

AGENDA  
 SCIO VILLAGE COUNCIL MEETING  
 August 25, 2021

*Kindly mute all electronics-thank you!*

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer: Amend Appropriations for the ARPA  
 ARPA Meeting  
 Info from Auditor
2. Water/WW-Income Tax Dept.-
3. Solicitor-
4. Mayor-
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

**Village Administrator**

Current Project / Village

-Annexation

-WWTP -Clarifier rebuild project, fully funded

-WTP- new water lines to be replaced in the distribution system, funding in process

-Oil and Shale: SR 646 and East College St, funded Multiple Grants

-Fowler Ave sewer line repair, funded: Grant/Loan

Annexation:

-Notice of the Harrison County Resolution NLT September 20, 2021.

-Annexation Agreement between The Village of Scio and North Township

**-Ordinance 2021-006:** Reference Annexation Agreement

WTP:

-Water line project: Brown, Maple, Walnut, and Grandview Streets. The ARC Grant has been awarded to cover a portion of the cost, the CDBG Grant is in process, the ARC and CDBG Grants will be combined, once awarded, into one agreement, this will streamline the grant process. The Grant submission will be done in August to secure funding in December. Anticipate this project slated for 2022. Estimated Cost 1.23 million Planning is 90% complete.

-The required 10 Cu/Pb sample results were delivered to all participating residents. The Village will be applying for the tri-annual Cu/Pb testing cycle.

WWTP:

-**Clarifier WWTP:** The advertisement for bids is in September of 2021. The potential award date will be October 2021. The Village, The County Commissioners office, and Thrasher Group are working with the Commissioner's office to set a firm date. The completion date will be in 2022 due to material procurement. This is fully funded at a cost of \$604,000 (+/-)

-Collection system on Fowler Ave: Plans have been submitted to the OEPA for review and issuance of a PTI. The review process is anticipated for three to four weeks. Projected bidding and start date will October/ November be 2021. This project is fully funded.

Oil and Shale program:

-Project ID 112295 HAS-646-6.37 -Phase two submittals are completed. The project Phase II invoices submitted, signed, and returned to ODOT District 11.

The project is scheduled for 2023.

Roadways/ Equipment/ Buildings/ Park:

- Painting will continue on Village roadways

- The Village has reinstated their account to receive Hot Patch, once the area on East College St has less standing water, the intent is to use Hot Patch on some of the areas.

- Durapatching will continue until October 2021.

-Winter Salt order will be due by August 31, 2021/ **Request a discussion on tonnage**

**General:**

-104 Maple Ave, a storm drain is being investigated, the resident has issued a complaint to the Village.

- The Harrison County work assistance coordinator is working with the Village to provide an additional youth to work with the Village until December 2021.

-The VA is working with Mr. Foreman through the adult probation and community service office to utilize persons needing to complete community service. This will assist the Village in completing needed work around the Village.

## August 11, 2021

*Scio Village Council* met in regular session on August 11, 2021, at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Carol Davy, Betty Gotschall, Andrew Turner, Kari Salsberry and Jim Clark. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax and Village Solicitor Jack Felgenhauer.

Thompson moved to approve minutes from the previous meeting as presented and Clark seconded. All present voted in the affirmative.

**Visitors:** J.D. Long, Harrison News Herald and J.T. Thompson from the SVFD.

Mr. Thompson presented council with the statement of liability for the up coming Scio Street Fair. The paperwork was signed. Mr. Thompson also requested permission to use the Village tractor for the street fair. Turner made a motion for the Fire Department to utilize the tractor for the street fair, Davy seconded. Roll Call: Gotschall, yea; Davy, yea; Tuner, yea; Clark, yea; Thompson, yea; Salsberry yea. Motion passed.

**Clerk-Treasurer:** Informed council that the application for the ARPA has been completed and that the funds should be transferred within 10 business days.

**Water/WW:**

**Income Tax:**

**Solicitor:** Present council with a letter he received about a well property.

**Mayor:** A letter was received about an alley that is open, resident states that the alley was closed in the 70's but verbal consent. He would like the alley to be reclosed. Council discussed the alley.

**Village Administrator:**

Current Project

- WWTP -Clarifier rebuild project, fully funded
- WTP- new water lines to be replaced in the distribution system, funding in process
- Oil and Shale: SR 646 and East College St, funded Multiple Grants
- Fowler Ave sewer line repair, funded: Grant/Loan

**WTP:**

-Water line project: Brown, Maple, Walnut, and Grandview Streets. The ARC Grant has been awarded to cover a portion of the cost, the CDBG Grant is in process, the ARC and CDBG Grants will be combined, once awarded, into one agreement, this will streamline the grant

process. The Grant submission will be done in August to secure funding in December. Anticipate this project slated for 2022. Estimated Cost 1.23 million

-The required 10 Cu/Pb samples have been completed; the results will be sent to the Village within 10 days. Depending on the results, the Village will apply for a new permit to test once every three years.

#### WWTP:

-Collection system on Fowler Ave, The Grant was awarded at \$165,058.00 in Grant funds and a 0% loan in the amount of \$41,264. Total \$206,322.00

The engineer has completed the initial plans, a review has been done by the Village and the Engineer. The final engineering plans will be submitted to the OEPA in August. The OEPA will issue a PTI once the plans are approved. We anticipate a three-week period for the OEPA review. The advertising and bidding are estimated to be in late September to October 2021. The project start date will be in 2021. An optimistic completion date is December 2021.

\*Review winter postponement procedures.

-Clarifier WWTP: The intent is to advertise for bids in late August / September of 2021. The potential award date will be September 2021. Start date for this project will be 2021, the end date may be in 2022 depending on material procurement. This is fully funded at a cost of \$604,000 (+/-) Fully funded project

#### Oil and Shale program:

-Project ID 112295 HAS-646-6.37 -Phase two submittals are completed. The VA has the submittals, the 42-page submittal is available for any Council member to review.

-Scheduling for 2022 has been negated, the project is slated for 2023.

#### Roadways/ Equipment/ Buildings/ Park:

- The three park benches have been ordered, please select what design the Village would like on the benches, the template is located in your packets.

Total cost \$1800.00

#### Properties:

Review of the list that received clean up letters

-Street signs: The VA is working with EconoSigns with a list of streets within the Village. A design template will be provided at a later date. Estimated Cost is \$1400.00 (this does not include mounting hardware) Anticipate installation in Spring 2022.

#### Annexation:

-Public hearing August 20, 2021, at 10am

#### Summer Youth Program Update:

The Youth program is ending Aug 20th, one participant was released on Aug 6th, the youth has obtained permanent employment. The remaining youth will be done on Aug 20th due to school starting. The program coordinator is working to place a participant in Scio to work until December 2021 to assist the Village.

**\*\*Request an Executive Session for pending Litigation\*\***

## OLD BUSINESS

Council discussed lettering on park benches and agreed on lettering.

Council member Turner had a question about pending judgment to theft of utilities. Judgment to be held on 8-12-21 at 1:30pm at the Harrison County Court.

Water committee meeting was discussed but no date has been set.

## NEW BUSINESS

Council member Thompson made a motion to draw up letters for noxious weeds and trash for the following properties, seconded by Salsberry, Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

211A-211B E Main Street  
 245 E Main Street  
 110 Hilltop  
 134 Hilltop  
 113 Carrollton Street  
 106 N Eastport St.  
 407 W Main Street  
 R.R. BLDG. E Main Ext.  
 Lee/Elm Alley  
 224 Grandview St  
 104 E Elm Street  
 108 E. Elm St.  
 110 E Elm St  
 114 E Elm St  
 128 E College St  
 138 E College St  
 214 E College St  
 315 Eastport Rd  
 319 Eastport Rd.

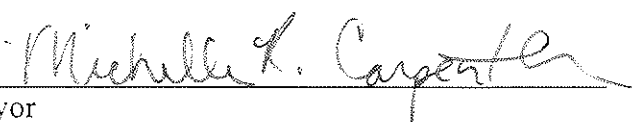
Turner moved to enter executive session for pending legal Thompson seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried. Entered Executive at 7:00pm. Mayor Michell Carpenter exited the room.

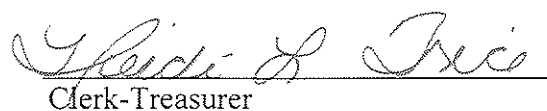
Turner made a motion to exit executive, Davy seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry yea. Motion carried. Exited executive session at 7:34pm. Mayor was asked to reenter council chambers.

Thompson moved to approve the Financial Report and Salsberry seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Turner, abstain; Clark, yea; Salsberry, yea. Motion carried.

As there was no further business Thompson moved to adjourn the meeting, seconded by Salsberry. All affirmed.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk-Treasurer

REPORTING YEAR FUND	2021 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	413,642.77 470,193.94	2,566.65 78,884.89	14,175.06 147,044.47	402,034.36 402,034.36	21,353.59 21,353.59	380,680.77 MTD 380,680.77 YTD
A02	GENERAL FUND CD#1	27,003.12 26,980.33	0.00 22.79	0.00 0.00	27,003.12 27,003.12	0.00 0.00	27,003.12 MTD 27,003.12 YTD
A03	GENERAL FUND CD#2	216.53 215.82	0.00 0.71	0.00 0.00	216.53 216.53	0.00 0.00	216.53 MTD 216.53 YTD
A04	GENERAL FUND CD#3	1,000.00 1,000.00	0.00 0.00	0.00 0.00	1,000.00 1,000.00	0.00 0.00	1,000.00 MTD 1,000.00 YTD
R01	STREET FUND	7,127.79 789.52	3,327.19 19,338.77	141.01 9,814.32	10,313.97 10,313.97	35.29 35.29	10,278.68 MTD 10,278.68 YTD
R02	STATE HIGHWAY	19,632.26 13,139.77	269.77 7,320.02	72.11 629.87	19,829.92 19,829.92	320.13 320.13	19,509.79 MTD 19,509.79 YTD
R04	PARK FUND	31,638.47 27,679.21	0.00 8,599.88	2,549.88 7,190.50	29,088.59 29,088.59	912.20 912.20	28,176.39 MTD 28,176.39 YTD
R05	FEMA	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
R08	POLICE LEVY	18,461.97 16,878.83	0.00 1,648.17	0.00 63.03	18,461.97 18,461.97	0.00 0.00	18,461.97 MTD 18,461.97 YTD
R09	BLOCK GRANT WATERLINE REPLCE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
R10	PERMISSIVE MVL	2,257.80 1,057.00	257.50 2,328.60	0.00 870.30	2,515.30 2,515.30	0.00 0.00	2,515.30 MTD 2,515.30 YTD
R11	COVID RELIEF	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
R12	AMERICAN RESCUE PLAN ACT	0.00 0.00	37,500.88 37,500.88	0.00 0.00	37,500.88 37,500.88	0.00 0.00	37,500.88 MTD 37,500.88 YTD
C01	TRUCK DEBT SERVICE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D01	OPWC GRANT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D03	INCOME TAX/PERM IMPROVE	160,861.24 152,855.22	2,056.29 39,185.63	1,220.43 30,343.75	161,697.10 161,697.10	524.00 524.00	161,173.10 MTD 161,173.10 YTD
E01	WATER FUND	384,164.63 365,100.43	13,966.26 162,916.98	10,326.08 140,212.60	387,804.81 387,804.81	21,435.86 21,435.86	366,368.95 MTD 366,368.95 YTD
E02	SEWER FUND	156,870.96 156,909.69	11,359.61 109,060.75	10,886.49 108,626.36	157,344.08 157,344.08	30,321.52 30,321.52	127,022.56 MTD 127,022.56 YTD

*Carol Day*

*Betty Fortbreck*

*Kari Salberry*

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
2021							
E03	WATER CONTINGENCY	51,131.20	0.00	0.00	51,131.20	0.00	51,131.20 MTD
		49,736.24	1,394.96	0.00	51,131.20	0.00	51,131.20 YTD
E08	WATER DEPOSIT FUND	17,149.98	64.62	0.00	17,214.60	0.00	17,214.60 MTD
		16,042.10	1,235.54	63.04	17,214.60	0.00	17,214.60 YTD
G01	RUMR ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
	GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,291,158.72	71,368.77	39,371.06	1,323,156.43	74,902.59	1,248,253.84 MTD
	GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,298,578.10	469,438.57	444,860.24	1,323,156.43	74,902.59	1,248,253.84 YTD





REPORTING YEAR	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
2021								
B01-68-211-0	WAGES	26,222.02	0.00	0.00	5,668.05	0.00	20,553.97	78.38%
B01-68-212-0	BENEFITS	3,800.00	0.00	0.00	871.65	0.00	2,928.35	77.06%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	428.00	0.00	0.00	428.00	0.00	0.00	.00%
B01-6X-240-0	SUPPLIES & MATERIALS	3,499.98	0.00	141.01	2,846.62	35.29	618.07	17.66%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	34,050.00	0.00	141.01	9,814.32	35.29	24,200.39	71.07%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
B02-6R-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
B02-6E-231-0	UTILITIES	1,000.00	0.00	72.11	629.87	320.13	50.00	5.00%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	72.11	629.87	320.13	6,000.00	86.33%
B04-3B-231-0	UTILITIES	3,200.00	0.00	178.00	2,230.47	694.53	275.00	8.59%
B04-3B-240-0	SUPPLIES & MATERIALS	19,600.00	0.00	2,371.88	4,878.78	217.67	14,503.55	74.00%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	68.67	0.00	81.33	54.22%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	12.58	0.00	27.42	68.55%
B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	23,390.00	0.00	2,549.88	7,190.50	912.20	15,287.30	65.36%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B08-1A-211-0	POLICE WAGES	15,184.00	0.00	0.00	0.00	0.00	15,184.00	100.00%
B08-1A-212-0	POLICE BENEFITS	1,216.00	0.00	0.00	0.00	0.00	1,216.00	100.00%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	55.64	0.00	74.36	57.20%
B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.02	0.00	89.98	99.98%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	9.37	0.00	25.63	73.23%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	16,705.00	0.00	0.00	65.03	0.00	16,639.97	99.61%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	870.30	0.00	1,249.70	58.95%
	PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	870.30	0.00	1,329.70	60.44%

EXPENSE STATEMENT - BY ACCOUNT #	REPORTING YEAR	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B11-7X-240-0	2021	COVID RELIEF EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		COVID RELIEF FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B12-7X-240-0		AMERICAN RESCUE PLAN ACT	37,500.88	0.00	0.00	0.00	0.00	37,500.88	100.00%
C01-7X-261-0		TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0		TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		TRUCK DEBT SERVICE FUND SUB TO	37,500.88	0.00	0.00	0.00	0.00	37,500.88	100.00%
D01-5D-250-0		OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0		TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1		TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0		WAGES	10,500.00	0.00	756.70	6,767.25	0.00	3,767.25	35.88%
D03-7K-212-0		BENEFITS	3,000.00	0.00	116.92	1,189.93	0.00	1,810.07	60.34%
D03-7K-230-0		STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1		SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0		IT SUPPLIES & MATERIALS	4,000.00	0.00	346.81	2,612.32	524.00	863.68	21.59%
D03-7K-241-0		CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-250-0		CAPITAL OUTLAY	130,000.00	0.00	0.00	19,808.75	0.00	110,191.25	84.76%
D03-7K-272-0		INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0		PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
		INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	1,220.43	30,343.75	524.00	140,546.09	81.99%
E01-5A-211-1		SUPERINTENDENT WAGES	11,200.00	0.00	844.92	8,942.66	237.17	2,020.17	18.04%
E01-5A-211-2		CLERK WAGES	5,200.00	0.00	418.84	3,769.56	0.00	1,430.44	27.51%
E01-5A-211-3		METER READER WAGES	1,400.00	0.00	25.00	376.90	0.00	1,023.10	73.08%
E01-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-5		CLERK HELPER WAGES	2,300.00	0.00	240.64	2,020.50	0.00	279.50	12.15%
E01-5A-211-6		LABORER WAGES	42,100.00	0.00	2,922.82	28,234.32	0.00	13,865.68	32.94%
E01-5A-212-1		SUPERINTENDENT BENEFITS	1,800.00	0.00	130.54	1,376.37	0.00	423.63	23.54%
E01-5A-212-2		CLERK BENEFITS	900.00	0.00	64.72	747.30	0.00	152.70	16.97%
E01-5A-212-3		METER READER BENEFITS	250.00	0.00	3.86	153.20	0.00	96.80	38.72%
E01-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-5		CLERK HELPER BENEFITS	380.00	0.00	37.16	312.04	0.00	67.96	17.88%
E01-5A-212-6		LABORER BENEFITS	14,625.00	0.00	495.57	5,200.95	176.00	9,248.05	63.23%
E01-5B-240-0		BILLING SUPPLIES & MATERIALS	1,800.00	0.00	125.09	1,270.69	84.50	444.81	24.71%
E01-5B-241-0		CREDIT CARD CHARGES	2,100.00	0.00	0.00	1,113.36	750.00	236.64	11.27%
E01-5D-250-0		DBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1		HARR CITY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2		ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0		AUTO REPAIR & MAINT	1,100.00	0.00	105.39	245.34	6.20	848.46	77.13%
E01-5I-230-0		LANDS & BUILDINGS	5,300.00	0.00	155.00	1,353.00	0.00	3,947.00	74.47%
E01-5I-231-0		UTILITIES	31,380.00	0.00	1,625.06	19,628.93	819.00	10,932.07	34.84%
E01-5X-230-0		STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1		SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2		ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4		CONTRACTUAL SERVICES	7,500.00	0.00	1,012.01	5,732.53	398.01	1,369.46	18.26%
E01-5X-240-0		SUPPLIES & MATERIALS	38,240.00	0.00	2,119.46	15,857.96	13,313.99	9,068.05	23.71%
E01-5X-250-0		ORDA GRANT CAP OUTLAY	32,470.00	0.00	0.00	32,470.00	0.00	0.00	0.00%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5X-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	10,992.91	5,650.99	5,757.34	25.70%
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	247.44	0.00	1,522.56	86.02%
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	166.64	0.00	483.36	74.36%
	<b>WATER FUND SUB TOTAL</b>	<b>234,946.24</b>	<b>0.00</b>	<b>10,326.08</b>	<b>140,212.60</b>	<b>21,435.86</b>	<b>73,297.78</b>	<b>31.20%</b>
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	844.92	7,546.32	0.00	4,953.68	39.63%
E02-5A-211-2	LABORER WAGES	42,700.00	0.00	5,699.34	43,507.81	0.00	-807.81	-1.89%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	25.00	376.90	0.00	1,023.10	73.08%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	418.86	3,769.74	0.00	1,430.26	27.51%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	130.54	1,374.72	0.00	525.28	27.65%
E02-5A-212-2	LABORER BENEFITS	7,100.00	0.00	924.52	7,089.04	176.00	-165.04	-2.32%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	3.86	153.24	0.00	146.76	48.92%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	833.35	0.00	64.72	717.01	0.00	116.34	13.96%
E02-5A-212-6	CLERK HELPER BENEFITS	166.65	0.00	0.00	0.00	0.00	166.65	100.00%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	4.10	344.67	84.50	870.83	66.99%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	119.42	324.98	26.55	848.47	70.71%
E02-5E-230-0	LAND & BUILDINGS	16,910.00	0.00	0.00	11,858.57	231.40	4,820.03	28.50%
E02-5E-231-0	UTILITIES	30,000.00	0.00	1,332.20	11,138.31	17,086.69	1,775.00	5.92%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,306.00	150.00	44.00	1.76%
E02-5X-243-0	SUPPLIES & MATERIALS	30,600.00	0.00	1,319.01	15,869.05	10,316.38	4,414.57	14.43%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
	<b>SEWER FUND SUB TOTAL</b>	<b>164,326.00</b>	<b>0.00</b>	<b>10,886.49</b>	<b>108,626.36</b>	<b>30,321.52</b>	<b>25,378.12</b>	<b>15.44%</b>
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	<b>WATER CONTINGENCY FUND SUB TOT</b>	<b>12,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,900.00</b>	<b>100.00%</b>
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	63.04	0.00	8,936.96	99.30%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	<b>WATER DEPOSIT FUND SUB TO</b>	<b>12,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>63.04</b>	<b>0.00</b>	<b>12,236.96</b>	<b>99.49%</b>
G01-7X-273-0	RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	<b>RUMA ESCROW FUND SUB TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>.00%</b>
	<b>GRAND TOTAL</b>	<b>1,132,901.96</b>	<b>0.00</b>	<b>39,371.06</b>	<b>444,860.24</b>	<b>74,902.59</b>	<b>613,139.13</b>	<b>54.12%</b>

## Capital Improvement Plan: updated /revised: 3/1/2021.

Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)

Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street

Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024

Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.

Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment.

Scheduled for 2025.

Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)  
The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

#### Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

#### Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)  
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)  
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)  
(\*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

#### Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

\*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines. Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

-Water lines not captured in original planning: iron Ductile replacement with C909 plastic  
Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St  
cross connection emplacement, Elm Street with cross connection to Grandview St.

-Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.