

AGENDA

Scio Village Council

March 11, 2020

Kindly mute all electronic devices – thank you!

Pledge of Allegiance Roll Call

Approval of Minutes

Visitors –

1. Clerk/Treasurer –
2. Water/WW-Income Tax Dept. –
3. Solicitor -
4. Mayor -
5. Village Administrator – See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills
10. Adjourn

Village Administrator

WTP:

- **UPDATE** : Water Meters Update:

- 50 meters were delivered March 9, 2020. The total cost was \$9,670.00.

*Installation will begin through work orders this month.

-The 2' water service line to the school was re-dug March 10th and recapped due to the reclamation of the school property, the water line is now below pavement level.

WWTP:

- Paddle Wheel #2. The inner paddle wheel is still scheduled to be repaired, the inner shaft is still on order, once received the repair will be completed.

OEPA:

- The Lead removal program grant application through the OEP was submitted on March 3, 2020 through Thrasher Group.

-February Water Treatment Plant metrics basic brief:

Production and Billing: \$14,926.67

Expenditures: \$8220.18 (chemicals, materials, and wages)

Revenue: \$6,706.49 (This will fluctuate due to demand and production rates)

Capital Improvements:

- CY2020

1) T-6 super series pump received, Cost is \$11,099.00. Scheduled for installation in April 2020.

2) Service truck, Chevy 4x4 3500 series work truck model

Placed on Order, total cost \$44,557.00

- Truck with utility bed \$38,307.00

- Plow with associated mounting hardware \$6,250.00

Oil and Shale Program:

-Project ID: 112295 HAS-646-6.37

- Update, a formal request was submitted to ODOT, by the Village, to utilize State funds for PE and RW under the shale and oil program. State funds are not typically used for these aspects of a project.

-LPA forms and the scope of service has been submitted to ODOT.

- Please refer to your packet for a tentative schedule

Roadways/ Equipment/ Buildings:

- Village roadways are being identified for repair in March and April, Durapatching will start as soon as we receive emulsions from St. Clairsville ODOT.

General:

-Employee evaluations will be due in March for one employee, and two in April. The published COLA is 1.6% for 2020. The evaluations will be referred to the Mayor and personnel committee for review and disposition.

Request an executive session for pending litigation

Oil and Shall program

Project ID 112295 HAS-646-6.37 (SR 646 Village of Scio)
 March 11, 2020 Brief sheet , Village of Scio Council

Authorization to Proceed	TBD
Stage 1 Work Limits	4/1/2020
Stage 2 Review/ R/W	6/5/2020
Final Plans	11/20/2020
R/W Plans Approved/Not Required	8/7/2020
Bid document & tracings to District	1/8/2021
R/W and Utility Clearance	8/14/2020
Environmental Clearance	8/14/2020
Plan Package to C. O.	2/15/2021
Award Date	5/13/2021

Cost Estimates:

	Total State Funds/Percent Split		Total Local Funds/Percent Split	
PE	<u>\$50,000</u>	<u>100%</u>	<u> </u>	<u> </u>
RIGHT OF WAY	<u>\$30,000</u>	<u>100%</u>	<u> </u>	<u> </u>
UTILITIES	<u> </u>	<u> </u>	<u> </u>	<u> </u>
CONSTRUCTION	<u>\$360,000</u>	<u>100%</u>	<u> </u>	<u> </u>
CONST ENGINEERING	<u>\$42,000</u>	<u>100%</u>	<u> </u>	<u> </u>
TOTAL	<u>\$482,000</u>	<u>100%</u>	<u> </u>	<u> </u>

February 26, 2020

Scio Village Council met in regular session on February 26, 2020 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag. Council members present were Erin Thompson, Carol Davy, Andrew Turner, Gordon Kress, Kari Salsberry and Betty Gotschall. Others included Village Administrator Jason Tubaugh, Water/Inc. Tax Adm. Janeen Scott, Clerk-Treasurer Trish Copeland, Solicitor Jack Felgenhauer, Clerk/ Treasurer Assistant Heidi Trice. Paul Coffland, County Commissioner, Owen Beetham, County Prosecutor, and J.D. Long was the representative from the News-Herald.

Turner moved to approve minutes from the previous meeting as presented and Thompson seconded. All present voted in the affirmative.

Paul Coffland, Harrison County Commissioner presented information about the upcoming Census asking the Village to ensure that the information is placed where the community can see it, the commissioners will be sending the packets. He stated that the Ohio Census Bureau has ramped up the program to state the importance of registering so no other congressional seats be taken away from the state. The County library will be set up to assist residents with the online registration.

Paul also asked for voter support in the upcoming election. Owen Beetham the spoke that he is also seeking support for the upcoming County Prosecutor race.

Clerk-Treasurer

Copeland asked for council's approval for approximately \$400 in expenditure for Heidi Trice, attending the mandatory Local Government Officials Conference. Turner made a motion to approve the estimated expenditures. Thompson seconded the motion. Roll call: Gotschall, yes; Davey, yes; Kress, yes; Thompson, yes; Salsberry, yes; Turner, yes.

Ordinance on first Reading 20-004 Preliminary Legislation for intersection of East College and 646 intersection project. Moved by Turner, seconded by Thompson, that the rule requiring readings on three different days be suspended and the ordinance passed on its first reading. Following vote on motion to suspend the rule was recorded: Turner, yes; Salsberry, yes; Davey, yes; Kress, yes; Thompson, yes; Gotschall, yes. Moved by Turner, seconded by Thompson that Ordinance 20-004 be passed. Following vote of passage of Ordinance 20-004 was recorded: Davey, yes; Turner, yes; Thompson, yes; Gotschall, yes; Kress, yes; Salsberry, yes.

Copeland then asked for the incoming Clerk-Treasurer, Heidi Trice, to be placed on all Village accounts prior to April 1, 2020 to be effective on April 1, 2020. Gordon Kress made a motion for authorization to be given to Heidi Trice, Jason Tubaugh (Village Administrator), Michelle Carpenter (Village Mayor) for all village accounts at both Unified Bank and PNC prior to April 1, 2020 to be effective on April 1, 2020. Thompson seconded the motion, Roll Call: Salsberry, yes; Turner, yes; Davey, yes; Kress, yes; Gotschall, yes; Thompson, yes.

Water/WW & Income Tax

Nothing at this time to report.

Solicitor

Nothing at this time to report

Mayor

Tag day for the Harrison Central Huskies Baseball and Softball teams will be set for May 6, 2020. Council agreed as a whole for them to proceed with the event.

The Harrison County Health Board meeting will be held on March 2, 2020. Gordon Kress volunteered to attend the meeting for the Village.

Village Administrator

WTP:

- UPDATE: Water Meters: 50 meters on order first quarter 2020 cost was \$9,720

The order was placed with Mr. Beatty, the Kamstrup distribution rep, Feb 17th we anticipate several weeks before the order is shipped. The Village will complete the installation through appointments and work orders.

-The 2' water service line to the school will need to be dug up and recapped due to the reclamation of the school property, the grade is lower than the existing height of the water service line; this will be completed by the Village.

WWTP:

- Paddle Wheel #2. The Village has received the bearings for the inner shaft, the actual shaft is anticipated to be available in the next week.

- Clarifier grant brief sheet and time line, please refer to your packets

(The Material list may be subject to change, replacing Iron ductile line with a Fluorocarbon plastic type line.)

OEPA:

- 10 lead and copper sample tests will be done in July 2020 to meet the OEPA requirement. The 10 sample sites will be notified in advance. This was reduced from 20 samples in 2019, this is a cost savings to the Village.

Capital Improvements:

- CY2020

1) T-6 super series pump placed on order, Cost is \$11,099.00, the order was placed February 19th; the Village will pick up the Super T-6 pump and associated materials up in Mansfield. Should be installed by the end of March.

2) Service truck,

-Three quotes were requested: The Village has received one written quote and two verbal quotes, once all three quotes are received in written form the purchase of the Service truck will be completed to the most economical bidder. Estimated receipt of the vehicle in eight to ten weeks.

3) Generator, this has been added to the Critical Infrastructure project brief sheet within your packets.

Oil and Shale Program:

- February 13th a scope of work meeting was held in the Village. ODOT district 11, Thrasher Group, and the VA reviewed the project and a fluid time line was discussed. ODOT requested the Village pass the ordinance provided and submit it to ODOT by March 3, 2020. The first several aspects of this project will encompass the environmental review and right of way for the project. The Village and Thrasher Group will complete the LPA scope of services forms for ODOT, and submit them when completed.

Roadways/ Equipment/ Buildings:

- ODOT Building in Scio, Recommended referral to the appropriate Committee for disposition.

-Durapathcher, Conformation that the Village is able to purchase emulsions this year from St. Clairsville, it will be available in March 2020. Weather permitting, road repairs will start in March of 2020.

General:

-Employee evaluations will be due in March for one employee, and two in April. The published COLA is 1.6% for 2020. The evaluations will be referred to the Mayor and personnel committee for review and disposition.

- Eslich demolition of the school, the VA and Village employee have spoken with Eslich and bricks will be provided to the public prior to completion of the demolition project, they will be placed on a pallet outside of the work area for citizens to pick up. The Village is selling water to Eslich's for dust suppression, it will be billed IAW the 2020 Ordinance. The public is asked to stay out of the fenced area.

Turner made a motion to move forward with the Grant Process for Phase 3&4 and the Water Clarifier project. Kress seconded the motion. Roll call: Davey, yes; Turner, yes; Thompson, yes; Gotschall, yes; Salsberry, yes; Kress, yes.

OLD BUSINESS

Turner asked about the ODOT Building, consensus at the time is to pass on the offer.

NEW BUSINESS

Kress questioned if income tax would be coming from Cadiz for the loss of the school. Solicitor Felgenhauer reminded the council members that there is no statute for one Village to compensate another.

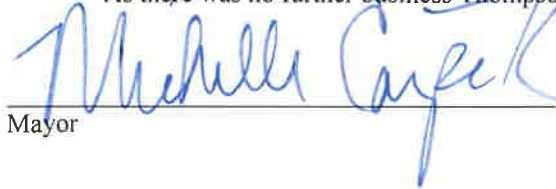
Carol Davey mentioned she was approached by citizens asking if the Village could allow a memorial to be placed at the Park for the old school using the bricks left over from the demolition.

Turner asked about setting up a meeting with the Sheriff. The Mayor said she spoke with the Sheriff. He stated that he would question the Deputy on the amount of hours logged and where he sits.

Davey moved to approve the Financial Report and Salsberry seconded. Roll call: Davy, yea; Salsberry, yea; Turner, yea; Kress, yea and Thompson, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Salsberry, yea; Turner, abstain; Thompson, yea; Kress, yea; Davy, yea - motion carried.

As there was no further business Thompson moved to adjourn the meeting.



Mayor



Clerk-Treasurer Assistant

CHECK REGISTER REPORT - CHECKS ONLY

FROM DATE : 02/27/20 TO DATE : 03/11/20

PAGE: 1

COMPUTER DATE: 3/11/2020 10:38:22 AM

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
02/29/2020	1928	09021	JOHNKRISTIN Properties LT	750.00		1,321,334.89	18060
03/03/2020	1929	14008	NATIONAL ROAD UTILITY SUP	112.67		1,324,444.93	18066
03/03/2020	1930	16031	QUILL	180.40		1,324,264.53	18067
03/03/2020	1931	21002	USA BLUE BOOK	131.49		1,324,133.04	18068
03/10/2020	1932	18999	SCIO NAPA AUTO PARTS	76.74		1,316,122.88	18086
03/11/2020	1933	20010	Ronald Thompson II	88.00		1,316,119.71	18092
03/11/2020	3420	06000	FP MAILING SOLUTIONS	600.00		1,316,207.71	18091
03/11/2020	31120	03031	CENTRAL PAYMENT	84.20		1,316,807.71	18090
02/29/2020	022820	02988	THE CITIZENS BANK	150.00		1,321,184.89	18061
03/03/2020	030320	15002	AMERICAN ELECTRIC POWER	8,242.97		1,315,890.07	18069
				10,416.47	0.00		

Carol Day

E. W. W.

Lori Salberry

Budgetary (xxx5841) ▾

as of 02/28/2020

CLOSING BALANCE	AVERAGE COLLECTED BALANCE	AVAILABLE BALANCE	HOLDS AMOUNT
\$1,252,576.07	\$1,252,677.46	\$1,256,666.05	\$0.00

01/29/2020 to 02/28/2020

Summary

Date	Description	Withdrawal	Deposit
Pending	Non-Paper Debit 0 0 MONTHLY SERVICE CHARGE	\$150.00	
Pending	ACH Payment Belmont Petroleum ACH XFER	\$820.86	
Pending	ACH Deposit EAP Holdings LLC EDI PYMNTS		\$4,500.07
Pending	ACH Deposit STATE OF OHIO MAINT/WARR		\$279.50
Pending	ACH Deposit CENTRAL PAYMENT PMT PROC		\$154.90
Pending	ACH Deposit Village of Scio Check21		

FUND CASH BALANCE STATEMENT - BY ACCOUNT # REPORTING PERIOD: MAR 2020

REPORTING YEAR FUND	2020 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	555,033.22	809.51	4,779.30	551,063.43	58,034.95	493,028.48 MTD 493,028.48 YTD
A02	GENERAL FUND CD#1	574,043.67	14,365.36	37,345.60	551,063.43	58,034.95	
A03	GENERAL FUND CD#2	26,693.54	0.00	0.00	26,693.54	0.00	26,693.54 MTD 26,693.54 YTD
A04	GENERAL FUND CD#3	26,612.23	81.31	0.00	26,693.54	0.00	
B01	STREET FUND	169.37	0.00	0.00	169.37	0.00	169.37 MTD 169.37 YTD
B02	STATE HIGHWAY	155.91	13.46	0.00	169.37	0.00	
B04	PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05	FEMA	1,000.00	0.00	0.00	1,000.00	0.00	
B08	POLICE LEVY	8,918.59	0.00	1,385.94	7,532.65	700.06	6,832.59 MTD 6,832.59 YTD
B09	BLOCK GRANT WATERLINE REPLACE	7,948.19	6,547.66	6,963.20	7,532.65	700.06	
B10	PERMISSIVE MVL	6,181.03	0.00	73.06	6,107.97	722.98	5,384.99 MTD 5,384.99 YTD
C01	TRUCK DEET SERVICE	5,941.44	530.89	364.36	6,107.97	722.98	
D01	OPWC GRANT	20,578.90	3,324.75	214.91	23,688.74	11,616.14	12,072.60 MTD 12,072.60 YTD
D03	INCOME TAX/FERM IMPROVE	21,413.73	3,349.75	1,074.74	23,688.74	11,616.14	
E01	WATER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E02	SEWER FUND	0.00	0.00	0.00	0.00	0.00	
E03	WATER CONTINGENCY	640.92	0.00	0.00	640.92	0.00	640.92 MTD 640.92 YTD
E08	WATER DEPOSIT FUND	264.98	375.94	0.00	640.92	0.00	
G01	RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	100.00	100.00	-100.00	50.00	-150.00 MTD -150.00 YTD
		178,333.76	2,248.48	44.41	180,537.83	1,674.00	178,863.83 MTD 178,863.83 YTD
		173,621.27	9,185.92	2,269.36	180,537.83	1,674.00	
		316,110.49	3,964.37	5,339.85	314,735.01	39,426.32	275,308.69 MTD 275,308.69 YTD
		302,613.89	35,481.34	23,360.22	314,735.01	39,426.32	
		101,783.22	2,788.70	6,437.56	98,134.36	53,488.75	44,645.61 MTD 44,645.61 YTD
		98,378.48	29,589.48	29,833.60	98,134.36	53,488.75	
		49,059.20	0.00	0.00	49,059.20	0.00	49,059.20 MTD 49,059.20 YTD
		48,694.61	364.59	0.00	49,059.20	0.00	
		14,748.62	125.08	0.00	14,874.70	0.00	14,874.70 MTD 14,874.70 YTD
		14,496.46	378.24	0.00	14,874.70	0.00	
		25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD 25,000.00 YTD
		25,000.00	0.00	0.00	25,000.00	0.00	

David Perry

Carla

Jari Saloberry

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
2020	GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,321,232.85	13,261.89	18,375.03	1,316,119.71	165,713.20	1,150,406.51 MTD
	GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,317,166.85	100,263.94	101,311.08	1,316,119.71	165,713.20	1,150,406.51 YTD

Christy

Christy

Kari Saldiverry

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0		WAGES	29,000.00	0.00	1,200.47	5,814.88	0.00	23,185.12	79.95%
B01-6B-212-0		BENEFITS	4,800.00	0.00	185.47	898.38	0.00	3,901.62	81.28%
B01-6X-230-0		STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1		STREET CONTRACTUAL SERVICES	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-240-0		SUPPLIES & MATERIALS	5,250.00	0.00	0.00	249.94	700.06	4,300.00	81.90%
B01-6X-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		STREET FUND SUB TOTAL	39,250.00	0.00	1,385.94	6,963.20	700.06	31,586.74	80.48%
B02-6B-240-0		SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0		STATE HWY/WAGES	2,100.00	0.00	0.00	137.34	0.00	1,962.66	93.46%
B02-6C-240-0		CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
B02-6E-230-0		TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
B02-6E-231-0		UTILITIES	1,000.00	0.00	73.06	227.02	722.98	50.00	5.00%
B02-6X-230-0		STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
		STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	73.06	364.36	722.98	5,862.66	84.35%
B04-3B-231-0		UTILITIES	3,000.00	0.00	214.91	611.17	2,313.83	75.00	2.50%
B04-3B-240-0		SUPPLIES & MATERIALS	19,800.00	0.00	0.00	463.57	9,302.31	10,034.12	50.68%
B04-3X-230-0		STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1		COUNTY AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
B04-3X-230-2		DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	0.00	0.00	40.00	100.00%
B04-3X-230-3		ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0		DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		PARK FUND SUB TOTAL	23,390.00	0.00	214.91	1,074.74	11,616.14	10,699.12	45.74%
B05-7A-230-0		FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7K-192-0		TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7K-250-0		CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7K-272-0		REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0		FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0		POLICE WAGES	4,300.00	0.00	0.00	0.00	0.00	4,300.00	100.00%
B08-1A-212-0		POLICE BENEFITS	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B08-1A-240-0		SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0		CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0		COUNTY AUDITOR FEE	130.00	0.00	0.00	0.00	0.00	130.00	100.00%
B08-7H-230-0		DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
B08-7H-230-1		DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	0.00	0.00	35.00	100.00%
B08-7H-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		POLICE LEVY FUND SUB TOTAL	6,705.00	0.00	0.00	0.00	0.00	6,705.00	100.00%
B09-7K-272-0		REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0		STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0		SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	0.00	2,120.00	100.00%
		PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	0.00	0.00	2,200.00	100.00%

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
C01-7K-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7K-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	100.00	100.00	50.00	-150.00	-150.00%
D01-5D-250-0	OPWC GRANT FUND SUB TOTAL	0.00	0.00	100.00	100.00	50.00	-150.00	0.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	1,644.56	1,644.56	0.00	8,855.44	84.34%
D03-7K-212-0	BENEFITS	3,000.00	0.00	292.82	292.82	0.00	2,707.18	90.24%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	51.74	331.98	1,674.00	1,994.02	49.85%
D03-7K-250-0	CAPITAL OUTLAY	90,000.00	0.00	0.00	0.00	0.00	90,000.00	100.00%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/FERM IMPROVE FUND S	131,413.84	0.00	44.41	2,269.36	1,674.00	127,470.48	97.00%
E01-5A-211-1	SUPERINTENDENT WAGES	11,200.00	0.00	404.08	2,020.40	0.00	9,179.60	81.96%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	190.39	986.55	0.00	4,213.45	81.03%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	46.15	230.75	0.00	1,169.25	83.52%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-5	CLERK HELPER WAGES	1,200.00	0.00	40.61	203.05	0.00	996.95	83.08%
E01-5A-211-7	LABORER WAGES	45,000.00	0.00	928.30	4,955.61	0.00	40,044.39	88.99%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	62.43	404.16	0.00	1,395.84	77.55%
E01-5A-212-2	CLERK BENEFITS	900.00	0.00	26.65	176.30	0.00	723.70	80.41%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	7.13	42.11	0.00	207.89	83.16%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	225.00	0.00	6.28	37.09	0.00	187.91	83.52%
E01-5A-212-7	LABORER BENEFITS	14,700.00	0.00	187.44	1,172.67	396.00	13,131.33	89.33%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	250.00	250.00	125.00	1,225.00	76.56%
E01-5B-241-0	CREDIT CARD CHARGES	600.00	0.00	84.20	249.55	350.45	0.00	0.00%
E01-5D-250-0	DBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5I-230-0	AUTO REPAIR & MAINT	1,100.00	0.00	38.37	158.56	41.44	900.00	81.82%
E01-5I-231-0	LANDS & BUILDINGS	17,700.00	0.00	0.00	0.00	0.00	17,700.00	100.00%
E01-5I-231-0	UTILITIES	21,200.00	0.00	2,823.66	6,236.70	14,948.30	15.00	-0.07%
E01-5K-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5K-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5K-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	0.00	248.01	2,008.03	1,743.96	43.60%
E01-5K-240-0	SUPPLIES & MATERIALS	40,000.00	0.00	244.16	5,143.62	20,712.01	14,144.37	35.36%
E01-5K-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	845.09	845.09	20,711.06	92.46%
E01-5K-261-0	LOAN INTEREST	1,770.00	0.00	0.00	0.00	0.00	1,770.00	100.00%
E01-5K-273-0	MISC REFUNDS	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	WATER FUND FUND SUB TOTAL	202,476.24	0.00	5,339.85	23,360.22	39,426.32	139,689.70	68.99%
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	404.08	2,020.40	0.00	10,479.60	83.84%
E02-5A-211-2	LABORER WAGES	39,700.00	0.00	1,091.67	5,241.27	0.00	34,458.73	86.80%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED UNENCUMBERED AMOUNT	PERCENTAGE	
E02-5A-211-3	MEYER READER WAGES	1,400.00	0.00	46.15	230.75	0.00	83.52%	
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00%	
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	190.38	986.52	4,213.48	81.03%	
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	40.61	203.05	896.95	81.54%	
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	62.43	536.10	1,363.90	71.78%	
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	212.66	950.14	5,749.86	79.91%	
E02-5A-212-3	MEYER READER BENEFITS	210.00	0.00	7.13	42.11	167.89	79.95%	
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00%	
E02-5A-212-5	CLERK BENEFITS	810.00	0.00	26.65	176.30	633.70	78.23%	
E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	6.28	37.09	152.91	80.48%	
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	250.00	250.00	125.00	71.15%	
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	38.37	146.99	53.01	83.33%	
E02-5E-230-0	LAND & BUILDINGS	17,000.00	0.00	4,226.23	220.25	12,553.52	73.84%	
E02-5E-231-0	UTILITIES	30,000.00	0.00	4,061.15	7,753.66	21,671.34	1.92%	
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	1,800.00	100.00%	
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00%	
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	500.00	100.00%	
E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	0.00	0.00	0.00	1,264.00	49.44%	
E02-5X-243-0	SUPPLIES & MATERIALS	34,000.00	0.00	0.00	4,782.99	27,509.15	5.02%	
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	1,736.00	27.84%	
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00%	
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	0.00	80.00	100.00%	
SEWER FUND SUB TOTAL		164,326.00	0.00	6,437.56	29,833.60	53,488.75	81,003.65	49.29%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	12,900.00	100.00%	
WATER CONTINGENCY FUND SUB TOT		12,900.00	0.00	0.00	0.00	12,900.00	100.00%	
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	9,000.00	100.00%	
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	3,300.00	100.00%	
WATER DEPOSIT FUND SUB TO		12,300.00	0.00	0.00	0.00	12,300.00	100.00%	
GRAND TOTAL		1,020,631.08	0.00	18,375.03	101,311.08	165,713.20	753,606.80	73.84%

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
02	1045841	CITIZENS BANK	1,256,666.05
02	10458PAYROLL	CITIZENS BANK PR	0.00
02	4227351786	PNC	12,234.28
02	6736763	CD # 3	1,018.15
02	6766316	CD # 1	55,721.76
02	8366936	CD # 2	0.00
02	90100	BANK ERROR	-0.01
02	90200	PAYROLL TO BUDGET ACCT	0.00
02	90300	DEPOSITS NOT POSTED	0.00
TOTAL CASH BALANCES			1,325,640.23
TOTAL OUTSTANDING CHECKS			-4,407.38
TOTAL DEPOSITS IN TRANSIT			0.00
TOTAL RECONCILED BALANCE			1,321,232.85
TOTAL COMPUTER FUND BALANCE			1,321,232.85
RECONCILED DIFFERENCE			0.00

[Handwritten signature]

VILLAGE OF SCIO - RECONCILIATION REPORT FOR THE MONTH 02

DATE: 03/02/20 PAGE: 1 COMPUTER DATE: 3/2/2020 3:15:33 PM

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
02/29/2020	4227614873	PNC Bank	0.00
02/29/2020	990000	CORRECTION	0.00
02/29/2020	991000	PAYROLL TO BUDGET ACCT	0.00
02/29/2020	992000	OPERS 5-19	0.00
02/29/2020	993000	DEPOSIT IN TRANSIT	0.00
02/29/2020	1045868	THE CITIZENS BANK	9,098.39
TOTAL CASH BALANCES			9,098.39
TOTAL OUTSTANDING CHECKS			-6,436.32
TOTAL DEPOSITS IN TRANSIT			0.00
TOTAL UNPAID LIABILITIES			-2,662.07
TOTAL RECONCILED BALANCE			0.00

HARRISON COUNTY COURT
100 WEST MARKET STREET
CADIZ, OHIO 43907
(740) 942-8865

 **Huntington**
56-1503/412

027159

03/02/2020

PAY TO THE

ORDER OF Village Of Scio

\$ 160.00

*** ONE HUNDRED SIXTY AND 00/100 DOLLARS ***

DOLLARS

Village Of Scio

MEMO February, 2020 Remittance - Scio Fines


AUTHORIZED SIGNATURE

⑈027159⑈ ⑆041215032⑆ 01780398992⑈

027159

Case Number . . . :

Date . . . : 03/02/2020

Plaintiff :

Amount : \$ 160.00

-vs-

Defendant :

Remarks : February, 2020 Remittance - Scio Fines

02/05/2020	89563	Bouillion, Randy J	70.30	75.00
02/11/2020	89610	Sheldon, Jeffrey L	74.04	25.00
02/13/2020	89621	Sellards, Kordell	73.10	35.00
02/21/2020	89691	Walker, Tanner D	74.04	25.00
Feb. 2020 By Agency SPD -----> Fines				160.00

Important message from Governor Mike DeWine

From: Ohio Bureau of Workers' Compensation (donotreply@bwc.state.oh.us)

To: scio1@frontier.com

Date: Friday, February 28, 2020, 10:25 AM EST



Dear Customers and Stakeholders –

Following Governor Mike DeWine's direction, we are asking our employees, employer members, injured workers, and stakeholders across the state to practice proper hygiene and other precautions to avoid potential contact with the yearly influenza as well as the Coronavirus disease (COVID-19).

I want to echo Gov. DeWine's message to the public today: This is about prudent preparation. There are no confirmed cases of the Coronavirus in Ohio, and we want to keep it that way. Our chief concern at BWC is always the safety and health of Ohio's workforce. That's why we're reaching out to our customers and stakeholders to urge proper precautions and to ask you to **share this information with your employees and customers, if any.**

The governor has asked everyone to educate themselves about this disease and follow precautions advised by the federal [Centers for Disease Control and Prevention](#) and the [Ohio Department of Health](#). For more information on the Coronavirus, visit coronavirus.ohio.gov.

Sincerely,
Stephanie McCloud
Administrator/CEO, the Ohio Bureau of
Workers' Compensation



Ohio Bureau of Workers' Compensation
30 W. Spring St.
Columbus, Oh 43215

Questions? Call 1-800-644-6292
or visit us on the web www.bwc.ohio.gov

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HARRISON COUNTY

Public Health

Harrison County General Health District
538 North Main Street – Suite G
Cadiz, OH 43907-1282
Phone: (740) 942-2616 – Fax: (740) 942-9331
HealthDepartment@harrisoncountyohio.org

03 March 2020

Dear Community Partner,

Due to the increasing public concern over COVID-19 (novel coronavirus), the Harrison County General Health District would like to invite representatives from your agency to attend a special closed session presentation by Amy Murphy, BSN the Southeast Ohio Regional Epidemiologist, and member of the Outbreak Response & Bioterrorism Investigation Team (ORBIT).

Amy has served as the Southeast Ohio Regional Epidemiologist since 2002. While Amy obtained a nursing degree, as well as an epidemiology certificate from the Ohio State University, she credits her real-world experiences for her true education. She has investigated numerous outbreaks, tackling everything from smallpox to Ebola.

As a local healthcare provider or response partner, we would like to invite you to Amy's COVID-19 presentation starting at 10:00 AM on Friday, March 13th 2020 at the Puskarich Public Library 200 E Market St, Cadiz, OH 43907. We will be meeting in the Coal Mine Theater room located in the basement of the library.

NOTE: This is considered a closed meeting of the "Harrison County Healthcare Coalition." This is not a presentation for the general public nor is it press/media event. We want to keep our partners updated on the COVID-19 situation and the latest preparations being made by your local and state health departments in coordination with the CDC. Should the need arise in the future, we will prepare press release(s) to keep the public up-to-date on COVID-19 information.

In the meantime, please visit these resources for up-to-date information and guidelines for the public:

- <https://harrisonpublichealth.org/>
- <https://www.facebook.com/harrisoncohealthdepartment/>
- <http://coronavirus.ohio.gov/>
- <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Please feel free to contact me directly with any questions you may have.

Regards,

John D. Carr
PHEP Coordinator
Harrison County General Health District
740-942-2616 Option 7

Scio Village
ATT: Mayor
P.O. Box 307
Scio, Ohio 43988

Special Bulletin:

From: The Ohio Municipal League (kscarrett@omlohio.org)

To: scio1@frontier.com

Date: Wednesday, March 4, 2020, 01:46 PM EST



Special Bulletin: Resources for Local Governments Regarding Covid-19 (Coronavirus)

March 4, 2020

This week, the League participated in a conference call with the DeWine Administration in regards to the coronavirus (COVID-19) and how local governments can engage with their local communities about preparedness and prevention.

It is important to note that according to the federal Centers for Disease Control and Prevention, the risk to the general public in most communities is currently considered low. There have been no confirmed cases of COVID-19 in Ohio.

Local health districts have been participating in planning and exercises for pandemic preparedness. Local leaders should communicate with their local health districts early and often to ensure they have the most up-to-date guidance and to guarantee that municipalities, EMTs, fire and other safety services are all on the same page.

Cities and villages should make certain they are prepared should the current circumstances change. Here are several resources you can use to ensure your community is getting accurate, up-to-date information and that they are practicing proven prevention methods:

- You can access coronavirus.ohio.gov for constantly-updated information and guidance.

- Read the most accurate information on COVID-19 in this fact sheet ([HERE](#)) from the federal CDC.
- You can post this prevention infographic ([HERE](#)) on Twitter or Facebook or hang it on community bulletin boards in community buildings.
- Share the Ohio Department of Health's guidance for community and faith-based organizations ([HERE](#)) with those in your municipality.

The League will continue to keep our members up-to-date on all pertinent and developing information on COVID-19 prevention and preparedness.

STAY CONNECTED:



The Ohio Municipal League, 175 S. Third Street, Suite 510, Columbus, OH 43215

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Sent by kscarrett@omloho.org in collaboration with

Constant Contact 

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Baseball Tag Day

From: Trish Copeland, Clerk-Treas. (scio1@frontier.com)

To: sciomayor@frontier.com; csdavy@outlook.com; bgotschall4482@gmail.com; scio330@yahoo.com; salsberrykari@gmail.com; gordonkress@gmail.com; andrew.turnerusaf@gmail.com; jaketubaugh@gmail.com; trice33hlt@gmail.com

Date: Thursday, March 5, 2020, 11:58 AM EST

Folks

Tom Kenny just called here to say there has been a scheduling conflict and they needed to move Tag Day to *next* Friday, March 13th and wondered if there was a problem. I told him was sure you would all understand so now the Tag Day is for 3/13/20.

Trish Copeland, Clerk/Treasurer
Village of Scio
PO Box 307
Scio, OH 43988
phone 740-945-5571
fax 740-945-5855