

## **AGENDA**

### **Scio Village Council**

**February 26, 2020**

***Kindly mute all electronic devices – thank you!***

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors – Paul Coffland, Harrison Cty. Commissioner

1. Clerk/Treasurer – Approval for expenses for Clerk-Treas. elect to attend Local Govt. Officials' Conference in Cols April 6 thru 9th.
2. Water/WW-Income Tax Dept. –
3. Solicitor -
4. Mayor -
5. Village Administrator – See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills
10. Adjourn

#### **Village Administrator**

##### **WTP:**

- UPDATE: Water Meters: 50 meters on order first quarter 2020

The order was placed with Mr. Beatty, the Kamstrup distribution rep, Feb 17th we anticipate several weeks before the order is shipped. The Village will complete the installation through appointments and work orders.

-The 2' water service line to the school will need to be dug up and recapped due to the reclamation of the school property, the grade is lower than the existing height of the water service line; this will be completed by the Village.

##### **WWTP:**

- Paddle Wheel #2. The Village has received the bearings for the inner shaft, the actual shaft is anticipated to be available in the next week.

- Clarifier grant brief sheet and time line, please refer to your packets

(The Material list may be subject to change, replacing Iron ductile line with a Fluorocarbon plastic type line.)

##### **OEPA:**

- 10 lead and copper sample tests will be done in July 2020 to meet the OEPA requirement. The 10 sample sites will be notified in advance. This was reduced from 20 samples in 2019, this is a cost savings to the Village.

**Capital Improvements:**

- CY2020

1) T-6 super series pump placed on order, Cost is \$11,099.00, the order was placed February 19th; the Village will pick up the Super T-6 pump and associated materials up in Mansfield.

2) Service truck,

-Three quotes were requested: The Village has received one written quote and two verbal quotes, once all three quotes are received in written form the purchase of the Service truck will be completed to the most economical bidder. Estimated receipt of the vehicle in eight to ten weeks.

3) Generator, this has been added to the Critical Infrastructure project brief sheet within your packets.

**Oil and Shale Program:**

- February 13th a scope of work meeting was held in the Village. ODOT district 11, Thrasher Group, and the VA reviewed the project and a fluid time line was discussed. ODOT requested the Village pass the ordinance provided and submit it to ODOT by March 3, 2020. The first several aspects of this project will encompass the environmental review and right of way for the project. The Village and Thrasher Group will complete the LPA scope of services forms for ODOT, and submit them when completed.

**Roadways/ Equipment/ Buildings:**

- ODOT Building in Scio, Recommended referral to the appropriate Committee for disposition.

-Durapathcher, Conformation that the Village is able to purchase emulsions this year from St. Clairsville, it will be available in March 2020. Weather permitting, road repairs will start in March of 2020.

**General:**

-Employee evaluations will be due in March for one employee, and two in April. The published COLA is 1.6% for 2020. The evaluations will be referred to the Mayor and personnel committee for review and disposition.

- Eslich demolition of the school, the VA and Village employee have spoken with Eslich and bricks will be provided to the public prior to completion of the demolition project, they will be placed on a pallet outside of the work area for citizens to pick up. The Village is selling water to Eslich's for dust suppression, it will be billed IAW the 2020 Ordinance.

**February 12, 2020**

*Scio Village Council* met in regular session on February 12, 2020 at 6 pm with Council President Andrew Turner presiding and leading the Pledge to the Flag. Council members present were Erin Thompson, Carol Davy, Andrew Turner, Gordon Kress, Kari Salsberry and Betty Gotschall. Others included Village Administrator Jason Tubaugh, Water/Inc. Tax Adm. Janeen Scott, Clerk-Treasurer Trish Copeland, and Clerk/ Treasurer Assistant Heidi Trice. J.D. Long was the representative from the News-Herald. Mayor unable to attend.

Thompson moved to approve minutes from the previous meeting as presented and Gotschall seconded. All present voted in the affirmative.

**Clerk-Treasurer**

Copeland asked for Resolution 2020-001 for Permanent Appropriations presented tonight and included in packets be approved.

Thompson moved to approve Resolution 2020-001 Permanent Appropriations and Turner seconded. Roll call indicated: Thompson, yea; Kress, yea; Turner, yea; Davy, yea; Salsberry, yea; and Gotschall, yea. Motion carried.

**Water/WW & Income Tax**

Ms. Scott said she has \$5200.00 of delinquent taxes on the books. A new business in town has yet to fill out a work permit and turn it back into the Income Tax Department.

**Village Administrator**

**WTP:**

- Water Meters: 50 meters to order first quarter 2020

44- 5/8" meters, residential meters

3- 3/4" meters, Commercial and residential

3- 1" meters, Commercial

January Water Treatment Plant metrics basic brief:

Production and Billing: \$14,067.83

Expenditures: \$9800.13

Revenue: \$4,267.70 (This will fluctuate due to demand and production)

The VA and Mr. Thompson met with the water meter representative, Mark Beatty on February 12, 2020 to discuss pricing and ordering meters for the first quarter of 2020.

**WWTP:**

- Paddle Wheel #2. The inner shaft upon installation was found to be slightly bent. A new shaft is on order and will be installed upon arrival. Anticipate this within the next several weeks.

- The engineering firm is working on applicable grants and funding sources to upgrade the Clarifier building. The Clarifier was put into service in 1978. This project will be considered as critical infrastructure, and the County CIC has been contacted to assist the Village with any applicable Grants pertaining to this project.

-Annual Sludge Report is submitted, the annual cost is \$100.00 payable to the OEPA. The Village reported 8.67 Tons removed to the landfill.

**OEPA:**

- Phone conference was held on Jan 24th with the OEPA on the lead service line loan forgiveness program. The OEPA will be exploring revisions to the current program, it is proposed that the service line cost be covered from the main water line to the residents home and connect to the meter. The Village will resubmit its application during the required time period.

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**Capital Improvements:**

- CY2020

- 1) T-6 super series pump purchase for East College Street, projected for a March 2020 purchase and installation in spring of 2020.
- 2) Procurement of a new Service truck, \*referred to Committee
- 3) Generator, this is being looked at to be coupled with the critical infrastructure grant.

**Oil and Shale Program:**

- February 13th there will be a scope of work meeting held in the Village. ODOT district 11, Thrasher Group, and the VA will review the project and establish a projected timeline. There will be a walk-through of the project area. The January 30th meeting was rescheduled.

**Roadways/ Equipment/ Buildings:**

- ODOT District 11 and the VA have discussed the ODOT building in the Village on January 10th. ODOT is pending the rejection from ODNR at this time. The Village will be offered an option once ODNR submits a refusal.

A callback is tentatively scheduled for mid-February 2020. UPDATE: If ODNR rejects the ODOT building, the building will be offered to the Village for appraised Value of \$56,000.00. The council is advised to discuss this option.

**General:**

-Updates to the Personnel manual, recommended to the Personnel Committee.

-Employee evaluations will be due in February, March, and April. The published COLA is 1.6% for 2020. *\*The February evaluation is completed. Reviewed by the Personnel committee.*

- Thrasher Group is preparing a brief sheet for the water line replacement projects, the original time periods have changed due to the time table for the grants. Anticipate the Council will be briefed at the February 26th meeting.

- RCAP provided location services to assist the Village in the location of five service lines and curb stops in January.

\*Request for an executive session pending legal

**OLD BUSINESS**

None Presented

**NEW BUSINESS**

It was discussed about setting up a Police committee meeting, Turner stressed that Sheriff Myers should be present for the meeting. No action taken.

Personnel chairperson Carol Davy presented the recommendations for the employee evaluation of Jim Albright. The ordinance 18-003 was followed with COLA (CY 2020 COLA at 1.6% plus 0.9%,) for a pay increase of 2.5% effective March 1, 2020. Councilperson Turner questioned the raise, he stated the raises were

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suspended, it was interjected that was only in effect for CY2019. For CY 2020, the rules of the ordinance were reinstated.

Carol Davy moved to approve the raise upon evaluation. Andrew Turner seconded. Roll call: Thompson, yea; Davy, yea; Turner, yea; Salsberry, yea; Gotschall, yea; Kress, yea.

Carol Davy as chairperson of Personnel also presented a recommendation for Salary employees to receive 30 days per year that can carry over capped at 90 days to start on January 1, of each year, if not used after 3 years they are lost. Upon retirement and or termination the employees PTO time will be evaluated and paid at a rate not to exceed 30 days PTO. This shall be adopted into the personnel manual. Start Date 1 Jan 2020, salary employees will receive 30 days PTO.

Carol Davy moved to approve the change in the personnel manual, Salsberry seconded. Roll call: Turner, yea; Salsberry, yea; Thompson, yea; Kress, yea; Davy, yea; Gotschall, yea.

Finance Committee chairperson, Carol Davy presented that a new T-6 pump will need to be purchased for the WWTP. It is the Finance committee's recommendation that this pump be purchased from Lease Capital Outlay in the General fund as recommended by the Clerk-Treasurer

Kress made a motion to purchase a new T-6 pump from the Lease Capital Outlay in the General Fund, Turner seconded the motion. Roll call: Salsberry, yea; Turner, yea; Davy, yea; Kress, yea; Thompson, yea; Gotschall, yea.

Carol Davy motioned that 50 new water meters will be purchased with the recommendation from Income Tax, Gotschall seconded the motion. Roll call: Turner, yea; Salsberry, yea; Thompson, yea; Kress, yea; Davy, yea; Gotschall, yea.

The Finance Committee also presented that a new 1-ton pickup truck, regular cab, with utility bed, light package, plow prep and LED safety package be purchased. The recommendation is that Jake can purchase the new truck for \$50,000 or less from the Income Tax Fund. The council voted in prior meeting to move forward with the purchase, the cost is not to exceed \$50,000.00

Turner, chairperson from the Water/Waste Water committee discussed the proposed Capital Improvement plan presented by Thrasher Group. A new Brief sheet will be presented to the group. Discussion has been tabled until that time.

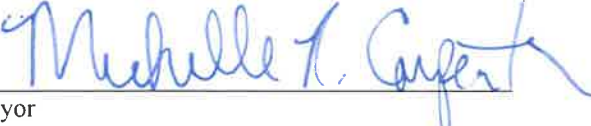
At 6:45 Turner moved to enter executive session for pending litigation, Thompson seconded-roll call showed all present voting in affirmation. At approximately 6:50 Turner moved to exit the session and Thompson seconded. Roll call: Salsberry, yea; Davy, yea; Gotschall, yea; Turner, yea; Kress, yea; Thompson, yea.


Council expressed their gratitude to the workers for getting the flags up on the front of the building

Salsberry moved to approve the Financial Report and Davy seconded. Roll call: Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; Kress, yea and Thompson, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Davy. Roll call reflected: Salsberry, yea; Turner, abstain; Thompson, yea; Gotschall, yea; Kress, yea; Davy, yea - motion carried.

As there was no further business Salsberry moved to adjourn the meeting.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk-Treasurer Assistant

## **Park Committee Meeting**

February 12, 2020

17:30

Present: Betty Gotschall, Erin Thompson, Carol Davy, Trish Copeland, Janeen Scott, Jason Tubaugh and Heidi Trice.

Mr. Tubaugh informed the committee that the contract with Circle L Fence was signed for the Park ball field. Circle L Fence will start the project in mid-March. The project will take 4-5 days.

The committee discussed prepping the in-field and moving the equipment from Onslow field to the park location. Suggestions were made for plaques on the dug-outs, torn down and built by Travis Albaugh, in Memory of Tom Albaugh.

The committee suggested to run a help wanted ad in the local newspaper for the open position at the park for "Park Maintenance Person" with application/resume due by March 10, 2020. The Park Committee will then meet on March 11, 2020 to review said applications.

Rubber mulch and landscaping timbers were discussed, then tabled for later discussion.

Bee-keeper's group would like to plant at the park.

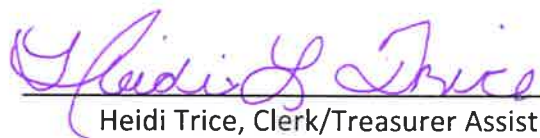
Carol Davy questioned about events like "music at the park".

It was suggested that at a later date the committee would get together and assess the park for further repairs needed. Re: Picnic tables and Pavilions.

Meeting ended at 17:40



Betty Gotschall, Park Chairperson



Heidi Trice, Clerk/Treasurer Assistant

## CHECK REGISTER REPORT - CHECKS ONLY

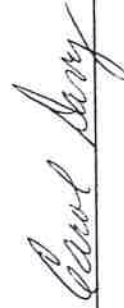
PAGE: 1

FROM DATE : 02/13/20 TO DATE : 02/26/20

COMPUTER DATE: 2/25/2020 2:05:33 PM

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
02/14/2020	1904		08003	HARRISON COUNTY TREASURER	132.34		1,303,734.84	17978
02/14/2020	1905		08006	HARRISON NEWS HERALD	19.95		1,303,714.89	17979
02/14/2020	1906		10003	Kimble Recycling & Dispos	97.50		1,303,617.39	17980
02/14/2020	1907		16031	QUILL	365.43		1,303,251.96	17981
02/14/2020	1908		17003	REAM & HAAGER Environ Lab	862.50		1,302,389.46	17982
02/14/2020	1909		20018	OHIO EPA/TREAS OF STATE	100.00		1,302,289.46	17983
02/14/2020	1910		21002	USA BLUE BOOK	532.57		1,301,756.89	17984
02/14/2020	1911	1913	23007	WSOS CAC INC	248.01		1,301,508.88	17985
02/14/2020	1912		15009	OHIO UTILITIES PROTECTION	85.39		1,301,309.49	17987
02/14/2020	1913		23014	WORLD RADIO TELECOMMUNICA	114.00		1,301,394.88	17986
02/14/2020	1914		19026	STAPLES CREDIT PLAN	33.99		1,301,275.50	17988
02/18/2020	1915		19003	SAL CHEMICAL CO INC.	733.00		1,317,701.35	18018
02/18/2020	1916		19029	STULL EXCAVATING LLC	3,022.64		1,314,678.71	18019
02/18/2020	1917		15006	OHIO RURAL WATER ASSOCIAT	100.00		1,314,578.71	18020
02/21/2020	1918		07016	GOVERNMENT ACCOUNTING SOL	500.00		1,322,857.60	18032
02/21/2020	1919		16016	PIATT TRUCKING	1,521.60		1,321,336.00	18033
02/25/2020	1920		20010	Ronald Thompson II	102.81		1,314,398.23	18039
02/25/2020	1921		20023	TMS	260.73		1,314,137.50	18040
02/25/2020	1922		03004	COLUMBIA GAS	202.82		1,313,934.68	18041
02/25/2020	1923		21002	USA BLUE BOOK	634.95		1,313,299.73	18042
02/25/2020	1924		02013	BLOOM'S PRINTING INC	395.00		1,312,904.73	18043
02/25/2020	1925		18999	SCIO NAPA AUTO PARTS	229.47		1,312,675.26	18044
02/25/2020	1926		21002	USA BLUE BOOK	30.00		1,312,645.26	18045
02/25/2020	1927		23012	STACY L WOODS	180.00		1,312,465.26	18046
02/17/2020	21720		16004	PNC	4,096.48		1,314,087.58	18008
02/17/2020	21820		16004	PNC	914.78		1,313,172.80	18009
02/24/2020	22420		18012	SCIO PAYROLL	8,962.19		1,315,780.92	18037
02/24/2020	22520		18012	AMERICAN ELECTRIC POWER	1,279.88		1,314,501.04	18038
02/14/2020	021420		15002	FRONTIER	3,805.41		1,304,405.42	17975
02/14/2020	021620		06016	FRONTIER	405.54		1,303,867.18	17977
02/18/2020	021820		06016	FRONTIER	52.17		1,318,434.35	18017
02/17/2020	021920		16004	PNC	441.00		1,312,731.80	18010
02/25/2020	022120		02020	BEIMONT CARSON PETROLEUM	820.87		1,323,357.60	18031
02/14/2020	0211520		19799	T-MOBILE	132.70		1,304,272.72	17976

31,415.72 0.00





DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
01/31/2020	4227614873	PNC Bank	0.00
01/31/2020	990000	CORRECTION	0.00
01/31/2020	991000	PAYROLL TO BUDGET ACCT	0.00
01/31/2020	992000	OPERS 5-19	0.00
01/31/2020	993000	DEPOSIT IN TRANSIT	0.00
01/31/2020	1045868	THE CITIZENS BANK	6,098.52
		TOTAL CASH BALANCES	6,098.52
		TOTAL OUTSTANDING CHECKS	-1,755.71
		TOTAL DEPOSITS IN TRANSIT	0.00
		TOTAL UNPAID LIABILITIES	-4,342.81
		TOTAL RECONCILED BALANCE	0.00

*Carol Perry*

*Edith*

*Kari Salberg*



RECONCILIATION REPORT FOR THE MONTH JANUARY

DATE: 02/10/20 PAGE: 1  
COMPUTER DATE 2/10/2020 10:53:18 AM

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
01	1045841	CITIZENS BANK	1,254,753.98
01	10458PAYROLL	CITIZENS BANK PR	0.00
01	4227351786	PNC	12,227.55
01	6736763	CD # 3	1,017.59
01	6766316	CD # 1	55,681.09
01	8366936	CD # 2	0.00
01	90100	BANK ERROR	0.00
01	90200	PAYROLL TO BUDGET ACCT	0.00
01	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,323,680.21
		TOTAL OUTSTANDING CHECKS	-5,679.02
		TOTAL DEPOSITS IN TRANSIT	0.00
		TOTAL RECONCILED BALANCE	1,318,001.19
		TOTAL COMPUTER FUND BALANCE	1,318,001.19
		RECONCILED DIFFERENCE	0.00

*Carol Dany*

*W. D. H.*

REPORTING YEAR FUND	2020 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	565,987.27	3,274.27	17,908.88	551,352.66	59,850.14	491,502.52 MTD 491,502.52 YTD
		574,043.67	8,975.29	31,666.30	551,352.66	59,850.14	
A02	GENERAL FUND CD#1	26,652.87	0.00	0.00	26,652.87	0.00	26,652.87 MTD 26,652.87 YTD
		26,612.23	40.64	0.00	26,652.87	0.00	
A03	GENERAL FUND CD#2	162.64	0.00	0.00	162.64	0.00	162.64 MTD 162.64 YTD
		155.91	6.73	0.00	162.64	0.00	
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
		1,000.00	0.00	0.00	1,000.00	0.00	
B01	STREET FUND	8,356.32	3,430.61	2,868.34	8,918.59	700.06	8,218.53 MTD 8,218.53 YTD
		7,948.19	6,547.66	5,577.26	8,918.59	700.06	
B02	STATE HIGHWAY	6,116.16	278.16	213.29	6,181.03	796.04	5,384.99 MTD 5,384.99 YTD
		5,941.44	530.89	291.30	6,181.03	796.04	
B04	PARK FUND	21,139.97	0.00	561.07	20,578.90	11,831.05	8,747.85 MTD 8,747.85 YTD
		21,413.73	25.00	859.83	20,578.90	11,831.05	
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B08	POLICE LEVY	16,981.99	0.00	0.00	16,981.99	0.00	16,981.99 MTD 16,981.99 YTD
		16,981.99	0.00	0.00	16,981.99	0.00	
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B10	PERMISSIVE MVL	463.42	177.50	0.00	640.92	0.00	640.92 MTD 640.92 YTD
		264.98	375.94	0.00	640.92	0.00	
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D03	INCOME TAX/PERM IMPROVE	176,156.80	2,681.60	1,419.40	177,419.00	1,674.00	175,745.00 MTD 175,745.00 YTD
		173,621.27	6,022.68	2,224.95	177,419.00	1,674.00	
E01	WATER FUND	307,532.22	16,379.46	8,220.18	315,691.50	42,660.71	273,030.79 MTD 273,030.79 YTD
		302,613.89	31,097.98	18,020.37	315,691.50	42,660.71	
E02	SEWER FUND	99,120.87	13,644.20	11,237.05	101,528.02	57,632.27	43,895.75 MTD 43,895.75 YTD
		98,378.48	26,545.58	23,396.04	101,528.02	57,632.27	
E03	WATER CONTINGENCY	48,834.20	0.00	0.00	48,834.20	0.00	48,834.20 MTD 48,834.20 YTD
		48,694.61	139.59	0.00	48,834.20	0.00	
E08	WATER DEPOSIT FUND	14,496.46	126.08	0.00	14,622.54	0.00	14,622.54 MTD 14,622.54 YTD
		14,496.46	126.08	0.00	14,622.54	0.00	
G01	RUMA ESCROW	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD 25,000.00 YTD
		25,000.00	0.00	0.00	25,000.00	0.00	

*Carol Dary*

*Carol Dary*

FUND CASH BALANCE STATEMENT - BY ACCOUNT #      REPORTING PERIOD: FEB 2020      PAGE: 2      COMPUTER DATE 2/26/2020 10:28:59 AM									
REPORTING YEAR	2020								
FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE		
GRAND TOTAL ALL FUNDS	MONTH-TO-DATE	1,318,001.19	39,991.88	42,428.21	1,315,564.86	175,144.27	1,140,420.59	MTD	
GRAND TOTAL ALL FUNDS	YEAR-TO-DATE	1,317,166.85	80,434.06	82,036.05	1,315,564.86	175,144.27	1,140,420.59	YTD	



REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	29,000.00	0.00	2,307.20	4,614.41	0.00	24,385.59	84.09%
B01-6B-212-0	BENEFITS	4,800.00	0.00	356.45	712.91	0.00	4,087.09	85.15%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-240-0	SUPPLIES & MATERIALS	5,250.00	0.00	204.69	249.94	700.06	4,300.00	81.90%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	39,250.00	0.00	2,868.34	5,577.26	700.06	32,972.68	84.01%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	137.34	137.34	0.00	1,962.66	93.46%
B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
B02-6E-231-0	UTILITIES	1,000.00	0.00	75.95	153.96	796.04	50.00	5.00%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	213.29	291.30	796.04	5,862.66	84.35%
B04-3B-231-0	UTILITIES	3,000.00	0.00	97.50	396.26	2,528.74	75.00	2.50%
B04-3B-240-0	SUPPLIES & MATERIALS	19,800.00	0.00	463.57	463.57	9,302.31	10,034.12	50.68%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	0.00	0.00	40.00	100.00%
B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	23,390.00	0.00	561.07	859.83	11,831.05	10,699.12	45.74%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0	POLICE WAGES	4,300.00	0.00	0.00	0.00	0.00	4,300.00	100.00%
B08-1A-212-0	POLICE BENEFITS	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	0.00	0.00	130.00	100.00%
B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	0.00	0.00	35.00	100.00%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	6,705.00	0.00	0.00	0.00	0.00	6,705.00	100.00%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	0.00	2,120.00	100.00%
	PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	0.00	0.00	2,200.00	100.00%

EXPENSE STATEMENT - BY ACCOUNT #				REPORTING PERIOD: FEB 2020	PAGE: 3	COMPUTER DATE 2/26/2020 10:30:14 AM			
REPORTING YEAR	2020	EXPENSE DESCRIPTION	APPROPRIATION	CARRY OVER	M-T-D	Y-T-D	ENCUMBERED	UNENCUMBERED	PERCENTAGE
EXPENSE #			AMOUNT	AMOUNT	EXPENSE	EXPENSE	AMOUNT	AMOUNT	
C01-7X-261-0		TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0		TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D01-5D-250-0		OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7I-271-0		TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1		TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0		WAGES	10,500.00	0.00	986.70	1,644.56	0.00	8,855.44	84.34%
D03-7K-212-0		BENEFITS	3,000.00	0.00	152.46	300.15	0.00	2,699.85	90.00%
D03-7K-230-0		STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1		SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0		IT SUPPLIES & MATERIALS	4,000.00	0.00	280.24	280.24	1,674.00	2,045.76	51.14%
D03-7K-250-0		CAPITAL OUTLAY	90,000.00	0.00	0.00	0.00	0.00	90,000.00	100.00%
D03-7K-272-0		INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0		PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
		INCOME TAX/PERM IMPROVE FUND S	131,413.84	0.00	1,419.40	2,224.95	1,674.00	127,514.89	97.03%
E01-5A-211-1		SUPERINTENDENT WAGES	11,200.00	0.00	808.16	1,616.32	0.00	9,583.68	85.57%
E01-5A-211-2		CLERK WAGES	5,200.00	0.00	415.38	796.16	0.00	4,403.84	84.69%
E01-5A-211-3		METER READER WAGES	1,400.00	0.00	92.30	184.60	0.00	1,215.40	86.81%
E01-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6		CLERK HELPER WAGES	1,200.00	0.00	81.22	162.44	0.00	1,037.56	86.46%
E01-5A-211-7		LABORER WAGES	45,000.00	0.00	1,873.37	4,027.31	0.00	40,972.69	91.05%
E01-5A-212-1		SUPERINTENDENT BENEFITS	1,800.00	0.00	124.86	341.73	0.00	1,458.27	81.02%
E01-5A-212-2		CLERK BENEFITS	900.00	0.00	64.18	149.65	0.00	750.35	83.37%
E01-5A-212-3		METER READER BENEFITS	250.00	0.00	14.26	34.98	0.00	215.02	86.01%
E01-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6		CLERK HELPER BENEFITS	225.00	0.00	12.56	30.81	0.00	194.19	86.31%
E01-5A-212-7		LABORER BENEFITS	14,700.00	0.00	333.46	985.23	440.00	13,274.77	90.30%
E01-5B-240-0		BILLING SUPPLIES & MATERIALS	1,600.00	0.00	0.00	0.00	125.00	1,475.00	92.19%
E01-5B-241-0		CREDIT CARD CHARGES	600.00	0.00	165.35	165.35	434.65	0.00	.00%
E01-5D-250-0		CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1		HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2		ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0		AUTO REPAIR & MAINT	1,100.00	0.00	62.35	120.19	79.81	900.00	81.82%
E01-5I-230-0		LANDS & BUILDINGS	17,700.00	0.00	0.00	0.00	0.00	17,700.00	100.00%
E01-5I-231-0		UTILITIES	21,200.00	0.00	1,127.73	3,413.04	17,771.96	15.00	.07%
E01-5X-230-0		STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1		SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2		ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4		CONTRACTUAL SERVICES	4,000.00	0.00	248.01	248.01	2,008.03	1,743.96	43.60%
E01-5X-240-0		SUPPLIES & MATERIALS	40,000.00	0.00	2,796.99	4,899.46	20,956.17	14,144.37	35.36%
E01-5X-260-0		LOAN PRINCIPLE	22,401.24	0.00	0.00	845.09	845.09	20,711.06	92.46%
E01-5X-261-0		LOAN INTEREST	1,770.00	0.00	0.00	0.00	0.00	1,770.00	100.00%
E01-5X-273-0		MISC REFUNDS	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
		WATER FUND SUB TOTAL	202,476.24	0.00	8,220.18	18,020.37	42,660.71	141,795.16	70.03%
E02-5A-211-1		SUPERINTENDENT WAGES	12,500.00	0.00	808.16	1,616.32	0.00	10,883.68	87.07%
E02-5A-211-2		LABORER WAGES	39,700.00	0.00	1,938.39	4,149.60	0.00	35,550.40	89.55%

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION	CARRY OVER	M-T-D	Y-T-D	ENCUMBERED	UNENCUMBERED	PERCENTAGE
2020			AMOUNT	AMOUNT	EXPENSE	EXPENSE	AMOUNT	AMOUNT	
E02-5A-211-3		METER READER WAGES	1,400.00	0.00	92.30	184.60	0.00	1,215.40	86.81%
E02-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5		CLERK WAGES	5,200.00	0.00	415.38	796.14	0.00	4,403.86	84.69%
E02-5A-211-6		CLERK HELPER WAGES	1,100.00	0.00	81.22	162.44	0.00	937.56	85.23%
E02-5A-212-1		SUPERINTENDENT BENEFITS	1,900.00	0.00	124.86	473.67	0.00	1,426.33	75.07%
E02-5A-212-2		LABORER BENEFITS	6,700.00	0.00	343.47	737.48	440.00	5,522.52	82.43%
E02-5A-212-3		METER READER BENEFITS	210.00	0.00	14.26	34.98	0.00	175.02	83.34%
E02-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5		CLERK BENEFITS	810.00	0.00	64.18	149.65	0.00	660.35	81.52%
E02-5A-212-6		CLERK HELPER BENEFITS	190.00	0.00	12.56	30.81	0.00	159.19	83.78%
E02-5B-240-0		BILLING SUPPLIES & MATERIALS	1,300.00	0.00	0.00	0.00	125.00	1,175.00	90.38%
E02-5D-240-0		AUTO SUPPLIES & MATERIALS	1,200.00	0.00	108.62	108.62	91.38	1,000.00	83.33%
E02-5E-230-0		LAND & BUILDINGS	17,000.00	0.00	4,096.48	4,226.23	220.25	12,553.52	73.84%
E02-5E-231-0		UTILITIES	30,000.00	0.00	873.05	3,692.51	25,732.49	575.00	1.92%
E02-5K-230-0		STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5K-230-1		SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2		ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4		CONTRACTUAL SERVICES	2,500.00	0.00	0.00	0.00	1,264.00	1,236.00	49.44%
E02-5X-243-0		SUPPLIES & MATERIALS	34,000.00	0.00	2,264.12	4,782.99	27,509.15	1,707.86	5.02%
E02-5X-260-0		LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0		LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0		MISC REFUNDS	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
SEWER FUND SUB TOTAL			164,326.00	0.00	11,237.05	23,396.04	57,632.27	83,297.69	50.69%
E03-SD-250-0		CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
WATER CONTINGENCY FUND SUB TOT			12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0		DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0		DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
WATER DEPOSIT FUND SUB TO			12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
GRAND TOTAL			1,020,631.08	0.00	42,428.21	82,036.05	175,144.27	763,450.76	74.80%



PRELIMINARY LEGISLATION-Consent

Rev. 6/26/00

Ordinance # 20 - 004

PID No. 112295

County/Route/Section HAS SR 646 6.37

The following Ordinance is enacted by the Village of Scio, Harrison County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

**SECTION I - Project Description**

WHEREAS, the STATE has identified the need for the described project:

**Being the intersection improvement at the intersection of East College Street and Main Street (SR 646) to include widening, pavement repairs, resurfacing, minor drainage, sidewalks, curb ramps, etc.**

NOW THEREFORE, be it ordained by the Village of Scio, Ohio:

**SECTION II - Consent Statement**

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

**SECTION III - Cooperation Statement**

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

**The Village agrees to assume and bear the entire cost of the improvement less the amount of State Funds set aside by the Director of Transportation for financing the improvement from funds allocated by the State. The Maximum State funding available from the Local Roads Oil and Shale Program is Five Hundred Thousand Dollars (\$500,000.00) which can be used for all phases of project development.**

**In addition, the Village also agrees to assume and bear 100% of the cost of any construction items requested by the Village on the entire improvement, which are not necessary for the improvement, as determined by the State.**

#### SECTION IV - Utilities and Right-of-Way Statement

The LPA agrees to acquire and/or make available to ODOT, in accordance with current State and Federal regulations, all necessary right-of-way required for the described Project. The LPA also understands that right-of-way costs include eligible utility costs. The LPA agrees to be responsible for all utility accommodation, relocation, and reimbursement and agrees that all such accommodations, relocations, and reimbursements shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual. **Local Roads Oil and Shale Program funds can be used for eligible utilities and right-of-way.**

#### SECTION V - Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable state and federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for such maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public purposes.

#### SECTION VI - Authority to Sign

The Mayor of said Village of Scio is hereby empowered on behalf of the Village of Scio to enter into contracts with the Director of Transportation necessary to complete the above described project.

Passed: \_\_\_\_\_, 2020.  
(Date)

Attested: \_\_\_\_\_  
(Clerk)

\_\_\_\_\_  
(Officer of Village- Mayor)

Attested: \_\_\_\_\_  
(Clerk)

\_\_\_\_\_  
(President of Council)

This Ordinance is hereby declared to be an emergency measure to expedite the highway project(s) and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PID No. 112295

CERTIFICATE OF COPY  
STATE OF OHIO

The Village of Scio of Harrison County, Ohio

I, Trish Copeland, as Clerk <sup>Treas</sup> of the Village of Scio, Ohio, do hereby certify that the foregoing is a true and correct copy of Ordinance # 20-004 adopted by the legislative Authority of the said Village of Scio on the 26th day of February, 2020, that the publication of such Ordinance # 20-004 has been made and certified of record according to law; that no proceedings looking to a referendum upon such Ordinance # 20-004 have been taken; and that such Ordinance # \_\_\_\_\_ and certificate of publication thereof are of record in Ordinance Record No., Page \_\_\_\_\_.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Clerk - Treas  
Village of Scio, Ohio

(Seal Required)  
or letter stating no seal

The foregoing is accepted as a basis for proceeding with the project herein described.  
For the Village of Scio, Ohio

Attest: \_\_\_\_\_, Date \_\_\_\_\_  
Contractual Officer

\*\*\*\*\*

For the State of Ohio

Attest: \_\_\_\_\_, Date \_\_\_\_\_  
Director, Ohio Department of Transportation



## Development Services Agency

Mike DeWine, Governor  
Jon Husted, Lt. Governor


Lydia L. Mihalik, Director

recd 2/15/20

January 31, 2020

TO: Interested Parties

FROM: Matthew LaMantia, Deputy Chief, Office of Community Development

SUBJECT:   
Draft Program Year (PY) 2020 Ohio Consolidated Plan Annual Action Plan, Draft PY 2020 – 2024 Ohio Consolidated Plan, National Housing Trust Fund Allocation Plan Availability and Amendment to PY 2019 Annual Action Plan; Notice of Public Hearing and 30-Day Public Comment Period

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### Draft Program Year (PY) 2020 Ohio Consolidated Plan Annual Action Plan, PY 2020 – 2024 Ohio Consolidated Plan and Executive Summary Availability

The Ohio Development Services Agency's (ODSA) Office of Community Development (OCD) will post the **Draft Program Year (PY) 2020 Ohio Consolidated Plan Annual Action Plan, PY 2020 – 2024 Ohio Consolidated Plan and Executive Summary** on its website for public review and comment at [http://development.ohio.gov/cs/cs\\_ocp.htm](http://development.ohio.gov/cs/cs_ocp.htm) on March 1, 2020. The **Draft PY 2020 Ohio Consolidated Plan Annual Action Plan** describes the methods the State of Ohio will use to distribute funds it expects to receive from the U.S. Department of Housing and Urban Development (HUD) for the following programs:

- Ohio Small Cities Community Development Block Grant (CDBG) Program,
- HOME Investment Partnerships Program,
- National Housing Trust
- Emergency Solutions Grant (ESG) Program, and
- Housing Opportunities for Persons with AIDS (HOPWA) Program.

Ohio's proposed allocations of these HUD program funds are shown in the draft plans and executive summary. The plan also contains information on proposed activities to be completed to support program implementation; OCD's policies; and the proposed citizen participation process while preparing the PY 2020 Ohio Consolidated Plan Annual Action Plan and the PY 2020 – 2024 Ohio Consolidated Plan.

Hard copies of the plans and executive summary can be obtained from OCD by calling Ian Thomas at (614) 466-8744, sending an email request to [conplan@development.ohio.gov](mailto:conplan@development.ohio.gov) or writing or visiting the Office of Community Development office at:

Ohio Development Services Agency  
Office of Community Development  
77 South High Street, 26<sup>th</sup> Floor  
Columbus, Ohio 43215

### Program Year (PY) 2019 Ohio Consolidated Plan Annual Action Plan Amendment

As required by 24 CFR 91.115, the state must post a previously approved Annual Action Plan for public comment if a substantial amendment is to occur. The state of Ohio has defined substantial amendments under the Citizen Participation Plan section of the Annual Action Plan as consisting of "changes to existing distribution methods or program guidelines as stated in the plan documents, new program initiatives or budgetary changes more than 10 percent of the original budget amount." As the total amount of PY 2019 HOME Investment Partnerships Program funds awarded is less than 10 percent of the original PY 2019 HOME Investment Partnership allocation a substantial amendment is required. The public comment information is included below.



## Development Services Agency

Mike DeWine, Governor  
Jon Husted, Lt. Governor

Lydia L. Mihalik, Director

### **Public Hearing Notice and 30-Day Comment Period**

March 19, 2020 @ 10:30 a.m.  
Vern Riffe Center  
19<sup>th</sup> Floor, Room 1932  
77 South High Street  
Columbus, Ohio 43215

A public hearing on the plans and PY 2019 Annual Action Plan amendment will be held at the date, time and location above. ODSA will accept oral or written testimony at that time. Written comments can also be submitted to ODSA any time during the 30-day public comment period between March 13, 2020, and April 13, 2020. Comments should be addressed to Matthew LaMantia, Deputy Chief, Office of Community Development, at the address above. Comments sent by mail must be postmarked by April 13, 2020. Questions regarding the plans or comment process should be directed to Ian Thomas at (614) 466-8744, [Ian.Thomas@development.ohio.gov](mailto:Ian.Thomas@development.ohio.gov) or by mail to the address above.



# HARRISON COUNTY

## Public Health

Harrison County General Health District  
538 North Main Street – Suite G  
Cadiz, OH 43907-1282  
Phone: (740) 942-2616 – Fax: (740) 942-9331  
HealthDepartment@harrisoncountyohio.org

RECEIVED  
1-22-20

January 22, 2020

Dear Village Mayor:

The Harrison District Health Department has scheduled the Annual Advisory Council Meeting for Monday, March 2<sup>nd</sup>, 2020 at 6:30 p.m. at the Harrison County Courthouse in the Commissioners office.

The attendance of your Chairman or a designee is requested in order to meet a quorum for this **annual mandatory meeting required by law to meet annually in March.**

If your Chairman is unable to attend, please have the Chairman complete a proxy statement giving his/her designee approval for voting purposes. A sample statement is attached for your use.

We look forward to seeing you on March 2<sup>nd</sup>, 2020.

Sincerely,

Scott Pendleton, DVM  
Health Commissioner



revised 3/3/19

Capital Improvement Plan  
Compiled by Village Administrator Jason Tubaugh  
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way, alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018



Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2016-2016 / inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - inspect semi-annually. Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
  - Street Department Truck - 2005 Dodge Ram 2500 4x4 (bought in 2014)
  - Backhoe
  - Plow Truck - 2009 F450 requires a new bed (bought in 2008) [New truck price \$60,000 to \$70,000?]
  - Tractor- New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters; replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were:  
Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.