non-revenue water must be documented as percentage of water loss, and is calculated as follows:

$$\text{Non-revenue water (\%)} = [1 - (\text{revenue water (gal)}/\text{total gallons produced})] \times 100$$

For example, if a PWS has 235,000 gallons of revenue water and a total production of 275,000 gallons, the calculation would be:

$$\begin{aligned} & [1 - (235,000/275,000)] \times 100 = \\ & [1 - (0.855)] \times 100 = \\ & 0.145 \times 100 = \\ & \mathbf{14.5\%} \end{aligned}$$

In this example, the PWS has 14.5% non-revenue water.

Community Asset Management Metrics

Revenue water = Total for the past 12 months and includes the sum of the following:

- Billed water exported (e.g., interconnections).
- Billed metered consumption (e.g., water billed to service connections, water billed to consecutives and sold through a bulk station). This does not include billed metered consumption that will not be collected (e.g., payment not collected for leak adjustments, bad debt, forgiveness).
- Billed unmetered consumption (e.g., flat fee structure accounts).

If the PWS does not have distribution meters, the PWS is required to estimate the amount of consumption (e.g., Appendix D of Greenbook: <https://epa.ohio.gov/portals/28/documents/engineering/greenbook.pdf>).

Total gallons produced = Total gallons of water produced over the past 12 months (e.g., production total from the past 12 monthly operating reports). If the PWS does not have a finished water meter, the PWS is required to estimate the amount of water produced, and should include meter installation in its capital improvement plan.

Public water systems interested in pursuing a formal water audit can reference the M36 Water Audits and Loss Control Programs manual by the American Water Works Association (AWWA).

- **Maintenance tasks per year on vertical assets**

Community PWSs must track maintenance tasks performed on vertical assets. Vertical assets are above-ground assets located within a building or facility associated with the water system (assets in the water treatment plant, pump station, storage facility, etc.). Planned and unplanned maintenance tasks must be tracked separately on an on-going basis.

- Planned = Maintenance tasks that were planned to be conducted prior to the work being completed. These tasks will generally include routine maintenance (e.g., greasing pumps, changing pump tubing, replacing cartridge filters, cleaning storage tanks).
- Unplanned = Maintenance tasks that were not anticipated or planned prior to the work needing to be completed. These tasks will generally include emergency maintenance (e.g., asset broken or leaking, unexpected maintenance).

- **One additional customer service metric to be tracked as determined by the PWS**

Community PWSs must select one additional customer service metric to track. PWSs should select a metric that is relevant and useful to track. Some examples include:

- Disruptions of Service
 - Disruptions of water service (outages/1,000 accounts)
 - Planned, track event duration in separate categories (<4, 4-12 hr, >12 hr)
 - Unplanned, track event duration in separate categories (<4, 4-12 hr, >12 hr)
 - Average time to restore service (# hrs)
- Number of water complaints/1,000 accounts
- Call center indicators
 - Average wait time (minutes)
 - Average talk time (minutes)
 - First call resolution (%)
 - Percentage of calls that address the customer's need the first time a customer calls
- Customer service cost per account (\$/account)
 - Total annual customer service costs/number of active residential accounts + number of nonresidential accounts
 - Customers service costs would include:
 - New account activation
 - Meter reads, maintenance, repair, or replacement
 - Bill preparation and delivery
 - Payment receipt and processing
 - Records maintenance

Community Asset Management Metrics

- Delinquent account collections
- Bankruptcy processing
- Provision of turn-on/turn-off services
- Receipt, investigation, and resolution of complaints
- Preparation and provision of outreach and education materials, including the Consumer Confidence Report
- Billing accuracy (# errors/10,000 billings)
- Per capita consumption (gal/person/day)
- Residential service charges
 - Residential cost of water service (\$/month)
- Service affordability
 - (Average residential monthly water bill x 12)/Real median annual household income
- Delinquency rate (%)
 - Percentage of total accounts delinquent over the past 12 months
- Low-income billing assistance rate
 - # of customers in low-income assistance program/# of customers eligible for program

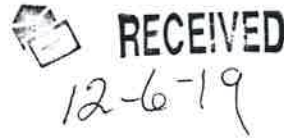
Contact

For more information regarding metrics, visit: <http://epa.ohio.gov/ddagw/AMP.aspx> or contact Ohio EPA's Central Office at (614) 644-2752.

HARCATUS Tri-County C.A.O., Inc.

225 FAIR AVE. NE
NEW PHILADELPHIA, OHIO 44621
TELEPHONE (740) 922-0933
FAX (740) 922-4128

Carroll Co.
Harrison Co.
Tuscarawas Co.



November 29, 2019

Dear Sir or Madam:

H.B. #412, passed in 1984, requires that Community Action Agencies give local officials an opportunity to review the Agency's annual Community Services Block Grant (CSBG) funding application package.

The CSBG program, funded through the U.S. Department of Health & Human Services and administered through the Ohio Development Services Agency, Office of Community Assistance, provides support for a number of important services to low-income residents throughout Harrison, Carroll and Tuscarawas Counties.

This letter is to notify you that our PY 2020-21 CSBG electronic application to the State will be available after January 1, 2020, for your review at HARCATUS Tri County C.A.O., 225 Fair Ave., NE, New Philadelphia, Ohio 44663. This electronic document will also be available at our Family Support Centers, 875 Blake Ave., SW, #2, New Philadelphia, OH 44663; 122 S. Main St., Cadiz, OH 43907; 276-2nd St. SW, Carrollton, OH 44615; or 108 N. 2nd St., Dennison, OH 44621.

Any comments you have should be received by our office no later than 4:30pm, January 17, 2020. Please address any comments to:

Ms. Michele Lucas
HARCATUS Tri-County C.A.O.
Family Support Center
875 Blake Ave., SW, #2
New Philadelphia, OH 44663

Your comments will be reviewed by our Agency and forwarded to the Ohio Development Services Agency, Office of Community Assistance.

Thank you for your interest in the CSBG program. If you have any questions, please do not hesitate to contact me at the above address, or by phone at 330-343-8770 ext. 218.

Sincerely,

Michele Lucas
Community Services Director

November 26, 2019

As it has for several years, Columbia Gas of Ohio in 2019 is investing in infrastructure replacement programs that benefit both our customers and your community.

In addition, Columbia continues to make substantial investments in energy efficiency (Demand Side Management, or DSM) programs that help our customers save money on their energy bills.

As authorized by the Public Utilities Commission of Ohio (PUCO) in its Opinion and Order in Case Nos. 08-72-GA-AIR, 11-5515-GA-ALT, 16-1309-GA-UNC, 16-1310-GA-AAM, and 16-2422-GA-ALT, Columbia may recover certain infrastructure and energy efficiency investments made in the previous calendar year. Columbia will soon make its annual filings with the PUCO to set rates for its Infrastructure Replacement Program Rider (Rider IRP) and the Demand Side Management Rider (Rider DSM).

In February, our application will request an increase of an estimated \$40.4 million, to be collected through the Rider IRP and Rider DSM, beginning May 2020. Based on average monthly consumption, the increase will raise bills by approximately \$1.83 per month and represents a 2.8 percent increase on typical residential bills.

Under its Infrastructure Replacement Program, Columbia is replacing aged cast iron, wrought iron, unprotected coated steel and bare steel distribution pipe, as well as hazardous customer service lines. Also included in the Infrastructure Replacement Program are the repair or replacement of 320,000 prone-to-failure risers (completed in 2012) and the installation of more than 1.4 million automated meter reading devices (AMRD) on all residential and commercial meters (completed in 2013).

Replacing our aged distribution main with modern pipe produces several benefits for our customers and our communities:

- It reduces leaks, which enhances the safety of our system and means we have to dig up streets, sidewalks and lawns less often.
- It allows us to operate distribution systems at higher pressures, which keeps water from infiltrating lines and disrupting service, and better supports economic development in older neighborhoods.
- It lowers our operating and maintenance costs, and these savings get passed on to our customers.
- It creates local construction jobs and increases local tax revenue.

Our IRP program produces other customer benefits as well:

- It addresses a riser safety issue identified by the PUCO and relieves the impacted customers of hundreds of dollars in repair or replacement costs. Prior to 2008, risers were customer-owned equipment.

- It relieves customers of repair bills in the hundreds or thousands of dollars if their customer service line develops a hazardous leak. Prior to 2008, these service lines were customer-owned equipment.
- The installation of AMRDs means that our customers with indoor gas meters no longer have to make access arrangements for our meter readers, and full AMRD deployment has allowed Columbia to do actual meter readings every month, eliminating bi-monthly estimated reads, which were a significant source of customer service complaints.
- Full deployment of AMRDs has resulted in substantial meter reading cost savings that are being passed on to customers through this program.

Our Energy Efficiency programs, supported by Rider DSM, produce both up-front and long-term savings for our customers. The up-front discounts for programmable thermostats; high-efficiency showerheads; home energy audits and assessments; attic and wall insulation; air sealing; and high-efficiency natural gas space and water heating equipment, as well as whole house weatherization for low-income customers. The installation of such energy-saving measures results in long-term savings on natural gas bills.

The Energy Efficiency program also includes a behavioral program which provides home energy efficiency reports to customers about their home energy usage and ways they can improve their energy efficiency. The portfolio also includes an energy efficient residential new construction program, an energy efficiency education program for students, an online energy audit, an energy efficient small commercial construction program, and a program that provides business and non-profit customers with opportunities for energy audits and upgrades.

Through September 2019, Columbia has performed more than 49,500 home energy audits and assessments, and 43% of the customers who have had audits or assessments have elected to make energy-efficiency improvements to their homes through the Home Performance Solutions program. Over 17,500 new homes have been built through the EfficiencyCraftedSM Homes program that provides incentives to Ohio homebuilders to construct homes that exceed the energy efficiency levels of code-built homes. Since 2009, over 20,000 low-income households have received free whole-house weatherization through Columbia's WarmChoice[®] program. Through the Simple Energy Solutions program, customers have received rebates on over 50,000 energy-efficient showerheads, over 59,900 programmable and smart thermostats, and over 18,800 energy-efficient faucet aerators.

In addition, approximately 168,000 students will have been educated by the end of 2019 on the benefits of energy efficiency and will receive a kit of energy efficiency measures to install at their home through the e³ smart program. Columbia will also provide approximately 430,000 residential customers with home energy efficiency reports in 2019 that will provide them with customized reports on their energy usage and energy saving recommendations, as well as encouragement to take actions to lower natural gas use. Columbia has also provided over 35,500 rebates to customers to purchase high efficiency natural gas furnaces, boilers, and water heaters through its high efficiency appliance rebate program. More than 27,000 customers have completed the Online Energy Audit provided by Columbia.

Columbia is not currently recovering its 2019 investments in these programs through its distribution rates. The actual Rider IRP and Rider DSM rates are subject to PUCO approval. You are not required to take any action, but should you wish to view our pre-filing notice or any other public documents in this case, you may visit the PUCO's online Docketing Information System at www.puco.ohio.gov, and review the filings made for Case No. 19-1940-GA-RDR.

We are committed to providing outstanding customer service and to maintaining strong relationships with the communities we serve. If you have any questions about our rate adjustment, please contact Melissa Thompson, Director of Regulatory Policy, at (614) 460-5542.

Sincerely,

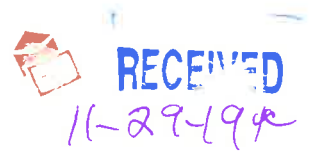
A handwritten signature in black ink, appearing to read 'Daniel Creekmur', is positioned above the printed name.

Daniel Creekmur
President
Columbia Gas of Ohio

Enclosures

Rate Impact Sheet

Columbia Gas of Ohio, Inc.
Case No. 19-1940-GA-RDR
Summary of Rate Increase by Class
Effective May 2020



Infrastructure Replacement Program Rider

REQUESTED REVENUE INCREASE

\$37,569,629

Small General Service Rate Increase

Monthly Increase/(Decrease)

\$1.61

Includes:

Small General Sales Service
Small General Sales Service-Schools
Small General Transportation Service
Full Requirements Small General Transportation Service

General Service Monthly Rate Decrease

\$13.59

Includes:

General Service
General Service - Schools
General Transportation Service
General Transportation Service - Schools
Full Requirement General Transportation Service
Full Requirement General Transportation Service - Schools

Large General Service Monthly Rate Increase

\$545.38

Includes:

Large General Sales Service
Large General Transportation Service
Full Requirements Large General Transportation Service
Full Requirements Large General Transportation Service
Large General Transportation Service - Mainline

Demand Side Management Rider

REQUESTED REVENUE INCREASE

\$2,794,495

Small General Service

Volumetric Rate Decrease (per MCF)

\$0.0190

Annual Decrease, typical customer

\$1.51

Includes:

Small General Sales Service
Small General Sales Service-Schools
Small General Transportation Service
Full Requirements Small General Transportation Service

Columbia Gas of Ohio, Inc.
Case No. 19-1940-GA-RDR
Summary of Rates by Class
Effective May 2020

Attachment A

Infrastructure Replacement Program

	Riser Sch R-11	AMRP Sch AMRP-11	AMRD Sch AMRD-11	Total Monthly Rate
Small General Service	\$2.68	\$8.10	\$0.21	\$10.99
<u>Includes:</u>				
Small General Sales Service				
Small General Sales Service-Schools				
Small General Transportation Service				
Full Requirements Small General Transportation Service				
General Service	\$3.15	\$88.76	\$2.35	\$94.26
<u>Includes:</u>				
General Service				
General Service - Schools				
General Transportation Service				
General Transportation Service - Schools				
Full Requirement General Transportation Service				
Full Requirement General Transportation Service - Schools				
Large General Service	\$0.00	\$2,987.00	\$0.00	\$2,987.00
<u>Includes:</u>				
Large General Sales Service				
Large General Transportation Service				
Full Requirements Large General Transportation Service				
Full Requirements Large General Transportation Service				
Large General Transportation Service - Mainline				

	<u>Revenue Requirement by Rate Schedule</u>			
	Riser	AMRP	AMRD	Total
Small General Service	\$46,271,770	\$140,047,684	\$3,657,016	\$189,976,470
General Service	1,514,948	42,748,308	1,133,648	45,396,904
Large General Service	0	10,738,270	0	10,738,270
	\$47,786,717	\$193,534,262	\$4,790,664	\$246,111,644

Demand Side Management Program

Total Revenue Requirement	\$25,082,371
Small General Service Rate per MCF	\$0.2147
<u>Includes:</u>	
Small General Sales Service	
Small General Sales Service-Schools	
Small General Transportation Service	
Full Requirements Small General Transportation Service	

revised 3/13/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - inspect semi-annually. Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - 2006 Dodge Ram-2500 4x4 (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008) [New truck price \$60,000 to \$70,000?]
 - Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were:
Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.

WHAT:

**SCIO VILLAGE COUNCIL
PERSONNEL COMMITTEE**

WHEN:

DEC. 4, 2019 @ 3:15 PM

***WHERE:* VILLAGE OFFICE**

210 E MAIN ST IN SCIO, OH