

AGENDA
SCIO VILLAGE COUNCIL MEETING
December 9, 2020

Kindly mute all electronics-thank you!

Pledge of Allegiance Roll Call
Approval of Minutes

Visitors-

1. Clerk/ Treasurer-
Res. 20-009 Seconded reading
New COVID-19 Plan.
Request an Appropriation Hearing for December 30, 2020 at
5:45 pm.
2. Water/WW-Income Tax Dept.
3. Solicitor-
4. Mayor
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills
10. Adjourn

Village Administrator

Current Project Overview:

- WWTP: Clarifier / Pending / Feb 2021
- WTP: Water lines to be replaced/ Pending Dec 2020
- Oil and Shale: SR 646 112295 HAS-646-6.37 / Dec 16, 2020

WTP:

-Pending: The OPWC Grant was submitted on October 29th by the VA to the County engineer's office Awaiting the Grant authority notification. This project will cover Brown, Walnut, Maple, and Grandview Streets.

Anticipate notification in December of 2020

-Meter installation has proceeded very well; the water department and employees have done a great service for the Village.

The meters remaining for residents outside the Village limits will proceed on an appointment basis.

- The WTP is being sanitized daily, and the employees that enter the facility are at different times to limit contamination.

WWTP:

- **PENDING** Clarifier Project:

UPDATE: *Recertification was done with a letter of support from the Harrison County Commissioners on November 19, 2020. All previous paperwork submitted is still deemed valid. Resubmission will be done in **Feb 2021**. Grant award notification is estimated to be in **April / May 2021**.

Estimated Cost **\$565,132.00** Village cost share is 10%. (\$56,514.0)

-The backflow prevention device at the WWTP was severely leaking, it has been repaired.

-The WWTP is being sanitized daily, and the employees that enter the facility are at different times to limit contamination.

OEPA:

- Lead service line replacement webinar Dec 15th , loan and principal forgiveness.

- Mosquito control grant is being investigated to see the feasibility of Scio possibly receiving funds

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: The OPWC grant package was submitted on October 28, 2020. The Village is awaiting the grant authority's decision. We anticipate notification **December 16, 2020**. **Current Grant is \$500,000.00, Project shortfall is \$250,000. The Village and Thrasher Group have submitted for Labor / Commerce and CDBG grants, pending notification in Dec 2020.**

Roadways/ Equipment/ Buildings:

- The Village office is open for appointments only due to COVID pandemic. The Village office will be closed December 24th and December 25th.

- The municipal building has been professionally cleaned on Dec 4th and Dec 9th.

- Sanitation equipment has been received and distributed to the WTP, WWTP, Village office, and the garage.

- Leak detection equipment has been purchased; it was approved to be purchased with the use of COVID funds

- The reported holes in the roadways will be patched with bagged hot mix until the Spring when we can utilize the Durapatcher.

General:

Old Business:

*-The Village to run an ad in the paper for a position as an operations and maintenance employee, no action taken at the last council meeting.

*-Mr. Hatfield is inquiring again on the possibility of having sewer services for his property on Hilltop Drive

*-318 E Main St Home cleanup project, it is in process.

New Business

- Disbursement of remaining COVID funds, council recommendations and suggestions are solicited. Several municipalities have given residents " care packages" that include hand sanitizer, masks, and bleach wipes.
- The State of Ohio has published a COVID-19 resource guide for local leaders, it is a 29-page document with useful information for elected officials
- Thank you to Councilman Clark for volunteering to assist the Village with the new computer equipment set up and installation
- Winter season, the Village should anticipate employees having over time as the need arises to clear roads within the Village.

November 24, 2020

Scio Village Council met in regular session at the Scio Village Hall on November 10, 2020 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Carol Davy, Betty Gotschall, James Clark, Erin Thompson, and Kari Salsberry. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax and Solicitor Jack Felgenhauer. Bonnie Rutledge from the Harrison News-Herald. Council President Andrew Turner was excused.

Thompson moved to approve minutes from the previous meeting as presented and Salsberry seconded. All present voted in the affirmative.

Visitors:

Clerk-Treasurer:

Clerk/ Treasurer presented the final reading for Ordinance 2020-007 and Ordinance 2020-008, and first reading on Ordinance 2020-009 for ODOT.

Davy made a motion to pass Ordinance 2020-007 AN ORDINANCE ENACTING A POLICY FOR ALL PERSONS WITHIN THE VILLAGE OF SCIO, OHIO TO CONNECT TO THE VILLAGE WATER SUPPLY SYSTEM AND DISCONTINUE USE OF ALL PRIVATE WATER SUPPLY SYSTEMS. Seconded by Salsberry. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

Clark made a motion to pass Ordinance 2020-008 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND VILLAGE CLERK TREASURER OF THE VILLAGE OF SCIO, STATE OF OHIO TO ENTER INTO CONTRACT WITH ATTORNEY JACK L. FELGENHAUER FOR SERVICES AS VILLAGE SOLICITOR DURING 2021. Seconded by Davy. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

Clerk/Treasurer requested a motion to amend the 2020 appropriations to reflect the incoming money from the CRF. Salsberry made a motion to accept the amended appropriations, Clark seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

Water/WW: Ms. Scott updated council about the water meter installation, saying that they were only a few more meters left to install.

Income Tax: Ms. Scott stated that the number of people filing is on the rise, however: the amount being paid has lowered considerably.

Solicitor: Court cases have been continued

Mayor: Virtual meetings will be held on December 9th and December 30th due to COVID. Further meeting will be discussed.

Village Administrator

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- WTP: Water lines to be replaced/ Pending
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WTP:

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Awaiting the Grant authority notification. This project will cover Brown, Walnut, Maple, and Grandview Streets.

WWTP:

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UPDATE: *Recertification was done with a letter of support from the Harrison County Commissioners on November 19, 2020. All previous paperwork submitted is still deemed valid. Resubmission will be done in **Feb 2021**. Grant award notification is estimated to be in **April 2021**.

Estimated Cost **\$565,132.00** Village cost share is 10%. (\$56,514.0)

- The inner paddle wheel was replaced, it is operational
- The backflow prevention device at the WWTP was severely leaking, it is being repaired.

OEPA:

- Exploration of grants and loan forgiveness through the Ohio EPA for the Village. Currently reviewing the grant for mosquito control within the Village.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: The OPWC grant package was submitted on October 28, 2020. The Village is awaiting the grant authority's decision. We anticipate notification in December of 2020. Current Grant is \$500,000.00, Project shortfall is \$250,000. The Village and Thrasher Group are working to submit for Labor / Commerce and CDBG grants, pending notification in Dec 2020.

Roadways/ Equipment/ Buildings:

- The fisheye mirror was installed on Eastport and Carrollton St
- The COVID decontamination unit was installed in the WWTP building the week of November 9th to the 13th. The project is complete, and final payment has been made.
- Several calls have come in for holes in the roadways, this is being addressed

-The camera system for the office has arrived and is being installed.

General:

-The website designer and the VA are working on adding the pay online option for the Village website, this will be coupled with the new credit card software at the water department. This is taking longer than expected due to outside agencies working remotely.

- An ad in the local paper and a post on the Village website for a Village employee for 2021 with council approval

Old Business:

- Employees were informed that 1 November to 31 March is the on-call season due to weather.

* Request an executive session for pending litigation

OLD BUSINESS

Salsberry made a motion for the Village Administrator and the Clerk/ Treasurer to purchase the items needed from the CRF as they see fit. Seconded by Thompson. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

Salsberry made a motion to pay up to \$4,500 between the two business that applied for the COVID-19 Business Relief Grant, both businesses will give the Clerk/Treasurer the paperwork for estimated funds needed, the Clerk/Treasurer will issue the check, the business will then give the receipts to the Clerk/Treasurer for the records. Seconded by Clark. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

NEW BUSINESS

The garden club will be having a Christmas Decoration contest, the Mayor will announce this on the One-call.

Davy moved to enter executive session for pending litigation. Gotschall seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

Entered executive at 6:55 pm

Thompson made a motion to exit executive session Salsberry seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

Session ended at 7:10pm.

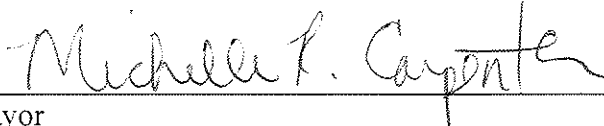
Davy made a motion to have the property at 318 East Main Street, Scio, cleaned up using the CRF funds due to a sewer line open resulting in sewage back-up, spread of disease and

contagion including the COVID-19 virus. Seconded by Salsberry. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

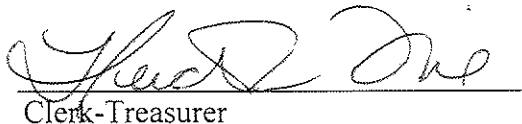
Salsberry moved to approve the Financial Report and Thompson seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Thompson, yea; Gotschall, yea; Clark, yea; Davy, yea; Salsberry, yea. - motion carried.

As there was no further business Salsberry moved to adjourn the meeting.



Mayor



Clerk-Treasurer

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
11/25/2020	2094	02987	CNA SURETY	100.00		1,399,977.91	18886
11/25/2020	2095	09011	IRISH CREEK INDUSTRIAL	600.00		1,399,377.91	18887
11/25/2020	2096	09014	JOHN DEERE GOV & NAT'L SA	159.98		1,399,217.93	18888
11/25/2020	2097	09021	JOHNKRISTIN Properties LT	750.00		1,398,467.93	18889
11/25/2020	2098	13014	BRIAN MAJEWSKI	120.01		1,398,347.92	18890
11/25/2020	2099	14008	NATIONAL ROAD UTILITY SUP	547.61		1,397,800.31	18891
12/03/2020	2100	15013	ORME DO IT BEST HDWE	26.38		1,388,006.94	18904
12/03/2020	2101	18015	SHELL PIPELINE COMPANY LP	25,000.00		1,363,006.94	18905
12/03/2020	2102	18999	SCIO NAPA AUTO PARTS	727.89		1,362,279.05	18906
12/03/2020	2103	19003	SAL CHEMICAL CO INC.	723.00		1,361,556.05	18907
12/03/2020	2104	20038	HEIDI TRICE	47.15		1,361,508.90	18908
12/08/2020	2105	12010	LONGS CLEANING	5,051.39		1,353,151.32	18927
12/08/2020	2106	15011	Ohio Water Develop Author	9,351.54		1,343,799.78	18928
12/08/2020	2107	15007	PRECISION LASER & INS	2,793.00		1,341,006.78	18929
12/08/2020	2108	20018	OHIO EPA/TREAS OF STATE	656.64		1,340,350.14	18930
12/08/2020	2109	20029	TREASURER OF STATE/OPWC	5,083.15		1,335,266.99	18931
12/09/2020	2110	20010	Ronald Thompson II	88.00		1,335,178.99	18932
11/25/2020	112520	06016	FRONTIER	73.27		1,397,727.04	18892
11/25/2020	112520B	03004	COLUMBIA GAS	156.16		1,397,570.88	18893
12/04/2020	120220	18012	SCIO PAYROLL	14,595.91		1,389,536.58	18902
12/03/2020	120220A	15002	AMERICAN ELECTRIC POWER	3,773.73		1,357,735.17	18909
12/04/2020	120320	18012	SCIO PAYROLL	1,503.26		1,388,033.32	18903
12/03/2020	120320A	02988	THE CITIZENS BANK	150.00		1,357,585.17	18910
12/03/2020	120320B	06000	FP MAILING SOLUTIONS	600.00		1,356,985.17	18911
12/03/2020	120320C	03031	CENTRAL PAYMENT	175.89		1,356,809.28	18912
12/03/2020	120320D	19799	T-MOBILE	125.43		1,356,683.85	18913
12/03/2020	120320E	16004	PNC	2,747.11		1,353,936.74	18914
12/03/2020	120320F	20400	UNIFIEDCREDIT	1,422.08		1,352,514.66	18915
12/03/2020	120320G	21002	USA BLUE BOOK	90.15		1,352,424.51	18916
12/03/2020	120320H	17003	REAM & HAAGER Environ Lab	1,040.00		1,351,384.51	18917
				78,278.73	0.00		

Patricia Gotsdall

Carol Dany

Kari Salaberney

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RECONCILIATION REPORT FOR THE MONTH NOVEMBER DATE: 12/01/20 PAGE: 1
COMPUTER DATE 12/1/2020 10:18:49 AM

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
11	1045841	CITIZENS BANK	1,337,059.39
11	10458PAYROLL	CITIZENS BANK PR	0.00
11	4227351786	PNC	0.00
11	6736763	CD # 3	1,022.01
11	6766316	CD # 1	56,044.91
11	8366936	CD # 2	12,280.63
11	90100	BANK ERROR	-0.01
11	90200	PAYROLL TO BUDGET ACCT	0.00
11	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,406,406.93
		TOTAL OUTSTANDING CHECKS	-2,274.44
		TOTAL DEPOSITS IN TRANSIT	0.00
		TOTAL RECONCILED BALANCE	1,404,132.49
		TOTAL COMPUTER FUND BALANCE	1,404,132.49
		RECONCILED DIFFERENCE	0.00

Betty Dalschall

Grant Dany

Kari Sabolony

OPEN ITEMS REPORT - ALL ITEMS
 NOVEMBER 2020

DATE: 12/01/20 PAGE: 2
 COMPUTER DATE 12/1/2020 10:18:51 AM

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT
3/31/2005	1				
9/9/2020	2045	20010	Ronald Thompson II	88.00	
9/21/2020	2051	20399	UNIFIED BANK	439.00	
10/6/2020	2056	08030	DAVID HAAS	53.82	
10/13/2020	2063	20010	Ronald Thompson II	88.00	
11/10/2020	2088	20010	Ronald Thompson II	88.00	
11/25/2020	2094	02987	CNA SURETY	100.00	
11/25/2020	2097	09021	JOHNKRISTIN Properties IF	750.00	
11/25/2020	2098	13014	BRIAN MAJEWSKI	120.01	
11/25/2020	2099	14008	NATIONAL ROAD UTILITY SUP	547.61	
			GRAND TOTALS	2,274.44	0.00

of 6

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	482,009.30	665.03	11,788.05	470,886.28	12,746.64	458,139.64 MTD 458,139.64 YTD
A02	GENERAL FUND CD#1	574,043.67	119,896.31	223,053.70	470,886.28	12,746.64	
		26,977.11	0.00	0.00	26,977.11	0.00	26,977.11 MTD 26,977.11 YTD
		26,612.23	364.88	0.00	26,977.11	0.00	
A03	GENERAL FUND CD#2	215.72	0.00	0.00	215.72	0.00	215.72 MTD 215.72 YTD
		155.91	59.81	0.00	215.72	0.00	
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
		1,000.00	0.00	0.00	1,000.00	0.00	
B01	STREET FUND	3,868.24	0.00	1,902.96	1,965.28	0.00	1,965.28 MTD 1,965.28 YTD
		7,948.19	30,824.74	36,807.65	1,965.28	0.00	
B02	STATE HIGHWAY	10,029.01	0.00	71.54	9,957.47	72.37	9,885.10 MTD 9,885.10 YTD
		5,941.44	5,231.19	1,215.16	9,957.47	72.37	
B04	PARK FUND	27,981.17	0.00	266.97	27,714.20	1,001.33	26,712.87 MTD 26,712.87 YTD
		21,413.73	19,673.96	13,373.49	27,714.20	1,001.33	
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B08	POLICE LEVY	16,878.83	0.00	0.00	16,878.83	0.00	16,878.83 MTD 16,878.83 YTD
		16,981.99	6,013.70	6,116.86	16,878.83	0.00	
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B10	PERMISSIVE MVL	747.00	0.00	0.00	747.00	0.00	747.00 MTD 747.00 YTD
		264.98	2,602.02	2,120.00	747.00	0.00	
B11	COVID RELIEF	69,027.25	0.00	10,591.50	58,435.75	17,898.33	40,537.42 MTD 40,537.42 YTD
		0.00	101,742.33	43,306.58	58,435.75	17,898.33	
C01	TRUCK DEFT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D03	INCOME TAX/FERM IMPROVE	151,681.34	1,620.06	431.03	152,870.37	222.00	152,648.37 MTD 152,648.37 YTD
		173,621.27	51,003.71	71,754.61	152,870.37	222.00	
E01	WATER FUND	369,745.61	2,488.37	18,594.05	353,639.93	10,085.73	343,554.20 MTD 343,554.20 YTD
		302,613.89	227,492.95	176,466.91	353,639.93	10,085.73	
E02	SEWER FUND	153,331.80	1,981.70	7,125.60	148,187.90	24,656.64	123,531.26 MTD 123,531.26 YTD
		98,378.48	185,403.14	135,593.72	148,187.90	24,656.64	
E03	WATER CONTINGENCY	49,661.05	0.00	0.00	49,661.05	0.00	49,661.05 MTD 49,661.05 YTD
		48,694.61	966.44	0.00	49,661.05	0.00	

Kari Salobony

Paul Dany

Betty Gattorna

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E08	WATER DEPOSIT FUND	15,979.06	63.04	0.00	16,042.10	0.00	16,042.10 MTD
		14,496.46	1,545.64	0.00	16,042.10	0.00	16,042.10 YTD
G01	RUMA ESCROW	25,000.00	0.00	25,000.00	0.00	0.00	0.00 MTD
		25,000.00	0.00	25,000.00	0.00	0.00	0.00 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,404,132.49	6,818.20	75,771.70	1,335,178.99	66,683.04	1,268,495.95 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,317,166.85	752,820.82	734,808.68	1,335,178.99	66,683.04	1,268,495.95 YTD

EXPENSE STATEMENT - BY ACCOUNT #	2020	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	ENCUMBERED UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0		WAGES	29,000.00	0.00	0.00	26,939.88	0.00	2,060.12	7.10%
B01-6B-212-0		BENEFITS	4,800.00	0.00	0.00	4,153.57	0.00	646.43	13.47%
B01-6X-230-0		STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1		STREET CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00	0.00	0.00%
B01-6X-240-0		SUPPLIES & MATERIALS	5,050.00	0.00	0.00	3,511.24	51.52	1,487.24	29.45%
B01-6X-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		STREET FUND SUB TOTAL	39,250.00	0.00	0.00	34,904.69	51.52	4,293.79	10.94%
B02-6B-240-0		SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0		STATE HWY/WAGES	2,100.00	0.00	0.00	166.48	0.00	1,933.52	92.07%
B02-6C-240-0		CLEANING/SNOW REMOVAL	800.00	0.00	0.00	112.79	0.00	687.21	85.90%
B02-6E-230-0		TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	58.26	0.00	1,041.74	94.70%
B02-6E-231-0		UTILITIES	1,000.00	0.00	0.00	806.09	143.91	50.00	5.00%
B02-6X-230-0		STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
		STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	0.00	1,143.62	143.91	5,662.47	81.47%
B04-3B-231-0		UTILITIES	3,000.00	0.00	0.00	2,849.09	75.91	75.00	2.50%
B04-3B-240-0		SUPPLIES & MATERIALS	19,800.00	0.00	0.00	10,092.29	966.34	8,741.37	44.15%
B04-3X-230-0		STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1		COUNTY AUDITOR FEE	150.00	0.00	0.00	138.35	0.00	11.65	7.77%
B04-3X-230-2		DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	26.79	0.00	13.21	33.03%
B04-3X-230-3		ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0		DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		PARK FUND SUB TOTAL	23,390.00	0.00	0.00	13,106.52	1,042.25	9,241.23	39.51%
B05-7A-230-0		FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0		TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0		CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0		REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0		FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0		POLICE WAGES	5,100.00	0.00	0.00	5,184.00	0.00	-84.00	-1.65%
B08-1A-212-0		POLICE BENEFITS	1,300.00	0.00	0.00	800.91	0.00	499.09	38.39%
B08-1A-240-0		SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0		CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0		COUNTY AUDITOR FEE	130.00	0.00	0.00	118.90	0.00	11.10	8.54%
B08-7H-230-0		DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
B08-7H-230-1		DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	13.05	0.00	21.95	62.71%
B08-7H-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		POLICE LEVY FUND SUB TOTAL	6,705.00	0.00	0.00	6,116.86	0.00	588.14	8.77%
B09-7X-272-0		REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0		STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0		SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	2,120.00	0.00	0.00	0.00%
		PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	2,120.00	0.00	80.00	3.64%

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B11-7X-240-0	COVID RELIEF EXPENSE	101,742.33	0.00	0.00	32,715.08	17,898.33	51,128.92	50.25%
	COVID RELIEF FUND SUB TOTAL	101,742.33	0.00	0.00	32,715.08	17,898.33	51,128.92	50.25%
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	12,511.84	0.00	0.00	.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	0.00	7,760.08	0.00	2,739.92	26.09%
D03-7K-212-0	BENEFITS	3,000.00	0.00	0.00	1,274.01	127.00	1,598.99	53.30%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	0.00	3,507.82	95.00	397.18	9.93%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	0.00	46,167.91	0.00	83,832.09	64.49%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	101.92	0.00	598.08	85.44%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	0.00	71,323.58	222.00	99,868.26	58.26%
E01-5A-211-1	SUPERINVENT WAGES	11,200.00	0.00	0.00	9,790.59	0.00	1,409.41	12.58%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	0.00	4,432.60	0.00	767.40	14.76%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	1,061.45	0.00	338.55	24.18%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	2,100.00	0.00	0.00	2,051.19	0.00	48.81	2.32%
E01-5A-211-7	LABORER WAGES	42,100.00	0.00	0.00	24,085.38	0.00	18,014.62	42.79%
E01-5A-212-1	SUPERINVENT BENEFITS	1,800.00	0.00	0.00	1,628.92	24.49	146.59	8.14%
E01-5A-212-2	CLERK BENEFITS	900.00	0.00	0.00	742.64	25.99	131.37	14.60%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	0.00	183.97	1.48	64.55	25.82%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	320.00	0.00	0.00	322.62	0.00	-2.62	-82%
E01-5A-212-7	LABORER BENEFITS	14,625.00	0.00	0.00	4,583.79	140.59	9,900.62	67.70%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	0.00	1,553.32	0.00	46.68	2.92%
E01-5B-241-0	CREDIT CARD CHARGES	1,100.00	0.00	0.00	1,076.76	23.24	0.00	.00%
E01-5D-250-0	CPBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	412.44	146.12	541.44	49.22%
E01-5I-230-0	LANDS & BUILDINGS	8,500.00	0.00	0.00	1,112.94	0.00	7,387.06	86.91%
E01-5I-231-0	UTILITIES	31,380.00	0.00	0.00	29,271.47	380.69	1,727.84	5.51%
E01-5X-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	0.00	3,469.04	300.00	230.96	5.77%
E01-5X-240-0	SUPPLIES & MATERIALS	40,000.00	0.00	0.00	19,864.06	11,611.58	8,524.36	21.31%
E01-5X-250-0	OWDA GRANT CAP OUTLAY	41,513.50	0.00	0.00	41,513.50	0.00	0.00	.00%
E01-5X-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	9,803.17	11,791.23	806.84	3.60%
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	393.46	393.46	983.08	55.54%

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5K-273-0	MISC REFUNDS	650.00	0.00	0.00	519.55	0.00	130.45	20.07%
	WATER FUND FUND SUB TOTAL	243,989.74	0.00	0.00	157,872.86	24,838.87	61,278.01	25.12%
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	0.00	9,455.44	0.00	3,044.56	24.36%
E02-5A-211-2	LABORER WAGES	38,700.00	0.00	0.00	25,065.40	97.25	13,537.35	34.98%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	1,061.45	0.00	338.55	24.18%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	0.00	4,432.41	0.00	767.59	14.76%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	290.07	0.00	809.93	73.63%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	0.00	1,710.42	24.54	165.04	8.69%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	0.00	4,348.91	44.00	2,307.09	34.43%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	0.00	183.97	36.48	79.55	26.52%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	810.00	0.00	0.00	741.64	26.99	41.37	5.11%
E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	0.00	50.54	0.00	139.46	73.40%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	0.00	936.93	97.00	266.07	20.47%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	0.00	390.10	56.89	753.01	62.75%
E02-5E-230-0	LAND & BUILDINGS	16,910.00	0.00	0.00	9,394.57	170.56	7,344.87	43.44%
E02-5E-231-0	UTILITIES	30,000.00	0.00	0.00	18,640.90	10,784.10	575.00	1.92%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	29,550.00	0.00	0.00	29,550.00	0.00	0.00	100.00%
E02-5K-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	0.00%
E02-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5K-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5K-230-4	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	1,733.50	300.00	466.50	18.66%
E02-5K-243-0	SUPPLIES & MATERIALS	35,000.00	0.00	0.00	18,205.15	16,190.30	604.55	1.73%
E02-5K-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5K-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5K-273-0	MISC REFUNDS	80.00	0.00	0.00	26.72	0.00	53.28	66.60%
	SEWER FUND FUND SUB TOTAL	193,876.00	0.00	0.00	128,468.12	30,078.11	35,329.77	18.22%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
	GRAND TOTAL	1,233,436.91	0.00	0.00	659,036.98	87,810.72	486,589.21	39.45%

VILLAGE OF SCIO

MICHELLE CARPENTER, MAYOR
JASON TUBAUGH, VILLAGE ADMINISTRATOR
HEIDI L. TRICE, CLERK-TREASURER
COUNCIL: CAROL DAVY, ERIN THOMPSON, KARI SALSBERY,
BETTY GOTSCHALL, JAMES CLARK, & ANDREW TURNER
JANEEN SCOTT, WATER/WW CLERK & INCOME TAX ADM.

210 EAST MAIN STREET
P.O. Box 307
Scio, OH 43988

VILLAGEOFSCIO.COM

PHONE: 740-945-5571
FAX: 740-945-5855
SCIO1@FRONTIER.COM

Coronavirus Relief Fund Plan:

Decontamination area in Wastewater Treatment Plant. Due to Covid-19 Village workers at the wastewater treatment plant need an area to be able to properly decontaminate themselves after exposure to waste products that could potentially have Covid-19. Actual Cost: \$5,960.21.

Air purifiers for all buildings. Due to Covid-19 this will eliminate airborne Covid-19 hazards.
Actual cost \$6,242.11.

Office and public seating chairs. The chairs in our building are currently all cloth. Due to Covid-19 we will need to replace all these chairs to cut down on Covid-19 contamination. The chairs will be replaced with vinyl or heavy-duty plastic to ensure a safe and productive decontamination. Actual cost \$1,610.65.

Laptops for essential personnel. Due to Covid-19 and continuing shut-down of State and Local government, our essential village worker's will need the means to work from home. To accomplish this, we will need to purchase laptops with the appropriate software to do each job. A server for the Village. A VPN will also have to be established to be in compliance with safety. Actual cost: \$9,733.25.

Purchase of PPE equipment for all facilities in the Village. Covid-19 has required extensive PPE use and new available PPE to keep the workers and public safe.
Actual cost: \$1,148.80

Local Business Grant monies. Proposed grant money for local businesses for safety and protection against Covid-19 for businesses and consumers. Estimated cost: \$9,000.00

Purchase of a Ford F-150 truck with vinyl seats and hard plastic flooring for individual workers to be able to ride separately to job sites. Due to Covid-19 this will allow workers to decontaminate the vehicle and provide a safe way for workers to perform their job. Actual cost \$25,660.00

Cleaning supplies for office, buildings, and public spaces. Due to COVID-19 and the spread by contact cleaning supplies were purchased

- Lysol spray
- Tyvek Disposable suits
- Infrared thermometer
- Opti-Cide wipes
- Hand sanitizer gel
- Hand sanitizer dispensers/batteries
- Sneeze guards
- RMR-141 Disinfectant

Along with cleaning supplies we have limited the traffic in and out of the office due to COVID-19. To lessen the traffic workers must clock in at the facility they are working in for that day. A drop box was also purchased for work orders to minimize contact.

- Time clock/ribbon x2
- Drop box for work orders

Actual cost for both: \$2,430.05

One-time Cleaning Service for office building. Due to COVID-19 and the amount of people coming in and out of the building a One-time Cleaning Service was hired to disinfect the building, walls, floors, and air vents. Actual Cost: \$5,051.39

Due to COVID-19 government agencies are working from home and are not allowed to preform call outs, because of this we have not had any leak detection services for our water. We have purchased a leak detection kit. Actual cost: \$2,793.00


Clean up of 318 East Main Street, Scio, Ohio 43988. The house on this property caught on fire during the COVID-19 crisis. The house was razed to the ground but

has not been cleaned up. The sewer line is open resulting in sewage back up,
spread of disease and contagion including COVID-19 Virus.
Estimated cost: \$ 7,850.00

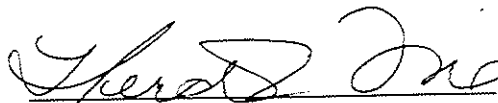
\$5,960.21
\$6,242.11
\$1,610.65
\$9,733.25
\$1,148.80
\$9,000.00
\$25,660.00
\$2,430.05
\$5051.39
\$2,793.00
\$7,850.00
\$77,479.46

Fund Revenue Amount	\$101,742.33
Fund Expense Amount	\$77,479.46
Left to spend	<u>\$24,262.87</u>

Passed on: October 5, 2020
Amended on October 14, 2020
Amended on December 9, 2020



Mayor



Clerk/ Treasurer

Pauly's Pizza Request for Responsible Restart

Date: December 4, 2020

Prepared By Chris Felgenhauer

Village of Scio
 Heidi Trice
 Jake Tubaugh
 Michelle Carpenter

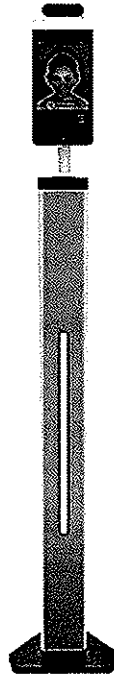
Qty	Description	Unit Price	Line Total
1	Infrared Non Contact Floor Thermal Scanner With Contact tracing functionality W/ Sanitizer Dispenser	2663.36	\$2,663.36
2	Medify MA-25 Air Purifiers	160.01	\$320.02
2	Hands Free floor Hand Sanitizer Disp.	139.95	\$279.90
3	Gallon of San-It Hand Sanitizer	31.95	\$95.85
3	Opti-clean sanitizing wipes 2 pack	28.98	\$86.94
1	Dyson V7 Cordless Sealed Hepa Filtration	275.99	\$275.99
2	Sneeze Guards 48"x24"	149.99	\$299.98
4	100 pack of disposable face masks	15.99	\$63.96
3	100 pack disposable gloves size med	17.99	\$53.97
3	100 pack of disposable gloves siz XL	17.99	\$53.97
Subtotal			\$4,193.94
Sales Tax			0.07
Total			\$4,498.00

We at Pauly's are very grateful for the opportunity to utilize the Responsible Restart Grant. We have compiled this list to serve as a plan of the moneys being used. The way Pauly's protects it's customers and the community will look slightly different. First the air inside the shop will be purified by the Medify filtration system which is effective of removing 98.8% of bacteria in the air. when you walk into paulys the Floor Model Themal body scanner will greet you, where it will read your body temp, as well as ask you to wear a mask. NOTE: Nobody will be premitted past scanner if you have a temp, as well as ask you to wear a mask. NOTE: Nobody will be premitted past scanner if you have a temp, or not wearing a mask. This will be approx. 4 ft inside door, not allowing anyone inside to become exposed. On this device is also a hand dispenser containing sanitizer for each and every customer to use. This will also aid in contact tracing should somebody exposed, come into contact at our facility. We also are installing two stand alone hand sanitizing stations, as well as requesting a Hepa Filtration floor cleaner, to remove all bacteria and keep it away from our employees at all cost. In addition to these items we also are requesting hand sanitizer, sanitizing wipes, 8 ft of sneeze guards for our counter space, disposable masks and gloves in both med and xl sizes. After careful evaluation of our options and work environment we believe this will take the best care of our customers, community, and our employees. Thank you again for the chance to utilize this grant money, we will forever be grateful. All Receipts will be turned in to Heidi on a timely manner.

Pauly's Team

Staying Safe with Covid-19?

Let Copeco show how to make sure nobody compromises your organization's wellbeing!!



- **Non-contact** kiosks automatically read body temperature in a second.
- Provides a safe environment for employees, customers, residents and visitors.
- Industrial-grade binocular wide dynamic camera, night infrared and LED dual flood lamp
- Face recognition speed is ~ 1 second
- Database capacity for 30,000 faces
- Supports recognition and comparison of faces with masks
- Wireless Option is available, mount virtually anywhere
- Optional touch free Hand Sanitizer mounted on device
- Optional ID badge printing
- Optional E-mail alerts when temp/mask failed
- Contract tracing easy to follow with report
- Easy Financing options

We at Copeco look forward to helping your organization stay productive and healthy through this pandemic, whether it's with our temperature scanners, remote work flow services, office printing, copying, or scanning devices, or our world recognized IT services.

COPECO
A Visual Edge Technology Company

Sincerely,
Greg Frank
Account Executive
330-470-7430
GFFrank@copeco.com



Free Shipping on orders over \$99

Today's Offers

Chat

Account



The Business Lighting Experts

Search for Products

1-888-455-2800
Weekdays 8am-7pm EST

Shop All Products ▾

Shop By Industry ▾

BulbFinder ▾

Business Center ▾

Learning Center ▾

Medify MA-25 White Air Purifier 1,000Sqft Medical Grade H13 Hepa Filter

SKU: MA-25 | Ordering Code: MA-25 | UPC: 085001074119



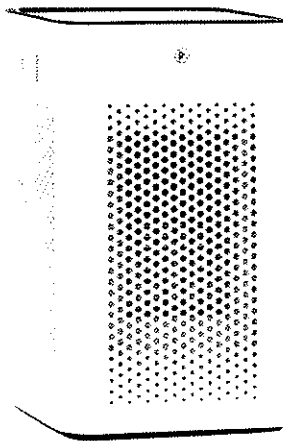
1 Review

[Write a Review](#)



100%

of respondents would recommend this to a friend



\$160.00 each

1

Fixture

ADD TO CART

Save to BulbTrack

In Stock

Ready to ship

This item qualifies for **FREE GROUND SHIPPING ***



Printer friendly

Share

Options

Finish

Black

White

Description



ENERGY STAR

Medify MA-25 White Air Purifier 1,000Sqft Medical Grade H13 Hepa Filter

HARRISON COUNTY COURT
100 WEST MARKET STREET
CADIZ, OHIO 43907
(740) 942-8865



027618

12/01/2020

PAY TO THE
ORDER OF Village Of Scio
*** SEVENTY-FIVE AND 00/100 DOLLARS ***

\$ 75.00

DOLLARS

Village Of Scio

Pamela S. Brown
AUTHORIZED SIGNATURE

MEMO Nov. 2020 Remittance - Scio Fines

⑈033818⑈ ⑆011315033⑆ 012000100003⑈

11/20/2020 91475 TRD 2000446 Keener, Megan A 70.31

NOV. 2020	Sub-Total By Agency SPD	----->	Fines
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Case Number:

Date ...: 12/01/2020

Plaintiff

Amount : \$ 75.00

-vs-

Defendant

Remarks: Nov. 2020 Remittance - Scio Fines

SECURED BY THE THERMO SECURED "SP" LOGO IN THE LOWER CORNER OF THIS CHECK MUST FADE TEMPORARILY WHEN WARMED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

Ohio EPA Lead Service Line Replacement Funding December 15, 2020 - Next Tuesday!

From: Ohio EPA (sam.macdonald@epa.ohio.gov)

To: scio1@frontier.com

Date: Tuesday, December 8, 2020, 08:47 AM EST

Lead Service Line Replacement Funding - A Water System's Guide To Principal Forgiveness Funding

Division of Environmental and Financial Assistance

Helping communities and businesses access compliance, technical and financial assistance for their environmental needs

According to the most recent study from the American Water Works Association in 2016, approximately 6.1 million homes across the country receive drinking water through lead pipes, known as lead service lines (LSL). Since 2017, in response to concerns about lead in drinking water, Ohio EPA's Drinking Water Assistance Fund (DWAFF) program has provided no interest financing for LSL replacement. For program years 2021 and 2022, a one-time allocation up to \$20 million in principal forgiveness funding is available. Principal forgiveness is grant-like funding referring to the principal portion of a loan which does not require repayment. Projects that exhibit readiness to proceed, have acceptable information regarding lead line locations, and can document having the authority to address lead lines on private property will be well-positioned for funding consideration.

Lead Service Line replacement projects are now eligible for \$1 million in principal forgiveness funding but only until June 2022.

Join us on Tuesday, December 15, 2020, 2:00 p.m. - 3:00 p.m. for a webinar to learn:

- How to access funding to address LSL's in our public water systems
- About available incentives for LSL replacement projects

Presenters from DEFA's Office of Financial Assistance:

- *Jon Bernstein, Assistant Chief*
- *Katie Courtright, Manager, Loans and Grants Section*
- *Debbie Nicholas, DWAFF Program Specialist*

After registering, you will receive a confirmation email containing information about joining the webinar.

[System Requirements for Webinar Attendees](#)

REGISTER NOW!

For more information about the Lead Service Line Replacement Funding, please take a look at our fact sheet:

[LSL Replacement Funding Fact Sheet](#)

[614-644-3020](tel:614-644-3020)

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revised 3/13/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 (\$14,000 purchase price has already been approved)

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - ~~inspect and possible rebuild in 2024~~, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016/ Inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - Inspect semi-annually. Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - Inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - 2008 Dodge Ram 2500 4x4 (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008) [New truck price \$60,000 to \$70,000?]
 - Tractor- New 2018 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters; replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were: Heidi Trice, Carol Davy, George Tubaug, Jake Tubaug & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.