

AGENDA
SCIO VILLAGE COUNCIL MEETING
December 30, 2020

Kindly mute all electronics-thank you!

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors- Thrasher Group they will brief the council on the OPWC grant approval and the update for the Water line project and the #1 rating with OPWC and District 14.

1. Clerk/ Treasurer-
Res. 20-009 Final reading
2. Water/WW-Income Tax Dept.- Water Rates for 2021 and
Shut-offs
3. Solicitor-
4. Mayor
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills
10. Adjourn

Village Administrator

Current Project Overview:

- WWTP: Clarifier / Pending / Feb 2021
- WTP: Water lines to be replaced/ Pending Dec 2020
- Oil and Shale: SR 646 112295 HAS-646-6.37 / Dec 16, 2020

WTP:

-Pending: OPWC, Reference Thrasher presentation

- Meter installation has proceeded very well, in 2021 the water department will set appointments for the remaining meters to be installed with customers outside the Village limits
- The 2021 WTP sampling schedule has been released, the Village is required

WWTP:

- **PENDING** Clarifier Project:

UPDATE: *Recertification was done with a letter of support from the Harrison County Commissioners on November 19, 2020. All previous paperwork submitted is still deemed valid. Resubmission will be done in **Feb 2021**. Grant award notification is estimated to be in **April / May 2021**.

Estimated Cost **\$565,132.00** Village cost share is 10%. (\$56,514.0)

OEPA:

- The Ohio EPA has issued the 2021 sampling schedule; the Village is required to continue the 10 lead and copper samples.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: The OPWC grant package was submitted on October 28, 2020. **Reference Thrasher Group brief**

Roadways/ Equipment/ Buildings:

- *The Village office is open for appointments only due to COVID pandemic.* The Village office will be closed at noon Dec 31st and all-day Jan 1, 2021

- An estimate is being done to replace / repair the doors on the Garage building, the appointment is Jan 8th with Wayne Doors.

-The Chevy 3500 will be placed in service for plowing for the remaining winter season

- Jan 7th, Spectrum will be switching the internet service for the Village office, Councilman Clark has offered to assist the Village in transitioning the new computer equipment to the new service as well.

General:**- Old Business:**

*-The Village ran an ad in the paper on Dec 26th for a position as an operations and maintenance employee, resumes are to be submitted by Jan 13, 2021 by 3pm

*-318 E Main St Home cleanup project is cleaned up.

*-CCP's, once all the items are delivered, the CCPs will be made and delivered to each resident. Due to the delay in shipping, we anticipate after the New Year for delivery.

-New Business

- The State of Ohio has published a COVID-19 resource guide for local leaders, it is a 29-page document with useful information for elected officials

- Inclement weather, employees are on call and will work overtime, as needed, as the winter season continues.

-The Village web site is up to date.

-New cell phones had to be ordered due to the ongoing issues with the Samsung J3 Star operating system, those phones were discontinued.

December 9, 2020

Scio Village Council met via Microsoft Teams on December 9, 2020 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Carol Davy, Betty Gotschall, James Clark, Erin Thompson, Andrew Turner, and Kari Salsberry. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax. Bonnie Rutledge from the Harrison News-Herald.

Salsberry moved to approve minutes from the previous meeting as presented and Clark seconded. All present voted in the affirmative.

Visitors:

Clerk-Treasurer:

Presented the second reading on Ordinance 2020-009 for ODOT. Also presented the amended COVID Plan. Salsberry made a motion to accept the amended COVID-19 Plan as written, seconded by Thompson. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea; Turner, yea. Motion carried.

A request for an Appropriation Hearing to be held on December 30, 2020 at 5:45 was approved.

Water/WW: .

Income Tax: .

Solicitor:

Mavor:

Village Administrator

Current Project Overview:

- WWTP: Clarifier / Pending / Feb 2021
- WTP: Water lines to be replaced/ Pending Dec 2020
- Oil and Shale: SR 646 112295 HAS-646-6.37 / Dec 16, 2020

WTP:

-Pending: The OPWC Grant was submitted on October 29th by the VA to the County engineer's office

Awaiting the Grant authority notification. This project will cover Brown, Walnut, Maple, and Grandview Streets.

Anticipate notification in December of 2020

-Meter installation has proceeded very well; the water department and employees have done a great service for the Village.

The meters remaining for residents outside the Village limits will proceed on an appointment basis.

- The WTP is being sanitized daily, and the employees that enter the facility are at different times to limit contamination.

WWTP:

- **PENDING** Clarifier Project:

UPDATE: *Recertification was done with a letter of support from the Harrison County Commissioners on November 19, 2020. All previous paperwork submitted is still deemed valid. Resubmission will be done in **Feb 2021**. Grant award notification is estimated to be in **April / May 2021**.

Estimated Cost **\$565,132.00** Village cost share is 10%. (\$56,514.0)

- The backflow prevention device at the WWTP was severely leaking, it has been repaired.
- The WWTP is being sanitized daily, and the employees that enter the facility are at different times to limit contamination.

OEPA:

- Lead service line replacement webinar Dec 15th , loan and principal forgiveness.
- Mosquito control grant is being investigated to see the feasibility of Scio possibly receiving funds

Oil and Shale Program:

- Project ID: **112295 HAS-646-6.37**

UPDATE: The OPWC grant package was submitted on October 28, 2020. The Village is awaiting the grant authority's decision. We anticipate notification **December 16, 2020**.

Current Grant is \$500,000.00, Project shortfall is \$250,000. The Village and Thrasher Group have submitted for Labor / Commerce and CDBG grants, pending notification in Dec 2020.

Roadways/ Equipment/ Buildings:

- The Village office is open for appointments only due to COVID pandemic. The Village office will be closed December 24th and December 25th.
- The municipal building has been professionally cleaned on Dec 4th and Dec 9th.
- Sanitation equipment has been received and distributed to the WTP, WWTP, Village office, and the garage.
- Leak detection equipment has been purchased; it was approved to be purchased with the use of COVID funds
- The reported holes in the roadways will be patched with bagged hot mix until the Spring when we can utilize the Durapatcher.

General:

Old Business:

- *-The Village to run an ad in the paper for a position as an operations and maintenance employee, no action taken at the last council meeting.
- *-Mr. Hatfield is inquiring again on the possibility of having sewer services for his property on Hilltop Drive

*-318 E Main St Home cleanup project, it is in process.

-New Business

- Disbursement of remaining COVID funds, council recommendations and suggestions are solicited.

Several municipalities have given residents " care packages" that include hand sanitizer, masks, and bleach wipes.

- The State of Ohio has published a COVID-19 resource guide for local leaders, it is a 29-page document with useful information for elected officials

- Thank you to Councilman Clark for volunteering to assist the Village with the new computer equipment set up and installation

- Winter season, the Village should anticipate employees having over time as the need arises to clear roads within the Village.

OLD BUSINESS

Council member Turner made a motion to buy a police cruiser with the remaining COVID-19 funds, Thompson seconded Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea; Turner, yea. Motion carried.

A motion was made by Turner to add updated Sewer project to the Capital Improvement Plan to be addressed in 2021 Water/Wastewater Committee meeting, Seconded by Salsberry. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea; Turner, yea. Motion carried.

Salsberry made a motion to advertise in the Harrison News-Herald for a new laborer. Gotschall seconded the motion. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea; Turner, yea. Motion carried.

NEW BUSINESS

No new business at this time

Davy moved to approve the Financial Report and Thompson seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea; Turner, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Thompson, yea; Gotschall, yea; Clark, yea; Davy, yea; Salsberry, yea; Turner abstain. motion carried.

As there was no further business Salsberry moved to adjourn the meeting.

An Emergency Meeting was held on 12-16-2020 at 6:00 pm to discuss COVID-19 Funds.

Those present:

Michelle Carpenter, Mayor

Jason Tubaugh, VA

Heidi Trice, Clerk/Treasurer

Andrew Turner, Council President

Carol Davy

Jim Clark

Kari Salsberry

Betty Gotschall

Bonnie Rutledge was present from the Harrison News Herald.

Village Administrator briefed council about the acquisition of a police cruiser and that the value was too high to use COVID Relief funds at this time.

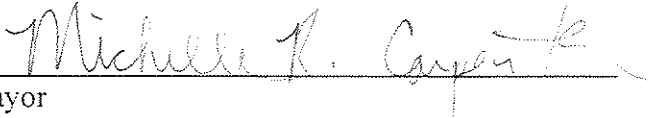
Carol Davy spoke about the COVID Care Packages (CCP) for village residents and businesses. A motion was made by Salsberry to order the items needed for the CCP and seconded by Clark. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Salsberry, yea; Turner, yea. Motion carried.


Clerk/Treasurer Heidi Trice presented council with Res 2020-014 A RESOLUTION ENTERING INTO A SUBGRANT AGREEMENT WITH SCIO VOLUNTEER FIRE DEPARTMENT FOR DISTRIBUTION OF FUNDS FROM THE CORONAVIRUS RELIEF DISTRIBUTIONS TO REIMBURSE COSTS OF THE SCIO VOLUNTEER FIRE DEPARTMENT FOR SUPPLIES AND EQUIPMENT RELATING TO COMBATING THE SPREAD AND CONTAGION OF COVID-19. Salsberry made a motion to pass Res. 2020-014, Gotschall seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Salsberry, yea; Turner, yea. Motion carried.

Davy made a motion to amend the COVID_19 Relief Plan, Salsberry seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Salsberry, yea; Turner, yea. Motion carried.

Meeting adjourned at 6:26 pm

Committee members meet with the Scio Volunteer Fire Department on December 21, 2020 to review invoices to obtain the COVID-19 Subgrant. Those present: Carol Davy, Jason Tubaugh, Heidi Trice, Ron Thompson and Terry Zantene, the latter two representing the SVFD. Spending was approved by the committee and the Subgrant agreement was signed by both parties with a check for \$5,500.00 being issued to the SVFD.


Mayor


Clerk-Treasurer

CHECK REGISTER REPORT - CHECKS ONLY

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COMPUTER DATE: 12/29/2020 10:48:14 AM

FROM DATE : 12/10/20 TO DATE : 12/31/20

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
12/10/2020	2111	20012	CHRISTINA TRONSGARD	4,498.00		1,330,680.99	18933
12/14/2020	2112	02007	BUREAU OF WORKERS COMP.	2,703.00		1,321,995.06	18943
12/14/2020	2113	02987	CNA SURETY	100.00		1,321,895.06	18944
12/14/2020	2114	06000	FP MAILING SOLUTIONS	81.00		1,321,814.06	18945
12/14/2020	2115	07016	GOVERNMENT ACCOUNTING SOL	1,565.00		1,320,249.06	18946
12/14/2020	2116	16031	QUILL	556.86		1,319,692.20	18947
12/14/2020	2117	20018	OHIO EPA/TREAS OF STATE	500.00		1,319,192.20	18948
12/14/2020	2118	21002	USA BLUE BOOK	1,148.80		1,318,043.40	18949
12/15/2020	2119	20000	THE RESTAURANT	4,500.00		1,293,140.38	18955
12/21/2020	2120	06016	FRONTIER	1,084.12		1,298,618.44	18965
12/21/2020	2121	23012	STACY L WOODS	225.00		1,298,393.44	18966
12/21/2020	2123	19111	SCIO VOLUNTEER FIRE DEPT	5,500.00		1,297,973.59	18970
12/23/2020	2124	09021	JOHNKRISTIN Properties LT	750.00		1,313,031.21	18980
12/23/2020	2125	19029	STULL EXCAVATING LLC	7,850.00		1,305,181.21	18981
12/21/2020	3335	19006	SCIO POLICE DEPT	5,500.00		1,299,702.56	18964
12/21/2020	3335v	19006	SCIO POLICE DEPT	-5,500.00		1,303,473.59	18969
12/14/2020	121420	15002	AMERICAN ELECTRIC POWER	1,664.01		1,316,379.39	18950
12/14/2020	121520	06016	FRONTIER	766.79		1,315,612.60	18951
12/15/2020	121520B	20400	UNIFIEDCREDIT	17,449.35		1,298,065.75	18953
12/15/2020	121520C	22013	FLEET Services	425.37		1,297,640.38	18954
12/14/2020	121620	10003	Kimble Recycling & Dispos	97.50		1,315,515.10	18952
12/18/2020	121820	18012	SCIO PAYROLL	8,666.29		1,325,898.24	18941
12/18/2020	121820B	18012	SCIO PAYROLL	1,200.18		1,324,698.06	18942
12/21/2020	122120	03004	COLUMBIA GAS	263.31		1,298,130.13	18967
12/21/2020	122120B	06016	FRONTIER	156.54		1,297,973.59	18968
12/28/2020	122820	20400	UNIFIEDCREDIT	16,249.89		1,288,931.32	18982
				78,001.01	0.00		

Kari Salsberry

Unable to sign due to quarantine COVID

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	482,009.30	7,339.73	23,125.62	466,223.41	0.00	466,223.41 MTD
		574,043.67	126,571.01	234,391.27	466,223.41	0.00	466,223.41 YTD
A02	GENERAL FUND CD#1	26,977.11	0.00	0.00	26,977.11	0.00	26,977.11 MTD
		26,612.23	364.88	0.00	26,977.11	0.00	26,977.11 YTD
A03	GENERAL FUND CD#2	215.72	0.00	0.00	215.72	0.00	215.72 MTD
		155.91	59.81	0.00	215.72	0.00	215.72 YTD
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD
		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 YTD
B01	STREET FUND	3,868.24	379.03	3,457.75	789.52	0.00	789.52 MTD
		7,948.19	31,203.77	38,362.44	789.52	0.00	789.52 YTD
B02	STATE HIGHWAY	10,029.01	3,182.30	71.54	13,139.77	0.00	13,139.77 MTD
		5,941.44	8,413.49	1,215.16	13,139.77	0.00	13,139.77 YTD
B04	PARK FUND	27,981.17	0.00	301.96	27,679.21	0.00	27,679.21 MTD
		21,413.73	19,673.96	13,408.48	27,679.21	0.00	27,679.21 YTD
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
B08	POLICE LEVY	16,878.83	0.00	0.00	16,878.83	0.00	16,878.83 MTD
		16,981.99	6,013.70	6,116.86	16,878.83	0.00	16,878.83 YTD
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
B10	PERMISSIVE MVL	747.00	310.00	0.00	1,057.00	0.00	1,057.00 MTD
		264.98	2,912.02	2,120.00	1,057.00	0.00	1,057.00 YTD
B11	COVID RELIEF	69,027.25	0.00	69,027.25	0.00	0.00	0.00 MTD
		0.00	101,742.33	101,742.33	0.00	0.00	0.00 YTD
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
D03	INCOME TAX/PERM IMPROVE	151,681.34	2,310.89	1,147.28	152,844.95	0.00	152,844.95 MTD
		173,621.27	51,694.54	72,470.86	152,844.95	0.00	152,844.95 YTD
E01	WATER FUND	369,745.61	16,054.52	21,377.61	364,422.52	0.00	364,422.52 MTD
		302,613.89	241,059.10	179,250.47	364,422.52	0.00	364,422.52 YTD
E02	SEWER FUND	153,331.80	13,320.63	10,263.70	156,388.73	0.00	156,388.73 MTD
		98,378.48	196,742.07	138,731.82	156,388.73	0.00	156,388.73 YTD
E03	WATER CONTINGENCY	49,661.05	0.00	0.00	49,661.05	0.00	49,661.05 MTD
		48,694.61	966.44	0.00	49,661.05	0.00	49,661.05 YTD

Patricia Gotschall

Carol Day

Kari Salisbury unable
 to sign due to quarantine
 COVID

REPORTING YEAR FUND	2020 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E08	WATER DEPOSIT FUND	15,979.06	63.04	0.00	16,042.10	0.00	16,042.10 MTD
		14,496.46	1,545.64	0.00	16,042.10	0.00	16,042.10 YTD
G01	ROMA ESCROW	25,000.00	0.00	25,000.00	0.00	0.00	0.00 MTD
		25,000.00	0.00	25,000.00	0.00	0.00	0.00 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,404,132.49	42,960.14	153,772.71	1,293,319.92	0.00	1,293,319.92 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,317,166.85	788,962.76	812,809.69	1,293,319.92	0.00	1,293,319.92 YTD

REPORTING PERIOD: DEC 2020
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REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION	CARRY OVER	M-T-D	Y-T-D	ENCUMBERED	UNENCUMBERED	PERCENTAGE
			AMOUNT	AMOUNT	EXPENSE	EXPENSE	AMOUNT	AMOUNT	
2020									
A01-1A-211-0		POLICE WAGES	24,719.00	0.00	1,584.00	22,725.00	0.00	1,994.00	8.07%
A01-1A-212-0		POLICE BENEFITS	3,735.00	0.00	244.73	3,733.09	0.00	1.91	.05%
A01-1C-230-0		STREET LIGHTING	18,500.00	0.00	1,664.01	18,315.84	0.00	184.16	1.00%
A01-2B-230-0		COUNTY HEALTH DEPT.	250.00	0.00	0.00	207.22	0.00	42.78	17.11%
A01-7A-211-0		MAYOR & VA WAGES	62,248.59	0.00	2,164.18	25,213.99	0.00	37,034.99	59.50%
A01-7A-212-0		MAYOR & VA BENEFITS	4,101.41	0.00	334.37	4,028.41	0.00	73.00	1.78%
A01-7B-211-0		COUNCIL WAGES	7,625.00	0.00	6,605.00	6,605.00	0.00	1,020.00	13.30%
A01-7B-212-0		COUNCIL BENEFITS	645.00	0.00	505.31	505.31	0.00	139.69	21.66%
A01-7B-240-0		COUNCIL SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
A01-7D-211-0		CLERK/TREASURER WAGES	24,970.00	0.00	1,560.94	18,031.56	0.00	6,938.44	27.79%
A01-7D-212-0		CLERK/TREASURER BENEFITS	3,100.00	0.00	241.18	2,865.97	0.00	234.03	7.55%
A01-7D-240-0		ADMIN SUPPLIES & MATERIALS	6,800.00	0.00	986.25	6,160.69	0.00	639.31	9.40%
A01-7E-231-0		UTILITIES	15,950.00	0.00	1,523.72	12,597.45	0.00	3,352.55	21.02%
A01-7E-240-0		LAND/BUILD SUPPLIES & MATERIAL	46,000.00	0.00	750.00	28,476.76	0.00	17,523.24	38.09%
A01-7F-230-0		ELECTION EXPENSE	520.00	0.00	0.00	0.00	0.00	520.00	100.00%
A01-7G-230-0		COUNTY AUDITOR FEE	1,400.00	0.00	0.00	1,237.29	0.00	162.71	11.62%
A01-7H-230-0		DELIQ LAND TAX ADVERT	50.00	0.00	0.00	0.10	0.00	49.90	99.80%
A01-7H-231-0		DEL REAL EST. TAX & COLL. FEES	230.00	0.00	0.00	229.96	0.00	0.04	.02%
A01-7J-230-0		STATE AUDITOR FEE	2,500.00	0.00	0.00	0.00	0.00	2,500.00	100.00%
A01-7J-211-0		SOLICITOR WAGES	6,000.00	0.00	500.00	6,000.00	0.00	0.00	.00%
A01-7J-212-0		SOLICITOR BENEFITS	2,080.00	0.00	77.25	927.00	0.00	1,073.00	53.65%
A01-7J-230-1		SOLICITOR CONTRACTUAL SERVICE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
A01-7K-211-0		IT-WAGES	3,520.00	0.00	248.82	2,880.76	0.00	639.24	18.16%
A01-7K-212-0		IT-BENEFITS	700.00	0.00	38.46	483.13	0.00	216.87	30.98%
A01-7K-230-0		IT-STATE AUDITOR FEE	350.00	0.00	0.00	0.00	0.00	350.00	100.00%
A01-7K-230-1		IT-SOLICITOR CONTRACT SERV	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
A01-7K-240-0		IT-SUPPLIES/MATERIALS	500.00	0.00	166.25	394.85	0.00	105.15	21.03%
A01-7K-250-0		IT-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-272-0		INCOME TAX REFUNDS	200.00	0.00	0.00	33.98	0.00	166.02	83.01%
A01-7K-273-0		PRIOR YEAR REFUND	25.00	0.00	0.00	0.00	0.00	25.00	100.00%
A01-7X-211-0		BONUS COVID 19 WAGES	1,750.00	0.00	0.00	1,748.57	0.00	1.43	.08%
A01-7X-211-1		PART TIME LABOR WAGES	10,000.00	0.00	0.00	5,932.14	0.00	4,067.86	40.68%
A01-7X-212-0		BONUS COVID 19 BENEFITS	750.00	0.00	0.00	39.35	0.00	710.65	94.75%
A01-7X-212-1		PART TIME LABOR BENEFITS	1,400.00	0.00	0.00	953.46	0.00	446.54	31.90%
A01-7X-230-0		CONTRACTUAL SERVICE	13,000.00	0.00	445.00	11,816.50	0.00	1,183.50	9.10%
A01-7X-230-2		ENGINEERING SERVICES	13,000.00	0.00	0.00	519.75	0.00	12,480.25	96

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	29,422.02	0.00	2,482.14	29,422.02	0.00	0.00	.00%
B01-6B-212-0	BENEFITS	4,800.00	0.00	383.49	4,537.06	0.00	262.94	5.48%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00	0.00	.00%
B01-6X-240-0	SUPPLIES & MATERIALS	4,627.98	0.00	592.12	4,103.36	0.00	524.62	11.34%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	39,250.00	0.00	3,457.75	38,362.44	0.00	887.56	2.26%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	166.48	0.00	1,933.52	92.07%
B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	112.79	0.00	687.21	85.90%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	58.26	0.00	1,041.74	94.70%
B02-6E-231-0	UTILITIES	1,000.00	0.00	71.54	877.63	0.00	122.37	12.24%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	71.54	1,215.16	0.00	5,734.84	82.52%
B04-3B-231-0	UTILITIES	3,200.00	0.00	301.96	3,151.05	0.00	48.95	1.53%
B04-3B-240-0	SUPPLIES & MATERIALS	19,600.00	0.00	0.00	10,092.29	0.00	9,507.71	48.51%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	138.35	0.00	11.65	7.77%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	26.79	0.00	13.21	33.03%
B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	23,390.00	0.00	301.96	13,408.48	0.00	9,981.52	42.67%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-9X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B08-1A-211-0	POLICE WAGES	5,184.00	0.00	0.00	5,184.00	0.00	0.00	.00%
B08-1A-212-0	POLICE BENEFITS	1,216.00	0.00	0.00	800.91	0.00	415.09	34.14%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	118.90	0.00	11.10	8.54%
B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	13.05	0.00	21.95	62.71%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	6,705.00	0.00	0.00	6,116.86	0.00	588.14	8.77%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	2,120.00	0.00	0.00	.00%
	PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	2,120.00	0.00	80.00	3.64%

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B11-7X-240-0	COVID RELIEF EXPENSE	101,742.33	0.00	69,027.25	101,742.33	0.00	0.00	.00%
	COVID RELIEF FUND SUB TOTAL	101,742.33	0.00	69,027.25	101,742.33	0.00	0.00	.00%
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7X-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	12,511.84	0.00	0.00	.00%
D03-7X-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	746.70	8,506.78	0.00	1,993.22	18.98%
D03-7K-212-0	BENEFITS	3,000.00	0.00	115.36	1,389.37	0.00	1,610.63	53.69%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	285.22	3,793.04	0.00	206.96	5.17%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	0.00	46,167.91	0.00	83,832.09	64.49%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	101.92	0.00	598.08	85.44%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	1,147.28	72,470.86	0.00	98,942.98	57.72%
E01-5A-211-1	SUPERINTENDENT WAGES	11,200.00	0.00	828.36	10,618.95	0.00	581.05	5.19%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	418.84	4,851.44	0.00	348.56	6.70%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	1,153.75	0.00	246.25	17.59%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	2,300.00	0.00	221.88	2,273.07	0.00	26.93	1.17%
E01-5A-211-7	LABORER WAGES	42,100.00	0.00	1,945.92	26,031.30	0.00	16,068.70	38.17%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	128.00	1,756.92	0.00	43.08	2.39%
E01-5A-212-2	CLERK BENEFITS	900.00	0.00	64.72	807.36	0.00	92.64	10.29%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	14.26	198.23	0.00	51.77	20.71%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	380.00	0.00	34.28	356.90	0.00	23.10	6.08%
E01-5A-212-7	LABORER BENEFITS	14,625.00	0.00	344.63	4,928.42	0.00	9,696.58	66.30%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,800.00	0.00	176.47	1,729.79	0.00	70.21	3.90%
E01-5B-241-0	CREDIT CARD CHARGES	1,300.00	0.00	175.89	1,252.65	0.00	47.35	3.64%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	206.27	618.71	0.00	481.29	43.75%
E01-5I-230-0	LANDS & BUILDINGS	8,500.00	0.00	0.00	1,112.94	0.00	7,387.06	86.91%
E01-5I-231-0	UTILITIES	31,380.00	0.00	2,056.46	31,327.93	0.00	52.07	.17%
E01-5K-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5K-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5K-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	300.00	3,769.04	0.00	230.96	5.77%
E01-5K-240-0	SUPPLIES & MATERIALS	39,340.00	0.00	2,184.64	22,048.70	0.00	17,291.30	43.95%
E01-5K-250-0	OWDA GRANT CAP OUTLAY	41,513.50	0.00	0.00	41,513.50	0.00	0.00	.00%
E01-5K-260-0	LOAN PRINCIPLE	22,401.24	0.00	11,791.23	21,594.40	0.00	806.84	3.60%
E01-5K-261-0	LOAN INTEREST	1,770.00	0.00	393.46	786.92	0.00	983.08	55.54%

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	519.55	0.00	130.45	20.07%
	WATER FUND FUND SUB TOTAL	243,989.74	0.00	21,377.61	179,250.47	0.00	64,739.27	26.53%
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	828.36	10,283.80	0.00	2,216.20	17.73%
E02-5A-211-2	LABORER WAGES	38,700.00	0.00	2,198.38	27,263.78	0.00	11,436.22	29.55%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	1,153.75	0.00	246.25	17.59%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	418.86	4,851.27	0.00	348.73	6.71%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	290.07	0.00	809.93	73.63%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	128.00	1,838.42	0.00	61.58	3.24%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	383.64	4,732.55	0.00	1,967.45	29.37%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	14.26	198.23	0.00	101.77	33.92%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	833.35	0.00	64.72	806.36	0.00	26.99	3.24%
E02-5A-212-6	CLERK HELPER BENEFITS	166.65	0.00	0.00	50.54	0.00	116.11	69.67%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	257.47	1,194.40	0.00	105.60	8.12%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	206.28	596.38	0.00	603.62	50.30%
E02-5E-230-0	LAND & BUILDINGS	16,910.00	0.00	0.00	9,394.57	0.00	7,515.43	44.44%
E02-5E-231-0	UTILITIES	30,000.00	0.00	1,104.19	19,745.09	0.00	10,254.91	34.18%
E02-5E-250-0	CAP OUT-ORDA CLARIFIER	29,550.00	0.00	0.00	29,550.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	0.00	300.00	2,033.50	0.00	466.50	18.66%
E02-5X-243-0	SUPPLIES & MATERIALS	35,000.00	0.00	2,017.24	20,222.39	0.00	14,777.61	42.22%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	2,250.00	4,500.00	0.00	1,736.00	27.84%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	26.72	0.00	53.28	66.60%
	SEWER FUND FUND SUB TOTAL	193,876.00	0.00	10,263.70	138,731.82	0.00	55,144.18	28.44%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
G01-7X-273-0	RUMA BOND REFUND	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00	0.00%
	RUMA ESCROW FUND SUB TOTAL	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00	0.00%
	GRAND TOTAL	1,258,436.91	0.00	153,772.71	812,809.69	0.00	445,627.22	35.41%

VILLAGE OF SCIO

MICHELLE CARPENTER, MAYOR

JASON TUBAUGH, VILLAGE ADMINISTRATOR

HEIDI L. TRICE, CLERK-TREASURER

COUNCIL: CAROL DAVY, ERIN THOMPSON, KARI SALSBERY,

BETTY GOTSCHALL, JAMES CLARK, & ANDREW TURNER

JANEEN SCOTT, WATER/WW CLERK & INCOME TAX ADM.

210 EAST MAIN STREET
P.O. Box 307
SCIO, OH 43988

VILLAGEOFSCIO.COM

PHONE: 740-945-5571
FAX: 740-945-5855
SCIO1@FRONTIER.COM

Coronavirus Relief Fund Plan:

Decontamination area in Wastewater Treatment Plant. Due to Covid-19 Village workers at the wastewater treatment plant need an area to be able to properly decontaminate themselves after exposure to waste products that could potentially have Covid-19. Actual Cost: \$5,960.21.

Air purifiers for all buildings. Due to Covid-19 this will eliminate airborne Covid-19 hazards.

Actual cost \$6,242.11.

Office and public seating chairs. The chairs in our building are currently all cloth. Due to Covid-19 we will need to replace all these chairs to cut down on Covid-19 contamination. The chairs will be replaced with vinyl or heavy-duty plastic to ensure a safe and productive decontamination. Actual cost \$1,610.65.

Laptops for essential personnel. Due to Covid-19 and continuing shut-down of State and Local government, our essential village worker's will need the means to work from home. To accomplish this, we will need to purchase laptops with the appropriate software and printer to do each job. A server for the Village, back packs for transporting computers and files safely out of the office. A VPN will also have to be established to be in compliance with safety. Actual cost: \$10,704.47.

Purchase of PPE equipment for all facilities in the Village. Covid-19 has required extensive PPE use and new available PPE to keep the workers and public safe. Actual cost: \$1,148.80

Local Business Grant monies. Proposed grant money for local businesses for safety and protection against Covid-19 for businesses and consumers. Estimated cost: \$8998.00

Purchase of a Ford F-150 truck with vinyl seats and hard plastic flooring for individual workers to be able to ride separately to job sites. Due to Covid-19 this will allow workers to decontaminate the vehicle and provide a safe way for workers to perform their job. Actual cost \$25,660.00

Cleaning supplies for office, buildings, and public spaces. Due to COVID-19 and the spread by contact cleaning supplies were purchased

- Lysol spray
- Tyvek Disposable suits
- Infrared thermometer
- Opti-Cide wipes
- Hand sanitizer gel
- Hand sanitizer dispensers/batteries
- Sneeze guards
- RMR-141 Disinfectant

Along with cleaning supplies we have limited the traffic in and out of the office due to COVID-19. To lessen the traffic workers must clock in at the facility they are working in for that day. A drop box was also purchased for work orders to minimize contact.

- Time clock/ribbon x2
- Drop box for work orders

Actual cost for both: \$3,819.83

One-time Cleaning Service for office building. Due to COVID-19 and the amount of people coming in and out of the building a One-time Cleaning Service was hired to disinfect the building, walls, floors, and air vents. Actual Cost: \$5,051.39

Due to COVID-19 government agencies are working from home and are not allowed to preform call outs, because of this we have not had any leak detection services for our water. We have purchased a leak detection kit. Actual cost: \$2,793.00

Clean up of 318 East Main Street, Scio, Ohio 43988. The house on this property caught on fire during the COVID-19 crisis. The house was razed to the ground but

has not been cleaned up. The sewer line is open resulting in sewage back up, spread of disease and contagion including COVID-19 Virus.
Estimated cost: \$ 7,850.00

Lighting kit to allow new truck bought due to COVID-19 to be functional for worker. Lighting kit \$899.99; Portable generator \$ 881.78; Toolbox and tools. \$ 555.27; Emergency Roadside kit \$444.99. Total \$2,782.03

Chest waders for workers at WWTP to protect workers from direct contact with COVID-19. Need four (4) pairs \$ 539.97.

Outdoor covered trash cans for sidewalks. Allows residents to properly dispose of contaminate items without touching the receptacle, however the lid allow for nothing contaminated to blow out onto the sidewalks and roads. Cutting cross contamination of COVID-19. Fifteen (15) needed \$2,091.30.

Pay early pay out to Frontier and switch to Spectrum, Frontier service is not adequate to support our new computer systems in the event that we have to work from home due to COVID-19 \$ 1,232.66

The Village of Scio will be entering into a subgrant agreement with Scio Volunteer Fire Department for distribution of funds from the coronavirus relief distributions to reimburse costs of the Scio Volunteer Fire Department for supplies and equipment relating to combating the spread and contagion of covid-19 amount awarded \$5,500.00

CCP- COVID care package

Bags

Hand sanitizer

Face masks

Paper towels)

Toilet paper (4) rolls

Sanitation wipes

\$7,308.56

Lysol Spray (USA Bluebook)

\$2,449.35

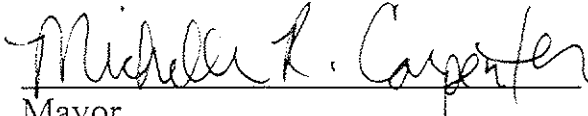
Total \$9,757.91

\$5,960.21
 \$6,242.11
 \$1,610.65
 \$10,704.47
 \$1,148.80
 \$8,998.00
 \$25,660.00
 \$3,819.83
 \$5,051.39
 \$2,793.00
 \$7,850.00
 \$2,782.03
 \$ 539.97
 \$2,091.30
 \$ 1,232.66
 \$ 5,500.00
\$ 9,757.91
 \$100,792.51
 =====


Fund Revenue Amount	\$101,742.33
Fund Expense Amount	<u>\$101,742.33</u>

Left to spend	<u>\$ 0.00</u>
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Passed on: October 5, 2020
 Amended on October 14, 2020
 Amended on December 9, 2020
 Amended on December 16, 2020



 Mayor



 Clerk/ Treasurer

APPROVAL AND GRANTING CONSENT TO THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION AUTHORITY TO, APPLY, MAINTAIN AND REPAIR STANDARD LONGITUDINAL PAVEMENT MARKINGS AND ERECT REGULATORY AND WARNING SIGNS ON STATE HIGHWAYS INSIDE VILLAGE CORPORATE LIMITS, AND

GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO REMOVE SNOW AND ICE AND USE SNOW AND ICE CONTROL MATERIAL ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATE LIMITS, AND

GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO PERFORM MAINTENANCE AND/OR REPAIR ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATION.

WHEREAS, the Director of Transportation, under Section 5521.01 of the Revised Code of Ohio, is authorized upon request and approval of the legislative authority of the Village to maintain, repair and apply standard longitudinal pavement marking lines and to erect regulatory and warning signs, as defined in the manual adopted under section 4511.09 of the Revised code on any section of a State Highways within the corporate limits of a village; and

WHEREAS, the Director of Transportation, under Section 5501.41, Revised Code of Ohio, may, upon consent of the legislative authority of the Village, remove snow and ice and use snow and ice control material on State Highways within the corporate limits of a Village pursuant to a written agreement to be entered into between the Village and the Department of Transportation of the State of Ohio; and,

WHEREAS, the Director of Transportation, under Section 5511.01 of the Revised Code of Ohio, may, upon the consent of the legislative authority of the Village, perform maintenance and/or repair on the State Highways within the corporate limits of the Village pursuant to a written agreement to be entered into between the Village and the Department of Transportation of the State of Ohio; and

WHEREAS, State Highway Nos. SR 151 & SR 646 lie within the Village of Scio, Harrison County; and

WHEREAS, the work proposed to be authorized under this ordinance shall be restricted to the application, maintenance and repair of standard longitudinal pavement markings and the erecting of regulatory and warning signs, and may include if an Agreement is entered into, the removal of snow and ice and the use of snow and ice control material on State Highways within the corporate limits of Village but shall not include the removal of snow and ice and the use of snow and ice control material on driveways, parking areas, and intersecting roads and streets, and, may include if an Agreement is entered into, the maintenance and/or repair of the State Highways within the corporate limits of the Village; and

WHEREAS, this ordinance shall not relieve or discharge the Village from responsibility for emergency repair of signs installed by the Department of Transportation; and

WHEREAS, this ordinance shall not relieve or discharge the Village from any claim or claims of any nature arising from, or growing out of, the work by the Department of Transportation of the State of Ohio on said highways in the Village, and the Village shall save the State of Ohio harmless from any and all such claims; and

WHEREAS, this ordinance is not intended to and shall not supersede any section of the Ohio Revised Code pertaining to the responsibilities of the Village and the Department of Transportation regarding any other maintenance and repair.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the Village of Scio, State of Ohio as follows:

SECTION I: It is hereby declared to be in the public interest that the consent of said Village be, and such consent is hereby given to the Department of Transportation of the State of Ohio for said Department to apply standard longitudinal pavement markings, and to erect regulatory and warning signs on said State Highways in accordance with the standard practices of the Ohio Department of Transportation.

SECTION II: It is hereby declared to be in the public interest that the consent of said Village be, and such consent is hereby given to the Department of Transportation of the State of Ohio, if an agreement is entered into, for said Department to remove snow and ice and use snow and ice control material on any State Highways listed in the agreement in accordance with the standard practices of the Ohio Department of Transportation.

SECTION III: It is hereby declared to be in the public interest that the consent of said Village be, and such consent is hereby given to the Department of Transportation of the State of Ohio, if an agreement is entered into, for said Department to perform certain maintenance and/or repair on any State Highways listed in the agreement in accordance with the standard practices of the Ohio Department of Transportation.

SECTION IV: That the Village Mayor is authorized to enter into any agreement with ODOT for the removal of snow and ice and the use of snow and ice control material on said State Highways within the corporate limits of the Village and any agreement with ODOT for certain maintenance and/or repair of the State Highways within the corporate limits of the Village.

SECTION V: That the Clerk is hereby directed to furnish the Director of Transportation and the Board of County Commissioners of Scio, Ohio, with a certified copy of this Ordinance immediately upon execution.

SECTION VI: That this Ordinance shall take effect and be in force at the earliest time allowed by law.

Passed: December 30, 2020

Attest: Heidi L Trice Clerk

Michelle R Carpenter Mayor

CERTIFICATE OF COPY

Village of Scio

County of Harrison Ohio

ss:

I, Heidi L Trice, as Clerk of the Village of Scio, Ohio, do hereby certify that the foregoing is a true and correct copy of the Ordinance adopted by the council of said Village on the 30 day of Dec, 2020; that the publication of such Ordinance has been made and certified of record according to law; that no proceedings looking to a referendum upon such Ordinance have been taken; and that such Ordinance and the certificate of publication thereof are of record in Ordinance Record No. 2020, Page 009.

I have hereunto subscribed my name and affixed my official seal this 30 day of Dec, 2020.

(SEAL)

Heidi L Trice Clerk
Village of Scio, Ohio

ACCEPTED AND APPROVED by the Ohio Department of Transportation

_____, Director of Transportation

Date:

The Parties hereunto have caused this agreement to be executed by officials thereunto duly authorized as of the day and year last written below.


VILLAGE OF SCIO

By: Michelle R. Carpenter
Printed Name: Michelle R. Carpenter
Title: Mayor
Date: 12-30-2020

STATE OF OHIO
Department of Transportation

By: _____
Jack Marchbanks, Director
Date: _____

ODOT AGREEMENT NO. 35575

Village Consent Ordinance/Resolution No. 

**AGREEMENT
BETWEEN THE STATE OF OHIO,
DEPARTMENT OF TRANSPORTATION
AND THE VILLAGE OF SCIO, OHIO
FOR THE REMOVAL AND CONTROL OF SNOW AND ICE**

This Agreement is made by and between the State of Ohio, Department of Transportation, 1980 West Broad Street, Columbus, Ohio 43223, acting by and through its Director, hereinafter referred to as the "ODOT" and the Village of SCIO, P.O. Box 307, Scio, Ohio 43988, hereinafter referred to as the "VILLAGE" and shall be referred to singularly as "party" and collectively as "parties".

WHEREAS, pursuant to Ohio Revised Code 5501.41, the Director of the Department of Transportation may remove snow and ice from state highways within villages, but before doing so, the Director must obtain the consent of the legislative authority of such village; and

WHEREAS, the legislative authority of the VILLAGE has granted its consent to the Director to remove snow and ice and to use snow and ice control material on the state highways within the its corporate limit; and

WHEREAS, it is in the interest and safety of the traveling public and it serves to manage public resources of ODOT and VILLAGE in an efficient manner that ODOT perform snow and ice removal and control on SR 151 & SR 646 within the VILLAGE.

NOW THEREFORE, it is agreed by the parties as follows:

1. OBLIGATIONS OF ODOT

- 1.1 ODOT will remove snow and ice and apply snow and ice control material on SR 151 & SR 646, both sides of the road, within the VILLAGE's corporate limits during the normal course of removing snow and ice and applying snow and ice control material on roads within ODOT's responsibility. ODOT shall not perform this work more frequently nor alter the schedule of when this work is to be performed and such work shall not include the removal of snow and ice from and the use of snow and ice control material on driveways, parking areas, and intersecting village roads and streets.

2. OBLIGATIONS OF THE VILLAGE

- 2.1 The VILLAGE grants ODOT the right to use and occupy the right-of-way in and abutting the section of SR 151 & SR 646, herein described for the purposes of performing snow and ice removal and control operations.

- 2.2 The VILLAGE is responsible to fix, at its own expense, any damage to the road surface, such as potholes, caused by ODOT's removal of snow and ice and/or application of any snow and ice control material.

3. INSPECTIONS

- 3.1 Periodic inspections may be performed jointly by representatives of the parties to determine the level of service being provided on the state highway system during a snow and ice event.

4. TERM OF AGREEMENT

- 4.1 This Agreement shall commence on the date of the last signature below and shall be for a term of five (5) years unless terminated sooner pursuant to paragraph 5.2 of this Agreement and shall automatically renew for successive five (5) year terms.
- 4.2 This Agreement may be terminated by either party giving sixty (60) days written notice to the other party.

5. GENERAL PROVISIONS

- 5.1 This Agreement shall be to the benefit of and be binding upon the respective parties herein, their successors and assigns. Nothing in this Agreement shall inure to the benefit of any third parties. Nothing stated in this Agreement shall act as a waiver of any immunities or defenses available to either party, either by statute or common law.
- 5.2 Either party may, at any time during the term of the agreement, request amendments or modifications which includes assignment. Requests for amendments or modifications shall be in writing and shall specify the requested changes and the justifications for such changes. Should the parties consent to modifications of the contract, then an amendment shall be drawn, approved and executed in the same manner as the original agreement.
- 5.3 This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of Ohio. To the extent that the ODOT is a party to any litigation arising out of or relating in any way to this agreement or the performance there under, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.
- 5.4 The State of Ohio and ODOT are self-insured.
- 5.5 ODOT is hereby released from any and all liability for damage or injury received by the VILLAGE, its employees, agents or subcontractors while performing tasks, duties, work or responsibilities as set forth in this Agreement.
- 5.7 If the VILLAGE breaches or defaults any of the terms or conditions of this Agreement, and if that breach is not remedied within thirty (30) days after written notification by ODOT of that breach or default, ODOT may terminate this Agreement.

- 5.8 ODOT and VILLAGE agree to make a good faith effort to resolve any disputes which may arise between them concerning interpretation of, or performance pursuant to, this agreement. In the event a dispute arises regarding this Agreement, notification of the dispute shall be sent to the other party within ninety (90) days of discovery of such dispute. Within the notification, the disputing party shall present such evidence as may support their position. Within a reasonable time, the ODOT District Deputy Director and a designated representative from the VILLAGE shall review the facts and circumstances surrounding the dispute for the purpose of determination. Said dispute shall be resolved within a reasonable period of time. The parties agree that any dispute that cannot be resolved shall be resolved solely and finally by the Director of ODOT.
- 5.9 Ohio Ethics Law: The VILLAGE and ODOT, by signing this document, each certify: (1) it has reviewed and understands the Ohio Ethics law and conflict of interest laws as provided by Chapters 102 and 2921 of the Ohio Revised Code, and (2) will take no action inconsistent with those laws.
- 5.10 In carrying out this Agreement the parties shall comply with all applicable federal, state and local laws in the conduct of all work including, but not limited to non-discrimination, equal employment opportunity and drug free workplace.
- 5.11 In no case shall the VILLAGE or any of its personnel be considered agents, servants or employees of ODOT or the State of Ohio. Each party shall be responsible for the full payment of all taxes including without limitation, unemployment compensation premiums, income tax deductions, payroll deductions.

6. NOTICE

- 6.1 Notices under this agreement shall be directed as follows:

VILLAGE of SCIO
P.O. Box 307
Scio, OH 43988

Ohio Department of Transportation
District 11
2201 Reiser Avenue, SE
New Philadelphia, OH 44663

7. SIGNATURES

- 7.1 Any person executing this agreement in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this agreement on such principal's behalf.
- 7.2 Any party hereto may deliver a copy of its counterpart signature page to this Agreement via fax or email. Each party hereto shall be entitled to rely upon a facsimile or electronic signature of any other party delivered in such a manner as if such signature were an original.

RESOLUTION 2020-013

WHEREAS, the Mayor and Council are aware that

2021 Permanent Appropriations

Need approved by Fund Department/Activity, and Major Object level [ORC 5705.38] and

WHEREAS the members of council agree with the figures provided to them herein

Therefore, we hereby adopt:

The 2021 Permanent Appropriations [attached] and made a part of this
Resolution presented on December 30, 2020.

Motion by Kari Salderry Seconded by Betty Motchall

That the Resolution be adopted was carried by the following vote:

Yea 6 Nay 0 Abstentions 0

Adopted December 30, 2020.

Mayor Michelle R. Carpenter

Clerk-Treasurer Yvonne L. Irico

Village of Scio Permanent App **for 2021**
Itemized Funds

FUND TYPE/CLASSIFICATIONS	CASH BALANCE AS OF 12/30/20	TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES	TOTAL AMOUNT AVAILABLE PLUS BALANCES
GENERAL FUND TYPE			
GENERAL FUND	\$489,343	\$120,260	\$609,603
SPECIAL REVENUE FUNDS			
STREET FUND	3,326	30,825	34,151
STATE HIGHWAY FUND	13,109	5,231	18,340
PARK FUND	27,679	19,674	47,353
POLICE LEVY	16,879	6,014	22,893
PERMISSIVE MVL	747	2,602	3,349
FUND TOTAL	\$61,740	\$64,346	\$126,086
PROPRIETARY FUND TYPE			
ENTERPRISE FUNDS			
WATER FUND	357,433	233,913	591,346
SEWER FUND	150,569	190,923	341,492
WATER DEPOSITS	16,042	1,546	17,588
FUND TOTAL	\$524,044	\$426,382	\$950,426
FIDUCIARY FUND TYPE			
TRUST AND AGENCY FUNDS			
LOCAL INCOME TAX	\$152,645	\$51,494	\$204,139
TOTAL ALL FUNDS	\$1,227,772	\$662,482	\$1,890,254

MAYOR - MICHELLE R. CARPENTER

SIGNATURE -Dec 30, 2020

CLERK/TREASURER - HEIDI L. TRICE

SIGNATURE -Dec 30, 2020

COVID FUND 202- \$101,742 WAS RECEIVED AND EXPENDED BY 12-30-2020.
 2021 FUNDING IS UNCERTAIN.

RESOLUTION 2020- 014

A RESOLUTION ENTERING INTO A SUBGRANT AGREEMENT WITH SCIO VOLUNTEER FIRE DEPARTMENT FOR DISTRIBUTION OF FUNDS FROM THE CORONAVIRUS RELIEF DISTRIBUTIONS TO REIMBURSE COSTS OF THE SCIO VOLUNTEER FIRE DEPARTMENT FOR SUPPLIES AND EQUIPMENT RELATING TO COMBATING THE SPREAD AND CONTAGION OF COVID-19

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in Senate Bill 310 of the 133rd General Assembly (S.B. 310), from which The Village of Scio Ohio received an award of funds; and

WHEREAS, Scio Volunteer Fire Department is a lawfully created and funded not-for-profit organization created and operated under the laws of the State of Ohio; and

WHEREAS, Scio Volunteer Fire Department is located within the Village of Scio, Ohio and provides the Village of Scio and other townships and municipalities within Harrison County, Ohio with emergency medical and ambulance service; and

WHEREAS, Scio Volunteer Fire Department has requested assistance in the form of reimbursement for the costs of supplies and equipment necessary to combat the spread and contagion of COVID-19; and

WHEREAS, Council for the Village of Scio, Ohio (herein "Council") is authorizing the expenditure of funds received through the County Coronavirus Relief Distribution Fund for the purpose of reimbursement for the costs of supplies and equipment necessary for Scio Volunteer Fire Department to continue services for the Village while combatting the spread and contagion of COVID-19.

NOW THEREFORE BE IT RESOLVED, by the Council of Village of Scio, Ohio that the Mayor is authorized and directed to enter into the Subgrant Agreement with the Scio Volunteer Fire Department for the reimbursement of costs of supplies and materials directly relating to combatting the spread and contagion of COVID-19.

BE IT FUTHER RESOLVED, that Council pledges the amount of \$5,500.00 received from the County Coronavirus Relief Distribution Fund to be expended to reimburse Scio Volunteer Fire Department for the cost of supplies and equipment relating to combatting the spread and contagion of COVID-19 upon approval of the Committee, in accordance with the attached Subgrant Agreement.

FURTHERMORE, All deliberations resulting in the passage of this Resolution were conducted in open meetings of the Village Council, and all deliberations of Village Council that resulted in such action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code;

Adopted on: Dec 16, 2020

Approved: Michelle Carpenter
Mayor

Attest: Heidi L. Trico
Clerk/Treasurer

As to Form, Village Solicitor

SUBGRANT AGREEMENT

OPPORTUNITY TITLE: Award to Scio Volunteer Fire Department providing fire protection and emergency medical services and serving the Village of Scio, Ohio, for reimbursement of expenditures for supplies and equipment relating to combatting the spread and contagion of the Coronavirus (COVID-19). Such reimbursement shall be made only upon the pre-approval of said expenditures by a Committee consisting of the Clerk/Treasurer of the Village of Scio, Councilman Carol Davy, and Village Administrator, duly appointed by a majority vote of the Legislative Authority of the Village of Scio. Said Committee shall review the proposed need of the supplies and equipment and pre-approve the reimbursement thereof with same being paid by the Clerk/Treasurer from Coronavirus Relief Funds upon submission for payment.

FUNDING ORGANIZATION: U.S. Department of Treasury

PRIME RECIPIENT: Ohio Office of Budget and Management

CFDA NUMBER GRANT NAME: 21.019 Coronavirus Relief Fund

PROJECT START DATE: March 1, 2020

PROJECT END DATE: December 28, 2020

GRANTOR: Village of Scio, Ohio

SUBGRANTEE: Scio Volunteer Fire Department

AWARD AMOUNT: \$5,500.00

PAYMENT METHOD: Payment shall be made to the Subgrantee to reimburse Subgrantee for expenditures for supplies and equipment found, by a Committee appointed by the Grantor, to be necessary and essential for combatting the spread and contagion of COVID-19.

PROJECT DESCRIPTION: Funds expended shall be for the reimbursement of the Subgrantee for supplies and equipment purchased to combat the spread and contagion of COVID-19.

REQUIREMENTS: That all grants money approved and distributed by Grantor to Subgrantee shall be for reimbursement for supplies and equipment relating to the spread and contagion of COVID-19 and shall be used only for purposes permitted as set forth in the CARES Act and H.B. 481, the Ohio Office of Budget and Management guidance documents, The United States Treasury guidance, and the United States Treasury Office Inspector General reporting and records retention requirements.

REVISIONS: This Subgrant Agreement is developed and in effect as of the date of the signing of this Agreement. Grantor reserves the right to revise and/or terminate this agreement for any reason including guidance from the entities set forth in the above "REQUIREMENTS" paragraph.

CERTIFICATION: IN WITNESS WHEREOF, the parties hereto, in the Village of Scio, County of Harrison and State of Ohio, have hereunto set their hands to this instrument, and execution and agreement to be bound by the terms thereof, this 21st day of December, 2020.

By: Terry W. Zantene Treas. (signed)

TERRY W. ZANTENE TREAS. (printed name)
Authorized Agent, Scio Volunteer Fire Department

By: Michelle Carpenter (signed)

Michelle Carpenter (printed name)
Mayor, Village of Scio, Ohio



An Official Site of

[Ohio Grants Portal](#)

Heidi Trice

OBM07860

scio1@frontier.com

[Log Out](#)

Select Award Village of Scio - CARES Act - Coronavirus Relief Fund Local Government Assistance Program ▼

▼ Activity Reports

Activity Report History								
Reviewed	Sent Back	Due Date	Beginning Receipts	Interest Earned	Expenditures	Cash On Hand	Obligated	Unobligated Bal
Open/Edit		10/20/2020	0	26351.61	0	26351.61	0	26351.61
Record Created OBMGrantsPortal 10/07/2020 10:05:25 AM 2 months ago								
Open/Edit		01/06/2021	26351.61	75390.72	0	101742.33	0	0
Record Updated OBMGrantsPortal 12/29/2020 11:16:30 AM 6 minutes ago								

0 Records Displayed

2 Total Records

No Activity Reporting is Required At This Time.

[Submit an Activity Report](#)

▼ Documents

Upload File(s)

Uploaded Files (6)

- [Covid begining amount \(pdf\)](#)09/30/2020
- [Covid local business res \(pdf\)](#)09/30/2020
- [Covid local business res \(pdf\)](#)09/30/2020
- [Covid Relief Fund Resolution \(pdf\)](#)09/30/2020
- [Covid Relief Fund Resolution \(pdf\)](#)09/30/2020
- [Covid Relief Fund Resolution \(pdf\)](#)09/30/2020

[Add Files](#)

12/29/20
Heidi Trice
12-29-20

darrellcoffman@waynetownship.us; tholt1702@gmail.com; penny.tolle@gmail.com;
drouan@weathersfieldtwp.com; mailbox@weathersfieldtwp.com; nancyfisher.wellingtontownship@yahoo.com;
wellingtontwpclerk@gmail.com; allisonyanssens@gmail.com; lharvey1106@gmail.com;
kkeim@westchesteroh.org; mhunkler@westchesteroh.org; rmartin@westjeffersonohio.gov;
rarnott@westjeffersonohio.gov; lowmiller172@gmail.com; west.twp@frontier.com

Date: Monday, December 28, 2020, 04:37 PM EST

Good afternoon,

As you may be aware, legislation in the U.S. Congress was signed by the President late last night which extended the timeline for state and local governments to spend Coronavirus Relief Funds (CRF) to December 31, 2021. OBM is working on a request to the state Controlling Board to adjust the deadlines for local governments to spend current allocations of CRF accordingly. SB 310, currently pending Governor DeWine's signature, will provide the authority for the state Controlling Board to make the adjustments. OBM will notify contacts in the grants portal as soon as the extension becomes official and will update guidance and FAQs on the Ohio Grants Partnership website, grants.ohio.gov, as soon as the US Treasury completes their guidance and FAQ updates.

30 East Broad Street, 35th Floor

Columbus, Ohio 43215

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VILLAGE OF SCIO - EXHIBIT "A"
WATER AND SEWER RATES
EFFECTIVE JANUARY 1, 2021 - ORDINANCE 019-003

SVC CODE	LOCATION	UTILITY	CLASSIFICATION	DISTRIBUTION BASE RATE	1000 GALS. RATE	2000 GALS. RATE	3000 GALS. RATE	OVER 3000 GALS. RATE PER 1000 GALS.OVERAGE	TABLE
00	INSIDE	WATER	RESIDENTIAL	\$ 32.31	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	00
02	INSIDE	WATER	NON-RESIDENTIAL	\$ 40.92	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	01
03	INSIDE	WATER	MULTI-USE	\$ 40.92	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	01
01	OUTSIDE	WATER	RESIDENTIAL	\$ 43.08	\$ 1.00	\$ 2.00	\$ 3.00	\$ 7.54	02
04	OUTSIDE	WATER	NON-RESIDENTIAL	\$ 57.89	\$ 1.00	\$ 2.00	\$ 3.00	\$ 12.16	03
05	OUTSIDE	WATER	MULTI-USE	\$ 43.08	\$ 1.00	\$ 2.00	\$ 3.00	\$ 7.54	02

SVC CODE	LOCATION	UTILITY	CLASSIFICATION	COLLECTION BASE RATE	1000 GALS. RATE	2000 GALS. RATE	3000 GALS. RATE	OVER 3000 GALS. RATE PER 1000 GALS.OVERAGE	TABLE
00	INSIDE	SEWER	RESIDENTIAL	\$ 32.31	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	00
02	INSIDE	SEWER	NON-RESIDENTIAL	\$ 40.92	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	01
03	INSIDE	SEWER	MULTI-USE	\$ 40.92	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	01
01	OUTSIDE	SEWER	RESIDENTIAL	\$ 43.08	\$ 1.00	\$ 2.00	\$ 3.00	\$ 7.54	02
04	OUTSIDE	SEWER	NON-RESIDENTIAL	\$ 57.89	\$ 1.00	\$ 2.00	\$ 3.00	\$ 12.16	03
05	OUTSIDE	SEWER	MULTI-USE	\$ 43.08	\$ 1.00	\$ 2.00	\$ 3.00	\$ 7.54	02
06			ADM. FEE	\$ 1.00					00

HILLTOP APARTMENTS	44 UNITS @ \$40.92	\$ 1,800.48	WATER	FLAT RATE TABLE 01
HILLTOP APARTMENTS	44 UNITS @ \$40.92	\$ 1,800.48	SEWER	
UNMETERED WATER	\$86.15	OUTSIDE	FLAT TABLE 02	ALBRIGHT, ZANTENE & RICH
UNMETERED WATER	\$64.62	INSIDE	FLAT TABLE 00	MC FARLAND & LAUGHLIN

SHUT OFF AND TURN ON DECEMBER, 2020

ADDRESSES	SHUT OFFS	TURN ONS	SERVICE FEES
324 E MAIN ST	NO METER		
233 E MAIN ST	SHUT OFF		
205 E MAIN ST	SHUT OFF		
203 E MAIN ST	SHUT OFF		
222 E MAIN ST	SHUT OFF		
113 CARROLLTON ST	SHUT OFF		
109 N EASTPORT ST	SHUT OFF		
103 N EASTPORT ST	SHUT OFF		
101 N EASTPORT ST	NO METER		
203 SCHOOLHOUSE	SHUT OFF		
201 W SECOND SST	SHUT OFF		
103 CUSTERWAY	SHUT OFF		
314 W MAIN ST	SHUT OFF		
110 BROWN ST	SHUT OFF		
90550 BONNELL DR	SHUT OFF		
422 W MAIN ST	SHUT OFF		
38680 SCIO-BOWERSON RD	SHUT OFF		
103 W MAIN ST	SHUT OFF		
407 W MAIN ST	SHUT OFF		
107 N EASTPORT ST	SHUT OFF		
431 W MAIN ST	SHUT OFF		
132 MAPLE ST	SHUT OFF		
111 MAPLE ST	SHUT OFF		
101 S EASTPORT ST	SHUT OFF		
124 E MAIN ST	SHUT OFF		
206 E MAIN ST	SHUT OFF		
208 E MAIN ST	SHUT OFF		
314 E MAIN ST	SHUT OFF		

316 E MAIN ST	SHUT OFF		
202 E COLLEGE ST	SHUT OFF		
214 E COLLEGE ST	SHUT OFF		
113 FOWLER AVE	SHUT OFF		
118 HIGH ST	SHUT OFF		
116 HIGH ST	SHUT OFF		
108 HIGH ST	SHUT OFF		
102 HIGH ST	SHUT OFF		
148 E COLLEGE ST	SHUT OFF		
140 E COLLEGE ST	SHUT OFF		
128 E COLLEGE ST	SHUT OFF		
126 E COLLEGE ST	SHUT OFF		
124 E COLLEGE ST	SHUT OFF		
122 E COLLEGE ST	SHUT OFF		
120 E COLLEGE ST	SHUT OFF		
104 E COLLEGE ST	SHUT OFF		
100 W COLLEGE ST	SHUT OFF		
110 MOORE ALLEY	SHUT OFF		
114 E ELM ST	SHUT OFF		
108 E ELM ST	SHUT OFF		
107 W COLLEGE ST	SHUT OFF		
224 GRANDVIEW ST	SHUT OFF		
222 GRANDVIEW ST	SHUT OFF		
104 GRANDVIEW ST	SHUT OFF		
112 W COLLEGE ST	SHUT OFF		
150 EASTPORT RD	SHUT OFF		
206 EASTPORT RD	SHUT OFF		
315 EASTPORT RD	SHUT OFF		
217 W COLLEGE ST	SHUT OFF		
213 W COLLEGE ST	SHUT OFF		
205 SCHOOLHOUSE	SHUT OFF		
106 S EASTPORT ST	SHUT OFF		
SCHOOL LOT	SHUT OFF		

DECEMBER SHUT OFF				
103 MASONIC	SHUT OFF	TURN ON		\$80.00
311 E MAIN ST	SHUT OFF	TURN ON		\$80.00
106 EASTPORT ST	SHUT OFF			\$40.00
109 W COLLEGE ST	SHUT OFF	TURN ON		\$80.00
158 E COLLEGE ST	SHUT OFF	TURN ON		\$80.00
TOTAL				\$360.00
		YTD		\$3,787.31
APPROX. 90 DELINQUENT ACCOUNTS AS OF THE 21ST OF DECEMBER.				
SHUT OFF NOTICES POSTED AS OF: DECEMBER 30TH, (59)				

DEPARTMENT OF PUBLIC WORKS
Position with the Village of Scio:
Description:

The Public Works Maintenance and Operations worker is a position designated by the Village Council for the Village of Scio. The primary responsibilities of this position are the operation of the water and wastewater treatment facilities, the maintenance of Village property as well as the use of light and heavy-duty Village equipment, and maintenance of underground infrastructure. The position of Public Works Maintenance and Operations worker has specific responsibilities for operation of public utilities, removal of snow and ice, repairing water service leaks, maintenance and repair of the sewer system, tree maintenance, brush cleanup, sign maintenance, Village property maintenance, etc. To perform these major duties, maintenance and Operations workers will be expected to maintain and clean their equipment, restock depleted inventories, work cooperatively with co-workers and contractors, and continue their education and training as specified by the Village Administrator or direction of the Mayor. The following requirements are normal for this position. These are not to be construed as exclusive or all-inclusive. It is in the best interest of the taxpayers to receive services at the lowest possible cost, other tasks as from time to time assigned shall be deemed to be included in this position description.

ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES

1. Perform daily tasks and operations at either water or wastewater treatment facility

2. Troubleshoot and repair equipment that is needed at the water or wastewater facilities

Additional job requirements:

1. Snow and Ice removal on Village roadways

2. Operates Village heavy and light duty equipment

Repair line breaks in water line infrastructure

1. Repair water main breaks in accordance with approved Village policy and procedures

2. Assists in all water main repairs

3. Restore water service and check for leaks

4. Document repairs with GIS software
Repair line breaks in sanitary infrastructure

1. Repair sanitary main breaks in accordance with approved Village policy and procedures

2. Document repairs with GIS software
PERFORMS RIGHT-OF-WAY AND PARK MAINTENANCE

1. Repairs and maintains street markers and signage

2. Removes animals and storm damage debris from right-of-way and Village properties

3. Performs public inspections as directed

4. Removes, repairs, and/or secures damaged equipment

5. Maintains ball fields and Village property

WORK ORDERS

1. Analyzes equipment as directed by general work order

2. Removes, replaces, and repairs meter equipment as required

PUBLIC WORKS MAINTENANCE REQUIREMENTS

2. Removes debris related to weather in a timely manner and with caution

3. Readies equipment for removal efforts by assuring proper operation of plow and providing for adequate salt

4. Provides snow and ice removal efforts on Village roadways

5. Required twenty-four (24) hour "on-call" status for snow removal in accordance with Village policy and procedures

Minimal Requirements

1. High School diploma

2. Valid Driver's license, no serious traffic violations within the past 24 months

3. No felony convictions

4. Pass initial drug test and follow-on random testing

Preferred and required Skills and Abilities:

1. Ability to perform critical thinking

2. Must be able to lift an object of forty (40) pounds

3. Removes, repairs, and/or secures damaged equipment

5. Maintains ball fields and Village property

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4. Pass initial drug test and follow-on random testing

Preferred and required Skills and Abilities:

1. Ability to perform critical thinking

2. Must be able to lift an object of forty (40) pounds

3. The employee must be physically able to drive trucks, heavy equipment, tractors, and basic lawn equipment

4. Employee must possess and maintain a Valid State Driver's License

5. Employee must demonstrate mechanical aptitude

6. Employee must be able to read, write, and have the ability to learn and apply technical knowledge regarding facility operations as well as the use of special equipment and machinery operated by the Village

7. Must have the physical health and ability to work in all kinds of weather conditions

8. Must have the physical ability to function effectively in varied terrain, i.e., hilly, unpaved, in trenches, etc

9. Must have the ability and aptitude for working alone without supervision and for completing tasks and duties as assigned

10. Ability to sit, stand, and walk for extended periods of time

11. All employees are expected to practice safe work habits at all times

Please refer to the safety manuals, Village Ordinances and directives given by competent authority

Resumes can be dropped off at the Village office in a sealed envelope in the drop box for water bills. Resumes will be accepted until January 13, 2021 at 3pm. Applicants will be contacted by the Village for interviews. The Village reserves the right to refuse any applicants

(12/26)

revised 3/13/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way, alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Grimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 (\$14,000 purchase price has already been approved)

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New #4 pumps installed in 2016 - ~~inspect and possible rebuild in 2024~~, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- ~~Repairs done in 2016-2018~~ Inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - Inspect semi-annually, Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - Inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - 2008 Dodge Ram 2500 4x4 (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008). [New truck price \$80,000 to \$70,000?]
 - Tractor- New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters; replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were: Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.