

AGENDA
 SCIO VILLAGE COUNCIL MEETING
 March 22, 2023

Kindly mute all electronics-thank you!

Visitors are limited to 5 minutes.

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors- Larry Taylor- Trebel Electric aggregation

1. Clerk/ Treasurer- Ord 2023-004 Amendment to 2022-003
Insurance renewal
Fire Contract
State Auditor Conference
2. Water/WW-Income Tax Dept.-.
3. Solicitor
4. Mayor-
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

Village Administrator

Current Project List:

-Annexation, 9/20/2021.

-WTP- new water lines replaced in the distribution system, fully funded by the following agencies: ARC, CDBG, OEPA, OPWC, H2O: Awarded (80% completed)

-Oil and Shale: SR 646 and East College St, funded by Multiple Grants /Pending start 2023

-Hilltop Drive Sanitary Project: Pending funding / Planning phase

-Water Line project (Additional) - Lines to be identified for the SSB Grant. East Elm St a Eastport Rd (15% completed)

1)Annexation:

- The date was held for the appellate court on October 13, 2022. The mediation hearing was held.
- Ordinance 2021-007
- The Village annexation legal Brief was filed with the 7th district Court of appeals for the Village.
- *A court date is set for May 3, 2023, at 1130am, to hear oral arguments for the annexation petition.
- A court date has been set for Ordinance 2021-007, A list of dates for the lawsuit have been provided.

2) WTP: Ongoing Projects / Issues

- Water storage tank maintenance is completed; the invoice has been received.
- Water line project: Brown, Maple, Walnut, and Grandview Streets water line project: The paving portion will be done this spring.
- The \$300,000.00 grant from Senator Brown's office will be used in conjunction with additional grants for new water line replacements. The VA and The Thrasher Group are working on the preliminary planning and engineering. This is pending for Eastport Road and Elm Street.

3) WWTP: Completed Project

- The UV system for the WWTP is operational, it will be placed in service on May 1st.
- Wastewater sanitation project for Hilltop Drive. The engineer is working on several options for this project, which will be presented to the Council and potentially couple it with a downtown revitalization project. This is still pending.
- 152 East College St. No additional information at this time.

4) Oil and Shale program: Awarded

- Project ID 112295 HAS-646-6.37 -Phase V: Bid awarded.
- TUCSON Inc. will be the contractor on this project.
- Construction will start approximately 1 April 2023. The lot owned by the Village will be used to stage materials for this project.
- The Villages portion of the project is \$83,349.00
- A Pre-Construction meeting was held March 22nd at 10: 30 with ODOT at the District 11 office.

5) EPA Grant

- The Ohio EPA grant submission was completed; the application is under review. Notice was received on 1/24/2023 the application was accepted. The Village will be notified if selected to receive the Grant for \$10,000.00 *Still Pending

6) Roadways/ Equipment/ Buildings/ Park/ General

- Power outage, no issues with the WTP or WWTP, both facilities were operated with backup Generator power. Stop signs were placed at the traffic signals for traffic control.
- Employee evaluations: One full-time, two-part time employee: Refer to the Mayor and personnel committee chairperson at the March 8th Council meeting.
- Park opening April 1, 2023. The Park maintenance and equipment checks are underway to open the park.
- Paving for Brown, Maple, Walnut, and Grandview will be in the Spring of 2023.
- SR646 construction and closure, paving late Spring to early summer of 2023.
- Columbia Gas line maintenance is being done on Main, Church, E. College, Lee, Carrollton, and Utility Streets in the Village.
- Pending, 104 Maple Ave storm sewer line replacement.
- Part time employee start date is March 25th

- County Commissioners meeting update.
- * Request a executive session for pending litigation

March 8, 2023

Scio Village Council met in regular session on, March 8, 2023, at 6 pm with Mayor Jim Clark presiding. Council members present were Betty Gotschall, Trish Copeland, Kari Salsberry, Jeanne Edwards, Carol Davy, and Erin Thompson. Others included Jason Tubaugh Village Administrator, Heidi Trice, Clerk/Treasurer, Janeen Scott, Water/WW/Income Tax, Village Solicitor Jack Felgenhauer.

Salsberry moved to approve minutes from the previous meeting as presented, Thompson seconded. All present voted in the affirmative.

Visitors: Lori Phillips- Pickelball at the park
Aaron Conrad- New Engineer for AEP powerlines and unmaintained alley.

Councilmember Copeland made a motion for Lori Phillips to look into a grant for reclamation of the old tennis courts for a pickleball court, Thompson seconded. . Roll call reflected: Copeland, yea; Thompson, yea; Gotschall, yea; Salsberry, yea; Edwards, yea; Davy, yea. Motion passed.

Clerk-Treasurer: Scio Volunteer Fire Department Contract
Amend 2022-003 Part-time/Seasonal General Labor

Water/WW:

Income Tax:

Solicitor:

Mayor: Health Department Advisory Committee
108 Walnut Street- possible crushed sewer line.

Mayor Clark discussed his recent attendance of the Health Department Advisory Committee meeting. A booklet is placed in the council chambers for all to review.

Mayor Clark advised council of a possible crushed sewer line at 108 Walnut Street. More information is needed at this time.

Village Administrator:
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-**Oil and Shale**: SR 646 and East College St, funded by Multiple Grants /Pending start 2023

-**Hilltop Drive Sanitary Project**: Pending funding / Planning phase

-**Water Line project (Additional)** - Lines to be identified for the SSB Grant. East Elm St a Eastport Rd (15% completed)

1)Annexation:

- The date was held for the appellate court on October 13, 2022. The mediation hearing was held.

- Ordinance 2021-007

-The Village annexation legal Brief was filed with the 7th district Court of appeals for the Village.

*A court date is set for May 3, 2023, at 1130am, to hear oral arguments for the annexation petition.

-A court date is pending for the suite filed against Ordinance 2021-007.

2) WTP: Ongoing Projects / Issues

-Water leak at the WWTP, 2" water line to the screw screen. The line is repaired.

- Water storage tank maintenance quote was signed and submitted to the vendor; a 50% payment was made. The Vendor was on site 2/21/2023 and 2/25 to conduct some of the work. The tank cleaning is pending.

-Water line project: Brown, Maple, Walnut, and Grandview Streets water line project: The paving portion will be done this spring.

- The \$300,000.00 grant from Senator Brown's office will be used in conjunction with additional grants for new water line replacements. The VA and The Thrasher Group are working on the preliminary planning and engineering. This is pending for Eastport Road and Elm Street.

-Ohio EPA grant authority notification received, a copy is in your packets.

3) WWTP: Completed Project

- The UV system is awaiting parts, the original parts received were not correct, the correct part has been reordered. The UV System is required to be in service by 1 May.

-Wastewater sanitation project for Hilltop Drive. The engineer is working on several options for this project, which will be presented to the Council and potentially couple it with a downtown revitalization project. This is still pending.

-152 East College St. No additional information at this time.

4) Oil and Shale program: Awarded / Start in approx. 79 days

-Project ID 112295 HAS-646-6.37 -Phase V: Bid awarded.

-TUCSON Inc. will be the contractor on this project.

- Construction will start approximately 1 April 2023. The lot owned by the Village will be used to stage materials for this project.

-The Villages portion of the project is \$83,349.00

5) EMA / HMP/ EPA Grant

-The Ohio EPA grant submission was completed; the application is under review. Notice was received on 1/24/2023 the application was accepted. The Village will be notified if selected to receive the Grant for \$10,000.00 *Still Pending

6) Roadways/ Equipment/ Buildings/ Park/ General

- Employee evaluations: One full-time, two-part time employees: Refer to the Mayor and personnel committee chairperson.
- Employee training is ongoing with classes through RCAP
- Park opening April 1, 2023. The Park maintenance and equipment checks are underway to open the park.
- Paving for Brown, Maple, Walnut, and Grandview will be in the Spring of 2023.
- SR646 construction and closure, paving late Spring to early summer of 2023.
- Columbia Gas line maintenance is being done on Main, Church, E. College, Lee, Carrollton, and Utility Streets in the Village.
- Pending, 104 Maple Ave storm sewer line replacement.
- Youth Program: Recommended Hire 3/25/2023, Training is completed at the WWTP, training at the WTP is ongoing.
- Personnel Committee Meeting 3/1/2023, refer to Committee Chairperson. Updates are completed on the Personnel manual.
- County Commissioners meeting 3/6/2023 notes and comments.

OLD BUSINESS:

NEW BUSINESS:

Council discussed request from Aaron Conrad to allow him to put up a fence on an unmaintained alleyway connected to his property. Council agreed to continuity of not releasing unmaintained alleyways.

Council member Salsberry made a motion to hire Sierra Stull for the Part-Time General Laborer and Park, Thompson seconded. Roll call reflected: Copeland, yea; Thompson, yea; Gotschall, yea; Salsberry, yea; Edwards, yea; Davy yea. Motion passed.

Council member and Personnel Committee Chair Salsberry discussed the personnel committee meeting, held on March 1, 2023, and the changes recommended by the committee. Minutes of the meeting are in the packet to review. Council member Salsberry made a motion to accept the changes to the Personnel Manual reflecting changes, Davy seconded. Roll call reflected: Copeland, yea; Thompson, yea; Gotschall, yea; Salsberry, yea; Edwards, yea; Davy yea. Motion passed.

Salsberry moved to approve the Financial Report and Thompson seconded. Roll call reflected: Copeland, yea; Thompson, yea; Gotschall, yea; Salsberry, yea; Edwards, yea; Davy yea. Motion passed.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Copeland, yea; Thompson, yea; Gotschall, yea; Salsberry, yea; Edwards, yea; Davy yea. Motion passed.

As there was no further business Thompson moved to adjourn the meeting, seconded by Salsberry. All affirmed.



Mayor



Clerk-Treasurer

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	MONTH MEETING	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
03/08/2023	2619	17006	SCIO PAYROLL	ON LAST	88.00	1,290,304.90	21474	
03/08/2023	2620	08001	BLOOM'S PRINTING INC	MONTH MEETING	289.00	1,290,304.90	21475	
03/15/2023	2620	08001	BLOOM'S PRINTING INC		289.00	1,308,246.36	21459	
03/15/2023	2621	10040	OHIO MUNICIPAL JOINT SELF		9,035.00	1,299,211.36	21460	
03/15/2023	2622	19001	SEDGWICK		85.00	1,299,126.36	21461	
03/15/2023	2623	20034	TROJAN TECH		908.60	1,298,217.76	21462	
03/15/2023	2624	20046	TOTTERDALE BROS SUPPLY CO		113.34	1,298,104.42	21463	
03/15/2023	2625	24201	UNITED SITE NATIONAL SERV		105.19	1,297,999.23	21464	
03/15/2023	2626	24202	GARY W MENNINGER		234.90	1,297,764.33	21465	
03/15/2023	2627	24203	DAVEY TREE EXP CO		121.60	1,297,642.73	21466	
03/09/2023	3823	16014	PAYSTAR		35.00	1,294,135.26	21470	
03/15/2023	31523	17003	REAM & HAAGER Environ Lab		775.00	1,296,867.73	21467	
03/20/2023	32423	18012	SCIO PAYROLL		10,994.90	1,283,090.36	21472	
03/10/2023	310239	02988	THE CITIZENS BANK		50.00	1,294,085.26	21471	
03/15/2023	315232	15002	AMERICAN ELECTRIC POWER		2,578.47	1,294,289.26	21468	
03/15/2023	315233	10003	Kimble Recycling & Dispos		119.00	1,294,170.26	21469	
03/20/2023	324232	18012	SCIO PAYROLL		1,521.55	1,281,568.81	21473	
					27,142.55	0.00		

Kari Salberry (Chair)

Yopeland

Betty DeSchall

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	336,719.44	3,484.32	18,132.41	322,071.35	48,705.66	273,365.69 MTD 273,365.69 YTD
		341,979.52	22,477.51	42,385.68	322,071.35	48,705.66	
A02	GENERAL FUND CD#1	27,206.82	0.00	0.00	27,206.82	0.00	27,206.82 MTD 27,206.82 YTD
		27,046.69	160.13	0.00	27,206.82	0.00	
A03	GENERAL FUND CD#2	303.71	0.00	0.00	303.71	0.00	303.71 MTD 303.71 YTD
		269.12	34.59	0.00	303.71	0.00	
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
		1,000.00	0.00	0.00	1,000.00	0.00	
B01	STREET FUND	25,388.24	2,452.91	2,431.89	25,409.26	433.13	24,976.13 MTD 24,976.13 YTD
		23,815.89	8,460.72	6,867.35	25,409.26	433.13	
B02	STATE HIGHWAY	28,923.03	198.88	55.79	29,066.12	760.11	28,306.01 MTD 28,306.01 YTD
		28,570.01	686.00	189.89	29,066.12	760.11	
B04	PARK FUND	31,029.73	0.00	762.33	30,267.40	3,685.40	26,582.00 MTD 26,582.00 YTD
		31,557.00	0.00	1,289.60	30,267.40	3,685.40	
B05	OPWC EPA FOWLER AVE PROJECT WW	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B08	POLICE LEVY	18,781.25	0.00	0.00	18,781.25	0.00	18,781.25 MTD 18,781.25 YTD
		18,921.52	0.00	140.27	18,781.25	0.00	
B09	OWDA WWTP CLARIFIER LOAN	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B10	PERMISSIVE MVL	3,904.42	367.50	0.00	4,271.92	0.00	4,271.92 MTD 4,271.92 YTD
		3,438.91	833.01	0.00	4,271.92	0.00	
B11	COVID RELIEF	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B12	AMERICAN RESCUE PLAN ACT	28,801.18	0.00	0.00	28,801.18	0.00	28,801.18 MTD 28,801.18 YTD
		75,301.18	0.00	46,500.00	28,801.18	0.00	
B13	WATERLINE REP OPWC ARC EPA STR	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B14	646 STREET PROJECT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D03	INCOME TAX/PERM IMPROVE	87,454.22	1,563.81	1,774.99	87,243.04	1,088.00	86,155.04 MTD 86,155.04 YTD
		79,331.05	11,741.58	3,829.59	87,243.04	1,088.00	
E01	WATER FUND	453,160.05	9,667.64	12,876.32	449,951.37	46,058.84	403,892.53 MTD 403,892.53 YTD
		456,852.93	45,355.17	52,256.73	449,951.37	46,058.84	

Kari Salberry (Chair)

Scopeland

Duffy D'Amico

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E02	SEWER FUND	200,009.27	8,240.75	17,658.24	190,591.78	42,415.09	148,176.69 MTD 148,176.69 YTD
		200,705.55	37,779.72	47,893.49	190,591.78	42,415.09	
E03	WATER CONTINGENCY	48,667.32	0.00	0.00	48,667.32	0.00	48,667.32 MTD 48,667.32 YTD
		57,874.70	587.34	9,794.72	48,667.32	0.00	
E08	WATER DEPOSIT FUND	21,337.09	68.88	0.00	21,405.97	0.00	21,405.97 MTD 21,405.97 YTD
		20,751.61	654.36	0.00	21,405.97	0.00	
G01	RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,312,685.77	26,044.69	53,691.97	1,285,038.49	143,146.23	1,141,892.26 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,367,415.68	128,770.13	211,147.32	1,285,038.49	143,146.23	1,141,892.26 YTD

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED UNENCUMBERED AMOUNT AMOUNT	PERCENTAGE
B12-7X-240-0	AMERICAN RESCUE PLAN ACT	75,301.18	0.00	0.00	46,500.00	0.00 28,801.18	38.25%
B13-7X-250-0	WATERLINE REP OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
B13-7X-250-1	WATERLINE CBDG CAP OUT	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
B13-7X-251-0	WATERLINE REFL ARC CAP OUT	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
B13-7X-252-0	WATERLINE REFL EPAOWDA CAP OUT	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
	WATERLINE REP OPWC ARC EPA STR	75,301.18	0.00	0.00	46,500.00	0.00 28,801.18	38.25%
B14-7X-250-0	646 STREET PRO- ODOT CAP OUT	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
B14-7X-251-0	646 STREET PRO- EPA CAP OUT	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
B14-7X-252-0	646 STREET PRO- OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
	646 STREET PROJECT FUND SUB TO	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	8,253.00	0.00	0.00	0.00	0.00 8,253.00	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	12,505.33	0.00	0.00	0.00	0.00 12,505.33	100.00%
D03-7K-211-0	WAGES	10,931.00	0.00	829.18	2,487.54	0.00 8,443.46	77.24%
D03-7K-212-0	BENEFITS	3,000.00	0.00	128.12	384.36	0.00 2,615.64	87.19%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00 3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00 500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	356.00	496.00	1,088.00 2,416.00	60.40%
D03-7K-241-0	CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
D03-7K-250-0	CAPITAL OUTLAY	65,000.00	0.00	0.00	0.00	0.00 65,000.00	100.00%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	461.69	461.69	0.00 238.31	34.04%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00 1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	108,889.33	0.00	1,774.99	3,829.59	1,088.00 103,971.74	95.48%
E01-5A-211-1	SUPERINTENDENT WAGES	13,585.00	0.00	923.08	2,769.24	0.00 10,815.76	79.62%
E01-5A-211-2	CLERK WAGES	5,914.70	0.00	467.16	1,401.48	0.00 4,513.22	76.31%
E01-5A-211-3	METER READER WAGES	300.00	0.00	25.00	75.00	0.00 225.00	75.00%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	3,105.00	0.00	240.64	721.92	0.00 2,383.08	76.75%
E01-5A-211-7	LABORER WAGES	70,157.00	0.00	4,649.54	15,164.12	0.00 54,992.88	78.39%
E01-5A-212-1	SUPERINTENDENT BENEFITS	2,000.00	0.00	142.62	427.86	0.00 1,572.14	78.61%
E01-5A-212-2	CLERK BENEFITS	1,100.00	0.00	72.18	216.54	0.00 883.46	80.31%
E01-5A-212-3	METER READER BENEFITS	200.00	0.00	3.86	11.58	0.00 188.42	94.21%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	580.00	0.00	0.00	111.48	0.00 468.52	80.78%
E01-5A-212-7	LABORER BENEFITS	14,700.00	0.00	806.37	2,606.90	792.00 11,301.10	76.88%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,850.00	0.00	144.50	144.50	125.00 1,580.50	85.43%
E01-5B-241-0	CREDIT CARD CHARGES	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00 0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,200.00	0.00	0.00	105.99	94.01 1,000.00	83.33%

EXPENSE STATEMENT - BY ACCOUNT #

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
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		GRAND TOTAL	1,511,018.21	0.00	53,691.97	211,147.32	143,146.23	1,156,724.66	76.55%
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ORDINANCE NO. 2023-004

AN ORDINANCE AMENDING ORDINANCE NUMBER 2022-003 OF THE VILLAGE OF SCIO, OHIO AND DECLARING AN EMERGENCY

WHEREAS the Village Council of the Village of Scio, Ohio (herein “Council”) has determined that it is in the best interest of the community and for reasons of safety and welfare of its residents that an ordinance be passed amending Ordinance Number 2022-003 enacted May 25, 2022 but only to the extent set forth below regarding “Part-Time Seasonal General Labor.”

NOW THEREFORE, be it **ORDAINED** by the Council of the Village of Scio, Ohio, as follows:

SECTION 1. That Ordinance Number 2022-003 shall be amended to the extent that it conflicts herewith.

SECTION 2.

<u>Village Operations and Maintenance</u>	<u>Employee Starting Wage</u>	<u>Wage Cap</u>
Street Dept./WWTP/General Labor	\$15.10 hourly – with annual review	\$21.00 hourly
Part-Time/Seasonal General Labor	\$12.00 hourly	\$14.00 hourly
Park Maintenance	\$275.00 monthly	\$375.00 monthly

<u>Administrative Employees</u>	<u>Salary</u>
Water Treatment Plant Licensed Operator	\$1,000.00 Monthly – with annual review
Wastewater Plant Licensed Operator	\$1,000.00 monthly – with annual review
Clerk-Treasurer	\$2,200.00 Monthly beginning April 1, 2024
Income Tax Administrator	\$1,140.00 Monthly – with annual review
Water/Wastewater Clerk	\$800.00 Monthly – with annual review
Village Administrator/Supervisor	\$5,000.00 monthly – with annual review
Based upon 50 hour work week	Additional monthly fuel stipend of \$250.00
Holiday and weekend rates paid at hourly employee rates	

Flat Rate Pay:

\$780.00 per month for wastewater testing with operator’s license (\$180.00 per week).

\$150.00 per month for wastewater testing unlicensed operator.

\$780.00 per month for water treatment maintenance and operations for licensed operator.

\$150.00 per month for water treatment maintenance and operations unlicensed operator.

Be it further **ORDAINED** that Ordinance Number 2022-003 shall not be modified in any way other than as set forth herein.

Be it further **ORDAINED** that the foregoing Ordinance was adopted and all actions and deliberations of the Village Council of the Village of Scio, Harrison County, Ohio relating thereto, were conducted in meetings open to the public in compliance with all applicable legal requirements including Section 121.22 of the Ohio Revised Code.

Be it further **ORDAINED** that this Ordinance is declared an EMERGENCY and shall become effective immediately upon signing as it is necessary for the safety, peace, health and morals of the Village of Scio, Ohio.

Dated: 3-22-23

APPROVED:



Mayor

ATTEST:



Village Clerk-Treasurer



Solicitor - As to form



**OHIO MUNICIPAL JOINT SELF-INSURANCE POOL
THREE-YEAR COMMITMENT PROGRAM ADDENDUM
For
The Village of Scio**

Effective: 04/01/2023 – 04/01/2026
Annual contribution: \$6,950
Surplus contribution: \$2,085
Total contribution year one: \$9,035

The contract issued to the member will continue to be rated on an annual basis. Should the member Select the Three Year Commitment, the OMJSP will guarantee that the member's rate will not change, subject to the requirements listed below.

- 1) The member must achieve a loss ratio of 55% or lower, reviewed annually.
- 2) Contribution will change if exposures change.
- 3) The availability of acceptable reinsurance terms to the Pool

The member will need to sign the attached document in agreement that they have selected the Three Year Commitment.

Contributions are fully earned at inception and this is a Three Year Commitment that changes the member's participation agreement.

OHIO MUNICIPAL JOINT SELF-INSURANCE POOL

SELECTION OF

THREE YEAR COMMITMENT PROGRAM

Contract Number: OML010071100.23

Effective Date: 04/01/2023

Pool Member: Village of Scio

It is understood and agreed that the undersigned Pool Member:

(Applicable item marked)

Council Has reviewed and selected the Three Year Commitment.

Mudzi Authorized Pool Member Representative
Title Clerk/Treasurer Date 3-22-23

*The policy issued to the member will continue to be rated on an annual basis. Should the member select the Three Year Commitment, the OMJSP will guarantee that the member's rate will not change, subject to the requirements listed below.

- 1) The member must achieve a loss ratio of 55% or lower, reviewed annually.
- 2) Premium will change if exposures change.
- 3) The availability of acceptable reinsurance terms to the Pool.

Capital Improvement Plan: updated /revised: 3/1/2021.

Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)
The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street
This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)
Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street
Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024
Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.
Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment.
Scheduled for 2025.

Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)
- The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)
(*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines. Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

- Water lines not captured in original planning: iron Ductile replacement with C909 plastic
Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St cross connection emplacement, Elm Street with cross connection to Grandview St.
- Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.