

March 11, 2020

Scio Village Council met in regular session on March 11, 2020 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag. Council members present were Erin Thompson, Carol Davy, Andrew Turner, Gordon Kress, Kari Salsberry and Betty Gotschall. Others included Village Administrator Jason Tubaugh, Water/Inc. Tax Adm. Janeen Scott, Clerk-Treasurer Trish Copeland, Clerk/ Treasurer Assistant Heidi Trice. Lauren Knight candidate for the Harrison County Prosecutor's office and J.D. Long was the representative from the News-Herald.

Turner moved to approve minutes from the previous meeting as presented and Thompson seconded. All present voted in the affirmative.

Lauren Knight was present to speak about her candidacy for Harrison County Prosecutor's office.

Clerk-Treasurer

Nothing at this time to report.

Water/WW & Income Tax

Janeen Scott addressed council about the proposed Senate Bill 273 to discuss other ways to collect late fees.

Solicitor

Mayor

The Mayor attended the Harrison County Health Department Advisory Council on March 9, 2020 and presented The Harrison County Advisory Report to council.

Village Administrator

WTP:

- **UPDATE:** Water Meters Update:

- 50 meters were delivered March 9, 2020. The total cost was \$9,670.00.

*Installation will begin through work orders this month.

-The 2' water service line to the school was re-dug March 10th and recapped due to the reclamation of the school property, the water line is now below pavement level.

WWTP:

- Paddle Wheel #2. The inner paddle wheel is still scheduled to be repaired, the inner shaft is still on order, once received the repair will be completed.

OEPA:

- The Lead removal program grant application through the OEP was submitted on March 3, 2020 through Thrasher Group.

-February Water Treatment Plant metrics basic brief:

Production and Billing: \$14,926.67

Expenditures: \$8220.18 (chemicals, materials, and wages)

Revenue: \$6,706.49 (This will fluctuate due to demand and production rates)

Capital Improvements:

- CY2020

1) T-6 super series pump received, Cost is \$11,099.00. Scheduled for installation in April 2020.

2) Service truck, Chevy 4x4 3500 series work truck model

Placed on Order, total cost \$44,557.00

- Truck with utility bed \$38,307.00

- Plow with associated mounting hardware \$6,250.00

Pg. 2 March 11, 2020

Oil and Shale Program:

-Project ID: 112295 HAS-646-6.37

- Update, a formal request was submitted to ODOT, by the Village, to utilize State funds for PE and RW under the shale and oil program. State funds are not typically used for these aspects of a project.

-LPA forms and the scope of service has been submitted to ODOT.

- Please refer to your packet for a tentative schedule

Roadways/ Equipment/ Buildings:

- Village roadways are being identified for repair in March and April, Durapatching will start as soon as we receive emulsions from St. Clairsville ODOT.

General:

-Employee evaluations will be due in March for one employee, and two in April. The published COLA is 1.6% for 2020. The evaluations will be referred to the Mayor and personnel committee for review and disposition.

Request an executive session for pending litigation

OLD BUSINESS

Letters for the Park position was opened by council. Applicants were Rick Howell, Melvin Dray and Steven Coffman.

Gordon Kress questioned the house on East Elm and Lee Street that is falling over. Janeen Scott will do a search for ownership on the property.

Davy made a motion to enter Executive Session "To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing. Gotschall seconded. Roll call - Davy, yea; Salsberry, yea; Turner, yea; Kress, yea and Thompson, yea. Motion carried at 6:25 pm. The mayor exited the session at 6:37 pm.

Motion to Exit Executive Session was made by Turner and seconded by Thompson, roll call all in favor. Executive session ended at 6:50 pm.

NEW BUSINESS

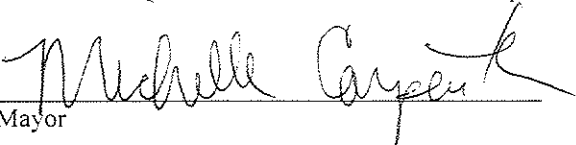
Davy made a motion for a 2.5% raise based on employee evaluation for Brian Jurosko effective on March 28, 2020. The motion was seconded by Kress. Roll Call: Salsberry, yea; Thompson, yea; Turner, yea; Davy, yea; Gotschall, yea; Kress, yea. Motion carried.

Gotschall made a motion to hire Steven Coffman for the Park Labor position, seconded by Kress. Roll call: Thompson, no; Salsberry, yea; Davy, yea; Turner, yea; Kress, yea; Gotschall, yea. Motion carried.

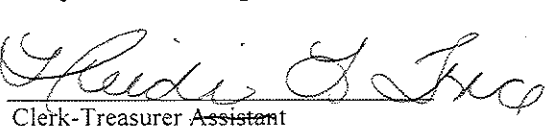
Davy moved to approve the Financial Report and Salsberry seconded. Roll call: Davy, yea; Salsberry, yea; Turner, yea; Kress, yea and Thompson, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Davy. Roll call reflected: Salsberry, yea; Turner, abstain; Thompson, yea; Kress, yea; Davy, yea - motion carried.

As there was no further business Thompson moved to adjourn the meeting.



Mayor



Clerk-Treasurer Assistant

RECONCILIATION REPORT FOR THE MONTH MARCH

DATE: 04/06/20 PAGE: 1
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DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
03	1045841	CITIZENS BANK	1,220,037.64
03	10458PAYROLL	CITIZENS BANK PR	0.00
03	4227351786	PNC	0.00
03	6736763	CD # 3	1,018.68
03	6766316	CD # 1	55,759.83
03	8366936	CD # 2	12,240.58
03	90100	BANK ERROR	-0.01
03	90200	PAYROLL TO BUDGET ACCT	0.00
03	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,289,056.72
		TOTAL OUTSTANDING CHECKS	-9,475.06
		TOTAL DEPOSITS IN TRANSIT	0.00
		TOTAL RECONCILED BALANCE	1,279,581.66
		TOTAL COMPUTER FUND BALANCE	1,279,581.66
		RECONCILED DIFFERENCE	0.00

CLEARED ITEMS REPORT - ALL ITEMS

DATE: 04/06/20 PAGE: 1
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DATE	CHECK #	VEN #	VENDOR NAME	CHECK AMOUNT	PAY IN AMOUNT
2/18/2020	1917	15006	OHIO RURAL WATER ASSOCIAT	100.00	
2/21/2020	1919	16016	PIANT TRUCKING	1521.60	
2/25/2020	1920	20010	Ronald Thompson II	102.81	
2/25/2020	1921	20023	TWMS	260.73	
2/25/2020	1922	03004	COLUMBIA GAS	202.82	
2/25/2020	1923	21002	USA BLUE BOOK	634.95	
2/25/2020	1924	02013	BLOOM'S PRINTING INC	395.00	
2/25/2020	1925	18999	SCIO NAPA AUTO PARTS	229.47	
2/25/2020	1926	21002	USA BLUE BOOK	30.00	
2/25/2020	1927	23012	STACY L WOODS	180.00	
2/29/2020	1928	09021	JOHNKRISTIN Properties Lt	750.00	
3/3/2020	1929	14008	NATIONAL ROAD UTILITY SUP	112.67	
3/3/2020	1930	16031	QUILL	180.40	
3/3/2020	1931	21002	USA BLUE BOOK	131.49	
3/10/2020	1932	18999	SCIO NAPA AUTO PARTS	76.74	
3/11/2020	1933	20010	Ronald Thompson II	88.00	
3/18/2020	1934	07016	GOVERNMENT ACCOUNTING SOL	1500.00	
3/18/2020	1935	08006	HARRISON NEWS HERALD	11.50	
3/18/2020	1936	15013	ORME DO IT BEST HDWE	06.31	
3/19/2020	1937	02095	CARE WORKS COMP	66.00	
3/19/2020	1938	09011	IRISH CREEK INDUSTRIAL	800.00	
3/19/2020	1939	21000	UTILITY TECHNOLOGIES LLC	9670.00	
3/19/2020	1940	03002	CRAUN-LIERING COMPANY	11099.00	
3/19/2020	1941	01199	BAKER DUBLIKAR	5492.50	
3/24/2020	1946	09014	JOHN DEERE GOV & NAT'L SA	140.10	
3/24/2020	1947	10003	Kimble Recycling & Dispos	97.50	
3/24/2020	1948	17008	R L Akins Land Survey	10000.00	
3/27/2020	1949	19029	STULL EXCAVATING LLC	1610.00	
3/11/2020	3420	06000	FP MAILING SOLUTIONS	600.00	
3/11/2020	3420A	06000	FP MAILING SOLUTIONS	-100.00	
3/11/2020	3420B	06000	FP MAILING SOLUTIONS	100.00	
3/11/2020	31120	03031	CENTRAL PAYMENT	84.20	
3/13/2020	31320	18012	SCIO PAYROLL	7793.53	
3/13/2020	31320a	18012	SCIO PAYROLL	-86.45	
3/13/2020	31420	18012	SCIO PAYROLL	1065.03	
3/16/2020	31620	16004	PNC	2343.00	
3/18/2020	31820	15002	AMERICAN ELECTRIC POWER	1605.06	
3/31/2020	31820c	15002	AMERICAN ELECTRIC POWER	.90	
3/18/2020	31920	22013	FLEET Services	332.28	
3/18/2020	32020	06016	FRONTIER	482.74	
3/24/2020	32420	03004	COLUMBIA GAS	164.99	
3/26/2020	32720	18012	SCIO PAYROLL	8874.83	
3/26/2020	32820	18012	SCIO PAYROLL	1268.80	
3/2/2020	015167		CHARTER COMMUNICATIONS		3324.75
3/5/2020	015171		INCOME TAX		765.00
3/5/2020	015172		W/S		111.00
3/5/2020	015173		W/S		691.63
3/4/2020	015174		W/S		821.52
3/4/2020	015175		W/S		110.02
3/2/2020	015176		WATER DEP.		63.04
3/3/2020	015177		W/S		103.18
3/2/2020	015178		W/S		352.72
3/3/2020	015179		W/S		128.28
3/3/2020	015180		INCOME TAX		993.18

CLEARED ITEMS REPORT - ALL ITEMS

DATE: 04/06/20 PAGE: 2
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DATE	CHECK #	VEN #	VENDOR NAME	CHECK AMOUNT	PAY IN AMOUNT
	PAY IN #		RECEIVED FROM		
3/10/2020	015101		W/S		1608.25
3/9/2020	015102		W/S		2355.79
3/5/2020	015103		INCOME TX STATE OF OHIO		924.42
3/9/2020	015104		W/S		136.08
3/11/2020	015105		W/S		393.64
3/11/2020	015106		INCOME TAX		315.39
3/11/2020	015107		BUILDING PERMIT/ UTIL		60.00
3/13/2020	015108		GAS TX		3039.12
3/31/2020	015108C		GAS TAX		-.04
3/11/2020	015109		PERM TX		305.00
3/12/2020	015190		W/S		97.64
3/12/2020	015191		W/S		2231.42
3/16/2020	015192		INC TAX		594.39
3/16/2020	015193		015193		181.67
3/16/2020	015194		W/S		2290.59
3/17/2020	015195		HARR CTY COURT/ZACHARIAN SCOTT		75.00
3/17/2020	015196		W/S		2169.89
3/17/2020	015197		HARR. CTY AUDITOR		623.87
3/18/2020	015198		HARR CTY AUDITOR		489.54
3/18/2020	015199		HARR CTY AUDITOR		866.56
3/16/2020	015200		W/S		1867.31
3/18/2020	015201		INC TAX		851.78
3/19/2020	015202		W/S		1545.99
3/23/2020	015203		W/S		73.04
3/20/2020	015204		W/S		2413.26
3/23/2020	015205		W/S		63.26
3/16/2020	015206		W/S		80.84
3/23/2020	015207		W/S		151.56
3/23/2020	015208		W/S		69.04
3/23/2020	015209		W/S		3424.91
3/24/2020	015210		INC TAX		866.37
3/24/2020	015211		W/S		5693.44
3/24/2020	015212		W/S		173.36
3/25/2020	015213		INC TAX		760.00
3/25/2020	015214		W/S		355.92
3/25/2020	015215		WATER DEPOSIT		63.00
3/27/2020	015216		W/S		1321.65
3/31/2020	015217		W/S		360.04
3/31/2020	015218		INC TAX		226.18
3/31/2020	015219		HARR CTY AUD		30.26
3/31/2020	015219C		HAR CO AUD		.10
3/31/2020	015220		DR. CENTER		50.00
3/24/2020	015221		Unified accr. Int.		38.07
3/28/2020	015222		PNC		.53
3/28/2020	015223		PNC		6.73
3/28/2020	015223C		PNC		-.43
3/31/2020	015224		GAS LEASE/CONTING		4022.07
3/6/2020	015225		HARCO COURT FINE FEES		160.00
3/31/2020	015226		WATER DEPOSIT		63.04
3/3/2020	030320	15002	AMERICAN ELECTRIC POWER	8242.97	
3/31/2020	32528EFT	18012	SCIO PAYROLL	9199.90	
GRAND TOTALS				87541.37	50957.86

VILLAGE OF SCIO - RECONCILIATION REPORT FOR THE MONTH 03
 DATE: 03/31/20 PAGE: 1 COMPUTER DATE: 3/31/2020 2:38:35 PM

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
03/31/2020	4227614873	PNC Bank	0.00
03/31/2020	990000	CORRECTION	0.00
03/31/2020	991000	PAYROLL TO BUDGET ACCT	0.00
03/31/2020	992000	OPERS 5-19	0.00
03/31/2020	993000	DEPOSIT IN TRANSIT	0.00
03/31/2020	1045868	THE CITIZENS BANK	2,805.44
TOTAL CASH BALANCES			2,805.44
TOTAL OUTSTANDING CHECKS			-577.83
TOTAL DEPOSITS IN TRANSIT			0.00
TOTAL UNPAID LIABILITIES			-2,227.61
TOTAL RECONCILED BALANCE			0.00

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
03	1045841	CITIZENS BANK	1,220,037.64
03	10458PAYROLL	CITIZENS BANK PR	0.00
03	4227351786	PNC	0.00
03	6736763	CD # 3	1,018.68
03	6766316	CD # 1	55,759.83
03	8366936	CD # 2	12,240.58
03	90100	BANK ERROR	-0.01
03	90200	PAYROLL TO BUDGET ACCT	0.00
03	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,289,056.72
		TOTAL OUTSTANDING CHECKS	-9,475.06
		TOTAL DEPOSITS IN TRANSIT	0.00
		TOTAL RECONCILED BALANCE	1,279,581.66
		TOTAL COMPUTER FUND BALANCE	1,279,581.66
		RECONCILED DIFFERENCE	0.00

OPEN ITEMS REPORT -- ALL ITEMS
MARCH 2020

DATE: 04/06/20 PAGE: 2
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DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT
3/31/2005	1				
3/23/2020	1942	09004	INTERNAL REVENUE SERVICE	0.07	
3/24/2020	1943	05011	ECONO SIGNS	76.73	
3/24/2020	1944	06000	FP MAILING SOLUTIONS	81.00	
3/24/2020	1945	08007	HARRISON REGIONAL PLANNIN	15.26	
3/30/2020	1950	09021	JOHNKRISTIN Properties IT	750.00	
3/27/2020	1951	10040	OHIO MUNICIPAL JOINT SELF	8,552.00	
			GRAND TOTALS	9,475.06	0.00

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REPORTING YEAR FUND	2020 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	508,324.52	0.00	3,380.45	504,944.07	44,638.80	460,305.27 MTD 460,305.27 YTD
		574,043.67	20,698.08	89,797.68	504,944.07	44,638.80	
A02	GENERAL FUND CD#1	26,731.61	0.00	0.00	26,731.61	0.00	26,731.61 MTD 26,731.61 YTD
		26,612.23	119.38	0.00	26,731.61	0.00	
A03	GENERAL FUND CD#2	175.67	0.00	0.00	175.67	0.00	175.67 MTD 175.67 YTD
		155.91	19.76	0.00	175.67	0.00	
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
		1,000.00	0.00	0.00	1,000.00	0.00	
B01	STREET FUND	9,239.62	0.00	1,331.83	7,907.79	589.30	7,318.49 MTD 7,318.49 YTD
		7,948.19	9,963.93	10,004.33	7,907.79	589.30	
B02	STATE HIGHWAY	6,355.87	0.00	0.00	6,355.87	722.98	5,632.89 MTD 5,632.89 YTD
		5,941.44	807.93	393.50	6,355.87	722.98	
B04	PARK FUND	23,148.64	0.00	72.04	23,076.60	11,404.00	11,672.60 MTD 11,672.60 YTD
		21,413.73	3,349.75	1,686.88	23,076.60	11,404.00	
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B08	POLICE LEVY	16,981.99	0.00	0.00	16,981.99	0.00	16,981.99 MTD 16,981.99 YTD
		16,981.99	0.00	0.00	16,981.99	0.00	
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B10	PERMISSIVE MVL	945.92	0.00	0.00	945.92	0.00	945.92 MTD 945.92 YTD
		264.98	680.94	0.00	945.92	0.00	
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D03	INCOME TAX/PERM IMPROVE	171,209.30	0.00	379.75	170,829.55	563.00	170,266.55 MTD 170,266.55 YTD
		173,621.27	11,796.19	14,587.91	170,829.55	563.00	
E01	WATER FUND	323,889.36	0.00	2,031.83	321,857.53	40,945.11	280,912.42 MTD 280,912.42 YTD
		302,613.89	48,300.41	29,056.77	321,857.53	40,945.11	
E02	SEWER FUND	102,318.12	0.00	2,822.57	99,495.55	52,511.55	46,984.00 MTD 46,984.00 YTD
		98,378.48	41,153.57	40,036.50	99,495.55	52,511.55	
E03	WATER CONTINGENCY	49,260.30	0.00	0.00	49,260.30	0.00	49,260.30 MTD 49,260.30 YTD
		48,694.61	565.69	0.00	49,260.30	0.00	
E08	WATER DEPOSIT FUND	15,000.74	0.00	0.00	15,000.74	0.00	15,000.74 MTD 15,000.74 YTD
		14,496.46	504.28	0.00	15,000.74	0.00	
G01	RUMA ESCROW	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD 25,000.00 YTD
		25,000.00	0.00	0.00	25,000.00	0.00	

REPORTING YEAR	2020	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
FUND	FUND DESCRIPTION						
	GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,279,581.66	0.00	10,018.47	1,269,563.19	151,374.74	1,118,188.45
	GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,317,166.85	137,959.91	185,563.57	1,269,563.19	151,374.74	1,118,188.45

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
2020									
	B01-6B-211-0	WAGES	29,000.00	0.00	2,325.23	6,939.64	0.00	22,060.36	76.07%
	B01-6B-212-0	BENEFITS	4,800.00	0.00	359.25	1,072.16	0.00	3,727.84	77.66%
	B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
	B01-6X-230-1	STREET CONTRACTUAL SERVICES	300.00	0.00	300.00	300.00	0.00	0.00	100.00%
	B01-6X-240-0	SUPPLIES & MATERIALS	5,050.00	0.00	110.76	360.70	589.30	4,100.00	81.19%
	B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		STREET FUND SUB TOTAL	39,250.00	0.00	3,095.24	8,672.50	589.30	29,988.20	76.40%
	B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
	B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	29.14	166.48	0.00	1,933.52	92.07%
	B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
	B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
	B02-6E-231-0	UTILITIES	1,000.00	0.00	73.06	227.02	722.98	50.00	5.00%
	B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
		STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	102.20	393.50	722.98	5,833.52	83.94%
	B04-3B-231-0	UTILITIES	3,000.00	0.00	214.91	611.17	2,313.83	75.00	2.50%
	B04-3B-240-0	SUPPLIES & MATERIALS	19,800.00	0.00	540.10	1,003.67	9,162.21	9,634.12	48.66%
	B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
	B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	0.00	0.00	40.00	100.00%
	B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		PARK FUND SUB TOTAL	23,390.00	0.00	755.01	1,614.84	11,476.04	10,299.12	44.03%
	B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B08-1A-211-0	POLICE WAGES	4,300.00	0.00	0.00	0.00	0.00	4,300.00	100.00%
	B08-1A-212-0	POLICE BENEFITS	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
	B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
	B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	0.00	0.00	130.00	100.00%
	B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
	B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	0.00	0.00	35.00	100.00%
	B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		POLICE LEVY FUND SUB TOTAL	6,705.00	0.00	0.00	0.00	0.00	6,705.00	100.00%
	B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
	B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	0.00	2,120.00	100.00%
		PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	0.00	0.00	2,200.00	100.00%

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%
	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	242.48	1,887.04	0.00	8,612.96	82.03%
D03-7K-212-0	BENEFITS	3,000.00	0.00	43.49	343.64	0.00	2,656.36	88.55%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	2,027.24	2,307.48	563.00	1,129.52	28.24%
D03-7K-250-0	CAPITAL OUTLAY	90,000.00	0.00	9,670.00	9,670.00	0.00	80,330.00	89.26%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	131,413.84	0.00	11,993.21	14,208.16	563.00	116,642.68	88.76%
E01-5A-211-1	SUPERINTENDENT WAGES	11,200.00	0.00	818.26	2,434.58	0.00	8,765.42	78.26%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	380.78	1,176.94	0.00	4,023.06	77.37%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	276.90	0.00	1,123.10	80.22%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-5	CLERK HELPER WAGES	1,200.00	0.00	81.22	243.66	0.00	956.34	79.70%
E01-5A-211-7	LABORER WAGES	45,000.00	0.00	1,841.19	5,868.50	0.00	39,131.50	86.96%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	126.43	468.16	0.00	1,331.84	73.99%
E01-5A-212-2	CLERK BENEFITS	900.00	0.00	56.06	205.71	0.00	694.29	77.14%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	14.25	49.24	0.00	200.76	80.30%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-5	CLERK HELPER BENEFITS	225.00	0.00	12.56	43.37	0.00	181.63	80.72%
E01-5A-212-7	LABORER BENEFITS	14,700.00	0.00	328.50	1,313.73	396.00	12,990.27	88.37%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	250.00	250.00	125.00	1,225.00	76.56%
E01-5B-241-0	CREDIT CARD CHARGES	600.00	0.00	84.20	249.55	350.45	0.00	.00%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5I-230-0	LANDS & BUILDINGS	17,700.00	0.00	38.37	158.56	41.44	900.00	81.82%
E01-5I-231-0	UTILITIES	21,200.00	0.00	0.00	0.00	0.00	17,700.00	100.00%
E01-5K-230-0	STATE AUDITOR FEE	5,880.00	0.00	2,995.01	6,408.05	14,776.95	15.00	.07%
E01-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5K-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5K-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5K-240-0	SUPPLIES & MATERIALS	40,000.00	0.00	1,423.00	1,671.01	2,008.03	320.96	8.02%
E01-5K-260-0	LOAN PRINCIPLE	22,401.24	0.00	462.43	5,361.89	20,558.09	14,080.02	35.20%
E01-5K-261-0	LOAN INTEREST	1,770.00	0.00	0.00	845.09	2,633.15	18,723.00	83.58%
E01-5K-273-0	MISC REFUNDS	150.00	0.00	0.00	0.00	0.00	1,770.00	100.00%
	WATER FUND FUND SUB TOTAL	202,476.24	0.00	9,004.57	27,024.94	41,089.11	134,362.19	66.36%
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	808.16	2,424.48	0.00	10,075.52	80.60%
E02-5A-211-2	LABORER WAGES	39,700.00	0.00	2,081.30	6,230.90	0.00	33,469.10	84.31%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	276.90	0.00	1,123.10	80.22%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	380.76	1,176.90	0.00	4,023.10	77.37%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	81.22	243.66	0.00	856.34	77.85%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	124.86	598.53	0.00	1,301.47	68.50%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	365.54	1,103.02	396.00	5,200.98	77.63%
E02-5A-212-3	METER READER BENEFITS	210.00	0.00	14.26	49.24	0.00	160.76	76.55%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	810.00	0.00	56.06	205.71	0.00	604.29	74.60%
E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	12.56	43.37	0.00	146.63	77.17%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	250.00	250.00	125.00	925.00	71.15%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	38.37	146.99	53.01	1,000.00	83.33%
E02-5E-230-0	LAND & BUILDINGS	17,000.00	0.00	4,518.65	8,744.88	220.25	8,034.87	47.26%
E02-5E-231-0	UTILITIES	30,000.00	0.00	4,125.44	7,817.95	21,607.05	575.00	1.92%
E02-5X-230-1	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-2	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-3	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTRACTUAL SERVICES	2,500.00	0.00	714.50	714.50	1,264.00	521.50	20.86%
E02-5X-243-0	SUPPLIES & MATERIALS	34,000.00	0.00	153.91	4,936.90	27,355.24	1,707.86	5.02%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
	SEWER FUND SUB TOTAL	164,326.00	0.00	13,817.89	37,213.93	53,270.55	73,841.52	44.94%
E03-5B-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
	GRAND TOTAL	1,020,631.08	0.00	92,609.05	175,545.10	152,499.78	692,586.20	67.86%

RESOLUTION 2020-002

WHEREAS, the Mayor and Council are aware 2020 Permanent Appropriations need increased. Approved by Fund Balances and changes forwarded to the Harrison County Auditor, and

WHEREAS, the members of council agree with the figures provided to them therein

Therefore, we amend as follows:

Increase Income Tax Capital Outlay to \$130,000.00

The 2020 Appropriations that are attached and made a part of this Resolution Presented on April 8, 2020.

Motion by _____ Seconded by _____

That the Resolution be adopted was carried by the following vote:

Yea _____ Nay _____ Abstentions _____

Adopted:

Mayor _____

Clerk-Treasurer _____

Resolution No. 2020-003

A RESOLUTION AUTHORIZING THE VILLAGE OF SCIO TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE VILLAGE OF SCIO FOR PLANNING AND DESIGN OF WATERLINE REPLACEMENT PROJECT (Grandview, Maple, Brown, and Walnut); AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN:

Whereas, the Village of Scio seek to upgrade its existing Waterline Replacements (Grandview, Maple, Brown, and Walnut); and

Whereas, the Village of Scio intends to apply for Water Supply Revolving Loan Account (WSRLA) for the planning and design of our water facilities – Waterline Replacement; and

Whereas, the Ohio Water Supply Revolving Loan Account (WSRLA) requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; now therefore,

BE IT RESOLVED by the Council of the Village of Scio, Ohio:

SECTION 1. That the Mayor of the Village of Scio be and is hereby authorized to apply for a WSRLA loan, sign all documents for and enter into a Water Supply Revolving Loan Account (WSRLA) with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for planning and design of water facilities – Waterline Replacement on behalf of the Village of Scio, Ohio.

SECTION 2. That the dedicated source of repayment will be Water Fund.

SECTION 3. That is resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading.

Vote: Yeas ____ Nays ____

Passed: April 8, 2020

Attest: _____
Clerk/Treasurer

Andrew Turner, Council President

Attest: _____
Michelle Carpenter, Mayor

*For municipal corporations only.



100 North Third Street
Steubenville, Ohio 43952
740.283.4781
800.837.4781
740.283.2127, Fax

steubenville@osisa.org
www.seols.org

March 20, 2020

Village of Scio Water Utilities
PO Box 307
Scio, Ohio 43988

RE: Suspensions of Termination of Water Service - COVID-19 Pandemic

Dear Sir or Madam:

We are writing to advocate that the Scio Water Utilities suspend terminations of water service during the public emergency that is the ongoing COVID-19 pandemic.

The COVID-19 outbreak continues to spread through our communities at an exponential rate and profoundly impact nearly every facet of daily life. Temporary closures of businesses, schools, and child-care services are putting those in our community in extreme financial insecurity.

The COVID-19 pandemic is a national and statewide crisis. Ohio declared a state of emergency with the current COVID-19 pandemic on March 10, 2020. Ohio's primary objective is to maintain the health and safety of the public. This begins with controlling the spread of COVID-19.

One of the easiest and best ways to reduce the spread of COVID-19 is by the simple act of washing our hands. If a resident has their water service disconnected, they will lose the ability to do this simple act. In addition, loss of water service is likely to force that family out of the safe confines of their home. Both events will potentially decrease the health and safety of not only that family but also others in our community.

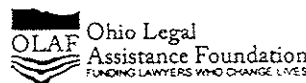
Ohio's Public Utility Commission has already issued a statement suggesting that all providers refrain from terminations of service during the pandemic. Additionally, the American Water Works Association has also recommended that utilities consider options to postpone water shutoffs during the COVID-19 outbreak.

The COVID-19 pandemic calls for action outside normalcy. If we are prioritizing the health and safety of our community, then I urge that you consider suspending water terminations during the pendency of the pandemic

The public relies on leadership of public servants in these critical moments, and one unconventional act could make a world's difference in this crisis. The issues at stake are

Executive Director
Kathleen C. McGarvey

Managing Attorney
Pamela Bolton



Staff Attorneys
Mary L. Kovalesky
Amy V. Fetchko
Luke S. Condon

crucial enough that an unusual course is warranted. We hope that you will consider stopping termination of water service at his time.

Please let us know if you have any questions or would like to discuss further. We sincerely appreciate your thoughtful consideration of this matter.

Very truly yours,



Pam Bolton

Trish 3/23/20
Janee already has a copy
this came in the mail
today. This is for your
file. Thanks
Ache

HARRISON COUNTY COURT
100 WEST MARKET STREET
CADIZ, OHIO 43907
(740) 942-8865

 **Huntington**
56-1503/412

027176

03/11/2020

PAY TO THE
ORDER OF Village Of Scio
*** SEVENTY-FIVE AND 00/100 DOLLARS ***

\$ 75.00

DOLLARS

CRB 1900017
Village Of Scio

MEMO RESTITUTION - ZACHARIAH SCOTT


AUTHORIZED SIGNATURE

⑈027176⑈ ⑆041215032⑆ 01780398992⑈

027176

Case Number : CRB 1900017 Date : 03/11/2020
Plaintiff : State Of Ohio (Sho) Amount : \$ 75.00
-VS-
Defendant : Scott, Zachariah J
Remarks : RESTITUTION - ZACHARIAH SCOTT

3/16/20 He still owes \$10⁰⁰ for the park damages

OHIO AUDITOR OF STATE KEITH FABER



88 East Broad Street
Columbus, Ohio 43215
contactus@ohioauditor.gov
(800) 282-0370

3-17-20 *ke*
RECEIVED

Customers of the Ohio Auditor of State:

Prior to and since being elected Ohio Auditor of State (AOS), I traveled across Ohio talking with local officials about the role of this office. The topics most mentioned, included: the professionalism of the AOS team, the importance of our audit work, and the cost of the audits. My team and I are keenly aware that the cost of Ohio's required state audits are, at times, a burden on the budgets of local governments and schools. While these financial audits are vital to ensuring Ohio's taxpayers receive the best return on their investment, an immediate increase in our audit rates would have triggered a significant impact on local government budgets and the services they offer within our communities.

Upon taking office last year, one of our top priorities was to create an AOS state budget proposal. As we worked through our figures, it became apparent that the office had amassed a significant structural imbalance over previous budget years. This situation arose because AOS billing rates for local audits were not adjusted to keep pace with AOS' actual cost of performing the work. The simple fix would have been to increase our audit rates by at least \$15 per hour. Understanding the stress any increase, particularly one of this magnitude would place on our local communities, my team and I found this solution to be unacceptable.

Instead, we got creative and sought a solution that would balance the AOS budgetary shortfall without passing along increased audit rates to local governments. In order to offset the need for additional funding without increasing audits rate, we advocated for the creation of a Local Government Audit Support Fund (LGASF) to be included in the most recent state operating budget. Our request was rooted in the premise of providing financial support for local governments and allowing our communities to receive the full benefit of their tax dollars. Without the creation of the LGASF, local governments could have experienced audit cost increases of more than 30 percent with an hourly rate as high as \$56.

We also have worked to institute a new capped cost approach to our basic financial audits – while expanding the eligibility threshold for this cost effective audit work. What does this mean for smaller entities? Smaller entities who have their books in order will experience cost certainty and more affordable audits. Fixed cost caps that do not exceed between \$400 and \$1,000 will be instituted on entities with budgets of less than \$200,000. Again, these new capped cost will be available for basic audits that have no considerable audit issues and only require routine work.

As Auditor, I will work hard every day pursuing initiatives and policies that assist local public entities in their stewardship of hard-earned tax dollars and to make government more efficient, effective and transparent for all Ohioans.

Very truly yours,


Keith Faber, Auditor of State

revised 3/3/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way alley to encompass all cross streets such as School House Junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - ~~inspect and possible rebuild in 2024~~, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- inspect annually, repair or ~~replace as needed (associated equipment and bubbler)~~
- Inner and outer oxidation ditches- ~~Repairs done in 2015-2016~~ inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - inspect semi-annually. Replace brushes annually or as needed
- Generator - inspect annually and service ~~(they are diesel engines)~~
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - ~~2005 Dodge Ram 2500 4x4~~ (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008) - [New truck price \$80,000 to \$70,000?]
 - Tractor- New 2018 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were: Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.