

AGENDA
 SCIO VILLAGE COUNCIL MEETING
 November 10, 2020

Kindly mute all electronics-thank you!

Pledge of Allegiance Roll Call
 Approval of Minutes

Visitors-

1. Clerk/ Treasurer-
Res. 20-007 and Res 20-008
2. Water/WW-Income Tax Dept.
3. Solicitor-
4. Mayor
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills
10. Adjourn

Village Administrator

Current Project Overview:

- WWTP: Clarifier / Pending
- WTP: Water lines to be replaced/ Pending
- Oil and Shale: SR 646 112295 HAS-646-6.37 / Pending

WTP:

-Pending :The OPWC Grant was submitted on October 29th by the VA Awaiting the Grant authority notification. This project will cover Brown, Walnut, Maple, and Grandview Streets.

WWTP:

- **PENDING** Clarifier Project:

UPDATE: Resubmission will be done in **Feb 2021**. Grant award notification is estimated to be in **April 2021**.

Estimated Cost **\$565,132.00** Village cost share is 10%. (\$56,514.0)

-The inner paddle wheel will need work completed to remain in service. The scheduled date is Nov 12th barring all parts are in.

OEPA:

- The WWTP SOP was reviewed, all employees have been briefed on the new directive for sample collection. Anticipate a letter of review and violation from the OEPA for the October EColi sample that failed to be collected.

-Leak detection equipment procurement for the Village and a comprehensive review of software and billing for the water department .These two factors are paramount to ensure the Village is aware of the water production versus water sales. The need for leak detection and a review of the billing will allow the Village to capture loss at either juncture and potentially increase Village revenue, decrease expenses, while not increasing rates. It is my recommendation that the water / wastewater committee conduct a formal review of the 2019 Metrics and recommend a corrective course of action.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: The OPWC grant package was submitted on October 28, 2020. The Village is awaiting the grant authorities decision. We anticipate notification in December of 2020. Current Grant is \$500,000.00, Project shortfall is \$250,000. The Village and Thrasher Group are working to submit for Labor / Commerce and CDBG grants, pending notification in Dec 2020.

Roadways/ Equipment/ Buildings:

- The 2020 Ford F150 was picked up October 30th, the vehicle is in service with the appropriate Village badging. The price paid was \$25,660.00

-The COVID decontamination system will be installed in the WWTP building the week of November 9th to the 13th. The project will be completed within the month of November.

General:

- Salt has been delivered, the Village received 44.5tons of new salt for the winter season. The Village has approximately 115 tons on hand for the season.

-The Village website is updated

-The Park will be raked and cleaned up Nov 8th by youth needing to complete community service, Mr Crothers will be on site to supervise.

-The website designer and the VA are working on adding the pay online option for the Village website, this will be coupled with the new credit card software at the water department.

-The Flags are installed, the Village has received several compliments on the flags.

Old Business:

-The mirror is on order and should arrive at the Village the second week in November. Once it is received it will be installed on Carrollton Street.

-The camera system is on order, anticipate it being operational prior to Thanksgiving.

- The air purification system has been set up within the main floor of the Village office
- The list of PPE items is a work in progress, some of the items requested are on backorder.

Executive session for personnel Mayor

Executive session for potential litigation Council President
Happy Marine Corps Birthday 245 years, Semper Fidelis

October 28, 2020

Scio Village Council met in regular session at the Scio Village Hall on October 28, 2020 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Andrew Turner, Carol Davy, Betty Gotschall, James Clark, Erin Thompson, and Kari Salsberry. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax. Bonnie Rutledge from the Harrison News-Herald.

Turner moved to approve minutes from the previous meeting as presented and Salsberry seconded. All present voted in the affirmative.

Turner moved to rescind the motion to pass the minutes based on executive session being in both old and new business. Thompson seconded the motion. All present voted in the affirmative. Minutes were corrected by Clerk/ Treasurer.

Turner made a motion to approve corrected minutes. Clark seconded the motion. All present voted in the affirmative.

Visitors: Chuck Tuckosh present for opening of sealed bid on the 2005 Chevrolet pick-up truck.

Mayor opened sealed bid. Thompson made a motion to accept the bid from Chuck Tuckosh for \$500.00. Clark seconded the motion. Roll call: Thompson, yea; Gotschall, yea; Turner, yea; Clark, yea Salsberry, yea. Motion carried.

Clerk-Treasurer:

Clerk/ Treasurer Heidi Trice presented council with Ordinance 2020-006 AN ORDINANCE AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND CLERK-TREASURER OF THE VILLAGE OF SCIO, STATE OF OHIO TO ENTER INTO CONTRACT FOR THE PURCHASE OF A 2020 FORD F150 4X4 PICKUP TRUCK AND EQUIPPING SAME FOR VILLAGE USE AND PAYING FOR SAME FROM COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUNDS AND GENERAL FUND AND DECLARING AN EMERGENCY.

Turner made a motion to suspend the three readings for Ordinance 2020-006 Salsberry seconded. Roll call: Thompson, yea; Gotschall, yea; Turner, yea; Clark, yea Salsberry, yea. Motion carried.

Turner then made a motion to pass Ordinance 2020-006 Salsberry seconded. Roll call: Thompson, yea; Gotschall, yea; Turner, yea; Clark, yea Salsberry, yea. Motion carried.

Clerk/ Treasurer presented a first reading for Ordinance 2020-007 AN ORDINANCE ENACTING A POLICY FOR ALL PERSONS WITHIN THE VILLAGE OF SCIO, OHIO TO CONNECT TO THE VILLAGE WATER SUPPLY SYSTEM AND DISCONTINUE USE OF ALL PRIVATE WATER SUPPLY SYSTEMS, and Ordinance 2020-008 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND VILLAGE CLERK/TREASURER OF THE VILLAGE OF SCIO, STATE OF OHIO TO ENTER INTO CONTRACT WITH ATTORNEY JACK L. FELGENHAUER FOR SERVICES AS VILLAGE SOLICITOR DURING 2021.

The Covid-19 Business Relief Application was given to council in the packets was reviewed. Salsberry made a motion to accept the application as written to be given to businesses. Thompson seconded. Roll call: Thompson, yea; Gotschall, yea; Turner, yea; Clark, yea Salsberry, yea. Motion carried.

Water/WW: Ms. Scott updated council about the water meter installation, saying that they were almost completed.

Income Tax:

Solicitor:

Mayor:

Village Administrator

Current Project Overview:

- WWTP: Clarifier / Pending
- WTP: Water lines to be replaced/ Pending
- Oil and Shale: SR 646 112295 HAS-646-6.37 / Pending

WTP:

-Pending: The water line project is progressing; Thrasher has provided grant paperwork that needs reviewed by Council and the Mayor.

WWTP:

- **PENDING** Clarifier Project:

UPDATE: Resubmission will be done in **Feb 2021**. Grant award notification is estimated to be in **April 2021**.

Estimated Cost **\$565,132.00** Village cost share is 10%. (\$56,514.0)

OEPA:

- The 2019 EPA WTP metrics has been submitted to the Ohio EPA October 27, 2020. Recommend the Mayor and Council review the Metrics.

-Discussion on leak detection equipment procurement for the Village and a comprehensive review of software and billing for the water department.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: Current Grant is \$500,000.00; Project shortfall is \$250,000. The Village and Thrasher Group are working to submit for Labor / Commerce and CDBG grants, pending notification in Dec 2020. Paperwork has been provided by Thrasher Group for review by the Mayor and Council.

Roadways/ Equipment/ Buildings:

- Plow equipment has been serviced and is prepared for the upcoming winter season.
- The 2020 Ford F150 will be picked up October 30th, the vehicle will be in service within several days. The price has been reduced to \$25,660.00
- The 2020 Chevy 3500 is in service for the Village
- RUMA

General:

- Salt delivery is scheduled for the first week in November (2-6)
- The Village website is updated
- The Park will be raked and cleaned up October 31st by youth needing to complete community service, Mr. Crothers will be on site to supervise.

Salsberry made a motion for the Mayor and Clerk Treasurer to sign the OPWC waterline project submission. Roll call: Thompson, yea; Davy, yea; Gotschall, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

Salsberry made a motion for the Mayor and Clerk/Treasurer to sign the OPWC 646 project submission. Roll call: Thompson, yea; Davy, yea; Gotschall, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

Salsberry made a motion for the authorization to release funds and terminate RUMA contract. Roll call: Thompson, yea; Davy, yea; Gotschall, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

Mr. Tubaugh went over the OEPA metric report with council. He requested council to look into the purchase of Leak Detection equipment in the future.

OLD BUSINESS

Salsberry questioned if anything has been ordered for the intersection of Eastport and Carrollton Street. The Fisheye Mirror has been ordered and awaiting delivery.

Thompson questioned about the cameras for the security of the Village Office building. Mr. Tubaugh will verify with Dr. Center about installation and cameras will be ordered.

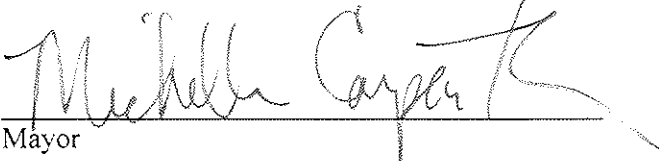
NEW BUSINESS

Turner asked to have a Personnel meeting in the future.

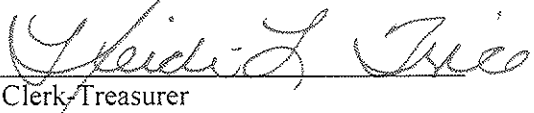
Thompson moved to approve the Financial Report and Gotschall seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Turner, yea; Thompson, yea; Salsberry, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Turner, yea; Thompson, yea; Gotschall, yea; Clark, yea; Davy, yea; Salsberry, yea. - motion carried.

As there was no further business Thompson moved to adjourn the meeting.



Mayor



Clerk/Treasurer

CHECK REGISTER REPORT - CHECKS ONLY

PAGE: 1

FROM DATE : 10/28/20 TO DATE : 11/10/20

COMPUTER DATE: 11/10/2020 9:31:48 AM

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
10/29/2020	2077		05998	FAIRWAY FORD	25,660.00		1,368,769.38	18799
11/03/2020	2078		05011	ECONO SIGNS	306.67		1,369,006.84	18821
11/03/2020	2079		09011	IRISH CREEK INDUSTRIAL	259.64		1,368,747.20	18822
11/03/2020	2080		14008	NATIONAL ROAD UTILITY SUP	533.43		1,368,213.77	18823
11/03/2020	2081		15013	ORME DO IT BEST HDWE	52.74		1,368,161.03	18824
11/03/2020	2082		16031	QUILL	135.79		1,368,025.24	18825
11/03/2020	2083		21001	US POST OFFICE	120.00		1,367,905.24	18826
11/03/2020	2084		23007	WSOS CAC INC	248.01		1,367,657.23	18827
11/04/2020	2085		08006	HARRISON NEWS HERALD	39.90		1,364,656.44	18834
11/04/2020	2086		13014	BRIAN MAJEWSKI	79.99		1,364,576.45	18835
11/04/2020	2087		16031	QUILL	1,094.87		1,361,557.08	18836
11/10/2020	2088		20010	Ronald Thompson II	88.00		1,361,557.08	18847
11/04/2020	100220B		03031	CENTRAL PAYMENT	204.09		1,363,277.49	18837
10/31/2020	103020		02988	THE CITIZENS BANK	150.00		1,371,998.07	18810
11/03/2020	110120		16004	PNC	449.51		1,367,207.72	18828
11/03/2020	110220		20400	UNIFIEDCREDIT	483.95		1,366,723.77	18829
11/03/2020	110320		06016	FRONTIER	5.99		1,366,717.78	18830
11/03/2020	110420		17003	REAM & HAAGER Environ Lab	1,040.00		1,365,677.78	18831
11/04/2020	110420B		15002	AMERICAN ELECTRIC POWER	3,907.95		1,359,369.54	18838
11/03/2020	110520		19799	T-MOBILE	125.43		1,365,552.35	18832
11/02/2020	110620		18012	SCIO PAYROLL	8,314.60		1,365,615.46	18814
11/02/2020	110620B		18012	SCIO PAYROLL	1,147.42		1,364,468.04	18815
11/03/2020	110720		21002	USA BLUE BOOK	856.01		1,364,696.34	18833
					45,303.99	0.00		

Carol Berg

Kari Saloberny

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
10	1045841	CITIZENS BANK	1,331,770.54
10	10458PAYROLL	CITIZENS BANK PR	0.00
10	4227351786	PNC	0.00
10	6736763	CD # 3	1,022.00
10	6766316	CD # 1	56,041.58
10	8366936	CD # 2	12,280.52
10	90100	BANK ERROR	-0.01
10	90200	PAYROLL TO BUDGET ACCT	0.00
10	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,401,114.63
		TOTAL OUTSTANDING CHECKS	-27,433.82
		TOTAL DEPOSITS IN TRANSIT	249.25
		TOTAL RECONCILED BALANCE	1,373,930.06
		TOTAL COMPUTER FUND BALANCE	1,373,930.06
		RECONCILED DIFFERENCE	0.00

Eurt Day

Colly Gabriel

Kari Salsberry

DATE	CHECK #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT
3/31/2005	1				
9/9/2020	2045	20010	Ronald Thompson II	88.00	
9/21/2020	2051	20399	UNIFIED BANK	439.00	
10/6/2020	2056	08030	DAVID HAAS	53.82	
10/13/2020	2063	20010	Ronald Thompson II	88.00	
10/27/2020	2074	09021	JOHNKRISTIN Properties LT	750.00	
10/27/2020	2076	15003	OHIO MUNICIPAL LEAGUE	355.00	
10/29/2020	2077	05998	FAIRWAY FORD	25,660.00	249.25
10/30/2020	01597		W/S		249.25
			GRAND TOTALS	27,433.82	

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	488,826.24	3,209.91	5,049.00	486,987.15	16,141.63	470,845.52
		574,043.67	115,352.57	202,409.09	486,987.15	16,141.63	470,845.52
A02	GENERAL FUND CD#1	26,973.78	0.00	0.00	26,973.78	0.00	26,973.78
		26,612.23	361.55	0.00	26,973.78	0.00	26,973.78
A03	GENERAL FUND CD#2	215.61	0.00	0.00	215.61	0.00	215.61
		155.91	59.70	0.00	215.61	0.00	215.61
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
B01	STREET FUND	3,692.39	0.00	1,478.58	2,213.81	102.43	2,111.38
		7,948.19	27,705.37	33,439.75	2,213.81	102.43	2,111.38
B02	STATE HIGHWAY	9,849.47	0.00	73.38	9,776.09	143.91	9,632.18
		5,941.44	4,978.27	1,143.62	9,776.09	143.91	9,632.18
B04	PARK FUND	25,375.48	0.00	358.40	25,017.08	1,139.75	23,877.33
		21,413.73	16,612.37	13,009.02	25,017.08	1,139.75	23,877.33
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
B08	POLICE LEVY	16,878.83	0.00	0.00	16,878.83	0.00	16,878.83
		16,981.99	6,013.70	6,116.86	16,878.83	0.00	16,878.83
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
B10	PERMISSIVE MVL	2,582.00	0.00	0.00	2,582.00	0.00	2,582.00
		264.98	2,317.02	0.00	2,582.00	0.00	2,582.00
B11	COVID RELIEF	26,493.20	0.00	1,094.87	25,398.33	21,500.00	3,898.33
		0.00	52,153.20	26,754.87	25,398.33	21,500.00	3,898.33
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
D03	INCOME TAX/PERM IMPROVE	170,550.41	1,384.34	443.07	171,491.68	222.00	171,269.68
		173,621.27	47,998.21	50,127.80	171,491.68	222.00	171,269.68
E01	WATER FUND	362,368.41	1,409.83	5,761.89	358,016.35	25,122.11	332,894.24
		302,613.89	210,698.68	155,296.22	358,016.35	25,122.11	332,894.24
E02	SEWER FUND	148,702.17	1,116.93	5,234.80	144,584.30	30,642.96	113,941.34
		98,378.48	171,088.54	124,882.72	144,584.30	30,642.96	113,941.34
E03	WATER CONTINGENCY	49,569.09	0.00	0.00	49,569.09	0.00	49,569.09
		48,694.61	874.48	0.00	49,569.09	0.00	49,569.09

Carol Henry *Patty Stotschall* *Kari Salabery*

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE	MTD	YTD
E08	WATER DEPOSIT FUND	15,852.98	0.00	0.00	15,852.98	0.00	15,852.98	15,852.98	15,852.98
		14,496.46	1,356.52	0.00	15,852.98	0.00	15,852.98		
G01	ROMA ESCROW	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	25,000.00	25,000.00
		25,000.00	0.00	0.00	25,000.00	0.00	25,000.00		
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,373,930.06	7,121.01	19,493.99	1,361,557.08	95,014.79	1,266,542.29		
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,317,166.85	657,570.18	613,179.95	1,361,557.08	95,014.79	1,266,542.29		

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	29,000.00	0.00	0.00	24,507.08	0.00	4,492.92	15.49%
B01-6B-212-0	BENEFITS	4,800.00	0.00	0.00	3,786.34	0.00	1,013.66	21.12%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00	0.00	0.00%
B01-6X-240-0	SUPPLIES & MATERIALS	5,050.00	0.00	0.00	3,367.75	102.43	1,579.82	31.28%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	39,250.00	0.00	0.00	31,961.17	102.43	7,186.40	18.31%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	166.48	0.00	1,933.52	92.07%
B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	112.79	0.00	687.21	85.90%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	58.26	0.00	1,041.74	94.70%
B02-6E-231-0	UTILITIES	1,000.00	0.00	0.00	732.71	217.29	50.00	5.00%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	0.00	1,070.24	217.29	5,662.47	81.47%
B04-3B-231-0	UTILITIES	3,000.00	0.00	0.00	2,550.22	374.78	75.00	2.50%
B04-3B-240-0	SUPPLIES & MATERIALS	19,800.00	0.00	0.00	9,935.26	1,019.08	8,845.66	44.68%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	138.35	0.00	11.65	7.77%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	26.79	0.00	13.21	33.03%
B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	23,390.00	0.00	0.00	12,650.62	1,393.86	9,345.52	39.96%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0	POLICE WAGES	5,100.00	0.00	0.00	5,184.00	0.00	-84.00	-1.65%
B08-1A-212-0	POLICE BENEFITS	1,300.00	0.00	0.00	800.91	0.00	499.09	38.39%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	118.90	0.00	11.10	8.54%
B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	13.05	0.00	21.95	62.71%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	6,705.00	0.00	0.00	6,116.86	0.00	588.14	8.77%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	0.00	2,120.00	100.00%
	PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	0.00	0.00	2,200.00	100.00%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
R11-7X-240-0	COVID RELIEF EXPENSE	52,153.20	0.00	0.00	25,660.00	21,500.00	4,993.20	9.57%
	COVID RELIEF FUND SUB TOTAL	52,153.20	0.00	0.00	25,660.00	21,500.00	4,993.20	9.57%
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	0.00	7,041.93	0.00	3,458.07	32.93%
D03-7K-212-0	BENEFITS	3,000.00	0.00	0.00	1,163.06	127.00	1,709.94	57.00%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	0.00	3,462.82	140.00	397.18	9.93%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	0.00	37,915.00	0.00	92,085.00	70.83%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	101.92	0.00	598.08	85.44%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/FERM IMPROVE FUND S	171,413.84	0.00	0.00	49,684.73	267.00	121,462.11	70.86%
E01-5A-211-1	SUPERINTENDENT WAGES	11,200.00	0.00	0.00	8,962.23	0.00	2,237.77	19.98%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	0.00	4,032.79	0.00	1,167.21	22.45%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	969.15	0.00	430.85	30.78%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	2,100.00	0.00	0.00	1,829.31	0.00	270.69	12.89%
E01-5A-211-7	LABORER WAGES	44,600.00	0.00	0.00	21,751.25	0.00	22,848.75	51.23%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	0.00	1,500.92	24.49	274.59	15.26%
E01-5A-212-2	CLERK BENEFITS	900.00	0.00	0.00	680.87	25.99	193.14	21.46%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	0.00	169.71	1.48	78.81	31.52%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	300.00	0.00	0.00	288.34	0.00	11.66	3.89%
E01-5A-212-7	LABORER BENEFITS	14,625.00	0.00	0.00	4,179.18	184.59	10,261.23	70.16%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	0.00	1,490.03	0.00	109.97	6.87%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	1,100.00	0.00	0.00	872.67	117.66	109.67	9.97%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	412.44	146.12	541.44	49.22%
E01-5I-230-0	LANDS & BUILDINGS	8,500.00	0.00	0.00	1,112.94	0.00	7,387.06	86.91%
E01-5I-231-0	UTILITIES	28,900.00	0.00	0.00	27,017.27	154.89	1,727.84	5.98%
E01-5X-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	0.00	3,221.03	548.01	230.96	5.77%
E01-5X-240-0	SUPPLIES & MATERIALS	40,000.00	0.00	0.00	18,814.52	12,354.56	8,830.92	22.08%
E01-5X-250-0	OWDA GRANT CAP OUTLAY	41,513.50	0.00	0.00	41,513.50	0.00	0.00	.00%
E01-5X-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	9,603.17	11,791.23	806.84	3.60%
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	393.46	393.46	983.08	55.54%

ENTITY NAME : VILLAGE OF SCIO
EXPENSE STATEMENT - BY ACCOUNT #

REPORTING PERIOD: NOV 2020

PAGE: 4

COMPUTER DATE 11/2/2020 12:23:02 PM

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	519.55	0.00	130.45	20.07%
	WATER FUND FUND SUB TOTAL	243,989.74	0.00	0.00	149,534.33	25,742.48	68,712.93	28.16%
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	0.00	8,627.08	0.00	3,872.92	30.98%
E02-5A-211-2	LABORER WAGES	39,700.00	0.00	0.00	22,804.17	97.25	16,798.58	42.31%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	969.15	0.00	430.85	30.78%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	0.00	4,032.60	0.00	1,167.40	22.45%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	290.07	0.00	809.93	73.63%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	0.00	1,582.42	24.54	293.04	15.42%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	0.00	3,955.57	88.00	2,656.43	39.65%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	0.00	169.71	36.48	93.81	31.27%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	810.00	0.00	0.00	679.87	26.99	103.14	12.73%
E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	0.00	50.54	0.00	139.46	73.40%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	0.00	841.56	97.00	361.44	27.80%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	0.00	390.10	56.89	753.01	62.75%
E02-5E-230-0	LAND & BUILDINGS	16,910.00	0.00	0.00	8,794.57	170.56	7,944.87	46.98%
E02-5E-231-0	UTILITIES	30,000.00	0.00	0.00	17,572.91	11,852.09	575.00	1.92%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	29,550.00	0.00	0.00	29,550.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	0.00	0.00	1,619.50	414.00	466.50	18.66%
E02-5X-243-0	SUPPLIES & MATERIALS	34,000.00	0.00	0.00	15,441.38	18,451.30	107.32	0.32%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	26.72	0.00	53.28	66.60%
	SEWER FUND FUND SUB TOTAL	193,876.00	0.00	0.00	119,647.92	33,565.10	40,662.98	20.97%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
	GRAND TOTAL	1,183,647.78	0.00	0.00	593,685.96	99,616.67	490,545.15	41.44%

THE RED THERMO-SECURED SPIN LOGO IN THE LOWER CORNER OF THIS CHECK MUST FADE TEMPORARILY WHEN WARMED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

HARRISON COUNTY COURT
100 WEST MARKET STREET
CADIZ, OHIO 43907
(740) 942-8865

 **Huntington**
56-1503/412

027576

11/02/2020

PAY TO THE
ORDER OF Village Of Scio
*** TWO HUNDRED TWENTY AND 00/100 DOLLARS ***

\$ 220.00

DOLLARS

Village Of Scio

MEMO Oct., 2020 Remittance - Scio Fines

Paula S. Brown
AUTHORIZED SIGNATURE

⑈027576⑈ ⑆041215032⑆ 01780398992⑈

027576

Case Number : Date . . . : 11/02/2020
Plaintiff : Amount : \$ 220.00
-vs-
Defendant :
Remarks : Oct., 2020 Remittance - Scio Fines

/2020	91138	TRD 2001315	Crilley, Thomas W	70.31	75.00
/2020	91139	TRD 2001021	Barton, Scotty B	70.3	75.00
/2020	91143	TRD 2001250	Maykowski, Nathaniel L	73.10	35.00
/2020	91144	TRD 2001267	Cook, Ryan A	73.10	35.00
ct. 2020 Sub-Total By Agency SPD -----> Fines					220.00

SECURED WITH THERMO-SECURED SPIN LOGO IN THE LOWER CORNER OF THIS CHECK MUST FADE TEMPORARILY WHEN WARMED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

November 2020 Workers' Comp Newsletter

From: Ohio Municipal League (zwade@omloho.org)

To: scio1@frontier.com

Date: Monday, November 9, 2020, 01:01 PM EST

CareWorks

November 2020 BWC News for Public Employers from CareWorks Comp

"Instructions for living a life: Pay attention. Be astonished. Tell about it." ~Mary Oliver, "Sometimes"

DeWine Proposes \$5 Billion Workers' Compensation Dividend: BWC Board APPROVES

Gov. Mike DeWine hopes the largest Bureau of Workers' Compensation dividend in state history will serve as a lifeline to businesses struggling amid the coronavirus pandemic. The governor asked the BWC's Board of Directors to approve a \$5 billion dividend at its next virtual meeting on November 2, 2020, and the Board of Directors has approved the vote. The dividend will be the third this year, following a \$1.54 billion dividend issued in April and a \$1.34 billion dividend in October.

Checks will be distributed to employers covered by BWC in December. DeWine said the City of Columbus is in line for the single largest dividend payment at about \$64 million. "Our economy is coming back, but many of our businessmen and women continue to struggle," he said. "Another even larger dividend that I'm asking for today will help so many businesses stay open, keep them operating (and) pump money directly into the economy." Despite the economic effects of the pandemic, Gov. DeWine said BWC "remains in a strong fiscal position thanks largely to healthy investment returns on employer premiums, a declining number of claims each year and prudent fiscal management."

BWC Administrator Stephanie McCloud said the dividend will help Ohio employers "when they need it most."
"Just since July, we have earned just under another billion dollars in investment income," she said. "What this tells us is that our modeling and our investment policies are solid. Using this information, we are ready to support businesses to stay open, to reduce layoffs and to keep Ohioans employed." BWC board Chair Chan Cochran said he credits the work of bureau staff and "superior investment results over a long period of time" with putting the state in position to provide the proposed dividend. "The BWC exists to help Ohio employees who are hurting," he said. "Because the COVID virus presents unprecedented challenges in Ohio, helping our businesses and their workers is a proper and needed use of these funds."

Mr. Cochran said the BWC will have a net position – assets minus liabilities – of \$6.3 billion after payment of the dividend. Assets will be 1.43 times actuarial liabilities. The bureau's guidelines for that funding ratio are that it should be between 1.3 and 1.5. As of Sept. 30, it was 1.77. (See [Gongwer Ohio Report, October 23, 2020](#)) He predicted that the governor's proposal will be "well received" by the board. Gov. DeWine said the checks would range from hundreds to millions of dollars. He said the average restaurant in the state could receive a check for about \$13,000, while the average farm could see about \$9,500.

Adam Sharp, executive vice president of the Ohio Farm Bureau, said the pandemic and related market conditions have had "a big impact" on the state's agricultural sector. "This announcement becomes even that much more important today because of that," he said. "If you look at this potential to return billions of dollars back to our food and agriculture economy in the state, it will help those businesses remain competitive."

Prospective Billing Process for Public Employers

BWC is currently mailing your Notice of Estimated Premium for 2021. All Public Employers were defaulted to monthly premium installments (or remain the same as last year) unless you notify the BWC by November 15th that you would like to change your installments to bi-monthly, quarterly, semi-annually or annually. This can be done online using your e-account or by contacting your local BWC Service Office. Regardless on your payment selection you will receive your first invoice in late November with a due date of **December 21, 2020**. The BWC is continuing the Early Payment Discount. Employers that pay their premium in full on or before January 4, 2021 will receive a 2% credit. Note: Check payments have to be received and posted on the BWC system by December 31st to receive this credit.

Important Deadlines:

- **November 15, 2020:** Deadline for deferred premium payment option for 2021 policy year, and last date employer can change installment plan for 2021 policy year.
- **November 30, 2020:** Drug-Free Safety Program deadline for a 1/1/2021 start date; Industry-Specific Safety Program deadline for a 1/1/2021 start date; Transitional Work Bonus Program deadline for a 1/1/2021 start date.
- **December 1, 2020:** Deadline for individual retro settlements (close-out year for 10-yr annual evaluation).
- **December 21, 2020:** First installment due for 2021 policy year (employer may opt to defer).

Important Change: 2021 Ohio Safety Congress Going Virtual

The 2021 [Ohio Safety Congress & Expo \(OSC21\)](#), — sponsored by the Ohio Bureau of Workers' Compensation — is about keeping people safe. With all the uncertainty surrounding the future of the COVID-19 pandemic, the BWC will host OSC21 totally online March 10 – 11, 2021. The virtual event offers plenty of online learning sessions and a digital expo, allowing you to learn remotely and chat virtually with presenters and exhibitors. As always, attendance is FREE, and registration for the virtual event opens in December.

Who should attend?

Individuals with an interest in occupational safety and health, wellness, rehabilitation, and workers' compensation are encouraged to attend.

OSC21 highlights

- Learn to improve safety management programs and best practices.
- View the newest workforce safety products and services.
- Chat with business representatives, safety pros, and workers' compensation specialists.
- Connect with exhibitors to discuss cost-saving solutions.
- Keep your workers healthy and productive

Important note: The new March 10 – 11 dates are a change from the original dates of March 31 – April 2 that the BWC announced earlier this year. **Look for updates on social media using #OSC21. Mark your calendar and join the BWC online! March 10-11, 2021**

For more information about all the Ohio BWC's training opportunities, visit the BWC's Learning Center at: [BWC Learning Center Login](#)

Let's Learn: Important BWC Acronyms

- **RTW: Return to Work**—The date when the injured worker has returned to employment.
- **TTD: Temporary Total Disability**—Compensation paid by the Ohio BWC to an injured worker who is totally disabled from employment on a temporary basis.
- **MMI: Maximum Medical Improvement**—The point where the allowed conditions in the claim have stabilized and no improvements and/or changes can be expected with reasonable medical probability.
- **IW: Injured Worker**—The employee who has filed a workers' compensation claim with the Ohio BWC.
- **EOR: Employer of Record**—A term that both the Ohio BWC and the Ohio Industrial Commission use in describing who the employer is of the injured worker that filed the workers' comp claim.
- **DOI: Date of Injury**—The calendar date that the employee sustained the injury.

Claim Status Questions: Active? Open? Closed?

When it comes to Ohio workers' compensation, some of the verbiage used is a bit different than other states' usage of descriptions, especially when it comes to describing the status of claims.

Here in Ohio, a workers' comp claim is either a Lost Time (LT) claim or a Medical Only (MO) claim. A Lost Time claim is when the injured worker loses 8 or more calendar days of work due to his/her injury, and compensation needs to be paid to the injured worker either by the Ohio BWC or by the employer. A Medical Only claim is when the injured worker has missed 7 or fewer days of work due to the work-related injury. The injured worker can receive treatment and/or benefits for the injury, yet still report to work.

When determining whether a claim is "active" or "open" or "closed", one must evaluate the status of medical treatment, compensation being paid, and if the claim has been Lump Sum Settled or not.

In Ohio, a claim is considered "closed" when the injury exceeded the statute of limitations, or when the claim is Lump Sum Settled, or when the injured worker is deceased (not from the cause of the injury).

In Ohio, a claim is considered "open" when there is current medical activity or compensation being paid by either the BWC or the employer. It's important to know that medical reserves on a claim go to \$0 after 6 months of medical inactivity, and compensation reserves go to \$0 after 3 months of compensation inactivity. It is safe to say when you see a claim's total reserves at \$0, the claim is not active. The claim is used to determine the employer's experience (EMR) for 4 rating years. A claim takes 2 rate years to enter into an employer's experience and then is used for 4 years to determine the employer's EMR (Experience Modification Rate).

From a medical standpoint, a claim is still "open" but "inactive" after 24 months of inactivity...BUT can be "reactivated" by the injured worker.

The Ohio Municipal League | 175 S. Third Street, Suite 510, Columbus, OH 43215

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Bureau of Workers' Compensation

P.O. Box 15429
Columbus, OH 43215-0429

Governor Mike DeWine
Administrator/CEO Stephanie McCloud
www.bwc.ohio.gov
1-800-644-6292

PAGE: 1

SCIO VILLAGE
PO BOX 307
SCIO, OH 43988-0307

Date: 10/28/2020
Remit No: 78167600077
Warrant: 6017745

Dear Employer,

On behalf of Governor Mike DeWine and the Ohio Bureau of Workers' Compensation (BWC), I am pleased to share with you the enclosed check as part of our agency's dividend of up to \$1.5 billion to Ohio's private and public employers. For the second time this year, this dividend is intended to ease the financial pressures your organization may be experiencing amid the coronavirus (COVID-19) pandemic.

Once again, this dividend was made possible by our investment returns, prudent fiscal management, and the good work of employers who pay their BWC premiums and look out for the health and safety of their employees.

Please deposit your check as soon as possible, as it is only valid for 90 days. It is yours to spend as you wish, but we share Governor DeWine's hope you use this money to invest in the health and safety of your most important asset - your people - in this difficult time.

This dividend equals approximately 100% of your premium for the 2019 policy year and reflects our promise to keep your workers' compensation costs as fair and low as possible. (Please note: We first applied the dividend to any outstanding balance on your account.) Because BWC is providing two dividends in the same year, we are not anticipating a dividend in 2021. Consideration of dividends (if any) in 2022 or any year thereafter will be made in the future.

For more information about this dividend or about our many programs to keep your premiums low and your employees safe, please visit www.bwc.ohio.gov. For more on COVID-19 and BWC, click on the COVID-19 Information icon on our home page.

Wishing you every success,

Stephanie McCloud, BWC Administrator/CEO

PLEASE TEAR AT PERFORATION BEFORE CASHING CHECK.

THIS IS OHIO WATERMARKED PAPER - DO NOT ACCEPT WITHOUT NOTING OHIO WATERMARK - HOLD TO LIGHT TO VERIFY OHIO WATERMARK

The Ohio Bureau of Workers' Compensation
P.O. Box 15429
30 W. Spring St.
Columbus, OH 43215

25-217
440

WARRANT: 6017745 DATE: 10/28/2020

VOID AFTER 01/26/2021 \$*****1,978.46*

One Thousand Nine Hundred Seventy Eight Dollars And 46/100 *****

PAY TO THE ORDER OF

33411703-0 800201060177452874

SCIO VILLAGE
PO BOX 307
SCIO, OH 43988-0307

Stephanie McCloud
Stephanie McCloud
Administrator/CEO

⑈000197846⑈ ⑆044002174⑆800201060177452874⑈

VILLAGE OF SCIO

MICHELLE CARPENTER, MAYOR

JASON TUBAUGH, VILLAGE ADMINISTRATOR

HEIDI L. TRICE, CLERK-TREASURER

COUNCIL: CAROL DAVY, ERIN THOMPSON, KARI SALSBERY,

BETTY GOTSCHALL, JAMES CLARK, & ANDREW TURNER

JANEEN SCOTT, WATER/WW CLERK & INCOME TAX ADM.

210 EAST MAIN STREET
P.O. BOX 307
Scio, OH 43988

VILLAGEOFSCIO.COM

PHONE: 740-945-5571
FAX: 740-945-5855
SCIO@FRONTIER.COM

Coronavirus Relief Fund Plan:

Decontamination area in Wastewater Treatment Plant. Due to Covid-19 Village workers at the wastewater treatment plant need an area to be able to properly decontaminate themselves after exposure to waste products that could potentially have Covid-19. Estimated cost: \$7,500.00.

Air purifiers for office building. Due to Covid-19 this will eliminate airborne Covid-19 hazards.
Estimated cost \$3,600.00.

Office and public seating chairs. The chairs in our building are currently all cloth. Due to Covid-19 we will need to replace all these chairs to cut down on Covid-19 contamination. The chairs will be replaced with vinyl or heavy-duty plastic to ensure a safe and productive decontamination. Estimated cost \$1,000.00.

Laptops for essential personnel. Due to Covid-19 and continuing shut-down of State and Local government, our essential village worker's will need the means to work from home. To accomplish this, we will need to purchase laptops with the appropriate software to do each job. A VPN will also have to be established to be in compliance with safety. Estimated cost: 4,000.00.

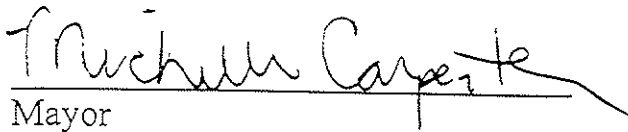
Purchase of PPE equipment for all facilities in the Village. Covid-19 has required extensive PPE use and new available PPE to keep the workers and public safe.
Estimated cost: \$1,000.00

Local Business Grant monies. Proposed grant money for local businesses for safety and protection against Covid-19 for businesses and consumers. Estimated cost: \$9,000.00

Purchase of a Ford F-150 truck with vinyl seats and hard plastic flooring for individual workers to be able to ride separately to job sites. Due to Covid-19 this will allow workers to decontaminate the vehicle and provide a safe way for workers to perform their job. Estimated cost \$26,053.51

Total Estimate: \$52,153.51

Passed on: October 5, 2020
Amended on October 14, 2020



Mayor



Clerk/ Treasurer

revised 3/13/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street In between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way, alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator Tanks and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - ~~inspect and possible rebuild in 2024~~, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- ~~Repairs done in 2016-2018~~ inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - Inspect semi-annually. Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - 2008 Dodge Ram 2500 4x4 (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008) [New truck price \$60,000 to \$70,000?]
 - Tractor - New 2018 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower - 2009 model (Needs replaced)
- Various weed eaters: replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were: Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.