

AGENDA
SCIO VILLAGE COUNCIL MEETING

November 9, 2022

Kindly mute all electronics-thank you!

Visitors are limited to 5 minutes

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer- Review ORD 2022-006 first reading
Review Water/Wastewater by laws
pages 24 and 28. First reading
2. Water/WW-Income Tax Dept.-.
3. Solicitor
4. Mayor-
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

Village Administrator

October 26, 2022

Scio Village Council met in regular session on October 26, 2022, at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Betty Gotschall, Trish Copeland, Carol Davy, Erin Thompson, Kari Salsberry, and Jim Clark. Others included Heidi Trice, Clerk/Treasurer, Janeen Scott, Water/WW/Income Tax, Village Administrator, Jason Tubaugh.

Clark moved to approve minutes from the previous meeting as presented, Thompson seconded. All present voted in the affirmative.

Visitors:

Clerk-Treasurer: CD Renewal Jan 3rd (Unified)
PNC CD's 9/23
Bank charges changed (saving \$75.00/ month)

Water/WW: Water/Wastewater report for September

Income Tax:**Solicitor:****Mayor:**

Councilmember Salsberry made a motion to allow Village Administrator Jason Tubaugh and Clerk/Treasurer Heidi Trice to sign and transition the Unified CD into a new CD on January 3, 2023, Davy seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed

Village Administrator:**Current Project List:**

- Annexation, 9/20/2021.
- WWTP -Clarifier rebuild project, fully funded: Awarded
- WTP- new water lines to be replaced in the distribution system, fully funded by the following agencies: ARC, CDBG, OEPA, OPWC, H2O: Awarded
- Oil and Shale: SR 646 and East College St, funded by Multiple Grants /Pending
- Hilltop Drive Sanitary Project: Pending funding
- Water Line project (Additional) - Lines to be identified for the SSB Grant.

Annexation:

- The date was held for the appellate court on October 13, 2022. The mediation hearing was held.
- Ordinance 2021-007

-The appeal was filed July 22, 2022. A date will be set for the hearing.

****Request executive session for pending litigation****

WTP: Ongoing Project

-Water line project: Brown, Maple, Walnut, and Grandview Streets water line project: Fully Funded by the following agencies and government offices.

The project is funded by: CDBG, H2O, EPA lead service line replacement, ARC, OPWC loan / grant.

*Pre-Construction meeting 8/26/2022 at the Village office.

The construction phase began on 9/19/2022, Maple Street was the beginning point for the project.

Update: The new 6" water line is completed on Maple Street. Brown Street, and Walnut Street. The project will move to Grandview Street late this week or possibly next week. This project is ahead of schedule.

- The \$300,000.00 grant from Senator Brown's office will be used in conjunction with additional grants for new water line replacements. This is pending*

The VA and Thrasher Group are in process for the Grant application.

WWTP: Ongoing Projects

-UV disinfection system is under repair, Awaiting parts for the control board.

-Inner paddle wheel is offline; parts are on order. The repair will be scheduled once all parts are on hand. Estimated timeline is several weeks.

-Wastewater sanitation project for Hilltop Drive. The questions for the initial engineering report have been resolved. The initial drawings are underway. This project will require a PTI from the OEPA. This project is pending additional funding.

-The Village has been notified that the \$500,000 application for federal funding is pending. Congressman Johnson's office will contact the Village if funding is awarded.

-152 East College St. The Ohio EPA SEDO is working with the Harrison County Health Department on this issue.

-Clarifier WWTP: Material is on site, construction /re-assembly started August 8th. Border Patrol won the bid at \$556,291.00. *Clarifier #1 and Clarifier #2 are online. The Generator has arrived. The electrical portion of the project is underway, the transfer switches and wiring need completed on the Lift Stations for the generator connections. The project as a whole is behind schedule. The Harrison County Commissioners office is overseeing the Grant on behalf of the Village.

Oil and Shale program: Awarded / Pending Start

-Project ID 112295 HAS-646-6.37 -Phase V: Bid awarded.

- The project was bid, the lowest bid that was received is from TUCSON Inc, the bid was for the amount of \$683,728.50, information is in your Council packet.

- Construction will start in the Spring of 2023. This is due to the paving aspect of the project and material delivery.

-The Villages portion of the project is \$83,349.00

Roadways/ Equipment/ Buildings/ Park/ General:

- Two water line breaks on N Eastport Street 10/25/22. The repairs are completed. The 4" Iron Ductile was removed and replaced with new Hi-Maxx clamps and the C900 line was used. Replacement parts are on order.

- Columbia Gas project: 1st quarter 2023
 - Salt purchase 2022-2023: awaiting delivery late early November
 - Pending, 104 Maple Ave storm sewer line replacement.
 - November 7th the Village will have one participant on the Harrison County work program, the participant will have 500 hours with the Village.
- * Request an executive session for pending litigation and personnel**

OLD BUSINESS:

NEW BUSINESS

Councilmember Clark asked about Council information being correct at the BOE in Harrison County. Mayor stated the information will be sent to them again.

Councilmember and Water/Wastewater committee chair went over the committee meeting held on October 24, 2022, and gave a recommendation from the committee for a 4% increase to the Water/Wastewater rates for the year 2023.

Council member Copeland made a motion to amend the Ordinance for the water rate to reflect the 4% increase, Salsberry seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed

Davy also discussed amending the Bylaws for the Water/Wastewater. Council member Davy made a motion to amend Rule 17 paragraph A to state: Reconnections will not be preformed on weekends or Holidays: change 7 days to 24-48 hours and to change 14 days to 5 days. Also, on page 28 Section C 1st paragraph sentence one (1) and two (2); 14 days to 5 days and 24-48 hours to shut off, Clark seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed. First reading on the amended bylaw will be at the November 9th meeting.

Salsberry made a motion to enter executive session "To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing, Copeland seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry yea. Motion passed. Entered Executive at 6:51pm pm.

Ms. Scott exited the room at 6:51 pm.

Clark made a motion to exit executive, Thompson seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed. Exited executive session at 7:10 pm.

Council member Clark made a motion to increase, Water/Wastewater; Income Tax Administrator Janeen Scott, pay by 1/2 COLA (4.35%) due to part-time status effective November 5, 2022, Salsberry seconded. . Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed.

Councilmember Clark made a motion for employee Reese Beasley to be released from probation following the Ordinance, Davy seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed.

Clark made a motion to enter executive session for pending legal, Thompson seconded. . Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed Entered Executive at 7:13pm. Mayor Michelle Carpenter exited the meeting at 7:13pm.


Councilmember Salsberry made a motion to exit executive at 7:29pm, Thompson seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed


Councilmember Clark made a motion to submit a mediation offer, Gotschall seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed

Thompson moved to approve the Financial Report and Davy seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed.

Salsberry moved to pay the bills as presented and seconded by Clark. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea. Motion passed.

As there was no further business Thompson moved to adjourn the meeting, seconded by Salsberry. All affirmed.


Mayor
Council President


Clerk-Treasurer

RECONCILIATION REPORT FOR THE MONTH OCTOBER

DATE: 11/01/22 PAGE: 1
COMPUTER DATE 11/1/2022 10:38:39 AM

2 HLT

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
10	1045841	CITIZENS BANK	1,375,404.18
10	10458PAYROLL	CITIZENS BANK PR	0.00
10	4227351786	PNC	0.00
10	6736763	CD # 3	1,023.52
10	6766316	CD # 1	56,107.49
10	8366936	CD # 2	12,300.09
10	90100	BANK ERROR	0.00
10	90200	PAYROLL TO BUDGET ACCT	0.00
10	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,444,835.28
		TOTAL OUTSTANDING CHECKS	-4,695.46
		TOTAL DEPOSITS IN TRANSIT	410.72
		TOTAL RECONCILED BALANCE	1,440,550.54
		TOTAL COMPUTER FUND BALANCE	1,440,550.54
		RECONCILED DIFFERENCE	0.00

Jeff Sobchak

Yesseland, chr.

Jan Clark

OPEN ITEMS REPORT - ALL ITEMS
OCTOBER 2022

DATE: 11/01/22 PAGE: 2
COMPUTER DATE 11/1/2022 10:38:42 AM

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT
3/31/2005	1				
9/21/2020	2051	20399	UNIFIED BANK	439.00	
10/6/2020	2056	08030	DAVID HAAS	53.82	
4/7/2021	040721E	03031	CENTRAL PAYMENT	197.86	
11/30/2021	113021	06000	FP MAILING SOLUTIONS	520.00	
12/21/2021	016446		W/S		408.41
8/16/2022	2481	01018	AIRGAS USA INC	186.59	
9/7/2022	2494	13015	MAYORS ASSOCIATION OF OHI	50.00	
10/18/2022	2520	03029	MICHAEL S CONRAD	2,498.19	
10/24/2022	2522	09021	JOHNKRISTIN Properties LT	750.00	
10/24/2022	017023		UNIFIED CD		2.31
			GRAND TOTALS	4,695.46	410.72

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
11/02/2022	2523	07011	GIPSON BEARING AND SUPPLY	2,320.40		1,427,285.80	21034
11/02/2022	2524	15006	OHIO RURAL WATER ASSOCIAT	135.00		1,427,150.80	21035
11/02/2022	2525	16002	PERS	1.36		1,427,149.44	21036
11/02/2022	2526	19801	TINA MELVILLE	120.00		1,427,029.44	21037
11/02/2022	2527	20018	OHIO EPA/TREAS OF STATE	500.00		1,426,529.44	21038
11/02/2022	2528	20046	TOTTERDALE BROS SUPPLY CO	953.85		1,425,575.59	21039
11/02/2022	2529	21001	US POST OFFICE	140.00		1,425,435.59	21040
11/02/2022	2530	20010	Ronald Thompson II	88.00		1,425,347.59	21041
11/01/2022	11422	18012	SCIO PAYROLL	10,099.48		1,430,451.06	21032
11/02/2022	11223	15002	AMERICAN ELECTRIC POWER	2,940.17		1,422,407.42	21042
11/02/2022	11224	19799	T-MOBILE	120.92		1,422,286.50	21043
11/02/2022	11225	20400	UNIFIEDCREDIT	470.38		1,421,816.12	21044
11/02/2022	11226	22013	FLEET Services	650.34		1,421,165.78	21045
11/01/2022	11423	18012	SCIO PAYROLL	844.86		1,429,606.20	21033
				19,384.76	0.00		

Betty Gutschall

Yopeland, chr

7- Clerk

REPORTING YEAR FUND	2022 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	387,935.06 401,228.81	336.49 186,504.84	3,312.28 202,774.38	384,959.27 384,959.27	17,419.97 17,419.97	367,539.30 MTD 367,539.30 YTD
A02	GENERAL FUND CD#1	27,042.00 27,018.64	0.00 23.36	0.00 0.00	27,042.00 27,042.00	0.00 0.00	27,042.00 MTD 27,042.00 YTD
A03	GENERAL FUND CD#2	235.18 217.04	0.00 18.14	0.00 0.00	235.18 235.18	0.00 0.00	235.18 MTD 235.18 YTD
A04	GENERAL FUND CD#3	1,000.00 1,000.00	0.00 0.00	0.00 0.00	1,000.00 1,000.00	0.00 0.00	1,000.00 MTD 1,000.00 YTD
B01	STREET FUND	21,567.58 16,955.24	0.00 25,243.57	774.72 21,405.95	20,792.86 20,792.86	94.16 94.16	20,698.70 MTD 20,698.70 YTD
B02	STATE HIGHWAY	28,426.32 20,764.81	0.00 8,207.17	59.64 605.30	28,366.68 28,366.68	724.70 724.70	27,641.98 MTD 27,641.98 YTD
B04	PARK FUND	32,790.86 32,026.97	0.00 7,162.82	108.80 6,507.73	32,682.06 32,682.06	1,292.96 1,292.96	31,389.10 MTD 31,389.10 YTD
B05	OPWC EPA FOWLER AVE PROJECT WW	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B08	POLICE LEVY	18,921.52 15,977.52	0.00 5,665.43	0.00 2,721.43	18,921.52 18,921.52	0.00 0.00	18,921.52 MTD 18,921.52 YTD
B09	OWDA WWTP CLARIFIER LOAN	0.00 0.00	0.00 1,377.81	0.00 1,377.81	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B10	PERMISSIVE MVL	4,926.41 2,265.60	0.00 2,660.81	0.00 0.00	4,926.41 4,926.41	2,120.00 2,120.00	2,806.41 MTD 2,806.41 YTD
B11	COVID RELIEF	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B12	AMERICAN RESCUE PLAN ACT	75,301.18 37,500.88	0.00 37,800.30	0.00 0.00	75,301.18 75,301.18	0.00 0.00	75,301.18 MTD 75,301.18 YTD
B13	WATERLINE REP OPWC ARC EPA STR	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B14	646 STREET PROJECT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
C01	TRUCK DEBT SERVICE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D01	OPWC GRANT	-30.82 0.00	0.00 0.00	0.00 30.82	-30.82 -30.82	0.00 0.00	-30.82 MTD -30.82 YTD
D03	INCOME TAX/PERM IMPROVE	99,278.83 150,267.73	439.16 51,147.83	461.80 102,159.37	99,256.19 99,256.19	381.25 381.25	98,874.94 MTD 98,874.94 YTD
E01	WATER FUND	464,698.04 415,847.31	5,349.40 176,934.12	7,110.50 129,844.49	462,936.94 462,936.94	35,118.45 35,118.45	427,818.49 MTD 427,818.49 YTD

Debbie Gotschall

Pepe Land

J. Clark

ENTITY NAME : VILLAGE OF SCIO FUND CASH BALANCE STATEMENT - BY ACCOUNT #									
REPORTING PERIOD: NOV 2022				PAGE: 2		COMPUTER DATE 11/9/2022 12:33:03 PM			
REPORTING YEAR	2022								
FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE		
E02	SEWER FUND	201,143.41 172,999.58	4,328.80 147,934.01	7,557.02 123,018.40	197,915.19 197,915.19	16,978.65 16,978.65	180,936.54 180,936.54	MTD YTD	
E03	WATER CONTINGENCY	57,093.82 52,831.30	0.00 4,262.52	0.00 0.00	57,093.82 57,093.82	0.00 0.00	57,093.82 57,093.82	MTD YTD	
E08	WATER DEPOSIT FUND	20,221.15 17,925.42	66.24 2,361.97	0.00 0.00	20,287.39 20,287.39	0.00 0.00	20,287.39 20,287.39	MTD YTD	
G01	RUMA ESCROW	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	MTD YTD	
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,440,550.54	10,520.09	19,384.76	1,431,685.87	74,130.14	1,357,555.73	MTD	
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,364,826.85	657,304.70	590,445.68	1,431,685.87	74,130.14	1,357,555.73	YTD	

EXPENSE STATEMENT - BY ACCOUNT #										REPORTING PERIOD: NOV 2022									
REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION	CARRY OVER	M-T-D	Y-T-D	ENCUMBERED	UNENCUMBERED	PERCENTAGE										
			AMOUNT	AMOUNT	EXPENSE	EXPENSE	AMOUNT	AMOUNT											
A01-1A-211-0		POLICE WAGES	24,719.00	0.00	0.00	2,205.00	0.00	22,514.00	91.08%										
A01-1A-212-0		POLICE BENEFITS	3,800.00	0.00	0.00	575.67	0.00	3,224.33	84.85%										
A01-1C-230-0		STREET LIGHTING	25,000.00	0.00	0.00	21,760.83	1,739.17	1,500.00	6.00%										
A01-2B-230-0		COUNTY HEALTH DEPT.	250.00	0.00	0.00	166.16	0.00	83.84	33.54%										
A01-7A-211-0		MAYOR & VA WAGES	60,248.59	0.00	932.89	23,780.37	0.00	36,468.22	60.53%										
A01-7A-212-0		MAYOR & VA BENEFITS	4,700.00	0.00	144.13	3,909.02	0.00	790.98	16.83%										
A01-7B-211-0		COUNCIL WAGES	7,625.00	0.00	0.00	0.00	0.00	7,625.00	100.00%										
A01-7B-212-0		COUNCIL BENEFITS	645.00	0.00	0.00	0.00	0.00	645.00	100.00%										
A01-7B-240-0		COUNCIL SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%										
A01-7D-211-0		CLERK/TREASURER WAGES	24,970.00	0.00	846.41	18,621.02	0.00	6,348.98	25.43%										
A01-7D-212-0		CLERK/TREASURER BENEFITS	3,500.00	0.00	130.77	2,876.94	0.00	623.06	17.80%										
A01-7D-240-0		ADMIN SUPPLIES & MATERIALS	9,500.00	0.00	20.00	6,488.28	817.25	2,194.47	23.10%										
A01-7E-231-0		UTILITIES	15,950.00	0.00	295.97	9,895.39	3,709.67	2,344.94	14.70%										
A01-7E-240-0		LAND/BUILD SUPPLIES & MATERIAL	39,780.00	0.00	0.00	27,917.23	1,500.00	10,362.77	26.05%										
A01-7F-230-0		ELECTION EXPENSE	520.00	0.00	0.00	316.08	0.00	203.92	39.22%										
A01-7G-230-0		COUNTY AUDITOR FEE	1,400.00	0.00	0.00	1,207.86	0.00	192.14	13.72%										
A01-7H-230-0		DELIQ LAND TAX ADVERT	50.00	0.00	0.00	39.90	0.00	10.10	20.20%										
A01-7H-231-0		DEL REAL EST. TAX & COLL. FEES	230.00	0.00	0.00	181.26	0.00	48.74	21.19%										
A01-7I-230-0		STATE AUDITOR FEE	2,500.00	0.00	0.00	12.49	0.00	2,487.51	99.50%										
A01-7J-211-0		SOLICITOR WAGES	6,360.00	0.00	0.00	5,330.00	0.00	1,030.00	16.20%										
A01-7J-212-0		SOLICITOR BENEFITS	2,000.00	0.00	0.00	966.46	0.00	1,033.54	51.68%										
A01-7J-230-1		SOLICITOR CONTRACTUAL SERVICE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%										
A01-7K-211-0		IT-WAGES	3,600.00	0.00	133.28	2,874.56	0.00	725.44	20.15%										
A01-7K-212-0		IT-BENEFITS	750.00	0.00	20.59	536.17	0.00	213.83	28.51%										
A01-7K-230-0		IT-STATE AUDITOR FEE	350.00	0.00	0.00	0.00	0.00	350.00	100.00%										
A01-7K-230-1		IT-SOLICITOR CONTRACT SERV	300.00	0.00	0.00	0.00	0.00	300.00	100.00%										
A01-7K-240-0		IT-SUPPLIES/MATERIALS	750.00	0.00	120.00	746.22	0.00	3.78	.50%										
A01-7K-250-0		IT-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
A01-7K-272-0		INCOME TAX REFUNDS	200.00	0.00	0.00	17.21	0.00	182.79	91.40%										
A01-7K-273-0		PRIOR YEAR REFUND	25.00	0.00	0.00	0.00	0.00	25.00	100.00%										
A01-7K-211-0		BONUS COVID 19 WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
A01-7K-211-1		PART TIME LABOR WAGES	11,000.00	0.00	0.00	6,612.46	0.00	4,387.54	39.89%										
A01-7K-212-0		BONUS COVID 19 BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
A01-7K-212-1		PART TIME LABOR BENEFITS	1,450.00	0.00	0.00	1,256.64	0.00	193.36	13.34%										
A01-7K-230-0		CONTRACTUAL SERVICE	13,000.00	0.00	120.00	7,809.08	1,546.25	3,644.67	28.04%										
A01-7K-230-2		ENGINEERING SERVICES	13,000.00	0.00	0.00	0.00	0.00	13,000.00	100.00%										
A01-7K-240-0		OTHER SUPPLIES & MATERIALS	8,500.00	0.00	0.00	3,876.49	3,053.62	1,569.89	18.47%										
A01-7K-250-0		LEASE CAPITAL OUTLAY	94,771.00	0.00	0.00	6,157.05	0.00	88,613.95	93.50%										
A01-7K-251-0		SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
A01-7K-271-0		TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
A01-7K-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
A01-7K-273-0		BALANCE CORRECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
A01-7K-999-0		OTHER FINANCIAL USES	98,860.00	0.00	548.24	46,638.54	5,054.01	47,167.45	47.71%										
GENERAL FUND FUND SUB TOTAL			481,353.59	0.00	3,312.28	202,774.38	17,419.97	261,159.24	54.26%										
CD#1			0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
A02-7X-250-0		CD#2	0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
A03-7X-250-0		TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
A03-7X-271-0																			
GENERAL FUND CD#2 FUND SUB TOT			0.00	0.00	0.00	0.00	0.00	0.00	.00%										
CD#3			0.00	0.00	0.00	0.00	0.00	0.00	0.00%										
GENERAL FUND CD#3 FUND SUB TOT			0.00	0.00	0.00	0.00	0.00	0.00	.00%										

REPORTING YEAR	2022	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0		WAGES	25,422.00	0.00	671.04	14,754.11	0.00	10,667.89	41.96%
B01-6B-212-0		BENEFITS	3,500.00	0.00	103.68	2,279.49	0.00	1,220.51	34.87%
B01-6K-230-0		STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6K-230-1		STREET CONTRACTUAL SERVICES	428.00	0.00	0.00	262.60	0.00	165.40	38.64%
B01-6K-240-0		SUPPLIES & MATERIALS	4,600.00	0.00	0.00	4,109.75	94.16	396.09	8.61%
B01-6K-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		STREET FUND SUB TOTAL	34,050.00	0.00	774.72	21,405.95	94.16	12,549.89	36.86%
B02-6B-240-0		SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0		STATE HWY/WAGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B02-6C-240-0		CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	380.00	420.00	52.50%
B02-6E-230-0		TRAFFIC SIGNS/SIGNALS	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
B02-6E-231-0		UTILITIES	1,800.00	0.00	59.64	605.30	344.70	850.00	47.22%
B02-6X-230-0		STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
		STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	59.64	605.30	724.70	5,620.00	80.86%
B04-3B-231-0		UTILITIES	3,650.00	0.00	108.80	2,063.53	861.47	725.00	19.86%
B04-3B-240-0		SUPPLIES & MATERIALS	12,940.00	0.00	0.00	4,281.97	431.49	8,226.54	63.57%
B04-3X-230-0		STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1		COUNTY AUDITOR FEE	150.00	0.00	0.00	144.06	0.00	5.94	3.96%
B04-3X-230-2		DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	18.17	0.00	21.83	54.58%
B04-3X-230-3		ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7B-230-0		DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		PARK FUND SUB TOTAL	17,180.00	0.00	108.80	6,507.73	1,292.96	9,379.31	54.59%
B05-7X-250-0		FOWLER WW OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0		FOWLER WW EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC EPA FOWLER AVE PROJECT WW	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0		POLICE WAGES	15,184.00	0.00	0.00	2,241.00	0.00	12,943.00	85.24%
B08-1A-212-0		POLICE BENEFITS	1,216.00	0.00	0.00	346.23	0.00	869.77	71.53%
B08-1A-240-0		SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0		CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0		COUNTY AUDITOR FEE	130.00	0.00	0.00	120.89	0.00	9.11	7.01%
B08-7H-230-0		DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
B08-7H-230-1		DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	13.31	0.00	21.69	61.97%
B08-7H-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		POLICE LEVY FUND SUB TOTAL	16,705.00	0.00	0.00	2,721.43	0.00	13,983.57	83.71%
B09-7X-250-0		WWTP CLAIR OWDA CAP OUT	1,377.81	0.00	0.00	1,377.81	0.00	0.00	0.00%
		OWDA WWTP CLARIFIER LOAN FUND	1,377.81	0.00	0.00	1,377.81	0.00	0.00	0.00%
B10-6X-230-0		STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0		SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	2,120.00	0.00	0.00%
		PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	0.00	2,120.00	80.00	3.64%
B11-7X-240-0		COVID RELIEF EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		COVID RELIEF FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B12-7X-240-0	AMERICAN RESCUE PLAN ACT	75,301.18	0.00	0.00	0.00	0.00	75,301.18	100.00%
B13-7X-250-0	WATERLINE REPAIR CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-251-0	WATERLINE REPAIR ARC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-252-0	WATERLINE REPAIR EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	WATERLINE REPAIR CAP EPA STR	75,301.18	0.00	0.00	0.00	0.00	75,301.18	100.00%
B14-7X-250-0	646 STREET PRO- ODOT CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7X-251-0	646 STREET PRO- EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7X-252-0	646 STREET PRO- OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	646 STREET PROJECT FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0	OPWC GRANT	40.00	0.00	0.00	30.82	0.00	9.18	22.95%
	OPWC GRANT FUND SUB TOTAL	40.00	0.00	0.00	30.82	0.00	9.18	22.95%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,460.00	0.00	399.99	8,626.86	0.00	1,833.14	17.53%
D03-7K-212-0	BENEFITS	3,000.00	0.00	61.81	1,537.23	0.00	1,462.77	48.76%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	0.00	1,695.64	381.25	1,923.11	48.08%
D03-7K-241-0	CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	0.00	90,248.00	0.00	39,752.00	30.58%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	51.64	0.00	648.36	92.62%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	171,373.84	0.00	461.80	102,159.37	381.25	68,833.22	40.17%
E01-5A-211-1	SUPERINTENDENT WAGES	13,000.00	0.00	461.54	9,839.87	0.00	3,160.13	24.31%
E01-5A-211-2	CLERK WAGES	5,660.00	0.00	223.85	4,809.38	0.00	850.62	15.03%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	225.00	0.00	1,175.00	83.93%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	3,105.00	0.00	120.32	2,647.04	0.00	457.96	14.75%
E01-5A-211-7	LABORER WAGES	63,778.80	0.00	2,713.75	34,223.47	0.00	29,555.33	46.34%
E01-5A-212-1	SUPERINTENDENT BENEFITS	2,000.00	0.00	71.31	1,508.10	0.00	491.90	24.60%
E01-5A-212-2	CLERK BENEFITS	1,100.00	0.00	34.59	978.10	0.00	121.90	11.08%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	0.00	34.74	0.00	215.26	86.10%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	580.00	0.00	18.58	408.76	0.00	171.24	29.52%
E01-5A-212-7	LABORER BENEFITS	14,700.00	0.00	463.27	6,006.52	44.00	8,649.48	58.84%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,850.00	0.00	0.00	1,573.57	0.00	276.43	14.94%
E01-5B-241-0	CREDIT CARD CHARGES	1,600.00	0.00	0.00	0.00	0.00	1,600.00	100.00%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CITY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5B-243-0	AUTO REPAIR & MAINT	0.00	0.00	0.00	1,033.19	53.65	113.16	9.43%
E01-5I-230-0	LANDS & BUILDINGS	8,500.00	0.00	0.00	2,307.71	0.00	6,192.29	72.85%

REPORTING YEAR EXPENSE #	2022 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5I-231-0	UTILITIES	33,000.00	0.00	1,544.85	21,191.34	1,133.66	10,675.00	32.35%
E01-5X-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4	CONTRACTUAL SERVICES	7,500.00	0.00	0.00	5,339.44	818.29	1,342.27	17.90%
E01-5X-240-0	SUPPLIES & MATERIALS	39,340.00	0.00	1,458.44	17,889.68	14,244.36	7,205.96	18.32%
E01-5X-250-0	OWDA GRANT CAP OUTLAY	70.00	0.00	0.00	0.00	0.00	70.00	100.00%
E01-5X-260-0	LOAN PRINCIPLE	54,801.24	0.00	0.00	19,723.76	18,729.68	16,347.80	29.83%
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	94.81	94.81	1,580.38	89.29%
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	10.01	0.00	639.99	98.46%
	WATER FUND FUND SUB TOTAL	265,935.04	0.00	7,110.50	129,844.49	35,118.45	100,972.10	37.97%
E02-5A-211-1	SUPERINTENDENT WAGES	11,500.00	0.00	461.54	9,760.94	0.00	1,739.06	15.12%
E02-5A-211-2	LABORER WAGES	64,600.00	0.00	2,291.24	43,023.94	0.00	21,576.06	33.40%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	225.00	0.00	1,175.00	83.93%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,660.00	0.00	223.84	4,809.28	0.00	850.72	15.03%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
E02-5A-212-1	SUPERINTENDENT BENEFITS	2,200.00	0.00	71.31	1,743.12	0.00	456.88	20.77%
E02-5A-212-2	LABORER BENEFITS	11,200.00	0.00	398.03	7,131.36	44.00	4,024.64	35.93%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	0.00	34.78	0.00	265.22	88.41%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	1,063.35	0.00	34.58	978.00	0.00	85.35	8.03%
E02-5A-212-6	CLERK HELPER BENEFITS	166.65	0.00	0.00	0.00	0.00	166.65	100.00%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,200.00	0.00	0.00	1,050.45	97.00	52.55	4.38%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,600.00	0.00	0.00	1,292.84	43.99	263.17	16.45%
E02-5E-230-0	LAND & BUILDINGS	9,410.00	0.00	0.00	8,365.83	665.00	379.17	4.03%
E02-5E-231-0	UTILITIES	22,560.25	0.00	930.91	14,249.79	8,075.21	235.25	1.04%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTRACTUAL SERVICES	3,700.00	0.00	0.00	2,833.61	220.25	646.14	17.46%
E02-5X-243-0	SUPPLIES & MATERIALS	32,000.00	0.00	3,145.57	25,259.45	5,583.20	1,157.35	3.62%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	10.01	0.00	69.99	87.49%
	SEWER FUND FUND SUB TOTAL	178,276.25	0.00	7,557.02	123,018.40	16,978.65	38,279.20	21.47%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
G01-7X-273-0	RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	RUMA ESCROW FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	GRAND TOTAL	1,275,942.71	0.00	19,384.76	590,445.68	74,130.14	611,366.89	47.92%

Rule 17 - BILLING AND BILLING DISPUTES

The Village Administrator or his designate shall at least monthly render a bill for the actual amount shown by the meter reading to be due, except estimated bills may be rendered if access to a customer's meter was unobtainable for a timely reading. A consumer or owner of property shall be relieved from an obligation for such fees that may be unpaid through failure of the Water and Wastewater Department to make collections as provided by its rules.

A. Each water service account bill shall represent water used as determined by an actual meter reading, radio frequency transmitted reading or an estimated reading based upon previously used water at the same premises, or a minimum service charge. Estimated readings shall be noted as such on the bill. Bills for each water service account shall be mailed to the customer on a monthly basis. Bills shall be due in full on the 20th. If the bill for service remains unpaid, the arrearage will be added to the next monthly billing. This constitutes a double bill and a Notice for non-payment shall be given with this bill stating that if the full amount due is not paid by the due date, a Late Fee/Termination Notice shall be applied to the account and water furnished by the department shall be shut off on the termination date. If water service is scheduled for termination due to delinquent payment of charges, an additional service charge shall be applied to the bill on the scheduled termination date. Water service shall not be restored until all water, sewer, delinquent service charges and a new deposit are paid in full. A Door Disconnect Notice shall be left at the premises within five days of the due date and prior to service termination. (Addendum 5). Service termination may be completed within 24 to 48 hours after the service disconnect notice has been posted at the residence. A delinquent account shall pay the entire bill in full prior to reconnection of services. Service reconnection shall not be done on weekends or Holidays except in the event of an emergency.

1. All payments to the Water Office shall be in currency, check, or money order. All checks will be accepted subject to collection at the bank. In the event a check is not honored by the bank and is returned for refund, the account to which payment has been credited will be charged a penalty. A deposit will be required from each customer having a dishonored check.
 2. If a check has been received by the Water Office that is returned by the bank as a dishonored check, upon notification to the payor (contacted by phone door tag or e-mail) of the return of the dishonored check, the payor shall make restitution on the dishonored check by making payment on the account as soon as possible (within 5 working days) in cash, by cashier's check, or money order. If the dishonored check was for turning water service back on because of termination for nonpayment, the restitution shall be made within 24 hours or the service shall be discontinued for reason of nonpayment without further notice. A deposit will be required from each customer having a dishonored check.
- B. Customers must provide to the Water Office an address to which the Village may mail a final water service bill, and must specify a final date which is at least five working days after the date on which the customer notified the Water Office of his desire to have the water service finalized. The Village shall obtain a meter reading and -finalize the water service as near as possible to the requested final date. A final bill shall be prepared, mailed and become due 14 days after the final bill date. In no case shall a bill for a fractional part of a billing period be less than the minimum monthly charge if water consumption is used.
- C. Payment of water service accounts shall be deferred 30 days where the customer established: an inability to pay a water bill by the date on which such payment is due and that termination of water service 1) would be especially dangerous to the health of consumer at the unit as certified in writing by a physician or 2) make the operation of necessary medical or life-supporting equipment impossible or impractical as certified in writing by a physician. Upon the establishment of either the foregoing conditions (1 or 2) payment shall be deferred entirely for so long as thirty days. At the end of the deferment the customer shall be required to pay the past due bills in full. (Addendum 4)
- D. In the event that a customer fails to make payment of a monthly bill by the date it is due (see subsection (a) hereof), the Village may propose to terminate the water service as provided in Rule 18 section f(1).
- E. Customers have the right to request and attend a hearing for the purpose of disputing: the amount of any charge assessed by the Village against the water service account of the customer; the amount of any credit accorded by the Village to the customer for prior payment on the water service account of the customer; or the failure of the Village to accord to customer a credit for prior payment on the water service account of the customer. Any such hearing shall be

- c) In the event the customer has requested a hearing and the hearing officer has ruled in favor of the Village and the customer has failed by the termination date or within five days of the service date of the decision served upon him (whichever is greater) to cure the reason(s) for termination found by the hearing officer.

2. A customer who receives a termination notice is entitled to contest, at a hearing, the validity of the grounds set forth in the termination notice, provided the customer requests a hearing *within four days* of the service date of the termination notice served *upon him / her*. The hearing provided by the Village pursuant to this subsection shall be conducted in accordance with Rule 20.

3. Payment on an account with a dishonored check shall be deemed as nonpayment and shall not alter the scheduled notice of termination of water service if r restitution is not made. Payment of a termination notice with a dishonored check will result in the immediate termination of water service. *A deposit will be required from each customer having a dishonored check and the full amount due shall be paid prior to restoration of services.*

C *Unless the notice requirement is dispensed with by the approval of the Village Administrator or competent authority*, as provided in terminations related to emergencies or voluntary terminations, termination of service will occur with proper notice given to the landowner and adequate opportunity for a hearing before termination. All terminations of service shall be documented by a written work order recording the date, time, and identity of the Water Department employee effectuating termination; such documentation shall be retained in the business file kept by the Village relating to any service address so affected. Water Department employees dispatched to terminate service shall not terminate service until they make a reasonable effort to personally contact the occupants, if any, of each service address affected by termination to (1) advise of the termination and, (2) verify the propriety of the termination. *The Water Department employee shall post a notice to the occupant which shall clearly and conspicuously advise the occupant of:*

1. The date and time of the termination.
2. The service address
3. The account number
4. The reason of termination.
5. If termination is for non-payment, the amount which must be paid, including any charges to have service restored.
6. Location and hours of the Water Office at which payment can be made to obtain restoration.
7. The title, address, telephone number, and hours during which the Water Department Billing Office may be contacted to request a hearing.
8. A residential user of water service at the address to be terminated, and if the customer responsible for paying the water bill does not live at your address, you may avoid termination by paying only the current month's water bill, and agreeing to contract for your own water usage in the future, if the consumer does not owe an outstanding bill to the Water Department Office.
9. A notice that a customer or consumer of water services has the right to a hearing to contest the reasons for the proposed termination, and that if a hearing is requested, the termination will not take place until the hearing process is completed.

These rules shall be complied with by all Water Department employees. Except for emergency terminations, scheduled finals, or scheduled terminations prevented by occupants prior to that date; terminations shall not occur on Friday or any day which precedes a holiday, or any day on which services necessary to restore service is not available. If water service has been terminated or suspended, service shall not be restored except if a responsible adult makes arrangements for the Water Department to check the meter setting, for each service address to be restored to ensure that restoration will not cause damage to the premises. Water service to consumers may be terminated in accordance with subsections B, G and J hereof in the event that it is necessary to conserve water.

D. A water service account terminates upon the date of the termination of water service and the removal of the meter from the premises, or upon the date that a new water service account for water service to the premises is established by some other person or entity, whichever occurs first.

HARRISON COUNTY COURT

100 W MARKET STREET
CADIZ, OH 43907
(740) 942-8865



56-1503/412

050222

11/01/2022

PAY TO THE
ORDER OF Village Of Scio
*** FORTY AND 00/100 DOLLARS ***

\$ 40.00

DOLLARS

Village Of Scio

MEMO October 2022 Remittance - Scio Fines

Pamela S. Brown
AUTHORIZED SIGNATURE

⑈050222⑈ ⑆041215032⑆ 01780434542⑈

050222

Case Number:

Date ...: 11/01/2022

Plaintiff

Amount : \$ 40.00

-vs-

Defendant

Remarks: October 2022 Remittance - Scio Fines

/2022	97654	TRD 1700171 D Lacross, Mark R	73.33	40.00
ct. 2022		Sub-Total By Agency SPD -----> Fines		40.00

DELAWARE COUNTY

7 Spring Street; 27 Spring Street	Delaware	Ohio	43015
2752 SR 257	Ostrander	Ohio	43061
35 North Liberty Street	Powell	Ohio	43065
63 South Columbus Street	Sunbury	Ohio	43074
75 South Columbus Street	Sunbury	Ohio	43074

ERIE COUNTY

1702 Campbell	Sandusky	Ohio	44870
5496 Liberty Ave	Vermilion	Ohio	44089

FULTON COUNTY

23363 US Hwy 20A	Archbold	Ohio	43502
4800 SR 120	Metamora	Ohio	43540
1520 County Road D	Swanton	Ohio	43558
15961 US Highway 20	Wauseon	Ohio	43567
335 E. Chestnut St	Wauseon	Ohio	43567
412 W. Elm St	Wauseon	Ohio	43567

HANCOCK COUNTY

1728 County Rd 313	Bluffton	Ohio	45817
614 Clinton Court	Findlay	Ohio	45840
6146 County Road 236	Findlay	Ohio	45840
0 Railroad Street	Jenera	Ohio	45841
120 North Street	McComb	Ohio	45858
20239 County Rd 162	Mt Blanchard	Ohio	45867
313 S. Buffalo Street	Vanlue	Ohio	45890

HARRISON COUNTY

218 Main Street	Bowerston	Ohio	44695
301 Main Street	Bowerston	Ohio	44695
303/305 Main Street	Bowerston	Ohio	44695
310 Liberty Street	Bowerston	Ohio	44695
102 Cadiz Ave	Cadiz	Ohio	43907
140 East Market St; 144 E. Market St	Cadiz	Ohio	43907
160 North Buffalo St	Cadiz	Ohio	43907
205 East Warren St	Cadiz	Ohio	43907
211 West Warren St	Cadiz	Ohio	43907
217 North Buffalo St	Cadiz	Ohio	43907
232 Jamison Ave	Cadiz	Ohio	43907
238 North Buffalo St	Cadiz	Ohio	43907

245 North Street	Cadiz	Ohio	43907
346 Grant St	Cadiz	Ohio	43907
425 Deersville Ave	Cadiz	Ohio	43907
Jarvis Ave Down Alley	Cadiz	Ohio	43907
90800 Main St SR 9	Germano	Ohio	43986
102 Wheeling Lake Erie St	Jewett	Ohio	43986
206 E. Main St	Jewett	Ohio	43986
310 South Euclid Ave	Jewett	Ohio	43986
402 E. High Street	Jewett	Ohio	43986
90830 Main Street SR 9	Jewett	Ohio	43986
90890 Jewett Germano Rd.	Jewett	Ohio	43986
143 South Main Street	New Athens	Ohio	43981

JACKSON COUNTY

16 Shook Street	Coalton	Ohio	45621
26 Tank Hill Street	Coalton	Ohio	45621
3 Foster Street	Coalton	Ohio	45621
46 Broadway Street	Coalton	Ohio	45621
1037 Webb Pierce Road	Jackson	Ohio	45640
109 Wood Avenue	Jackson	Ohio	45640
1097 Webb Pierce Road	Jackson	Ohio	45640
11 State Street	Jackson	Ohio	45640
1354 Russ Road	Jackson	Ohio	45640
222 Harding Avenue	Jackson	Ohio	45640
230 Mill Street	Jackson	Ohio	45640
2323 Erwin Road	Jackson	Ohio	45640
256 York Street	Jackson	Ohio	45640
271 Bridge Street	Jackson	Ohio	45640
29 Payne Street	Jackson	Ohio	45640
33 Park Street	Jackson	Ohio	45640
337 W. Main Street	Jackson	Ohio	45640
338 W. Main Street	Jackson	Ohio	45640
369 Portsmouth Street	Jackson	Ohio	45640
410 W. Main Street	Jackson	Ohio	45640
567 John Hoops Road	Jackson	Ohio	45640
58 State Street	Jackson	Ohio	45640
63 W. Main Place	Jackson	Ohio	45640
65 W. Main Street	Jackson	Ohio	45640
6788 SR 327	Jackson	Ohio	45640
70 Wood Avenue	Jackson	Ohio	45640
778 Winchester Vega Road	Jackson	Ohio	45640
11 Smittle Road	Oak Hill	Ohio	45656
111 Hill Street	Oak Hill	Ohio	45656
129 Virginia Lane	Oak Hill	Ohio	45656
304 Davis Avenue	Oak Hill	Ohio	45656
174 Winchester Vega Road	Thurman	Ohio	45685

Capital Improvement Plan: updated /revised: 3/1/2021.

Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)
The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street
This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)
Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street
Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024
Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.
Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment.
Scheduled for 2025.

Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)
- The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs **done** in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every **two** years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)
(*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines. Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

- Water lines not captured in original planning: Iron Ductile replacement with C909 plastic Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St cross connection emplacement, Elm Street with cross connection to Grandview St.
- Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.