

WWTP:**- PENDING Clarifier Project:**

Resubmission will be done in Feb 2021. Grant award notification is estimated to be in April / May 2021.

Estimated Cost \$565,132.00 Village cost share is 10%. (\$56,514.0)

-Employee Thompson will be restarting his Wastewater treatment training online starting February 16th, the course will be 14 weeks in duration.

Oil and Shale Program:**-Project ID: 112295 HAS-646-6.37**

UPDATE: Jan 21st a meeting was held with ODOT, The Village, and Thrasher Group to move forward on this project. The stage one proposal is to have a firm timeline, cost analysis, and projected completion date. Thrasher Group will brief the council at the February 10th meeting.

An onsite meeting is scheduled for January 28th with ODOT, Thrasher Group, and the Village.

Cost share of \$48,000.00, which method does the Village wish to pay for this additional cost?

Roadways/ Equipment/ Buildings:

- *The Village office is open for appointments only due to COVID pandemic.* The Village office will be closed February 15, 2021 for the Holiday.

-The garage doors, an estimate is provided in your packet, if further discussion is needed, recommend the issue be forwarded to committee for disposition.

General:

-The Village website is up to date.

- Old Business:

-CCP's, all the packages were distributed to Village residents in a two-day period.

A few additional CCP's are remaining, those will be distributed through the Village buildings.

- Sunset Drive, water leak detected on Jan 12th, the water leak was determined to be the 3/4' service line belonging to the resident. The line has been repaired.

New Business

-Park seasonal maintenance, recommend the personnel and park committees decide on the date to call back Mr. Coffman for the Spring-Fall season at the Park.

- The VA requests a personnel committee meeting be set prior to the February 10th council meeting.

The subjects of discussion will be scheduled work hours, proposed Village savings, and Village positions.

January 13, 2021

Scio Village Council met via Microsoft Teams on January 23, 2021 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Carol Davy, Betty Gotschall, James Clark, Erin Thompson, Andrew Turner, and Kari Salsberry. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax.

Salsberry moved to approve minutes from the previous meeting as presented and Thompson seconded. All present voted in the affirmative.

Visitors:

Clerk-Treasurer: Certificate from the county Auditor in packets

Water/WW: .

Income Tax: .

Solicitor:

Mayor: - Set Meeting day and time for 2021 with two changes Nov 9th & 23rd and Dec. 8th & 29th *Elect council president *Committee assignment sheet was sent in the Teams invite as well as in the packet *Thank you to Jim for all his IT help!!

Nominations for council president Salsberry nominated Thompson. Roll call: Gotschall, nay; Kari, yea; Davy, nay; Clark, yea; Turner, abstain. Tied. Davy nominated Turner. Roll Call: Gotschall, yea; Kai, nay; Davy, yea; Clark, nay; Erin, abstain. Tied. Mayor Michelle broke the tie and appointed Thompson council President for 2021. Meeting date were set for the 2021-year Motion made by Salsberry, seconded by Thompson. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea; Turner, yea. Motion carried.

Village Administrator

Current Project Overview:

- WWTP: Clarifier / Pending / Feb - March 2021
- WTP: Water lines to be replaced
- Oil and Shale: SR 646 112295 HAS-646-6.37 / Dec 16, 2020

WTP:

- Pending Water line project: OPWC March 2021. The 90% plans were received on Jan 11th and are under review.
- Meter installation has proceeded very well, in 2021 the water department will set appointments for the remaining meters to be installed with customers outside the Village limits
- July - August 2021 the Village will collect the 10 lead and copper samples per OEPA requirements. The ten residents will be notified prior to the collection date.

- The Drinking water compliance training was attended by the VA on the Villages behalf Jan 11th as part of ongoing education recommended by the OEPA.

WWTP:

- **PENDING** Clarifier Project:

Resubmission will be done in Feb 2021. Grant award notification is estimated to be in April / May 2021.

Estimated Cost \$565,132.00 Village cost share is 10%. (\$56,514.0)

OEPA:

-RCAP and OEPA have issued an Incident Action Checklist, specifically for pandemic situations, this will be incorporated into the EAP for the Village of Scio.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: Jan 21, a meeting is scheduled with ODOT, The Village, and Thrasher Group to move forward on this project.

Cost share of \$48,000.00, which method does the Village wish to pay for this additional cost?

Roadways/ Equipment/ Buildings:

- *The Village office is open for appointments only due to COVID pandemic.* The Village office will be closed January 18, 2021 for the Holiday.

- Wayne Doors repaired the garage doors on Jan 8th, the invoice is in your Financial documents. The doors are in need of replacement, the estimate is in your packet.

-The computer transition is underway; the phone system will be done in late January by world communications. Frontier is being phased out and Spectrum has been installed.

General:

- **Old Business:**

*-Job resumes Jan 13, 2021 by 3pm deadline, to be reviewed by the personnel committee. Potential hire date is Feb 1, 2021 or Feb 15, 2021 based on the committee recommendations and council approval.

*-CCP's, all the items are on hand, packages need to be assembled and distributed.

New Business:

- Sunset Drive, water leak detected on Jan 12th, an 811 call was completed. The repair is scheduled for Jan 14th. Water service will be interrupted starting at 0930am, we anticipate water service restoration the same day. A one call has been done to inform residents.

OLD BUSINESS

CCP assembly date is set for January 19th at 3:30 pm at the park building. A one call will be sent out to all residents for notice of delivery.

NEW BUSINESS

Turner had a question about the curb stop at the car wash. VA Tubaugh stated that it was across the street and will check on it. Another topic was semi-tractor trailers hitting banner poles on main street.

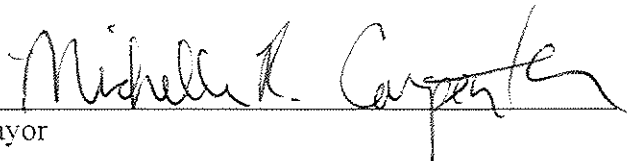
At 6:35pm councilmember Clark made a motion to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing. Thompson seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea; Turner, yea. Motion carried.

At 6:45pm Salsberry made a motion to exit executive session Clark seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea; Turner, yea. Motion carried.

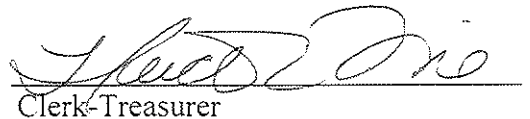
Thompson moved to approve the Financial Report and Davy seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Thompson, yea; Salsberry, yea; Turner, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Thompson, yea; Gotschall, yea; Clark, yea; Davy, yea; Salsberry, yea; Turner abstain. motion carried.

As there was no further business Thompson moved to adjourn the meeting.



 Mayor



 Clerk-Treasurer

REPORTING YEAR FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01 GENERAL FUND	470,193.94	3,312.48	15,525.22	457,981.20	50,214.21	407,766.99 MTD 407,766.99 YTD
	470,193.94	3,312.48	15,525.22	457,981.20	50,214.21	
A02 GENERAL FUND CD#1	26,980.33	0.00	0.00	26,980.33	0.00	26,980.33 MTD 26,980.33 YTD
	26,980.33	0.00	0.00	26,980.33	0.00	
A03 GENERAL FUND CD#2	215.82	0.00	0.00	215.82	0.00	215.82 MTD 215.82 YTD
	215.82	0.00	0.00	215.82	0.00	
A04 GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
	1,000.00	0.00	0.00	1,000.00	0.00	
B01 STREET FUND	789.52	245.34	4,250.62	-3,215.76	832.67	-4,048.43 MTD -4,048.43 YTD
	789.52	245.34	4,250.62	-3,215.76	832.67	
B02 STATE HIGHWAY	13,139.77	2,712.23	79.83	15,772.17	870.17	14,902.00 MTD 14,902.00 YTD
	13,139.77	2,712.23	79.83	15,772.17	870.17	
B04 PARK FUND	27,679.21	0.00	411.89	27,267.32	4,063.11	23,204.21 MTD 23,204.21 YTD
	27,679.21	0.00	411.89	27,267.32	4,063.11	
B05 FEMA	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
	0.00	0.00	0.00	0.00	0.00	
B08 POLICE LEVY	16,878.83	0.00	0.00	16,878.83	0.00	16,878.83 MTD 16,878.83 YTD
	16,878.83	0.00	0.00	16,878.83	0.00	
B09 BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
	0.00	0.00	0.00	0.00	0.00	
B10 PERMISSIVE MVL	1,057.00	212.90	0.00	1,269.90	0.00	1,269.90 MTD 1,269.90 YTD
	1,057.00	212.90	0.00	1,269.90	0.00	
B11 COVID RELIEF	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
	0.00	0.00	0.00	0.00	0.00	
C01 TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
	0.00	0.00	0.00	0.00	0.00	
D01 OFWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
	0.00	0.00	0.00	0.00	0.00	
D03 INCOME TAX/FERM IMPROVE	152,855.22	3,704.62	1,379.54	155,180.30	1,560.00	153,620.30 MTD 153,620.30 YTD
	152,855.22	3,704.62	1,379.54	155,180.30	1,560.00	
E01 WATER FUND	365,100.43	15,498.89	12,121.19	368,478.13	40,463.36	328,014.77 MTD 328,014.77 YTD
	365,100.43	15,498.89	12,121.19	368,478.13	40,463.36	
E02 SEWER FUND	156,909.69	13,222.76	10,322.24	159,810.21	47,597.23	112,212.98 MTD 112,212.98 YTD
	156,909.69	13,222.76	10,322.24	159,810.21	47,597.23	
E03 WATER CONTINGENCY	49,736.24	0.00	0.00	49,736.24	0.00	49,736.24 MTD 49,736.24 YTD
	49,736.24	0.00	0.00	49,736.24	0.00	

Duty to protect

Kari Salabury

Carol Day

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E08	WATER DEPOSIT FUND	16,042.10	129.24	63.04	16,108.30	0.00	16,108.30 MTD
		16,042.10	129.24	63.04	16,108.30	0.00	16,108.30 YTD
G01	RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,298,578.10	39,038.46	44,153.57	1,293,462.99	145,600.75	1,147,862.24 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,298,578.10	39,038.46	44,153.57	1,293,462.99	145,600.75	1,147,862.24 YTD

EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	26,222.02	0.00	3,429.44	3,429.44	0.00	22,792.58	86.92%
B01-6B-212-0	BENEFITS	3,800.00	0.00	529.85	529.85	0.00	3,270.15	86.06%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
B01-6X-240-0	SUPPLIES & MATERIALS	3,627.98	0.00	291.33	291.33	832.67	2,503.98	69.02%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	34,050.00	0.00	4,250.62	4,250.62	832.67	28,966.71	85.07%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
B02-6E-231-0	UTILITIES	1,000.00	0.00	79.83	79.83	870.17	50.00	5.00%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	79.83	79.83	870.17	6,000.00	86.33%
B04-3B-231-0	UTILITIES	3,200.00	0.00	294.57	294.57	2,630.43	275.00	8.59%
B04-3B-240-0	SUPPLIES & MATERIALS	19,600.00	0.00	117.32	117.32	1,432.68	18,050.00	92.09%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
B04-3X-230-2	DELI. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	0.00	0.00	40.00	100.00%
B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	23,390.00	0.00	411.89	411.89	4,063.11	18,915.00	80.87%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0	POLICE WAGES	15,184.00	0.00	0.00	0.00	0.00	15,184.00	100.00%
B08-1A-212-0	POLICE BENEFITS	1,216.00	0.00	0.00	0.00	0.00	1,216.00	100.00%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	0.00	0.00	130.00	100.00%
B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
B08-7H-230-1	DELI. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	0.00	0.00	35.00	100.00%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	16,705.00	0.00	0.00	0.00	0.00	16,705.00	100.00%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	0.00	2,120.00	100.00%
	PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	0.00	0.00	2,200.00	100.00%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B11-7X-240-0	COVID RELIEF EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	COVID RELIEF FUND SUB TOTAL							
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO							
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL							
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	1,120.05	1,120.05	0.00	9,379.95	89.33%
D03-7K-212-0	BENEFITS	3,000.00	0.00	173.04	173.04	0.00	2,826.96	94.23%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	86.45	86.45	1,560.00	2,353.55	58.84%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	0.00	0.00	0.00	130,000.00	100.00%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/FERM IMPROVE FUND S	171,413.84	0.00	1,379.54	1,379.54	1,560.00	168,474.30	98.29%
E01-5A-211-1	SUPERINTENDENT WAGES	11,200.00	0.00	1,355.53	1,355.53	700.00	9,144.47	81.65%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	628.26	628.26	0.00	4,571.74	87.92%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	138.45	138.45	0.00	1,261.55	90.11%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	2,300.00	0.00	332.82	332.82	0.00	1,967.18	85.53%
E01-5A-211-7	LABORER WAGES	42,100.00	0.00	3,998.36	3,998.36	0.00	38,101.64	90.50%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	192.00	192.00	0.00	1,608.00	89.33%
E01-5A-212-2	CLERK BENEFITS	900.00	0.00	97.08	97.08	0.00	802.92	89.21%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	21.39	21.39	0.00	228.61	91.44%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	380.00	0.00	51.42	51.42	0.00	328.58	86.47%
E01-5A-212-7	LABORER BENEFITS	14,625.00	0.00	661.74	661.74	484.00	13,479.26	92.17%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	125.00	1,675.00	93.06%
E01-5B-241-0	CREDIT CARD CHARGES	1,300.00	0.00	0.00	0.00	0.00	1,300.00	100.00%
E01-5D-250-0	DBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	6.17	6.17	193.83	900.00	81.82%
E01-5I-230-0	LANDS & BUILDINGS	8,500.00	0.00	0.00	0.00	0.00	8,500.00	100.00%
E01-5I-231-0	UTILITIES	31,380.00	0.00	2,612.15	2,612.15	17,835.78	10,932.07	34.84%
E01-5X-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	0.00	0.00	1,150.00	2,850.00	71.25%
E01-5X-240-0	SUPPLIES & MATERIALS	39,340.00	0.00	2,025.82	2,025.82	19,974.75	17,339.43	44.08%
E01-5X-250-0	OWDA GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5X-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	0.00	0.00	22,401.24	100.00%
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	0.00	0.00	1,770.00	100.00%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	0.00	0.00	650.00	100.00%
	WATER FUND FUND SUB TOTAL	202,476.24	0.00	12,121.19	12,121.19	40,463.36	149,891.69	74.03%
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	1,242.54	1,242.54	0.00	11,257.46	90.06%
E02-5A-211-2	LABORER WAGES	38,700.00	0.00	3,481.41	3,481.41	0.00	35,218.59	91.00%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	138.45	138.45	0.00	1,261.55	90.11%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	628.29	628.29	0.00	4,571.71	87.92%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	192.00	192.00	0.00	1,708.00	89.89%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	581.86	581.86	484.00	5,634.14	84.09%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	21.39	21.39	0.00	278.61	92.87%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	833.35	0.00	97.08	97.08	0.00	736.27	88.35%
E02-5A-212-6	CLERK HELPER BENEFITS	166.65	0.00	0.00	0.00	0.00	166.65	100.00%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	0.00	0.00	125.00	1,175.00	90.38%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	0.00	0.00	200.00	1,000.00	83.33%
E02-5E-230-0	LAND & BUILDINGS	16,910.00	0.00	0.00	0.00	350.00	16,560.00	97.93%
E02-5E-231-0	UTILITIES	30,000.00	0.00	1,147.28	1,147.28	27,077.72	1,775.00	5.92%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	0.00	276.00	276.00	1,150.00	1,074.00	42.96%
E02-5X-243-0	SUPPLIES & MATERIALS	35,000.00	0.00	2,515.94	2,515.94	18,210.51	14,273.55	40.78%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	0.00	0.00	6,236.00	100.00%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
	SEWER FUND FUND SUB TOTAL	164,326.00	0.00	10,322.24	10,322.24	47,597.23	106,406.53	64.75%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	63.04	63.04	0.00	8,936.96	99.30%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	63.04	63.04	0.00	12,236.96	99.49%
G01-7X-273-0	RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	RUMA ESCROW FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	GRAND TOTAL	1,062,931.08	0.00	44,153.57	44,153.57	145,600.75	873,176.76	82.15%

2021 COMMITTEES

Michelle Carpenter, Mayor
Jason Tubaugh, Village Administrator
MAYOR SERVES ON ALL COMMITTEES
First named person is chair

Water & Sewer (Wells,treatment plant,repairs,future):
Erin Thompson, Kari Salsberry, Andrew Turner

Street (Paving,patching,equipment):
Erin Thompson, Andrew Turner, Jim Clark

Finance (pay loans,grants,budgeting, appropriations):
Carol Davy, Betty Gotschall, Kari Salsberry

Police (Equipment,complaints, and hiring):
Andrew Turner,Jim Clark, Kari Salsberry

Park (Use,ball fields, and ideas):
Betty Gotschall, Erin Thompson, Carol Davy

Land & Business (Annex,use, new business,development):
Andrew Turner, Kari Salsberry, Betty Gotschall

Insurance (Carriers and claims):
Jim Clark, Kari Salsberry, Carol Davy

Personnel:
Carol Davy, Kari Salsberry, Jim Clark

Records:
Michelle Carpenter,Trish Copeland, Jack Felgenhauser
Janeen Scott, Tammy Stroud Penton

Neurohr Corporation

dba Wayne Door Sales

121 Springdale Ave.
Wintersville, OH 43953

(740) 264-4362
FAX (740) 264-4013
SUBMITTED TO

ESTIMATE

NO
2690

DATE
1/8/2021

REFERENCE
COMM DOORS

JOB LOCATION:
ATTENTION: **JAKE TUBAUGH**

**VILLAGE OF SCIO
PO BOX 307
210 E MAIN ST
SCIO, OH 43988**

**VILLAGE OF SCIO
1 ALLENSWORTH DR
SCIO, OH 43988
JAKE TUBAUGH**

Home (740) 945-5571
Mobile

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

QTY	Part	DESCRIPTION	PRICE	EXTENDED
<u>2.00</u>	<u>SCIO525</u>	<u>12' 2" X 12' 0.0" 524 COMPLETE DOOR NON-INSULATED SOLID (NO WINDOWS) STANDARD WHITE INSIDE SLIDE LOCK (#2) TORSION 25K CYCLES 2" BRACKET STANDARD 15" RADIUS WHITE WEATHERSTRIP MANUAL OPERATION STRUT 1,3,6 SECTIONS</u>	<u>1,740.00</u>	<u>3,480.00</u>
<u>2.00</u>	<u>LABOR-COM</u>	<u>COM SERVICE - PROFESSIONAL INSTALLATION PER DOOR</u>	<u>900.00</u>	<u>1,800.00</u>
	<u>NOTE</u>	<u>DEPOSIT OF \$2,640.00 REQUIRED TO ORDER, BALANCE DUE DATE OF INSTALLATION. PRICE GUARANTEED UNTIL 8 FEBRUARY 2021. 8+ WEEK LEAD TIME SUBJECT TO CHANGE</u>		

TAX: _____
TOTAL: \$5,280.00
DEPOSIT: _____
BALANCE DUE: _____

NOTE: PLEASE CONTACT US IF YOU HAVE ANY FURTHER QUESTIONS. THANK YOU!

We propose hereby to furnish product and/or labor, complete in accordance with above specifications,
for the sum of: **FIVE THOUSAND TWO HUNDRED EIGHTY and 00/100**

Payment to be made as follows: **ON RECEIPT**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above involving extra costs will be executed only upon written orders, and will become an extra charge. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are covered by Workman's Compensation Insurance. Building Permits are the responsibility of the owner.

Accepted by: _____

Authorized Signature: _____

Date of Acceptance: _____

NOTE: this proposal may be withdrawn by us if not accepted within 30 days.

revised 3/13/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I- Second Street In between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III- Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street
2020

Phase IV- Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI- Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- ~~Repairs done in 2016-2016~~ inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - inspect semi-annually. Replace brushes annually or as needed
- Generator - inspect annually and service (they are diesel engines)
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - ~~2008 Dodge Ram 2500 4x4~~ (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008) [New truck price \$60,000 to \$70,000?]
 - Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were: Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.