

AGENDA

SCIO VILLAGE COUNCIL MEETING

August 7, 2023

Kindly mute all electronics-thank you!***Visitors are limited to 5 minutes.***

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer-

ORD 2023-003 ORDINANCE REQUIRING
ANNEXATION OF ALL EXTRATERRITORIAL PROPERTY
TO WHICH MUNICIPAL WATER AND/OR SEWER
SERVICE IS SOLD, DELIVERED, AND/OR USED. Second
reading.

2. Water/WW-Income Tax Dept.-.

3. Solicitor

4. Mayor-

5. Village Administrator- See below

6. Old Business

7. New Business

8. Financial Report Approval

9. Pay bills.

10. Adjourn.

Village Administrator**Current Project List:****-Annexation, 9/20/2021.****-WTP-** new water lines Eastport Rd, E Elm St, partially funded, cost estimate under review**-Oil and Shale:** SR 646 and East College St, funded by Multiple Grants /Pending start 2023

- Hilltop Drive Sanitary Project:** Pending additional funding / Planning phase/ Cost estimate provided
- **New Street Signs:** Village Funded, In progress

1)Annexation:

- The date was held for the appellate court on October 13, 2022. The mediation hearing was held.
- Ordinance 2021-007
- The Village annexation legal Brief was filed with the 7th district Court of appeals for the Village. * The appellate court held the hearing on May 3, 2023, a decision is pending.
- A court date has been set for Ordinance 2021-007, A list of dates for the lawsuit has been provided.

2) WTP:

Ongoing Projects

- Water line project: Eastport Rd and E. Elm St
 - The \$300,000.00 grant from Senator Brown's office will be used for this project.
 - Cost estimates to date for this project are **\$829,000.00**.
- This project has partial funding awarded. The 90% plans have been reviewed and submitted to the engineer with a detailed list of required materials.
A PTI is not required, once funding is secured, the bidding process will start.
- The electrical lighting upgrades and insulation of the structure are being priced; these items should be completed this year.

3) WWTP:

Pending projects:

- Wastewater sanitation project for Hilltop Drive.
- Cost estimates for this project are under review, modifications are being done. The 90% plans have been reviewed and submitted to the engineer.
- Cost estimate is 1.3xx Million dollars for this project. The final price projections will be done once the PTI is completed through the OEPA, material list costs, and prevailing wage rate sheets are updated.
- The VA is working with OMEGA, the offset for tap fees is under discussion.

4) Oil and Shale program: Awarded

- Project ID 112295 HAS-646-6.37 -Phase V: Bid awarded.
- TUCSON Inc. will be the contractor on this project.
- The Villages portion of the project is \$83,349.00
- A Pre-Construction meeting was held March 22nd at 10: 30 with ODOT at the District 11 office.
- A phone conference was held August 3rd with ODOT and the contractor : Tucson is scheduled to start the SR646 project the week of August 8-11. They will begin on E. College street and proceed to the intersection.

SR646 intersection is tentatively scheduled for closure September 1- November 1
The contractor, if completed earlier than projected, will open the intersection.

5) Roadways/ Equipment/ Buildings/ Park

- 20323 Mosquito Spraying was done July 26 at 8:15

The next date is September 16 at 8:15

-E. College street lift station, tree removal around the E College St lift station and power lines will be done prior to October to preserve the equipment.

6) General:

-Street signs , initial cost \$5228.00, the signs are on order. Once the signs arrive, we will start to place the signs on the main thoroughfares in the Village.

-Village purchase of property on E. College street, the realtor has been contacted for a status update, the paperwork has been signed by the Mayor.

- Personnel Committee: Two employee reviews will be due for the September 27th meeting.

July 26, 2023

Scio Village Council met in regular session on July 26, 2023, at 6 pm with Mayor Jim Clark presiding. Council members present were Betty Gotschall, Trish Copeland, Kari Salsberry, Carol Davy, Jeanne Edwards, and Erin Thompson. Others included Jason Tubaugh Village Administrator, Clerk/Treasurer Heidi Trice, and Water/Wastewater Clerk- Income tax administrator Janeen Scott.

Thompson moved to approve minutes from the previous meeting as presented, Salsberry seconded. All present voted in the affirmative.

Visitors: J.T. Thompson, representing the Scio Summer Festival. Mr. Thompson brought in the yearly Statement of Liability Acceptance for the Scio Summer Festival.

Clerk-Treasurer: Res 2023-017 Request new revenue certificate and amend the appropriations due to dropdown from OWDA. Demolition Project, request committee meeting.
HRPC

Copeland moved to pass Res 2023-017 request for a new revenue certificate and to amend the appropriations reflecting drop down funds for projects from OWDA. Salsberry seconded. Roll call reflected: Copeland, yea; Thompson, yea; Gotschall, yea; Salsberry, yea; Edwards, yea; Davy yea. Motion passed.

A Demolition and Revitalization Committee meeting was set for August 2, 2023 at 1:00 pm at Village Hall. Carol Davy, Jeanne Edwards, Trish Copeland, Betty Gotschall. Committee members will only work 3 at a time and no more.

Water/WW:

Income Tax:

Solicitor:

Mayor: ORD 2023-003 ORDINANCE REQUIRING ANNEXATION OF ALL EXTRATERRITORIAL PROPERTY TO WHICH MUNICIPAL WATER AND/OR SEWER SERVICE IS SOLD, DELIVERED, AND/OR USED.

Points of Consideration for Village of Scio Public Meeting on July 26, 2023

- It is the long-held state policy to encourage annexation by municipalities of adjacent territory. Young v. Ashtabula

Cty., 2020-Ohio-5471, ¶3 (11th Dist.). • Ohio law is also settled that a municipality may condition the extraterritorial sale and delivery of surplus utility services on agreement to annexation. *Bakies v. Perrysburg*, 108 Ohio St.3d 361, (2006).

- The Village is seeking annexation of all extraterritorial users' properties, in the best interests of Scio:
 - o Annexation is needed to regulate the growth of Scio – It will increase the population and help sustain the Village for the future, ensure its longevity.
 - o Annexation will increase Scio's income tax base, which will in turn result in more resources for Village constituents based upon the increased funding.
 - o Additional funds will permit Scio to provide better and more effective services for all residents including, park, recreation, safety, streets, and infrastructure.
- Requiring annexation has been a long-term policy of Scio
 - o Ordinance from 2000, draft ordinance from 2019, and ordinance pursued in 2021.
 - o Finally proceeding on that policy.
- This new ordinance is intended to further the Village's objectives, reduce the costs and delay of litigation, and carry out Scio's Constitutional authority.

The Clerk/Treasurer read the Ordinance by title for the first reading.

Village Administrator:

Current Project List:

-**Annexation**, 9/20/2021.

-**WTP**- new water lines Eastport Rd, E Elm St, partially funded, cost estimate under review

-**Oil and Shale**: SR 646 and East College St, funded by Multiple Grants /Pending start 2023

-**Hilltop Drive Sanitary Project**: Pending additional funding / Planning phase/ Cost estimate provided

- **New Street Signs**: Village Funded, In progress

1)Annexation:

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- Ordinance 2021-007

- The Village annexation legal Brief was filed with the 7th district Court of appeals for the Village. * The appellate court held the hearing on May 3, 2023, a decision is pending.
- A court date has been set for Ordinance 2021-007, A list of dates for the lawsuit has been provided.
- Motions have been filed through the Village attorney for the lawsuit.

2) WTP:

Ongoing Projects

- Water line project: Eastport Rd and E. Elm St
 - The \$300,000.00 grant from Senator Brown's office will be used for this project.
 - Cost estimates to date for this project are **\$829,000.00**.
- This project has partial funding awarded. The 90% plans are under review.
- Brown, Walnut, Maple, and Grandview Street water line project is completed.. The final paperwork is being done.
 - The roof at the WTP has been replaced as of 7/8/2023.
 - The electrical lighting upgrades and insulation of the structure are being priced; these items should be completed this year.

3) WWTP:

Pending projects:

- Wastewater sanitation project for Hilltop Drive.
- The VA and engineer met June 21st and revised the preliminary design and addressed several issues with the plans. The final plan design is underway.
- The VA and OMEGA met July 12th to discuss funding opportunities for this project.
- Cost estimates for this project are under review, modifications are being done. The 90% plans are under review.
- The VA is working with OMEGA, the offset for tap fees is under discussion.

4) Oil and Shale program: Awarded

- Project ID 112295 HAS-646-6.37 -Phase V: Bid awarded.
 - TUCSON Inc. will be the contractor on this project.
 - The Villages portion of the project is \$83,349.00
 - A Pre-Construction meeting was held March 22nd at 10: 30 with ODOT at the District 11 office.
- Calls have been placed to the contractor and ODOT, the ongoing delay is Frontier communication movement of their equipment from the existing poles on E. College Street. Frontier communications has submitted a work plan to ODOT, no dates have been provided.

5) Roadways/ Equipment/ Buildings/ Park/ General

- Toro zero turn, the mower caught fire on July 19th while mowing the Village water storage tank area. The VA has submitted a warranty claim with Toro, the Clerk Treasurer

has informed the Village insurance. A replacement mower was ordered, it was picked up July 25th, the cost is \$7799.00. Recommend the funds come from the General Fund.

- 20323 Mosquito Spraying dates: **July 26 at 8:15**

(August 9th is canceled) September 20. Times will start at 8pm and progress through the season to 8:45pm. All dates are weather dependent.

- Columbia Gas line maintenance continues within the Village.

- Durapatching will continue as needed. As a reminder, National Limestone prices went up starting July 1st.

6) General:

- Parcels for sale on East College St.

The Mayor has signed the required documents, we are waiting on the relator to process the paperwork. Cost \$2000.00 for the 2+ acres on E College St.

- Dilapidated and unmaintained properties: Several properties within the Village have noxious weeds and overgrowth. (Post notices)

- Vehicles with expired license plates

- Street signs, initial cost \$5228.00

OLD BUSINESS:

Councilmember Copeland asked for an update on 151 W. Main Street. Village Administrator spoke with ODOT for ideas on fixing the issue. Durapatch can work for the time being and the issue will be discussed further for long term repairs.

Councilmember Davy asked about the lack of progress on the 646 project. At this time work can not proceed due to Frontier Communications not moving their service lines to the newly installed poles.

NEW BUSINESS:


Councilmember Copeland discussed with council that residents on E Main Street have been parking on the sidewalk. In the past signs have been placed to prevent this from happening; however, these signs have been removed. Council discussed placing barriers at this location, the Village Administrator will price different types of barriers to resolve the problem.

Due to the upcoming Scio Summer Festival, council discussed changing the regular schedule August 9, 2023 to August 7, 2023. Copeland made a motion to change the meeting to August 7, 2023, Thompson seconded. . Roll call reflected: Copeland, yea; Thompson, yea; Gotschall, yea; Salsberry, yea; Edwards, yea; Davy yea. Motion passed. Clerk/Treasurer will place public notice in the newspaper

Thompson moved to approve the Financial Report and Salsberry seconded. Roll call reflected: Copeland, yea; Thompson, yea; Gotschall, yea; Salsberry, yea; Davy yea; Edwards, yea. Motion passed.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Copeland, yea; Thompson, yea; Gotschall, yea; Salsberry, yea; Davy yea; Edwards, yea. Motion passed.

As there was no further business Thompson moved to adjourn the meeting, seconded by Salsberry. All affirmed.

Mayor 

Clerk/Treasurer 

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
08/01/2023	2712	04022	DOMAIN LISTINGS	288.00		1,548,535.68	21924
08/01/2023	2713	14914	OHIO HEALTH CONSORTIUM IN	118.00		1,548,417.68	21925
08/01/2023	2714	16001	PROCORE POWER EQUIP	7,863.98		1,540,553.70	21926
08/01/2023	2715	20019	THRASHER GROUP	148,200.00		1,392,353.70	21927
08/07/2023	2716	19044	SIERRA R STULL	88.00		1,392,265.70	21928
08/07/2023	2717	20010	Ronald Thompson II	88.00		1,392,177.70	21929
08/01/2023	8123	03004	COLUMBIA GAS	46.98		1,548,823.68	21923
07/31/2023	73123	06000	FP MAILING SOLUTIONS	600.00		1,544,130.78	21910
08/01/2023	81232	20400	UNIFIEDCREDIT	682.05		1,391,495.65	21930
08/01/2023	81233	01001	ACTION NOW PEST CONTROL	752.00		1,390,743.65	21931
08/01/2023	81234	19799	T-MOBILE	128.24		1,390,615.41	21932
08/01/2023	81235	17003	REAM & HAAGER Environ Lab	1,482.50		1,389,132.91	21933
08/01/2023	81236	21002	USA BLUE BOOK	333.95		1,388,798.96	21934
				160,671.70	0.00		

Cathy Gotschall

Kari Salbering

Cope land

RECONCILIATION REPORT FOR THE MONTH JULY

DATE: 08/01/23 PAGE: 1
COMPUTER DATE 8/1/2023 9:37:39 AM

082 HT

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
07	1045841	CITIZENS BANK	1,480,334.47
07	10458PAYROLL	CITIZENS BANK PR	0.00
07	4227351786	PNC	0.00
07	6736763	CD # 3	1,036.22
07	6766316	CD # 1	57,055.97
07	8366936	CD # 2	12,452.72
07	90100	BANK ERROR	0.00
07	90200	PAYROLL TO BUDGET ACCT	0.00
07	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,550,879.38
		TOTAL OUTSTANDING CHECKS	-2,417.13
		TOTAL DEPOSITS IN TRANSIT	408.41
		TOTAL RECONCILED BALANCE	1,548,870.66
		TOTAL COMPUTER FUND BALANCE	1,548,870.66
		RECONCILED DIFFERENCE	0.00

Betty Gotschall

Kari Saleberry

Yeopeland

OPEN ITEMS REPORT - ALL ITEMS
 JULY 2023

DATE: 08/01/23 PAGE: 2
 COMPUTER DATE 8/1/2023 9:37:39 AM

DATE	CHECK #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT
7/24/2023	2711	09021	JOHNKRISTIN Properties LT	750.00	
12/7/2022	126226	06000	FP MAILING SOLUTIONS	269.86	
8/16/2022	2481	01018	AIRGAS USA INC	186.59	
12/21/2021	016446		W/S		408.41
11/30/2021	113021	06000	FP MAILING SOLUTIONS	520.00	
4/7/2021	040721E	03031	CENTRAL PAYMENT	197.86	
10/6/2020	2056	08030	DAVID HAAS	53.82	
9/21/2020	2051	20399	UNIFIED BANK	439.00	
			GRAND TOTALS	2,417.13	408.41

dfw

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	331,658.95	0.00	0.00	331,658.95	18,522.14	313,136.81 MTD 313,136.81 YTD
		351,098.52	95,833.07	115,272.64	331,658.95	18,522.14	
A02	GENERAL FUND CD#1	27,988.17	0.00	0.00	27,988.17	0.00	27,988.17 MTD 27,988.17 YTD
		27,046.69	941.48	0.00	27,988.17	0.00	
A03	GENERAL FUND CD#2	387.81	0.00	0.00	387.81	0.00	387.81 MTD 387.81 YTD
		269.12	118.69	0.00	387.81	0.00	
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
		1,000.00	0.00	0.00	1,000.00	0.00	
B01	STREET FUND	34,660.59	0.00	0.00	34,660.59	352.90	34,307.69 MTD 34,307.69 YTD
		34,939.89	18,203.19	18,482.49	34,660.59	352.90	
B02	STATE HIGHWAY	20,685.93	0.00	0.00	20,685.93	470.97	20,214.96 MTD 20,214.96 YTD
		17,103.01	4,061.95	479.03	20,685.93	470.97	
B04	PARK FUND	22,309.00	0.00	0.00	22,309.00	1,654.73	20,654.27 MTD 20,654.27 YTD
		22,407.00	4,607.38	4,705.38	22,309.00	1,654.73	
B05	OPWC EPA FOWLER AVE PROJECT WW	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B08	POLICE LEVY	22,329.23	0.00	0.00	22,329.23	0.00	22,329.23 MTD 22,329.23 YTD
		19,264.52	3,511.48	446.77	22,329.23	0.00	
B09	OWDA WWTP CLARIFIER LOAN	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B10	PERMISSIVE MVL	5,136.02	0.00	0.00	5,136.02	0.00	5,136.02 MTD 5,136.02 YTD
		3,438.91	1,777.11	80.00	5,136.02	0.00	
B11	COVID RELIEF	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B12	AMERICAN RESCUE PLAN ACT	19,501.18	0.00	0.00	19,501.18	0.00	19,501.18 MTD 19,501.18 YTD
		75,301.18	0.00	55,800.00	19,501.18	0.00	
B13	WATERLINE REP OPWC ARC EPA STR	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B14	646 STREET PROJECT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D03	INCOME TAX/FERM IMPROVE	107,251.82	0.00	0.00	107,251.82	365.00	106,886.82 MTD 106,886.82 YTD
		79,362.05	41,964.16	14,074.39	107,251.82	365.00	
E01	WATER FUND	452,092.30	0.00	0.00	452,092.30	25,054.84	427,037.46 MTD 427,037.46 YTD
		456,852.93	126,965.50	131,726.13	452,092.30	25,054.84	

Billy Gotshall

Kari Salsberry

Sepe Land

REPORTING YEAR FUND FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E02 SEWER FUND	191,553.91	0.00	0.00	191,553.91	27,907.48	163,646.43 MTD 163,646.43 YTD
E03 WATER CONTINGENCY	49,397.86	0.00	0.00	49,397.86	0.00	49,397.86 MTD 49,397.86 YTD
E05 OPWC EPA FOWLER AVE WW	57,874.70	1,317.88	9,794.72	49,397.86	0.00	0.00 MTD 0.00 YTD
E08 WATER DEPOSIT FUND	21,944.65	0.00	0.00	21,944.65	0.00	21,944.65 MTD 21,944.65 YTD
E09 WWTP CLAIR OMDA LOAN	20,751.61	1,193.04	0.00	21,944.65	0.00	0.00 MTD 0.00 YTD
E13 WATERLINE REP OPWC ARC EPA	92,773.24	0.00	0.00	92,773.24	0.00	92,773.24 MTD 92,773.24 YTD
E15 WATERLINE EASTPORTELM	10,200.00	0.00	0.00	10,200.00	0.00	10,200.00 MTD 10,200.00 YTD
E16 SANITARY SEWER HILLTOP	138,000.00	0.00	0.00	138,000.00	0.00	138,000.00 MTD 138,000.00 YTD
G01 RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,548,870.66	0.00	0.00	1,548,870.66	74,328.06	1,474,542.60 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,367,415.68	718,821.32	537,366.34	1,548,870.66	74,328.06	1,474,542.60 YTD

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B12-7X-240-0		AMERICAN RESCUE PLAN ACT	75,301.18	0.00	0.00	55,800.00	0.00	19,501.18	25.90%
B13-7X-250-0		WATERLINE REP OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-250-1		WATERLINE CBDG CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-251-0		WATERLINE REPL ARC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-252-0		WATERLINE REPL EPAOWDA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7X-250-0		WATERLINE REP OPWC ARC EPA STR	75,301.18	0.00	0.00	55,800.00	0.00	19,501.18	25.90%
B14-7X-251-0		646 STREET PRO- ODOT CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7X-252-0		646 STREET PRO- EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		646 STREET PRO- OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-7X-261-0		646 STREET PROJECT FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0		TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0		TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-1		TRANSFER TO TRUCK DEBT	8,253.00	0.00	0.00	0.00	0.00	8,253.00	100.00%
D03-7K-211-0		TRANSFER TO WATER LOAN 5022	12,505.33	0.00	0.00	0.00	0.00	12,505.33	100.00%
D03-7K-212-0		WAGES	10,931.00	0.00	0.00	6,218.85	0.00	4,712.15	43.11%
D03-7K-230-0		BENEFITS	3,000.00	0.00	0.00	979.42	0.00	2,020.58	67.35%
D03-7K-240-0		STATE AUDIT FEE	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00%
D03-7K-241-0		SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-250-0		IT SUPPLIES & MATERIALS	4,000.00	0.00	0.00	1,219.00	365.00	2,416.00	60.40%
D03-7K-272-0		CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-273-0		CAPITAL OUTLAY	62,700.00	0.00	0.00	0.00	62,700.00	100.00%	
		INCOME TAX REFUNDS	3,000.00	0.00	0.00	2,657.12	0.00	342.88	11.43%
		PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	1,000.00	100.00%	
		INCOME TAX/PERM IMPROVE FUND S	108,889.33	0.00	0.00	14,074.39	365.00	94,449.94	86.74%
E01-5A-211-1		SUPERINTENDENT WAGES	13,585.00	0.00	0.00	7,080.57	0.00	6,504.43	47.88%
E01-5A-211-2		CLERK WAGES	5,914.70	0.00	0.00	3,503.70	0.00	2,411.00	40.76%
E01-5A-211-3		METER READER WAGES	300.00	0.00	0.00	150.00	0.00	150.00	50.00%
E01-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-5		CLERK HELPER WAGES	3,105.00	0.00	0.00	1,804.80	0.00	1,300.20	41.87%
E01-5A-211-6		LABORER WAGES	70,157.00	0.00	0.00	36,587.00	0.00	33,570.00	47.85%
E01-5A-212-1		SUPERINTENDENT BENEFITS	2,000.00	0.00	0.00	1,091.07	0.00	908.93	45.45%
E01-5A-212-2		CLERK BENEFITS	1,100.00	0.00	0.00	559.87	0.00	540.13	49.10%
E01-5A-212-3		METER READER BENEFITS	200.00	0.00	0.00	23.16	0.00	176.84	88.42%
E01-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-5		CLERK HELPER BENEFITS	580.00	0.00	0.00	278.70	0.00	301.30	51.95%
E01-5A-212-6		LABORER BENEFITS	14,700.00	0.00	88.00	6,353.27	308.00	8,038.73	54.69%
E01-5B-240-0		BILLING SUPPLIES & MATERIALS	1,850.00	0.00	0.00	1,012.48	53.00	784.52	42.41%
E01-5B-241-0		CREDIT CARD CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-0		CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1		HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2		ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5B-243-0		AUTO REPAIR & MAINT	1,200.00	0.00	0.00	216.27	74.73	909.00	75.75%

REPORTING YEAR EXPENSE #	2023 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5I-230-0	LANDS & BUILDINGS	115,000.00	0.00	0.00	24,124.56	0.00	90,875.44	79.02%
E01-5I-231-0	UTILITIES	37,950.00	0.00	0.00	18,346.18	1,878.82	17,725.00	46.71%
E01-5X-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	4,195.00	0.00	1,685.00	28.66%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2	ENGINEERING SERVICE	60,500.00	0.00	0.00	0.00	0.00	60,500.00	100.00%
E01-5X-230-4	CONTRACTUAL SERVICES	60,500.00	0.00	0.00	3,995.56	448.44	56,056.00	92.65%
E01-5X-240-0	SUPPLIES & MATERIALS	40,000.00	0.00	253.79	14,534.10	13,940.55	11,525.35	28.81%
E01-5X-250-0	OMDA GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5X-260-0	LOAN PRINCIPLE	54,802.00	0.00	0.00	8,131.45	8,131.45	38,539.10	70.32%
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	31.85	31.85	1,706.30	96.40%
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	48.33	0.00	601.67	92.56%
	WATER FUND FUND SUB TOTAL	491,943.70	0.00	341.79	132,067.92	24,866.84	335,008.94	68.10%
E02-5A-211-1	SUPERINTENDENT WAGES	12,018.00	0.00	0.00	7,062.05	0.00	4,955.95	41.24%
E02-5A-211-2	LABORER WAGES	69,960.00	0.00	0.00	36,615.57	0.00	33,344.43	47.66%
E02-5A-211-3	METER READER WAGES	300.00	0.00	0.00	125.00	0.00	175.00	58.33%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,915.00	0.00	0.00	3,503.85	0.00	2,411.15	40.76%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
E02-5A-212-1	SUPERINTENDENT BENEFITS	2,200.00	0.00	0.00	1,091.07	0.00	1,108.93	50.41%
E02-5A-212-2	LABORER BENEFITS	11,200.00	0.00	88.00	6,339.23	308.00	4,552.77	40.65%
E02-5A-212-3	METER READER BENEFITS	200.00	0.00	0.00	19.31	0.00	180.69	90.35%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	1,063.00	0.00	0.00	559.87	0.00	503.13	47.33%
E02-5A-212-6	CLERK HELPER BENEFITS	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,200.00	0.00	0.00	940.48	125.00	134.52	11.21%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,600.00	0.00	0.00	223.94	67.06	1,309.00	81.81%
E02-5E-230-0	LAND & BUILDINGS	37,910.00	0.00	0.00	21,051.45	350.00	16,508.55	43.55%
E02-5E-231-0	UTILITIES	25,945.00	0.00	0.00	11,674.68	10,550.32	3,720.00	14.34%
E02-5E-250-0	CAP OUT-OMDA CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	1,800.00	0.00	0.00	0.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTRACTUAL SERVICES	3,700.00	0.00	0.00	2,815.00	204.00	681.00	18.41%
E02-5X-243-0	SUPPLIES & MATERIALS	34,000.00	0.00	1,778.28	17,019.18	10,671.11	6,309.71	18.56%
E02-5X-260-0	LOAN PRINCIPLE	8,534.00	0.00	0.00	4,027.54	4,027.54	478.92	5.61%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	48.32	0.00	31.68	39.60%
	SEWER FUND FUND SUB TOTAL	219,425.00	0.00	1,866.28	114,916.54	26,303.03	78,205.43	35.64%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	25,000.00	0.00	0.00	9,794.72	0.00	15,205.28	60.82%
	WATER CONTINGENCY FUND SUB TOT	25,000.00	0.00	0.00	9,794.72	0.00	15,205.28	60.82%
E05-7X-250-0	FOWLER OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E05-7X-255-0	FOWLER WW EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC EPA FOWLER AVE WW FUND SU	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%

EXPENSE STATEMENT - BY ACCOUNT #	REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E09-7X-250-0	2023		WWTP CLAIR OWDA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			WWTP CLAIR OWDA IOAN FUND SUB	0.00	0.00	0.00	0.00	0.00	0.00	.00%
E13-7X-250-0			WATERLINE REP OPWC CAP OUT	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E13-7X-250-1			WATERLINE CBDG CAP OUT	112,324.71	0.00	0.00	60,096.78	0.00	52,227.93	46.50%
E13-7X-251-0			WATERLINE ARC CAP OUT	31,545.31	0.00	0.00	13,357.75	0.00	18,187.56	57.66%
E13-7X-252-0			WATERLINE REP EPAOWDA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			WATERLINE REP OPWC ARC EPA FUN	152,870.02	0.00	0.00	73,454.53	0.00	79,415.49	51.95%
E15-7X-250-0			EASTPORT EIM WAT OWDA CAP OUT	10,200.00	0.00	10,200.00	10,200.00	0.00	0.00	.00%
E16-7X-250-0			SAN SEW HILLTOP OWDA CAP OUT	138,000.00	0.00	138,000.00	138,000.00	0.00	0.00	.00%
G01-7X-273-0			RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			RUMA ESCROW FUND SUB TOTAL	148,200.00	0.00	148,200.00	148,200.00	0.00	0.00	.00%
			GRAND TOTAL	1,812,088.23	0.00	160,071.70	697,438.04	71,608.39	1,043,041.80	57.56%

Demolition and Revitalization Committee Meeting
August 2, 2023, at 1:00pm

Present:

Mayor Jim Clark

Village Administrator Jason Tubaugh

Clerk/Treasurer Heidi Trice

Carol Davy

Jeanne Edwards

The committee reviewed the packets for the Demolition and Revitalization program to be submitted to the County. Members of Council and staff divided the packets appropriately and will contact owners to get the required signatures.



Mayor/Jim Clark



Clerk/Treasurer-Heidi Trice

Regular council meeting
will be held on August
7, 2023, at 6:00pm
instead of August 9,
2023.

Heidi Trice,
Clerk/Treasurer

The Demolition and
Revitalization
Committee meeting will
be held on August 2,
2023, at 1pm at Village
Hall.

Capital Improvement Plan: updated /revised: 3/1/2021.

Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)

Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street

Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024 Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.

Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment.

Scheduled for 2025.

Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)
The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)
(*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines. Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.
Added Requirements to the Capital Improvement plan

- Water lines not captured in original planning: iron Ductile replacement with C909 plastic
Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St cross connection emplacement, Elm Street with cross connection to Grandview St.
- Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.