

AGENDA
SCIO VILLAGE COUNCIL MEETING
November 24, 2020

Kindly mute all electronics-thank you!

- Pledge of Allegiance
- Roll Call
- Approval of Minutes

Visitors-

1. Clerk/ Treasurer-
Res. 20-007 and Res 20-008 Final Reading
Res. 20-009 ODOT signage agreement
Update new App. for 2020 new COVID \$
2. Water/WW-Income Tax Dept.
3. Solicitor-
4. Mayor
5. Village Administrator- See below

6. Old Business

7. New Business

8. Financial Report Approval

9. Pay bills

10. Adjourn

Village Administrator
Village Administrator

Current Project Overview:

- WWTP: Clarifier / Pending
- WTP: Water lines to be replaced/ Pending
- Oil and Shale: SR 646 112295 HAS-646-6.37 / Pending

WTP:

-Pending: The OPWC Grant was submitted on October 29th by the VA to the County engineer's office
Awaiting the Grant authority notification. This project will cover Brown, Walnut, Maple, and Grandview Streets.

WWTP:

- **PENDING** Clarifier Project:

UPDATE: *Recertification was done with a letter of support from the Harrison County Commissioners on November 19, 2020. All previous paperwork submitted is still deemed valid. Resubmission will be done in **Feb 2021**. Grant award notification is estimated to be in **April 2021**.

Estimated Cost **\$565,132.00** Village cost share is 10%. (\$56,514.0)

- The inner paddle wheel was replaced, it is operational
- The backflow prevention device at the WWTP was severely leaking, it is being repaired.

OEPA:

- Exploration of grants and loan forgiveness through the Ohio EPA for the Village. Currently reviewing the grant for mosquito control within the Village.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: The OPWC grant package was submitted on October 28, 2020. The Village is awaiting the grant authority's decision. We anticipate notification in December of 2020. Current Grant is \$500,000.00, Project shortfall is \$250,000. The Village and Thrasher Group are working to submit for Labor / Commerce and CDBG grants, pending notification in Dec 2020.

Roadways/ Equipment/ Buildings:

- The fisheye mirror was installed on Eastport and Carrollton St
- The COVID decontamination unit was installed in the WWTP building the week of November 9th to the 13th. The project is complete, and final payment has been made.
- Several calls have come in for holes in the roadways, this is being addressed
- The camera system for the office has arrived and is being installed.

General:

- The website designer and the VA are working on adding the pay online option for the Village website, this will be coupled with the new credit card software at the water department. This is taking longer than expected due to outside agencies working remotely.
- An ad in the local paper and a post on the Village website for a Village employee for 2021 with council approval

Old Business:

- Employees were informed that 1 November to 31 March is the on-call season due to weather.

* Request an executive session for pending litigation

November 10, 2020

Scio Village Council met in regular session at the Scio Village Hall on November 10, 2020 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Carol Davy, Betty Gotschall, James Clark, Erin Thompson, and Kari Salsberry. Others included Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax. Bonnie Rutledge from the Harrison News-Herald.

Salsberry moved to approve minutes from the previous meeting as presented and Thompson seconded. All present voted in the affirmative.

Visitors:

Clerk-Treasurer:

Clerk/ Treasurer presented a second reading for Ordinance 2020-007 and Ordinance 2020-008

Water/WW: Ms. Scott updated council about the water meter installation, saying that they were only a few more meters left to install.

Ms. Scott notified council of a village resident that does not have a water meter and that this resident is also providing water to another residence that has the water shut off. Landowner will be notified, and a date will be set up to install a meter.

Ms. Scott requested to have a Records Committee Meeting; the Mayor will contact the members to set a date.

Income Tax:

Solicitor:

Mayor:

Village Administrator

VA was not present for the meeting however he provided a brief sheet for the council along with pertaining documents to the executive session

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WTP:

-Pending: The OPWC Grant was submitted on October 29th by the VA Awaiting the Grant authority notification. This project will cover Brown, Walnut, Maple, and Grandview Streets.

WWTP:

- **PENDING** Clarifier Project:

UPDATE: Resubmission will be done in **Feb 2021**. Grant award notification is estimated to be in **April 2021**.

Estimated Cost **\$565,132.00** Village cost share is 10%. (\$56,514.0)

-The inner paddle wheel will need work completed to remain in service. The scheduled date is Nov 12th barring all parts are in.

OEPA:

- The WWTP SOP was reviewed, all employees have been briefed on the new directive for sample collection. Anticipate a letter of review and violation from the OEPA for the October E Coli sample that failed to be collected.

-Leak detection equipment procurement for the Village and a comprehensive review of software and billing for the water department. These two factors are paramount to ensure the Village is aware of the water production versus water sales. The need for leak detection and a review of the billing will allow the Village to capture loss at either juncture and potentially increase Village revenue, decrease expenses, while not increasing rates. It is my recommendation that the water / wastewater committee conduct a formal review of the 2019 Metrics and recommend a corrective course of action.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: The OPWC grant package was submitted on October 28, 2020. The Village is awaiting the grant authority's decision. We anticipate notification in December of 2020.

Current Grant is \$500,000.00, Project shortfall is \$250,000. The Village and Thrasher Group are working to submit for Labor / Commerce and CDBG grants, pending notification in Dec 2020.

Roadways/ Equipment/ Buildings:

- The 2020 Ford F150 was picked up October 30th, the vehicle is in service with the appropriate Village badging. The price paid was \$25,660.00

-The COVID decontamination system will be installed in the WWTP building the week of November 9th to the 13th. The project will be completed within the month of November.

General:

- Salt has been delivered, the Village received 44.5tons of new salt for the winter season. The Village has approximately 115 tons on hand for the season.

-The Village website is updated

-The Park will be raked and cleaned up Nov 8th by youth needing to complete community service, Mr. Crothers will be on site to supervise.

-The website designer and the VA are working on adding the pay online option for the Village website, this will be coupled with the new credit card software at the water department.

-The Flags are installed; the Village has received several compliments on the flags.

Old Business:

- The mirror is on order and should arrive at the Village the second week in November. Once it is received it will be installed on Carrollton Street.
- The camera system is on order, anticipate it being operational prior to Thanksgiving.
- The air purification system has been set up within the main floor of the Village office
- The list of PPE items is a work in progress, some of the items requested are on backorder.

Executive session for personnel Mayor

Executive session for potential litigation Council President
Happy Marine Corps Birthday 245 years, Semper Fidelis

OLD BUSINESS

Mayor requested a Water/Sewer Committee meeting be set in 2021 to revise the Capital Improvement Plan.

NEW BUSINESS

Davy moved to enter executive session “To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee., official licensee, or regulated individual requests a public hearing, and pending litigation. Gotschall seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

Entered executive at 6:29 pm

Mayor left the council chambers at 6:35 pm

Thompson made a motion to exit executive session Salsberry seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

Mayor reentered council chambers at 6:42 pm.

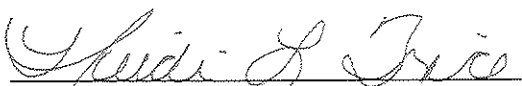
Thompson moved to approve the Financial Report and Davy seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Thompson, yea; Gotschall, yea; Clark, yea; Davy, yea; Salsberry, yea. - motion carried.

As there was no further business Thompson moved to adjourn the meeting.



Mayor



Clerk-Treasurer

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	489,826.24 574,043.67	5,337.51 117,480.17	12,899.40 210,259.49	481,264.35 481,264.35	14,506.89 14,506.89	466,757.46 MTD 466,757.46 YTD
A02	GENERAL FUND CD#1	26,973.78 26,612.23	0.00 361.55	0.00 0.00	26,973.78 26,973.78	0.00 0.00	26,973.78 MTD 26,973.78 YTD
A03	GENERAL FUND CD#2	215.61 155.91	0.00 59.70	0.00 0.00	215.61 215.61	0.00 0.00	215.61 MTD 215.61 YTD
A04	GENERAL FUND CD#3	1,000.00 1,000.00	0.00 0.00	0.00 0.00	1,000.00 1,000.00	0.00 0.00	1,000.00 MTD 1,000.00 YTD
B01	STREET FUND	3,692.39 7,948.19	3,119.37 30,824.74	2,943.52 34,904.69	3,868.24 3,868.24	51.52 51.52	3,816.72 MTD 3,816.72 YTD
B02	STATE HIGHWAY	9,849.47 5,941.44	252.92 5,231.19	73.38 1,143.62	10,029.01 10,029.01	143.91 143.91	9,885.10 MTD 9,885.10 YTD
B04	PARK FUND	25,375.48 21,413.73	0.00 16,612.37	455.90 13,106.52	24,919.58 24,919.58	1,042.25 1,042.25	23,877.33 MTD 23,877.33 YTD
B05	FEMA	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B08	POLICE LEVY	16,878.83 16,981.99	0.00 6,013.70	0.00 6,116.86	16,878.83 16,878.83	0.00 0.00	16,878.83 MTD 16,878.83 YTD
B09	BLOCK GRANT WATERLINE REPLACE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B10	PERMISSIVE MVL	2,582.00 264.98	285.00 2,602.02	2,120.00 2,120.00	747.00 747.00	0.00 0.00	747.00 MTD 747.00 YTD
B11	COVID RELIEF	26,493.20 0.00	49,589.13 101,742.33	7,055.08 32,715.08	69,027.25 69,027.25	17,898.33 17,898.33	51,128.92 MTD 51,128.92 YTD
C01	TRUCK DEBT SERVICE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D01	OPWC GRANT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D03	INCOME TAX/PERM IMPROVE	170,550.41 173,621.27	2,758.28 49,372.15	21,638.85 71,323.58	151,669.84 151,669.84	222.00 222.00	151,447.84 MTD 151,447.84 YTD
E01	WATER FUND	362,368.41 302,613.89	14,871.11 224,159.96	8,065.26 157,599.59	369,174.26 369,174.26	24,992.13 24,992.13	344,182.13 MTD 344,182.13 YTD
E02	SEWER FUND	148,702.17 98,378.48	12,652.44 182,624.05	7,592.60 127,240.52	153,762.01 153,762.01	30,312.71 30,312.71	123,449.30 MTD 123,449.30 YTD
E03	WATER CONTINGENCY	49,569.09 48,694.61	0.00 874.48	0.00 0.00	49,569.09 49,569.09	0.00 0.00	49,569.09 MTD 49,569.09 YTD

Paul Perry
Buffy Johnson
Kari Salberry

REPORTING YEAR	FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E08		WATER DEPOSIT FUND	15,852.98	126.08	0.00	15,979.06	0.00	15,979.06 MTD
			14,496.46	1,482.60	0.00	15,979.06	0.00	15,979.06 YTD
G01		RUMA ESCROW	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD
			25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE			1,373,930.06	88,991.84	62,843.99	1,400,077.91	89,169.74	1,310,908.17 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE			1,317,166.85	739,441.01	656,529.95	1,400,077.91	89,169.74	1,310,908.17 YTD

ENTITY NAME : VILLAGE OF SCIO
EXPENSE STATEMENT - BY ACCOUNT #

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REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	29,000.00	0.00	2,432.80	26,939.88	0.00	2,060.12	7.10%
B01-6B-212-0	BENEFITS	4,800.00	0.00	367.23	4,153.57	0.00	646.43	13.47%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00	0.00	0.00%
B01-6X-240-0	SUPPLIES & MATERIALS	5,050.00	0.00	143.49	3,513.24	51.52	1,487.24	29.45%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	39,250.00	0.00	2,943.52	34,904.69	51.52	4,293.79	10.94%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	166.48	0.00	1,933.52	92.07%
B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	112.79	0.00	687.21	85.90%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	58.26	0.00	1,041.74	94.70%
B02-6E-231-0	UTILITIES	1,000.00	0.00	73.38	806.09	143.91	50.00	5.00%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	73.38	1,143.62	143.91	5,662.47	81.47%
B04-3B-231-0	UTILITIES	3,000.00	0.00	298.87	2,849.09	75.91	75.00	2.50%
B04-3B-240-0	SUPPLIES & MATERIALS	19,800.00	0.00	157.03	10,092.29	966.34	8,741.37	44.15%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	138.35	0.00	11.65	7.77%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	26.79	0.00	13.21	33.03%
B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	23,390.00	0.00	455.90	13,106.52	1,042.25	9,241.23	39.53%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0	POLICE WAGES	5,100.00	0.00	0.00	5,184.00	0.00	-84.00	-1.65%
B08-1A-212-0	POLICE BENEFITS	1,300.00	0.00	0.00	800.91	0.00	499.09	38.39%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	118.90	0.00	11.10	8.54%
B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	13.05	0.00	21.95	62.71%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	6,705.00	0.00	0.00	6,116.86	0.00	588.14	8.77%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	2,120.00	2,120.00	0.00	0.00	0.00%
	PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	2,120.00	2,120.00	0.00	80.00	3.64%

ENTITY NAME : VILLAGE OF SCIO
EXPENSE STATEMENT - BY ACCOUNT #

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REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B11-7X-240-0	COVID RELIEF FUND SUB TOTAL	52,153.20	0.00	7,055.08	32,715.08	17,898.33	1,539.79	2.95%
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B01-5D-250-0	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%
	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	12,511.84	12,511.84	0.00	0.00	.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	718.15	7,760.08	0.00	2,739.92	26.09%
D03-7K-212-0	BENEFITS	3,000.00	0.00	110.95	1,274.01	127.00	1,598.99	53.30%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IF SUPPLIES & MATERIALS	4,000.00	0.00	45.00	3,507.82	95.00	397.18	9.93%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	8,252.91	46,167.91	0.00	83,832.09	64.49%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	101.92	0.00	598.08	85.44%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	21,638.85	71,323.58	222.00	99,868.26	58.26%
E01-5A-211-1	SUPERINTENDENT WAGES	11,200.00	0.00	828.36	9,790.59	0.00	1,409.41	12.58%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	399.81	4,432.60	0.00	767.40	14.76%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	1,061.45	0.00	338.55	24.18%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	2,100.00	0.00	221.88	2,051.19	0.00	48.81	2.32%
E01-5A-211-7	LABORER WAGES	42,100.00	0.00	2,334.13	24,085.38	0.00	18,014.62	42.79%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	128.00	1,628.92	24.49	146.59	8.14%
E01-5A-212-2	CLERK BENEFITS	900.00	0.00	61.77	742.64	25.99	131.37	14.60%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	14.26	183.97	1.48	64.55	25.82%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	320.00	0.00	34.28	322.62	0.00	-2.62	-.82%
E01-5A-212-7	LABORER BENEFITS	14,625.00	0.00	404.61	4,583.79	140.59	9,900.62	67.70%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	63.29	1,553.32	0.00	46.68	2.92%
E01-5B-241-0	CREDIT CARD CHARGES	1,100.00	0.00	204.09	1,076.76	23.24	0.00	.00%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CITY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	412.44	146.12	541.44	49.22%
E01-5I-230-0	LANDS & BUILDINGS	8,500.00	0.00	0.00	1,112.94	0.00	7,387.06	86.91%
E01-5I-231-0	UTILITIES	31,380.00	0.00	2,180.93	29,198.20	453.96	1,727.84	5.51%
E01-5K-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5K-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5K-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	248.01	3,469.04	300.00	230.96	5.77%
E01-5K-240-0	SUPPLIES & MATERIALS	40,000.00	0.00	849.54	19,664.06	11,691.57	8,644.37	21.61%
E01-5K-250-0	OWDA GRANT CAP OUTLAY	41,513.50	0.00	0.00	41,513.50	0.00	0.00	.00%
E01-5K-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	9,803.17	11,791.23	806.84	3.60%
E01-5K-261-0	LOAN INTEREST	1,770.00	0.00	0.00	393.46	393.46	983.08	55.54%

ENTITY NAME : VILLAGE OF SCIO
 EXPENSE STATEMENT -- BY ACCOUNT #

REPORTING PERIOD: NOV 2020

PAGE: 4

COMPUTER DATE 11/24/2020 11:19:21 AM

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	519.55	0.00	130.45	20.07%
	WATER FUND FUND SUB TOTAL	243,989.74	0.00	8,065.26	157,599.59	24,992.13	61,398.02	25.16%
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	828.36	9,455.44	0.00	3,044.56	24.36%
E02-5A-211-2	LABORER WAGES	39,700.00	0.00	2,261.23	25,065.40	97.25	14,537.35	36.62%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	1,061.45	0.00	338.55	24.18%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	399.81	4,432.41	0.00	767.59	14.76%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	290.07	0.00	809.93	73.63%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	128.00	1,710.42	24.54	165.04	8.69%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	393.34	4,348.91	44.00	2,307.09	34.43%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	14.26	183.97	36.48	79.55	26.52%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	810.00	0.00	61.77	741.64	26.99	41.37	5.11%
E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	0.00	50.54	0.00	139.46	73.40%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	95.37	936.93	97.00	266.07	20.47%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	0.00	390.10	56.89	753.01	62.75%
E02-5E-230-0	LAND & BUILDINGS	16,910.00	0.00	0.00	8,794.57	170.56	7,944.87	46.98%
E02-5E-231-0	UTILITIES	30,000.00	0.00	1,067.99	18,640.90	10,784.10	575.00	1.92%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	29,550.00	0.00	0.00	29,550.00	0.00	0.00	0.00%
E02-5X-230-0	SPATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	0.00	114.00	1,733.50	300.00	466.50	18.66%
E02-5X-243-0	SUPPLIES & MATERIALS	34,000.00	0.00	2,136.17	17,577.55	16,424.90	-2.45	-0.01%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	26.72	0.00	53.28	66.60%
	SEWER FUND FUND SUB TOTAL	193,876.00	0.00	7,592.60	127,240.52	30,312.71	36,322.77	18.74%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
	GRAND TOTAL	1,183,847.78	0.00	62,843.99	656,529.95	89,169.74	438,148.09	37.01%

ACCT #	ACCOUNT DESCRIPTION	UNENC BAL	ORG APP	APP POST	NEW APP
B11-7X-240-0	COVID RELIEF EXPENSE	4993.20	52153.20	49589.13	101742.33
SUB B11				49589.13	
GRAND TOTAL				49589.13	

Updating funds acc for added COVID money

Heidi

Betty Johnson

Kari Salberry

ACCT #	ACCOUNT DESCRIPTION	UNCOLLECT BAL	ORG ESTIMATE	ESTIMATE POST	NEW ESTIMATE
B11-D-142-0	COVID RELIEF GRANT	.00	52153.20	49589.13	101742.33
SUB B11				49589.13	
GRAND TOTAL				49589.13	

Updating revenue account for added covid money

Kari Saloberg

Butty Gotschall

Kari Saloberg

ALLISON M. ANDERSON
AUDITOR HARRISON COUNTY
CADIZ, OHIO 43967

 **Huntington**
huntington.com
56-1503/412

090635

Warrant #	Date	Amount
90635	11/23/2020	49,589.13

Pay Exactly:

**** FORTY NINE THOUSAND FIVE HUNDRED EIGHTY NINE DOLLARS AND 13/100 **

PAY TO THE ORDER OF
SCIO VILLAGE
P.O. BOX 307
210 E. MAIN ST.
SCIO

OH 43988



Allison Anderson

VOID AFTER 90 DAYS

⑈090635⑈ ⑆041215032⑆ 01780187653⑈

Vendor # 520010 SCIO VILLAGE

Check #	90635
Check Date	11/23/2020
Check Amount	49,589.13

<u>Customer Account #</u>	<u>Inv Amt</u>
	49,589.13

<u>PO #</u>	<u>Claim #</u>
	4

GOVERNMENT RELIEF FUNDING - REDISTRIBUTION
Fund/Acct G73 E0530-G073-G02.230 VILLAGES - (GRF FUND)

49,589.13

Employers to receive BWC dividend in December

From: CareWorks Comp (noreply@careworkscorp.com)

To: scio1@frontier.com

Date: Monday, November 23, 2020, 11:37 AM EST

[View this email in your browser](#)

TRISH COPELAND
SCIO VILLAGE
Policy number: 33411703

The Ohio Bureau of Workers' Compensation (BWC) has approved another \$5 Billion dividend, which employers should receive in mid-December, to help further mitigate the financial burdens brought on by Covid-19. **SCIO VILLAGE can expect to receive a dividend payment of \$7,369.**

BWC is able to issue such a large dividend payment due to strong returns on its investments and a decrease in injury rates and claim costs. One key factor that has helped reduce injury rates and claims costs, is an employer's participation in workers' compensation group and group retrospective rating programs sponsored by trade associations and managed by third-party administrators (TPAs) such as CareWorks Comp.

Our programs provide claims management services, cost control initiatives, safety services and training that are proven to significantly drive down workers' compensation costs. We are honored to work with BWC and be an effective part of the solution. And, we look forward to our continued partnership with your organization.

Contact CareWorks Comp at **1.800.837.3200** with any questions.

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You are receiving this email because you are a valued client of CareWorks Comp.

Our mailing address is:
CareWorks Comp
5500 Glendon Ct
Dublin, OH 43016-3304

revised 3/13/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way, alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 (\$14,000 purchase price has already been approved)

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator Tanks and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - ~~inspect and possible rebuild in 2024~~, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- ~~Repairs done in 2016-2018~~ Inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - Inspect semi-annually. Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- VWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - 2008 Dodge Ram 2500 4x4 (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008) [New truck price \$60,000 to \$70,000?]
 - Tractor - New 2018 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower - 2009 model (Needs replaced)
- Various weed eaters; replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were: Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.