

AGENDA
SCIO VILLAGE COUNCIL MEETING
April 22, 2020

Kindly mute all electronics-thank you!

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer- 3 yr. renewal of Insurance (in packet)
2. Water/WW-Income Tax Dept.
3. Solicitor
4. Mayor-
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills
10. Adjourn

Village Administrator

WTP:

- No change to the current regulation for water / sewer turn on and off.

- *UPDATE:* Water Meters

Installation of meters on residential properties is completed for the most recent order. One commercial installation is scheduled for Thursday April 23rd that will finish the installations until the next order of meters is received.

A price quote has been received for the 50 additional meters from Kamstrup, the cost per meter will remain the same until May 25, 2020. As of June 2020 anticipate a cost increase to each meter as well as the shipping costs.

WWTP:

-The clarifier project is in the design phase. Does the Council wish to have a loan to cover the cost of the engineering design or make it part of the 10% cost share assigned to the Village? (Loan will have accrued interest, the cost share will need to be paid out of Village funds. (Funds to be paid will need to be voted on and the monetary line item to be used will need to be stated)

OEPA:

- The Village has maintained contact with the EPA, and is practicing staggered visitation to the WTP / WWTP for employees per the guidelines given. N95 masks were provided by the County EMA if needed to continue operations at each facility. The Village has received weekly calls / emails to verify the status of employees and the facilities.

Capital Improvements:

- CY2020

1) T-6 super installation in May / June 2020 (weather permitting, estimate this as a two to three day job)

2) Service truck, Chevy 4x4 3500 series work truck model

-This is on hold due to the pandemic, no arrival date is provided

3) Water line improvement projects have moved to the engineering and design phase. The Village will review the preliminary plans prior to submittal to the OEPA for approval. (The Village will mandate that any residential service lines that are replaced under the OEOP lead line replacement grant be IAW the Village Ordinance)

Oil and Shale Program:

-Project ID: 112295 HAS-646-6.37

UPDATE; Preliminary work that is in process, the land survey notices were sent to land owners on April 17th, this is the first step in the process for the right of way and land survey for this project. The environmental survey is pending at this time. Estimate construction in the summer of 2021.

Roadways/ Equipment/ Buildings:

- The Village office will remain closed until May 12th, request the recommendation of the Mayor and Council for the May 13th meeting and opening the offices.

- Village roadways have been identified for repair, the emulsions for the durapatcher is available, and the Village has procured 250 gallons. Durapatching will start as soon as the weather permits.

General:

-Employee evaluations / referred to council for part time employee. Recommend the same as other part time employees.

-Park is closed, signs are still posted and playground equipment is caution taped off, *Refer the opening of the park and restrooms to the Mayor / Park committee to set a date.

- Employee work schedules will remain flexible during this period.

-New Park part time employee has been informed, he has the required paperwork to be submitted to the Village for payroll. The park has been maintained several times this month. The Park employee job description was submitted to the Mayor and added to the personnel binder.

-Mosquito spraying has been scheduled for May -October 2020. It is posted on the Village website

-The Village website has been updated per Council directives.

-Mowing of Village property has started, the Village part time employee has been notified. His schedule will be limited to 32 hours or less per week. He will assist in an emergency if needed.

-Three after hours emergency call outs were done over the Easter Holiday weekend.

April 8, 2020

Scio Village Council met in via Microsoft Teams Meetings on April 8, 2020 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Carol Davy, Andrew Turner, and Kari Salsberry. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice. Solicitor Jack Felgenhauer and J.D. Long was the representative from the News-Herald.

Turner moved to approve minutes from the previous meeting as presented and Davy seconded. All present voted in the affirmative.

Clerk-Treasurer

Presented Resolutions 2020-002 to amend 2020 Appropriations. Resolution 2020-003 for WSRLA Agreement.

Water/WW & Income Tax

Nothing at this time

Solicitor

Recommended council to follow House Bill 197 per tax deadline and water shut-offs.

Mayor

Requested stone be placed on 646 intersection. Village Administrator stated stone will be placed once the environmental study is complete for the 646 intersection project.

Village Administrator

WTP:

- PUCO, OEPA, and the State mandated that utilities will remain on until further notice. The council should anticipate the potential impact on the Villages Finances due to the State of Ohio mandate. Please take the time to become familiar with the "CARES" Act and potential funding provided to small municipalities.

- UPDATE: Water Meters

Installations has begun, over 85% have been installed to date: Request authorization for an additional 50 meters to be purchased the third quarter of 2020. (Estimated cost to be \$10,000.00+)

WWTP:

- The Grant for the clarifier is being worked on, more information to follow at a later date. Preliminary engineering is being done for submittal to the OEPA for plans approval.

OEPA:

- Several updates and recommendations provided by the OEPA for the COVID 19 state of emergency. Emails and numerous phone calls have been done.

-review of the contingency plan by the VA and ORC's completed

Capital Improvements:

- CY2020

1) T-6 super installation in April 2020. (PENDING/ date subject to change)

2) Service truck, Chevy 4x4 3500 series work truck model

-This is on hold due to the pandemic, no arrival date is provided

3) Water line improvement projects preliminary work is being done. The Grant authority is maintaining the regular time line. The Resolution is located in your packet to proceed with the Grant applications.

Oil and Shale Program:

-Project ID: 112295 HAS-646-6.37

UPDATE; Preliminary work is still being done. Anticipate possible delays.

Roadways/ Equipment/ Buildings:

- The Village office is closed
- Village roadways are being identified for repair, this will be pending due to the pandemic and availability of the emulsions needed for the Durapatcher

General:

- Employee evaluations / referred to council
- Park is closed, signs are posted and playground equipment is caution taped off, signs are posted at Bakers, the Post Office, and the Dollar General Store.
- The bathrooms have remained closed.
- Employee work schedules have been flexible during the Pandemic, this will continue until the state of emergency is lifted.
- New Park part time employee status? Can we proceed to hire and have a new employee?

OLD BUSINESS

Turner put forth the question of the schedule for Mosquito spraying. Village administrator informed council that at the present time the company was not accepting appointment; however, once the State of Ohio has been opened back up we will resume with a scheduled 6 treatment.

Turner addressed the flag at the park need taken care of, Village administrator stated that he would follow the proper channels to have this problem taken care of.

New-hire for the park will proceed and given an accurate job description. Steve Coffman will start this seasonal position April 10th, 2020.

NEW BUSINESS

Davy made a motion for a 6.1% raise based on employee evaluation for Ron Thompson effective on April 10, 2020. The motion was seconded by Turner. Roll Call: Salsberry, yea; Thompson, abstain; Turner, yea; Davy, yea. Motion carried.

Davy made a motion to accept Resolution 2020-002 to amend 2020 Appropriation to increase Income Tax Capital Outlay to \$130,000.00, seconded by Thompson. Roll call: Thompson, yea; Salsberry, yea; Davy, yea; Turner, yea. Motion carried.

Turner made a motion to accept Resolution 2020-003, A resolution authorizing the Village of Scio to apply for, accept and enter into a water supply revolving loan account (WSRLA) agreement on behalf of the Village of Scio for planning and design of Waterline Replacement Project (Grandview, Maple, Brown, and Walnut); and designating a dedicated repayment source for the loan. Motion was seconded by Davy. Roll call: Thompson, yea; Salsberry, yea; Davy, yea; Turner, yea. Motion carried.


Turner made a motion to order 50 more meters for the cost of \$10,000.00, seconded by Thompson. Roll call: Salsberry, yea; Thompson, abstain; Turner, yea; Davy, yea. Motion carried.

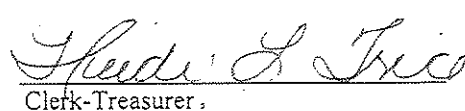
Next meeting will take place on Microsoft Teams Meeting at the regular date and time.

Thompson moved to approve the Financial Report and Salsberry seconded. Roll call: Davy, yea; Salsberry, yea; Turner, yea; and Thompson, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Davy. Roll call reflected: Salsberry, yea; Turner, abstain; Thompson, yea; and Davy, yea - motion carried.

As there was no further business Thompson moved to adjourn the meeting.


Mayor


Clerk-Treasurer

CHECK REGISTER REPORT - CHECKS ONLY
 FROM DATE : 04/08/20 TO DATE : 04/21/20

COMPUTER DATE: 4/21/2020 2:38:26 PM

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PAGE: 1

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
04/10/2020	1955		07016	GOVERNMENT ACCOUNTING SOL.	1,500.00		1,268,430.97	18192
04/10/2020	1956		10003	Kimble Recycling & Dispos	14.25		1,268,416.72	18193
04/10/2020	1957		15013	ORME DO IT BEST HDWE	165.02		1,268,251.70	18194
04/14/2020	1958		19003	SAL CHEMICAL CO INC.	847.00		1,269,305.98	18200
04/17/2020	1959		16027	Total Instrument Maintena	375.00		1,278,964.57	18212
04/10/2020	41020		18012	SCIO PAYROLL	0.00		1,279,581.66	18165
04/10/2020	41020		18012	SCIO PAYROLL	0.00		1,279,581.66	18166
04/10/2020	41120		22013	FLEET Services	274.10		1,276,817.80	18187
04/10/2020	41220		19799	T-MOBILE	132.70		1,276,685.10	18188
04/10/2020	41320		06016	FRONTIER	395.24		1,270,338.17	18190
04/10/2020	41420		21002	USA BLUE BOOK	407.20		1,269,930.97	18191
04/14/2020	41520		10003	Kimble Recycling & Dispos	97.50		1,270,833.47	18204
04/20/2020	42420		18012	SCIO PAYROLL	9,044.75		1,276,862.70	18217
04/14/2020	041320		16004	PNC	0.56		1,270,152.98	18199
04/14/2020	041420		15002	AMERICAN ELECTRIC POWER	1,632.68		1,270,930.97	18203
04/21/2020	042120		08005	HARRISON COUNTY AUDITOR	1,009.78		1,274,558.22	18219
04/10/2020	042220		15001	OHIO JOB & FAMILY SERVICE	358.75		1,270,153.54	18198
04/20/2020	0424202		18012	SCIO PAYROLL	1,294.70		1,275,568.00	18218
04/10/2020	4122020		15002	AMERICAN ELECTRIC POWER	5,951.69		1,270,733.41	18189
					23,500.92	0.00		

REPORTING YEAR FUND	2020 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	508,324.52	32,209.46	10,918.57	529,615.41	41,403.65	488,211.76
A02	GENERAL FUND CD#1	574,043.67	52,907.54	97,335.80	529,615.41	41,403.65	488,211.76
A03	GENERAL FUND CD#2	26,731.61	0.00	0.00	26,731.61	0.00	26,731.61
A04	GENERAL FUND CD#3	26,612.23	119.38	0.00	26,731.61	0.00	26,731.61
		175.67	0.00	0.00	175.67	0.00	175.67
		155.91	19.76	0.00	175.67	0.00	175.67
B01	STREET FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
B02	STATE HIGHWAY	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
B04	PARK FUND	9,239.62	458.42	2,755.03	6,943.01	497.93	6,445.08
		7,948.19	10,422.35	11,427.53	6,943.01	497.93	6,445.08
		6,355.87	2,787.89	71.79	9,071.97	651.19	8,420.78
		5,941.44	3,595.82	465.29	9,071.97	651.19	8,420.78
B05	FEMA	23,148.64	3,174.20	580.86	25,741.98	10,976.99	14,764.99
		21,413.73	6,523.95	2,195.70	25,741.98	10,976.99	14,764.99
B08	POLICE LEVY	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
B09	BLOCK GRANT WATERLINE REPLACE	16,981.99	2,611.17	1,394.95	18,198.21	0.00	18,198.21
		16,981.99	2,611.17	1,394.95	18,198.21	0.00	18,198.21
B10	PERMISSIVE MVL	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
C01	TRUCK DEBT SERVICE	945.92	0.00	0.00	945.92	0.00	945.92
		264.98	680.94	0.00	945.92	0.00	945.92
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
D03	INCOME TAX/PERM IMPROVE	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
E01	WATER FUND	171,209.30	8,303.18	1,163.40	178,349.08	401.00	177,948.08
		173,621.27	20,099.37	15,371.56	178,349.08	401.00	177,948.08
E02	SEWER FUND	323,889.36	15,218.71	9,406.11	329,701.96	36,167.66	293,534.30
		302,613.89	63,519.12	36,431.05	329,701.96	36,167.66	293,534.30
E03	WATER CONTINGENCY	102,318.12	12,029.13	7,283.85	107,063.40	50,650.02	56,413.38
		98,378.48	53,182.70	44,497.78	107,063.40	50,650.02	56,413.38
E08	WATER DEPOSIT FUND	49,260.30	0.00	0.00	49,260.30	0.00	49,260.30
		48,694.61	565.69	0.00	49,260.30	0.00	49,260.30
G01	RUMA ESCROW	15,000.74	0.00	0.00	15,000.74	0.00	15,000.74
		14,496.46	504.28	0.00	15,000.74	0.00	15,000.74
		25,000.00	0.00	0.00	25,000.00	0.00	25,000.00
		25,000.00	0.00	0.00	25,000.00	0.00	25,000.00

106

REPORTING YEAR 2020	BEGINNING	REVENUE	EXPENSE	ENDING	ENCUMBERED	AVAILABLE
FUND FUND DESCRIPTION	BALANCE			BALANCE	AMOUNTS	BALANCE
GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,279,581.66	76,792.16	33,574.56	1,322,799.26	140,748.44	1,182,050.82
GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,317,166.85	214,752.07	209,119.66	1,322,799.26	140,748.44	1,182,050.82
						MTD
						YTD

EXPENSE STATEMENT - BY ACCOUNT #			REPORTING PERIOD: APR 2020			PAGE: 3			COMPUTER DATE 4/21/2020 2:40:19 PM		
REPORTING YEAR	2020	EXPENSE DESCRIPTION	APPROPRIATION	CARRY OVER	M-T-D	Y-T-D	ENCUMBERED	UNENCUMBERED	PERCENTAGE		
EXPENSE #			AMOUNT	AMOUNT	EXPENSE	EXPENSE	AMOUNT	AMOUNT			
C01-7K-261-0		TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
C01-7K-262-0		TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
		TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%		
D01-5D-250-0		OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%		
D03-7I-271-0		TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%		
D03-7I-271-1		TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%		
D03-7K-211-0		WAGES	10,500.00	0.00	672.49	2,559.53	0.00	7,940.47	75.62%		
D03-7K-212-0		BENEFITS	3,000.00	0.00	115.91	459.55	138.00	2,402.45	80.08%		
D03-7K-230-0		STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%		
D03-7K-230-1		SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%		
D03-7K-240-0		IT SUPPLIES & MATERIALS	4,000.00	0.00	375.00	2,682.48	263.00	1,054.52	26.36%		
D03-7K-250-0		CAPITAL OUTLAY	130,000.00	0.00	0.00	9,670.00	0.00	120,330.00	92.56%		
D03-7K-272-0		INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%		
D03-7K-273-0		PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%		
		INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	1,163.40	15,371.56	401.00	155,641.28	90.80%		
E01-5A-211-1		SUPERINTENDENT WAGES	11,200.00	0.00	828.36	3,262.94	0.00	7,937.06	70.87%		
E01-5A-211-2		CLERK WAGES	5,200.00	0.00	380.78	1,557.72	0.00	3,642.28	70.04%		
E01-5A-211-3		METER READER WAGES	1,400.00	0.00	92.30	369.20	0.00	1,030.80	73.63%		
E01-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
E01-5A-211-6		CLERK HELPER WAGES	1,200.00	0.00	143.43	387.09	0.00	812.91	67.74%		
E01-5A-211-7		LABORER WAGES	45,000.00	0.00	1,990.96	7,859.46	0.00	37,140.54	82.53%		
E01-5A-212-1		SUPERINTENDENT BENEFITS	1,800.00	0.00	153.51	621.67	24.49	1,153.84	64.10%		
E01-5A-212-2		CLERK BENEFITS	900.00	0.00	70.82	276.53	48.00	575.47	63.94%		
E01-5A-212-3		METER READER BENEFITS	250.00	0.00	17.17	66.41	12.09	171.50	68.60%		
E01-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
E01-5A-212-6		CLERK HELPER BENEFITS	225.00	0.00	22.15	65.52	0.00	159.48	70.88%		
E01-5A-212-7		LABORER BENEFITS	14,700.00	0.00	419.12	1,732.85	484.50	12,482.65	84.92%		
E01-5B-240-0		BILLING SUPPLIES & MATERIALS	1,600.00	0.00	0.00	250.00	125.00	1,225.00	76.56%		
E01-5B-241-0		CREDIT CARD CHARGES	600.00	0.00	55.17	304.72	295.28	0.00	.00%		
E01-5D-250-0		CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
E01-5D-250-1		BARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
E01-5D-250-2		ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
E01-5H-243-0		AUTO REPAIR & MAINT	1,100.00	0.00	0.00	158.56	41.44	900.00	81.82%		
E01-5I-230-0		LANDS & BUILDINGS	17,700.00	0.00	0.00	0.00	0.00	17,700.00	100.00%		
E01-5I-231-0		UTILITIES	21,200.00	0.00	3,161.20	9,569.25	11,615.75	15.00	.07%		
E01-5K-230-0		STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%		
E01-5K-230-1		SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%		
E01-5K-230-2		ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%		
E01-5K-230-4		CONTRACTUAL SERVICES	4,000.00	0.00	375.00	2,046.01	1,633.03	320.96	8.02%		
E01-5K-240-0		SUPPLIES & MATERIALS	40,000.00	0.00	1,690.66	7,052.55	19,054.93	13,892.52	34.73%		
E01-5K-260-0		LOAN PRINCIPLE	22,401.24	0.00	0.00	845.09	2,833.15	18,723.00	83.58%		
E01-5K-261-0		LOAN INTEREST	1,770.00	0.00	0.00	0.00	0.00	1,770.00	100.00%		
E01-5K-273-0		MISC REFUNDS	150.00	0.00	5.48	5.48	0.00	144.52	96.35%		
		WATER FUND FUND SUB TOTAL	202,476.24	0.00	9,406.11	36,431.05	36,167.66	129,877.53	64.14%		
E02-5A-211-1		SUPERINTENDENT WAGES	12,500.00	0.00	818.26	3,242.74	0.00	9,257.26	74.06%		
E02-5A-211-2		LABORER WAGES	39,700.00	0.00	2,290.07	8,520.97	132.50	31,046.53	78.20%		

REPORTING YEAR	2020	EXPENSE DESCRIPTION	APPROPRIATION	CARRY OVER	M-T-D	Y-T-D	ENCUMBERED	UNENCUMBERED	PERCENTAGE
EXPENSE #			AMOUNT	AMOUNT	EXPENSE	EXPENSE	AMOUNT	AMOUNT	
E02-5A-211-3		METER READER WAGES	1,400.00	0.00	92.30	369.20	0.00	1,030.80	73.63%
E02-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5		CLERK WAGES	5,200.00	0.00	380.76	1,557.66	0.00	3,642.34	70.05%
E02-5A-211-6		CLERK HELPER WAGES	1,100.00	0.00	46.41	290.07	0.00	809.93	73.63%
E02-5A-212-1		SUPERINTENDENT BENEFITS	1,900.00	0.00	151.89	750.42	24.54	1,125.04	59.21%
E02-5A-212-2		LABORER BENEFITS	6,700.00	0.00	387.37	1,490.39	352.00	4,857.61	72.50%
E02-5A-212-3		METER READER BENEFITS	210.00	0.00	17.17	66.41	47.09	96.50	45.95%
E02-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5		CLERK BENEFITS	810.00	0.00	70.82	276.53	48.00	485.47	59.93%
E02-5A-212-6		CLERK HELPER BENEFITS	190.00	0.00	7.17	50.54	0.00	139.46	73.40%
E02-5B-240-0		BILLING SUPPLIES & MATERIALS	1,300.00	0.00	0.00	250.00	125.00	925.00	71.15%
E02-5D-240-0		AUTO SUPPLIES & MATERIALS	1,200.00	0.00	0.00	146.99	53.01	1,000.00	83.33%
E02-5E-230-0		LAND & BUILDINGS	17,000.00	0.00	14.25	8,759.13	206.00	8,034.87	47.26%
E02-5E-231-0		UTILITIES	30,000.00	0.00	1,525.62	9,343.57	20,081.43	575.00	1.92%
E02-5X-230-0		STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1		SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2		ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4		CONTRACTUAL SERVICES	2,500.00	0.00	375.00	1,089.50	889.00	521.50	20.86%
E02-5X-243-0		SUPPLIES & MATERIALS	34,000.00	0.00	1,101.29	6,038.19	26,441.45	1,520.36	4.47%
E02-5X-260-0		LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0		LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0		MISC REFUNDS	80.00	0.00	5.47	5.47	0.00	74.53	93.16%
		SEWER FUND SUB TOTAL	164,326.00	0.00	7,283.85	44,497.78	50,650.02	69,178.20	42.10%
E03-5D-250-0		CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
		WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0		DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0		DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
		WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
		GRAND TOTAL	1,060,631.08	0.00	33,574.56	209,119.66	140,748.44	710,762.98	67.01%

Insurance Proposal/Invoice/Documents

From: Amy J. Ballachino (amy.ballachino@assuredpartners.com)

To: scio1@frontier.com

Date: Thursday, March 26, 2020, 04:21 PM EDT

2019's premium was
\$9093⁰⁰

Hi Trish,

Thank you for the updated renewal information. We went through and applied all of your updates. Attached please find the renewal proposal and invoice for the 20/21 policy term.

The Village has completed their 3-year agreement, and is ready for a new one. ~~This is the same agreement as in the past — I have included a new agreement in the proposal for your review, just need it signed and returned if you would like to participate again.~~

Please note that we increased the property values by 3%. This is a standard change that we make after a 3-year agreement, to keep up with inflation.

Due to some changes in our reinsurance terms, we did have to apply a rate increase of about 5% at this renewal. This is a result of increases that we are seeing across the insurance industry. Many rates are increasing by 8-10%. We did our best to maintain steady and consistent pricing, keeping it down to 5%.

Terrorism coverage has been included for a charge of \$23. This can be rejected and deducted from the invoice by signing the terrorism rejection form (included in the proposal).

I have attached the Fiscal Officers Certificate, which will need to be signed and returned.

There is a new Point of Sale and/or Rental Inspection Exclusion on the renewal policy. We have found that many municipalities have Point of Sale laws or ordinances in place, which have been found to be unconstitutional. In order to review Scio's policy, please have the attached questionnaire completed and returned. If we find that Scio is in compliance, we will remove the exclusion.

A big, huge, thank you to you Trish for everything that you have done. You have been an absolute pleasure to work with. And now Heidi and I will carry on the insurance torch — looking forward to working with Heidi.

We will begin issuing the renewal policy within the next few weeks. In the meantime, please do not hesitate to give me a call with any questions or concerns. I am working from home, but my direct office line will ring right to me.

Stay well and healthy – stay in touch, Trish!

Amy J. Ballachino

Public Entity Program Manager
Commercial Insurance

AssuredPartners, Inc.
3900 Kinross Lakes Parkway #300
Richfield, OH 44286
P 440.895.6536 F 440.356.2126

www.assuredpartners.com



thursday3.pdf
418.3kB



thursday4.pdf
12.8kB



FOC.pdf
5.9kB



Point of Sale Questionnaire.docx
14.2kB

OHIO MUNICIPAL JOINT SELF-INSURANCE POOL
SELECTION OF
THREE YEAR COMMITMENT PROGRAM

Contract Number: OML010071100.20

Effective Date: 4/1/2020

Pool Member: Village of Scio

It is understood and agreed that the undersigned Pool Member:

_____ Has reviewed and selected the Three-Year Commitment.

_____ Authorized Pool Member Representative

Title _____ Date _____

*The policy issued to the member will continue to be rated on an annual basis. Should the member select the Three-Year Commitment, the OMJSP will guarantee that the member's rate will not change, subject to the requirements listed below.

- 1) The member must achieve a loss ratio of 55% or lower, reviewed annually.
- 2) Premium will change if exposures change.
- 3) The availability of acceptable reinsurance terms to the Pool

Saturday, April 4, 2020

HARRISON NEWS HERALD

Meeting and event cancellations

The Village of Seio will be holding a council meeting on April 8 via Microsoft Team Meeting. Anyone may join by calling the Village office and leaving an email address to be added to the meeting by April 7, at 4

p.m.

The Harrison County CJC April 3 May meetings have been canceled.

This cancellation is due to the COVID-19. As of this date the next HCCJC meeting is scheduled for June 11.

you have any questions please feel free to contact the HCCJC office.

The Harrison County Chapter of Public Employees Union has April 6 meeting has been canceled.

Saturday, April 18, 2020

arrange for the immediate appointment of counsel for indigent persons. If you wish to be represented by an attorney in this proceeding but believe you cannot afford one, you must contact this person immediately. Failure to do so may cause the Court to proceed with this hearing and deny a request to postpone this hearing in order to allow any party to secure an attorney.

JUDGE MATTHEW P. RUSKARCH
(418)

PUBLIC NOTICE

The April 22 Village of Seio council meeting will be held via Microsoft Team Meetings at 6:00 p.m. due to Covid-19. Anyone wishing to join the meeting must submit his or her email address to the village office by April 21, 2020 by 4:00 p.m. or call 740-945-5571 ext 4. Wait times may vary.

Heidi Trice, Clerk/Treasurer
(418)

More
301 W Main St

SC10 Income tax 2019

You get what you see - owed hours getting cut - benificios
have a job here instead of 55 mile round trip & to get a job
why don't come & work on that

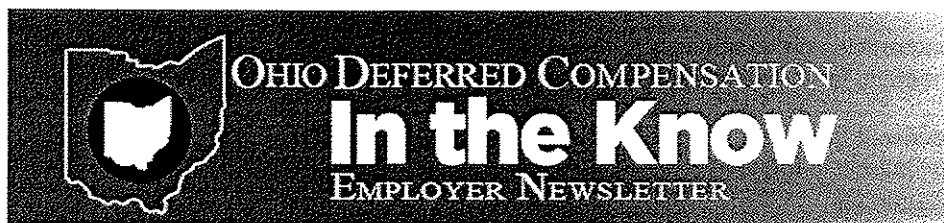
April 2020 In The Know Newsletter

From: Ohio Deferred Compensation (communications@ohiodc.org)

To: scio1@frontier.com

Date: Thursday, April 16, 2020, 04:19 PM EDT

April 2020



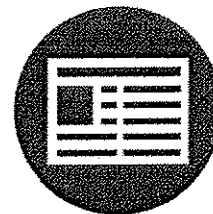
Your Monthly News & Updates

Stay up to date on the latest Ohio DC employer news. Find information on using the Ohio Business Gateway, billing process changes and resources for your employees.

Visit our Website

Ohio Business Gateway User Guide

We have updated processes and procedures at Ohio DC to deal with the situation created by the Coronavirus (COVID-19) stay at home order, but we continue to offer the same basic services we did prior to the shutdown. One of the most noticeable changes for employers is the importance of submitting payments through the Ohio Business Gateway. To learn more about using the Gateway, visit [here](#).



Reminder Regarding Billing Process and Contacting Ohio Deferred Compensation

The processing of paperwork mailed to our office may be delayed. To best serve you, we ask that you submit paperwork to us via email. We will also email or fax you your Contribution Billings and Change Reports.



Note: If your organization uses a debit blocker, you may need to provide the following information to your bank to allow an electronic funds transfer to be sent to us.

Account receiving payment: Ohio Deferred Comp

Debit blocker ID number: 9311284478

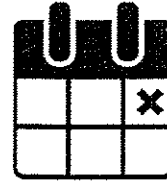
Please remember Ohio DC's office phone line is shut down, but you can still contact us with any employer-related questions or concerns by emailing finance@ohiodc.org. We monitor and respond to email inquiries during our regular business hours. Employee-related questions should be emailed to Ohio457@Nationwide.com.

Deferred Comp-Related Articles for Your Employees

Ohio DC can provide monthly information on financial issues for your newsletter or Intranet. This month, we'd like to give your employees some helpful information about how to set up an appointment on the phone: [Set Up Phone Appointments with Local Field Executives](#).

Download articles on health care in retirement, what is deferred compensation, fees, and more. [Learn more](#).

If you received this email you are on the list for future employer communications. If this was forwarded to you, you can join our list by [contacting us](#).



Message from Ohio Deferred Compensation

Helping Your Employees in Unprecedented Times



At Ohio DC, we realize you and your employees are dealing with a surprising list of unexpected circumstances due to the ongoing stay at home order related to the Coronavirus (COVID-19). This has caused Ohio DC to alter some of our business practices and the way we provide some of our services.

We are still here to help your employees save for retirement and our staff is available to help educate them about what they can do to continue to save and prepare for a more secure retirement. If you direct your employees to the [Calculators/Tools](#) tab on our website, they can continue to use resources like the My Health Care Estimator tool to help them plan for retirement.

If you or your employees would like to learn more about what Ohio DC has to offer, you can visit our website at Ohio457.org.



Ohio Deferred Compensation | 257 E. Town St., Suite 400, Columbus, OH 43215

[Unsubscribe scio1@frontier.com](mailto:Unsubscribe.scio1@frontier.com)

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Sent by communications@ohiodc.org in collaboration with

April 2020 DEFA Monthly Update

From: Ohio EPA (helen.miller@epa.ohio.gov)

To: scio1@frontier.com

Date: Tuesday, April 7, 2020, 09:03 AM EDT

April 2020 DEFA Monthly Update

Division of Environmental and Financial Assistance

Helping communities and businesses access compliance, technical and financial assistance for their environmental needs

As a precautionary response to COVID-19, Ohio EPA is currently operating with most staff working remotely. If you are working with our staff on a current project and you know the name of the employee you are working with, email them at or call them directly. The Agency website has contact information for every district, division, and office. In order to reach us, please contact Ohio EPA's main phone line at (614) 644-3020 or the main line for the division or office you are trying to reach.

After March 23, our district offices and Central Office will be temporarily closed and will have increasingly limited ability to receive deliveries, plans, etc. All entities are encouraged to submit plans, permit applications, etc., electronically where there are existing avenues to do so, such as eBiz. Please refer to the list of available services on the main eBiz webpage. We encourage you to make use of all that apply, even if you have not used eBiz in the past. Plans under 25 MB can be emailed. For large plans over 25 MB, entities should work with the reviewer/division to upload via LiquidFiles. Directions for submitting docs via LiquidFiles is available on YouTube. We apologize for the inconvenience and thank you in advance for your understanding.

To report a spill or environmental emergency, contact the spill hotline (800) 282-9378 or (614) 224-0946.

Ohio EPA Advises Against Flushing Wipes. As some Ohioans search for alternatives to toilet paper, Ohio EPA is advising people not to flush any product other than toilet paper to avoid clogging sewers and septic systems. Flushing products other than toilet paper is generally a bad idea. Cleaning wipes, tissues, and paper towels will eventually clog public sewers and home septic systems. Flushing these items can cause sewage backups into homes and expensive repairs.

Ohio EPA Training Opportunities

April 14, 2020, Great Lakes Circular Materials Virtual Roundtable, Ohio Materials Marketplace (OMM) and the Materials Marketplace network. The first virtual roundtable will focus on pallets - a universally difficult material to manage for many facilities in the region. If you share this problem, have a solution provider in your network, or can help Great Lakes businesses keep pallets out of the landfill - this event is for you!

April 23, 2020, Water Resource Restoration Sponsor Program (WRRSP) Program Update for 2020, Webinar.

Did you miss an Ohio EPA webinar? You can view recorded webinars on our YouTube Channel.

January 14, 2020, WSRLA Program Update.

February 13, 2020, Proper Management of Universal Waste.

Ohio EPA Stakeholder Input Opportunities

April 10, 2020, comments due, comments due, Division of Air Pollution Control (DAPC), State Emergency Response Commission Rules.

April 13, 2020, comments due, Division of Materials and Waste Management (DMWM), Standards for Solid Waste Management Districts.

April 14, 2020, comments due, Division of Air Pollution Control (DAPC), Nitrogen Oxides - Reasonably Available

Control Technology.

April 17, 2020, comments due, Division of Air Pollution Control (DAPC), Asbestos Hazard Abatement Contractors, Specialists & Other Professionals.

April 27, 2020, comments due, Division of Air Pollution Control (DAPC), Power Plant Efficiency Rule.

New Publications

Winter 2020 Spigot News, Division of Drinking and Ground Waters (DDAGW)

Process for Ending of Post-Closure Care at Solid Waste Landfills, Division of Materials and Waste Management (DMWM), Guidance Document, February 2020.

Recommendations Regarding Vapor Intrusion Response in Ohio, Division of Environmental Response and Revitalization (DERR), Guidance Document.

Sample Collection and Evaluation of Vapor Intrusion to Indoor Air guidance for Remedial Response, Resource Conservation and Recovery Act, and Voluntary Action Programs, Division of Environmental Response and Revitalization (DERR), Guidance Document.

DEFA Winter Resource Newsletter 2020.

Small Business Resources

Go to U.S. Small Business Administration for Coronavirus (COVID-19): Small Business Guidance & Loan Resources.

Don't Forget - U.S. Census 2020.

614-644-3020
epa.ohio.gov
50 W. Town St., Suite
700
Columbus, OH 43215

This message was sent to: scio1@frontier.com.
You can check your subscription status by logging into Ohio EPA's Customer Support Center and reviewing your "Profile" information. Once you have logged into your account, you may add additional information to your profile (company name, phone number, etc.) and change your subscription status (subscribe to additional groups, change your existing groups or unsubscribe from all Ohio EPA mailings).

Forward this to a
Friend

April 2020 Workers' Comp Newsletter

From: Ohio Municipal League (zwade@omlohio.org)

To: scio1@frontier.com

Date: Tuesday, April 7, 2020, 03:01 PM EDT

CareWorks

April 2020 BWC News from CareWorks Comp

"The real winners in life are the people who look at every situation with an expectation that they can make it work or make it better."
~Barbara Pletcher

CareWorks Comp is acutely aware that the spread of coronavirus (COVID-19) is an escalating global health concern. In light of this, our clients will need our support more than ever in meeting the needs of their employees. We also recognize that a widespread outbreak could place increased demands on our capacity to meet those needs. We are fully committed to maintaining all services critical to the welfare of our clients and their employees. We will achieve this in a manner consistent with maintaining total focus on the health and safety of our own colleagues and their families.

In light of the COVID-19 pandemic and in order to provide the most timely and thorough information to all of our clients, we are including both public and private employer updates in this one newsletter. Please note that some of this information will not apply to you if you are public employer.

COVID-19 and Unemployment

Due to the Covid-19 crisis many employers are facing difficult decisions regarding whether to retain their employees or lay them off. The Small Business Administration (SBA) is offering assistance through the Paycheck Protection Program (PPP) that was designed to keep your workforce employed during the Covid-19 crisis. This program is for small businesses with fewer than 500 employees, including sole proprietorships, independent contractors and self-employed persons. The loan may be forgiven if the funds are used for payroll costs and other criteria as defined by the SBA. You can obtain more information at <https://www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources>.

Unemployment insurance consultation services are included in the services we provide to all members who are participants in CareWorks Comp workers' comp group rating programs. If you have specific questions about your unemployment issues you are welcome to email your questions to our Unemployment Services Department at unemployment@careworkscorp.com or call us at 614-526-7165. For further details and information here is the link to the Ohio Department of Jobs & Family Services website: <http://jfs.ohio.gov/ouio/CoronavirusAndUI.stm>

Is COVID-19 a Compensable Workers' Compensation Claim?

Ohio BWC (as of 3/21/2020)

It depends on how you contract it and the nature of your occupation. Generally, communicable diseases like COVID-19 are not workers' compensation claims because people are exposed in a variety of ways, and few jobs have a hazard or risk of getting the diseases in a greater degree or a different manner than the general public. However, if you work in a job that poses a special hazard or risk and contract COVID-19 from the work exposure, BWC could allow your claim. For More Information:

<https://info.bwc.ohio.gov/wps/portal/bwc/site/employer/resources/covid19questions/>

Important BWC Policy Changes Regarding COVID-19

In response to COVID-19, the Ohio Bureau of Workers' Compensation (BWC) has announced several important policy changes which are currently scheduled to be in effect through April 30, 2020.

- BWC is extending all temporary total disability compensation benefits for claimant's who are receiving these benefits through April 30, 2020. The BWC is extending temporary total disability compensation benefits even without updated medical disability certification and support from the claimant's Physician of Record.
- BWC is extending all working wage loss and non-working wage loss benefits for a claimant who is currently receiving these benefits through April 30, 2020. The BWC is extending both working and non-working wage loss benefits and is not requiring a claimant to conduct an ongoing job search to be eligible for continued benefits.
- BWC is extending all forms of living maintenance benefits through April 30, 2020. A claimant is not required to be actively participating in a rehabilitation program to continue to receive these benefits.
- BWC is not suspending the payment of medical benefits or compensation for a claimant's failure to attend any scheduled Independent Medical Examinations (IME) during this period. Traditionally, if a claimant refuses to attend an IME, their claim is suspended until they attend the examination. However, due to COVID-19 the BWC is extending the payment of benefits through April 30, 2020 even if a claimant refuses to attend an IME.
- BWC has canceled all IMEs including 90-day, extent of disability, and permanent partial disability examinations. BWC is exploring alternative means of obtaining medical evidence including "virtual" examinations. However, as of now, there is no set policy in place as to when or how these alternative "virtual" examinations may be implemented.

May 2020 On-Site CareWorks Comp Seminars Cancelled

In response to statewide implementation of Coronavirus (COVID-19) prevention measures, **CareWorks Comp is canceling all upcoming on-site statewide seminars that were scheduled in 3 locations this May.** We have chosen to cancel the seminars for the health and safety of our clients and our colleagues.

If you have already registered for one of the seminars, a CareWorks Comp colleague will be in touch with you in the very near future to discuss your options, including upcoming alternative training and education opportunities. We are committed to maintaining all services critical to the welfare and success of our clients. If you have any questions or concerns, please call our main office at 1.800.837.3200 and ask to speak with one of our customer service representatives.

April BWC Safety Council Meetings Cancelled Statewide

In light of the state of emergency declared by Governor DeWine, the Ohio BWC advises its Ohio Safety Councils to **suspend monthly meetings in March, April and May** to minimize groups of people gathering as a measure to slow the spread of potential exposure. According to BWC attendance credits will still be given to members for March, April and May even though the actual meetings will not occur. Please note that on-line Safety Congress sessions **DO NOT COUNT** towards monthly Safety Council meetings. The BWC suggests for Safety Councils to present 2019 safety recognition awards to members at a future meeting, prior to June 30 if possible.

Ohio BWC Deferral of Premiums: March, April, and May

Ohio's Bureau of Workers' Compensation (BWC) system is the exclusive provider of workers' compensation insurance in Ohio and serves 249,000 public and private employers. To help businesses facing difficulties due to the COVID-19 pandemic, the Ohio BWC is announcing that insurance premium installment payments due for March, April, and May for the current policy year may be deferred until June 1, 2020. At that time the matter will be reconsidered. "BWC will not cancel coverage or assess penalties for amounts not paid because of the coronavirus pandemic," said Lt. Governor Husted. "Installment payments due for the three-month period are totaled at approximately \$200 million, and that money will now stay in the economy." For more information, visit bwc.ohio.gov.

Ohio Industrial Commission Suspending In-Person Hearings

The Ohio Industrial Commission announced that beginning Wednesday, March 18, the Commission will begin conducting hearings by telephone for the following issues: permanent total disability, temporary total disability or the termination of temporary total disability, wage loss, allowance and additional allowance. All other hearing issues will be continued. CareWorks Comp will keep you updated on the status of hearings as the Ohio Industrial Commission makes them available.

Update on employer program reporting/requirement deadlines

Some good news: The Ohio BWC will be waiving all safety education and training requirements for this current 7/1/19 - 6/30/20 policy year for private employers for participants in the following programs:

- Drug-Free Safety Program.
- EM Cap Program.
- Grow Ohio.
- Industry-Specific Safety Program.
- One Claim Program.
- Policy Activity Rebate Program.

Discounts offered through these programs will be applied automatically. The 2020 public employer program participant requirements will be reviewed by the BWC in June. CareWorks Comp will communicate the BWC's plans with you at that time. Additionally, the annual report deadline submission for Drug-Free Safety Program participants has been extended to June 1, 2020.

COVID-19: Is it Recordable on my OSHA 300 Log?

Federal OSHA (as of 3/23/2020)

COVID-19 can be a recordable illness if a worker is infected as a result of performing their work-related duties. However, employers are only responsible for recording cases of COVID-19 if all of the following are met:

- The case is a confirmed case of COVID-19 (see CDC information on persons under investigation and presumptive positive and laboratory-confirmed cases of COVID-19);
- The case is work-related, as defined by 29 CFR 1904.5; and
- The case involves one or more of the general recording criteria set forth in 29 CFR 1904.7 (e.g. medical treatment beyond first-aid, days away from work).

For More Information:

<https://www.osha.gov/SLTC/covid-19/standards.html>

New Website For Businesses

Businesses and workers can now access all of these resources related to COVID-19 in one place at ohio.gov/BusinessHelp. The portal includes information on unemployment benefits, the Small Business Administration's Economic Injury Disaster Loan Program, the Liquor Buyback Program, modified rules for trucking to help ship critical supplies into the state, the delay of BWC Premiums, etc.

The Ohio Municipal League | 175 S. Third Street, Suite 510, Columbus, OH 43215

Unsubscribe.scio1@frontier.com

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CareWorks

Ohio Managed Care

Claim Status Abbreviations

Below you will find definitions to the claim status abbreviations used in your report.

Claim status refers to the status of a claim after a BWC Customer Service Team or the Industrial Commission has made a determination on the claim. Determinations may occur throughout the life of a claim due to initial allowance, additional allowance, aggravation, etc.

AA = Allow/Appeal

Claim has been allowed by BWC Order and is being held for the appeal period.

AG = Alleged

Claim is pending a decision during the investigation process.

AL = Allow

Claim is allowed. The appeal period has expired and no appeals were filed.

DA = Disallowed

Claim is disallowed. The appeal period has expired and no appeals were filed.

DP = Disallowed/Appeal

Claim has been disallowed by BWC Order and is being held for appeal period.

DS = Dismissed

Claim application has been dismissed at the request of the injured worker.

HD = Hearing in DHO

District Hearing officer has allowed the claim and is being held for the expiration of the appeal period.

HR = Hearing

The claim is being set for hearing due to the filing of an appeal. This is only applicable to the initial decision.

NC = New Claim

Claims are automatically placed in this status immediately after the claim number is assigned.

PB = Pending Settlement Medical & Indemnity

Entire claim is pending settlement.

PI = Pending Settlement Indemnity

Claim is pending settlement for indemnity only portion.

PM = Pending Settlement Medical Only

Claim is pending settlement for medical only portion.

SI = Settled Indemnity Only

Only the compensation portion of the claim has been settled. Medical bills can continue to pay.

SM = Settled Medical Only

Only the medical portion of the claim has been settled. Indemnity can continue to pay.

ST = Settled Medical and Indemnity

The entire claim has been settled. Neither medical bills nor compensation can be paid.

CLAIMS/MEDICAL/PHARMACY - 01/01/2015 THROUGH 03/31/2020
SCIO VILLAGE (33411703000)

CareWorks
Ohio Managed Care

Summary of all claims where the date of injury is during the above period with ICD codes and total medical and pharmacy paid for each claim

BWC #	IW Name	DOI	Date Reported to CareWorks	Lag	MO/LT	Claim Status	ICD	ICD Status	ICD Description
17-206057	STEPHEN BARNHART	10/30/2017	10/31/2017	1	MO	AL	S61.211A	AL	LAC W/O FB LT INDEX FINGER W/O DAMAGE NAIL INIT
Medical / Pharmacy Summary									
Medical Charges:	\$0.00	Medical Paid:	\$0.00	Last Paid DOS:					
Pharmacy Charges:	\$0.00	Pharmacy Paid:	\$0.00	Last Paid Fill Date:					
	\$0.00		\$0.00						

Accident Desc: CUTTING PIPE W/HACKSAW

Report Summary

Total Claims:	1	Lag Time Average Days:	1.0
Total MO Claims:	1		
Total LT Claims:	0		

Medical Charges:	\$0.00	Medical Paid:	\$0.00
Pharmacy Charges:	\$0.00	Pharmacy Paid:	\$0.00
Total Charges:	\$0.00	Total Paid:	\$0.00

SCIO VILLAGE (33411703000)

CareWorks
Ohio Managed Care

BWC #	IW Name	DOI	Date Reported to CareWorks	Lag	MO-LT
Total Claims:	0		Lag Time Average Days:	0.0	
Total MO Claims:	0				
Total LT Claims:	0				

MEDICAL / PHARMACY - 01/01/2020 THROUGH 03/31/2020

SCIO VILLAGE (33411703000)

CareWorks
Ohio Managed Care

Summary of all new medical/pharmacy charges during the above period

BWC #	IW Name	Total Billed	Total Paid	Total Medical Paid	Total Pharmacy Paid
		\$0.00	\$0.00	\$0.00	\$0.00

revised 3/13/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2040 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- ~~Repairs done in 2016-2016~~ Inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - Inspect semi-annually, Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - Inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - 2008 Dodge Ram 2500 4x4 (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008) (New truck price \$60,000 to \$70,000?)
 - Tractor- New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters; replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were: Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.

*** TX Report ***

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April 22, 2020

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AGENDA
SCIO VILLAGE COUNCIL MEETING
April 22, 2020

Kindly mute all electronics-thank you!

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer- 3 yr. renewal of Insurance (in packet)
2. Water/WW-Income Tax Dept.
3. Solicitor
4. Mayor-
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills
10. Adjourn