

AGENDA
 SCIO VILLAGE COUNCIL MEETING
 October 27, 2021

Kindly mute all electronics-thank you!

Visitors are limited to 5 minutes

Pledge of Allegiance Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer: Res 2021-011 Amend Appropriations
2. Water/WW-Income Tax Dept.-
3. Solicitor-
4. Mayor- ORD 2021-008 Solicitor Agreement
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

Village Administrator

Current Project

- Annexation, 9/20/2021. The appeal is pending
- WWTP -Clarifier rebuild project, fully funded: Bids opened
- WTP- new water lines to be replaced in the distribution system, funding in process. ARC, CDBG, OEPA
- Oil and Shale: SR 646 and East College St, funded Multiple Grants
- Fowler Ave sewer line repair, funded: Grant/Loan

Annexation:

- The annexation appeal court date has not been set, it is pending.
- Ordinance 2021-007, refer to pending litigation

WTP:

- Water line project: Brown, Maple, Walnut, and Grandview Streets. The ARC Grant has been awarded to cover a portion of the cost, the CDBG Grant is in process. ***This is a pending project.***
- The Village has had six (6) water line repairs to date.

WWTP:

-Clarifier WWTP: The bid from Border Patrol was the lowest bidder at \$556,291.00. The Thrasher engineer and VA have requested that the County Commissioners office enter into a contractual agreement and award the contract at their earliest convenience. (Letters attached within your Council packet) The estimated start date will be February/ March 2022. This is fully funded at a cost of \$604,000 (+/-5%). An extension may be required for this project due to the generator order and arrival.

Collection system on Fowler Ave: The OEPA SEDO has issued the PTI for this project. Thrasher Groups engineer has finalized the front-end submittal. This project has been deemed an emergency, Solicitation of bids by direct contact is authorized under the emergency provision of this project. Once bids are received, a complete review of bid submittals will be done to ensure the scope of work is being met, once completed a award of the project will be done.

A two-day closure of Fowler Ave (SR646) will be required. The roadway will be one lane for the rest of the project.

-Clarifier one is down; we are in the process of finding a solution to resolve the issue. The manufacturer of the current parts is no longer in business, we are searching for solutions at this juncture.

Oil and Shale program:

-Project ID 112295 HAS-646-6.37 -Phase III has started, right of way procurement. January / February 2023 this project will be out for bids.

Roadways/ Equipment/ Buildings/ Park:

- Salt purchase: Salt order estimated arrival will be in early November 2021
- Durapatching is completed for 2021 and will resume in 2022.
- Winterization of some of the lawn equipment and Durapatcher will be forthcoming.
- Vehicle services will be completed by mid-November

General:

- Pending, 104 Maple Ave storm sewer line replacement. New storm sewer pipe will be reassessed in 2022.
 - Part time employees, the layoff date is set for October 29, 2021for the park and Nov 5th for part time grounds maintenance personnel.
- request an Executive / Pending Litigation**

October 13, 2021

Scio Village Council met in regular session on October 13, 2021, at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Carol Davy, Betty Gotschall, Andrew Turner, Kari Salsberry and Jim Clark. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax and Village Solicitor Jack Felgenhauer.

Salsberry moved to approve minutes from the previous meeting as presented and Clark seconded. All present voted in the affirmative.

Visitors: Sharon Dalton, Harrison News Herald, Ron Thompson, Janni Shields from AFLAC and Brad Baxter

Mr. Shield spoke with council about the benefits of AFLAC and that the Village can receive a 40% to 50% discount. An Insurance Committee meeting was set for 10-20-21 at 3:30 at the Village Hall to discuss benefits.

Mr. Baxter came to council with concerns over property dispute. Council heard out Mr. Baxter. Village Solicitor advised Mr. Baxter that the Village Council cannot police itself. Council member Betty Gotschall exited meeting

Clerk-Treasurer: Res 2021-009 ARC Grant paperwork. Motion was made by councilmember Turner to sign the ARC Grant paperwork. Salsberry seconded. Roll call reflected: Thompson, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

Res 2021-010 Amend Appropriation. Council member Davy made a motion to amend the appropriations to reflect \$5400.00 from General to Wastewater, Salsberry seconded. Roll call reflected: Thompson, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

Water/WW:

Income Tax:

Solicitor: Updated council on the utility theft case.

Mayor: Spoke about expired job listing. Will announce listing on One-Call. Will shorten description and post it on the Village website. Seek other avenues for posting listing.

Spoke with council about Military flags. Will send out information on One-Call for those who would like to participate.

Congratulations to Ron Thompson on passing his Wastewater Licensing test.

Village Administrator:

- **Current Project**

- Annexation, 9/20/2021. Pending appeal court date
- WWTP -Clarifier rebuild project, fully funded: Bids opened
- WTP- new water lines to be replaced in the distribution system, funding in process. ARC, CDBG, OEPA
- Oil and Shale: SR 646 and East College St, funded Multiple Grants
- Fowler Ave sewer line repair, funded: Grant/Loan

Annexation:

- The annexation appeal has been filed September 29th; a court date has not been set as of this date.
- Ordinance 2021-007, the notices have been mailed
- The termination of services notices will be delivered on October 25th with a service disconnection on November 2, 2021, for all customers who fail to file the POA with the Village.

WTP:

- Water line project: Brown, Maple, Walnut, and Grandview Streets. The ARC Grant has been awarded to cover a portion of the cost, the CDBG Grant is in process. ***This is a pending project.***
- Water line repair 9/25/21: Intersection of Church Street and Eastport Street. The 4" line was repaired with two Hi-Maxx clamps and 11' of C900.
- The Village has had six (6) water line repairs to date.

WWTP:

-Clarifier WWTP: The bid opening was done today at the Harrison County Commissioners meeting at 10am, the project received four bids. The bids are under review by Thrashers Groups engineer. The lowest bid received was \$556,291.00. The estimated start date will be February/ March 2022. This is fully funded at a cost of \$604,000 (+/-5%)

Collection system on Fowler Ave: The OEPA SEDO has issued the PTI for this project. Thrasher Groups engineer is finalizing the front-end submittals. The advertisement for bids will be forthcoming.

A two-day closure of Fowler Ave (SR646) will be required. The roadway will be one lane for the rest of the project.

-Oxidation ditches: The outer oxidation ditch was down for several days. A new motor was installed for the paddle wheel. It is back in operation as of Oct 12th. Clarifier one is down, we are in the process of finding a solution to resolve the issue. Updates to follow.

Oil and Shale program:

-Project ID 112295 HAS-646-6.37 -Phase III has started, right of way procurement. January / February 2023 this project will be out for bids.

Roadways/ Equipment/ Buildings/ Park:

- Salt purchase: Salt order estimated arrival will be in early November 2021
 - Durapatching will continue until October 2021.
 -ODOT BLD Scio: The auction was held Sept 27th at 11am, the winning bidder purchased the property for \$19,000.00

General:

-Commissioners meeting today we spoke on the appeal status for the annexation petition, they were briefed that the court date is pending. The water user agreement was discussed in length. The Village Ordinance and rate structure was explained in detail, they will speak with the County water board and request that this issue resolved. The point was made that Ordinance 2021-007 is in place. The County Water Board has a copy of the Ordinance with the POA.
 - Pending, 104 Maple Ave storm sewer line replacement. Awaiting cost for corrugated pipe to replace the existing storm sewer pipe.
 -Part time employees, the layoff date is set for October 22, 2021. Weather pending The Park restrooms are closed, the park employee has informed me the issues with the restrooms continues. It is recommended that the facilities only be open when the park is rented.

request an Executive / Pending Litigation**OLD BUSINESS****NEW BUSINESS**

Council discussed Water/Sewer Committee meeting held for arbitration on 4 water/sewer residence.

Turner moved to enter executive session “To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee., official licensee, or regulated individual requests a public hearing and pending legal Clark seconded. Roll call reflected: Thompson, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried. Entered Executive at 6:41pm. Mayor Michell Carpenter and Village Solicitor Jack Felgenhauer exited the room at 6:41pm

Mayor and Solicitor re-entered session at 6:48pm and Council President Erin Thompson exited session.

7:12pm Council President re-entered, and Council member Turner made a motion to exit executive session, Clark seconded. Roll call reflected: Thompson, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea.

Council member Davy made a motion to increase employee Ron Thompson by \$2.00/hour starting on 10-9-21 pay, Turner seconded. Roll call reflected: Thompson, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea.

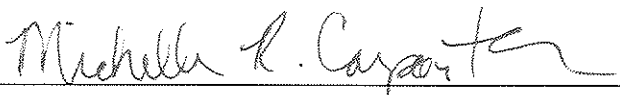
Council member Davy made a motion to increase employee Jason Tubaugh 2.3%, per evaluation and work anniversary, starting on 10-9-21 pay, Turner seconded. Roll call reflected: Thompson, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea.

Financial Committee meeting to be held on October 20, 2021, at 2:00pm at Village Hall

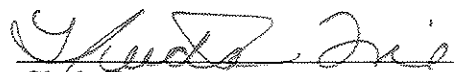
Thompson moved to approve the Financial Report and Davy seconded. Roll call reflected: Thompson, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Thompson, yea; Davy, yea; Turner, abstain; Clark, yea; Salsberry, yea. Motion carried.

As there was no further business Thompson moved to adjourn the meeting, seconded by Salsberry. All affirmed.



Mayor



Clerk-Treasurer

REPORTING YEAR	FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
2021	A01	GENERAL FUND	429,581.08	3,638.04	17,616.05	415,603.07	11,895.45	403,707.62
			470,193.94	124,982.82	179,573.69	415,603.07	11,895.45	403,707.62
	A02	GENERAL FUND CD#1	27,009.78	0.00	0.00	27,009.78	0.00	27,009.78
			26,980.33	29.45	0.00	27,009.78	0.00	27,009.78
	A03	GENERAL FUND CD#2	216.74	0.00	0.00	216.74	0.00	216.74
			215.82	0.92	0.00	216.74	0.00	216.74
	A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
			1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
	B01	STREET FUND	12,950.96	3,181.15	875.99	15,256.12	121.53	15,134.59
			789.52	25,853.36	11,386.76	15,256.12	121.53	15,134.59
	B02	STATE HIGHWAY	20,024.09	257.93	301.68	19,980.34	592.36	19,387.98
			13,139.77	7,848.21	1,007.64	19,980.34	592.36	19,387.98
	B04	PARK FUND	33,545.20	0.00	1,069.18	32,476.02	753.90	31,722.12
			27,679.21	13,404.36	8,607.55	32,476.02	753.90	31,722.12
	B05	FEWA	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00
	B08	POLICE LEVY	19,426.71	0.00	228.59	19,198.12	0.00	19,198.12
			16,878.83	3,111.76	792.47	19,198.12	0.00	19,198.12
	B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00
	B10	PERMISSIVE MVL	2,760.30	350.00	80.00	3,030.30	0.00	3,030.30
			1,057.00	2,923.60	950.30	3,030.30	0.00	3,030.30
	B11	COVID RELIEF	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00
	B12	AMERICAN RESCUE PLAN ACT	37,500.88	0.00	0.00	37,500.88	0.00	37,500.88
			0.00	37,500.88	0.00	37,500.88	0.00	37,500.88
	C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00
	D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00
	D03	INCOME TAX/PRM IMPROVE	165,172.15	4,227.58	2,246.59	167,153.14	515.00	166,638.14
			152,855.22	47,770.88	33,472.96	167,153.14	515.00	166,638.14
	E01	WATER FUND	398,806.28	18,016.11	9,632.17	407,200.22	18,683.64	388,516.58
			365,100.43	200,823.03	158,723.24	407,200.22	18,683.64	388,516.58
	E02	SEWER FUND	161,976.43	14,900.92	11,599.94	165,277.41	16,927.92	148,349.49
			156,909.69	140,149.88	131,782.16	165,277.41	16,927.92	148,349.49

Patricia Entenally

Kari Selabenny

Carol Davy was not present

REPORTING YEAR	2021	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE	MTD YTD
E03	WATER CONTINGENCY	51,666.45	0.00	0.00	51,666.45	0.00	51,666.45	MTD YTD
		49,736.24	1,930.21	0.00	51,666.45	0.00	51,666.45	YTD
E08	WATER DEPOSIT FUND	17,343.84	129.24	0.00	17,473.08	0.00	17,473.08	MTD YTD
		16,042.10	1,494.02	63.04	17,473.08	0.00	17,473.08	YTD
G01	ROMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00	MTD YTD
		0.00	0.00	0.00	0.00	0.00	0.00	YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,378,980.89	44,700.97	43,640.19	1,380,041.67	49,489.80	1,330,551.87	MTD YTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,298,578.10	607,823.38	526,359.81	1,380,041.67	49,489.80	1,330,551.87	YTD

EXPENSE STATEMENT - BY ACCOUNT #	REPORTING YEAR	2021	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-F-D EXPENSE	Y-F-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0			WAGES	26,222.02	0.00	628.84	6,840.89	0.00	19,381.13	73.91%
B01-6B-212-0			BENEFITS	3,800.00	0.00	97.16	1,052.86	0.00	2,747.14	72.29%
B01-6X-230-0			STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1			STREET CONTRACTUAL SERVICES	428.00	0.00	0.00	428.00	0.00	0.00	.00%
B01-6X-240-0			SUPPLIES & MATERIALS	3,499.98	0.00	149.99	3,065.01	121.53	313.44	8.96%
B01-6X-272-0			ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			STREET FUND SUB TOTAL	34,050.00	0.00	875.99	11,386.76	121.53	22,541.71	66.20%
B02-6B-240-0			SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0			STATE HWY/WAGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B02-6C-240-0			CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
B02-6E-230-0			TRAFFIC SIGNS/SIGNALS	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
B02-6E-231-0			UTILITIES	1,800.00	0.00	151.68	857.64	592.36	350.00	19.44%
B02-6X-230-0			STATE AUDITOR FEE	150.00	0.00	150.00	150.00	0.00	0.00	.00%
			STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	301.68	1,007.64	592.36	5,350.00	76.98%
B04-3B-231-0			UTILITIES	3,600.00	0.00	474.21	2,987.12	437.88	175.00	4.86%
B04-3B-240-0			SUPPLIES & MATERIALS	12,990.00	0.00	194.97	5,075.40	316.02	7,598.58	58.50%
B04-3X-230-0			STATE AUDITOR FEE	400.00	0.00	400.00	400.00	0.00	0.00	.00%
B04-3X-230-1			COUNTY AUDITOR FEE	150.00	0.00	0.00	132.45	0.00	17.55	11.70%
B04-3X-230-2			DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	12.58	0.00	27.42	68.55%
B04-3X-230-3			ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0			DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			PARK FUND SUB TOTAL	17,180.00	0.00	1,069.18	8,607.55	753.90	7,818.55	45.51%
B05-7A-230-0			FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0			TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0			CDGB SEMER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0			REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0			FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B08-1A-211-0			POLICE WAGES	15,184.00	0.00	198.00	585.00	0.00	14,599.00	96.15%
B08-1A-212-0			POLICE BENEFITS	1,216.00	0.00	30.59	90.38	0.00	1,125.62	92.57%
B08-1A-240-0			SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0			CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0			COUNTY AUDITOR FEE	130.00	0.00	0.00	107.70	0.00	22.30	17.15%
B08-7H-230-0			DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.02	0.00	89.98	99.98%
B08-7H-230-1			DEL. REAL EST. TAX & COLL. FEES	35.00	0.00	0.00	9.37	0.00	25.63	73.23%
B08-7H-272-0			ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			POLICE LEVY FUND SUB TOTAL	16,705.00	0.00	228.59	792.47	0.00	15,912.53	95.26%
B09-7X-272-0			REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B10-6X-230-0			STATE AUDITOR FEE	80.00	0.00	80.00	80.00	0.00	0.00	.00%
B10-6X-240-0			SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	870.30	0.00	1,249.70	58.95%
			PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	80.00	950.30	0.00	1,249.70	56.80%

EXPENSE STATEMENT - BY ACCOUNT #

REPORTING YEAR	2021	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B11-7X-240-0		COVID RELIEF EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		COVID RELIEF FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B12-7X-240-0		AMERICAN RESCUE PLAN ACF	37,500.88	0.00	0.00	0.00	0.00	37,500.88	100.00%
C01-7X-261-0		TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0		TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		TRUCK DEBT SERVICE FUND SUB TO	37,500.88	0.00	0.00	0.00	0.00	37,500.88	100.00%
D01-5D-250-0		OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0		TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1		TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0		WAGES	10,500.00	0.00	756.70	8,246.15	0.00	2,253.85	21.47%
D03-7K-212-0		BENEFITS	3,000.00	0.00	165.97	1,472.82	0.00	1,527.18	50.91%
D03-7K-230-0		STATE AUDIT FEE	3,000.00	0.00	1,093.00	1,093.00	0.00	1,907.00	63.57%
D03-7K-230-1		SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0		IT SUPPLIES & MATERIALS	4,000.00	0.00	230.92	2,852.24	0.00	632.76	15.82%
D03-7K-241-0		CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-250-0		CAPITAL OUTLAY	130,000.00	0.00	0.00	19,808.75	0.00	110,191.25	84.76%
D03-7K-272-0		INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0		PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
		INCOME TAX/DEBT IMPROVE FUND S	171,413.84	0.00	2,246.59	33,472.96	515.00	137,425.88	80.17%
E01-5A-211-1		SUPERINTENDENT WAGES	13,000.00	0.00	844.92	10,632.50	237.17	2,130.33	16.39%
E01-5A-211-2		CLERK WAGES	5,200.00	0.00	418.84	4,607.24	0.00	592.76	11.40%
E01-5A-211-3		METER READER WAGES	1,200.00	0.00	25.00	401.90	0.00	798.10	66.51%
E01-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6		CLERK HELPER WAGES	2,700.00	0.00	240.64	2,501.78	0.00	198.22	7.34%
E01-5A-211-7		LABORER WAGES	42,100.00	0.00	2,800.57	33,416.49	0.00	8,683.51	20.63%
E01-5A-212-1		SUPERINTENDENT BENEFITS	1,800.00	0.00	130.54	1,637.45	0.00	162.55	9.03%
E01-5A-212-2		CLERK BENEFITS	1,100.00	0.00	113.78	925.80	0.00	174.20	15.84%
E01-5A-212-3		METER READER BENEFITS	250.00	0.00	3.86	157.06	0.00	92.94	37.18%
E01-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6		CLERK HELPER BENEFITS	500.00	0.00	37.16	366.36	0.00	193.64	33.39%
E01-5A-212-7		LABORER BENEFITS	14,625.00	0.00	525.71	6,182.62	220.00	8,222.38	56.22%
E01-5B-240-0		BILLING SUPPLIES & MATERIALS	1,800.00	0.00	0.00	1,306.69	48.50	444.81	24.71%
E01-5B-241-0		CREDIT CARD CHARGES	2,100.00	0.00	0.00	1,113.36	750.00	236.64	11.27%
E01-5D-250-0		CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1		HARR CITY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2		ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0		AUTO REPAIR & MAINT	700.00	0.00	0.00	245.34	0.00	448.46	64.07%
E01-5I-230-0		LANDS & BUILDINGS	5,300.00	0.00	0.00	1,353.00	6.20	3,947.00	74.47%
E01-5I-231-0		UTILITIES	31,300.00	0.00	3,118.39	24,518.04	440.05	6,421.91	20.47%
E01-5X-230-0		STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1		SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2		ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4		CONTRACTUAL SERVICES	7,500.00	0.00	0.00	5,732.53	398.01	1,369.46	18.26%
E01-5X-240-0		SUPPLIES & MATERIALS	38,240.00	0.00	1,362.76	19,728.09	10,932.72	7,579.19	19.82%
E01-5X-250-0		OPWA GRANT CAP OUTLAY	32,470.00	0.00	0.00	32,470.00	0.00	0.00	0.00%

REPORTING YEAR	2021	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-SX-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	0.00	10,992.91	5,650.99	5,757.34	25.70%
E01-SX-261-0	LOAN INTEREST	1,770.00	0.00	0.00	0.00	247.44	0.00	1,522.56	86.02%
E01-SX-273-0	MISC REPURDS	650.00	0.00	0.00	0.00	166.64	0.00	483.36	74.36%
	WATER FUND SUB TOTAL	236,946.24	0.00	0.00	9,622.17	158,723.24	18,683.64	59,539.36	25.13%
E02-SA-211-1	SUPERINTENDENT WAGES	11,500.00	0.00	0.00	844.92	9,236.16	0.00	2,263.84	19.69%
E02-SA-211-2	LABORER WAGES	60,500.00	0.00	0.00	4,335.48	53,627.51	0.00	6,872.49	11.36%
E02-SA-211-3	METER READER WAGES	1,400.00	0.00	0.00	25.00	401.90	0.00	998.10	71.29%
E02-SA-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-SA-211-5	CLERK WAGES	5,200.00	0.00	0.00	418.86	4,607.46	0.00	592.54	11.40%
E02-SA-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
E02-SA-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	0.00	179.60	1,684.86	0.00	215.14	11.32%
E02-SA-212-2	LABORER BENEFITS	9,200.00	0.00	0.00	713.83	8,784.51	220.00	195.49	2.12%
E02-SA-212-3	METER READER BENEFITS	300.00	0.00	0.00	3.86	157.10	0.00	142.90	47.63%
E02-SA-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-SA-212-5	CLERK BENEFITS	1,033.35	0.00	0.00	113.78	895.51	0.00	137.84	13.34%
E02-SA-212-6	CLERK HELPER BENEFITS	166.65	0.00	0.00	0.00	0.00	0.00	166.65	100.00%
E02-SB-240-0	BUILDING SUPPLIES & MATERIALS	900.00	0.00	0.00	70.02	450.69	0.00	400.81	44.53%
E02-SB-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	0.00	6.66	331.64	19.89	848.47	70.71%
E02-SB-230-0	LAND & BUILDINGS	13,210.00	0.00	0.00	0.00	12,824.57	231.40	154.03	1.17%
E02-SE-231-0	UTILITIES	27,000.00	0.00	0.00	2,665.25	15,254.07	5,017.00	6,728.93	24.92%
E02-SE-250-0	CAP OWT-OWDA CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-SX-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-SX-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-SX-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-SX-230-4	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	0.00	2,306.00	150.00	44.00	1.76%
E02-SX-243-0	SUPPLIES & MATERIALS	29,500.00	0.00	0.00	2,222.68	18,970.18	8,991.13	1,538.69	5.22%
E02-SX-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-SX-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-SX-273-0	MISC REFUNDS	80.00	0.00	0.00	0.00	0.00	0.00	80.00	100.00%
	SEWER FUND SUB TOTAL	175,226.00	0.00	0.00	11,599.94	131,782.16	16,927.92	26,515.92	15.13%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-SA-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	63.04	0.00	8,936.96	99.30%
E08-SB-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND SUB TO	12,300.00	0.00	0.00	0.00	63.04	0.00	12,236.96	99.49%
G01-7K-273-0	RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	RUMA ESCROW FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	GRAND TOTAL	1,132,901.96	0.00	0.00	43,640.19	526,359.81	49,489.80	557,052.35	49.17%

ACCT #	ACCOUNT DESCRIPTION	UNENC BAL	ORG APP	APP POST	NEW APP
A01-7X-999-0	OTHER FINANCIAL USRS	19510.84	36360.00	-7500.00	28860.00
SUB A01				-7500.00	
E01-5A-211-1	SUPERINTENDENT WAGES	330.33	11200.00	1800.00	13000.00
E01-5A-212-6	CLERK HELPER BENEFITS	-6.36	380.00	200.00	580.00
SUB E01				2000.00	
E02-5A-211-2	LABORER WAGES	1372.49	55000.00	5500.00	60500.00
SUB E02				5500.00	
GRAND TOTAL				.00	

Reo 2021-11 10-27-21
 amend approp.

1. Kari Salsberry
2. Betty Gotschall

TURNER GOTSCHALL SALSBERY CLARK THOMPSON
 Yes Yes Yes Yes Yes

Michelle R. Carpenter Mayor
Wendy D. Divo Clerk/Treasurer

ORDINANCE NO. 2021 - 008

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND VILLAGE CLERK/TREASURER OF THE VILLAGE OF SCIO, STATE OF OHIO TO ENTER INTO CONTRACT WITH ATTORNEY JACK L. FELGENHAUER FOR SERVICES AS VILLAGE SOLICITOR DURING 2022.

WHEREAS, the Village has determined that there is a need for the provision of Village Solicitor services for the Village of Scio and its Officers; and

WHEREAS, Attorney Jack L. Felgenhauer and the Village have agreed to terms for the provision of said services; and

WHEREAS, this Ordinance shall be into effect upon signature hereto and the contract become effective January 1, 2022 and terminate December 31, 2022;

NOW THEREFORE, be it **ORDAINED** by the Council of the Village of Scio, Ohio, that the Mayor and Village Clerk/Treasurer of the Village be and hereby are, authorized and directed to enter into a contract for legal services with Attorney Jack L. Felgenhauer for the year 2022, pursuant to the terms of said contract being attached hereto as Exhibit A.

Be it further **ORDAINED** that the foregoing Ordinance was adopted and all actions and deliberations of the Village Council of the Village of Scio, Harrison County, Ohio relating thereto, were conducted in meetings open to the public in compliance with all applicable legal requirements including Section 121.22 of the Ohio Revised Code.

This Ordinance hereby is passed upon by a majority vote of a quorum of the Council members and shall become effective upon signature by the Mayor. Otherwise, this ordinance shall become effective at the earliest date provided by law.

Dated: _____

APPROVED:

Mayor

ATTEST:

Village Clerk-Treasurer

Reading 1:

Reading 2:

Reading 3:

CONTRACT FOR EMPLOYMENT FOR LEGAL SERVICES

THIS AGREEMENT is entered into this _____ day of December, 2021 by and between the Village of Scio, an Ohio political subdivision, by and through its legislative authority acting in its administrative capacity (hereinafter "Village") and Attorney Jack L. Felgenhauer (hereinafter "Counsel").

WTNESSETH:

WHEREAS, Village, through its legislative authority deems it necessary and does desire to provide a Village Solicitor for the Village in certain specified legal matters, as provided in Ohio Revised Code Section 705.11; and

WHEREAS, Counsel is licensed to practice law in the State of Ohio; and

WHEREAS, it is mutually understood by Village and Counsel that Counsel is employed as an Assistant Prosecutor for Harrison County Ohio wherein potential conflicts of interest may arise, and

WHEREAS, by vote of the Village Council, the Mayor and Village Clerk-Treasurer, were authorized and directed to employ Counsel for legal services on behalf of the legislative authority and pursuant to the terms of this Contract.

THEREFORE, the parties agree as follows:

1. Pursuant to the terms of this contract, Counsel shall be employed by the Village of Scio, State of Ohio to act as legal counsel and attorney for the Village and the officials of its

legislative authority (hereinafter “officers”) in certain specified legal matters, subject to the exceptions set forth below, including providing legal advice and counsel to the Village and its officers in matters relating to their official duties, rendering legal opinions when requested in writing by Village officers, preparing legislation, preparing and reviewing and approving contracts, and other written instruments in which the Village is concerned and shall be the prosecutor in any police, county, or municipal court.

2. Counsel shall not represent the Village or its officers in legal matters involving the levy of taxes, issuance of bonds and adjustment of tax budgets, allocation of tax proceeds, or other matters in conflict with Harrison County or the State of Ohio or other legal matters which Counsel determines in his sole discretion and judgment to be or constitute a conflict of interest.
3. In consideration for the legal services provided herein, Village shall pay Counsel the annual amount of Six Thousand Dollars (\$6,360.00) in monthly installments of Five Hundred Thirty Dollars (\$530.00) subject to and reduced by taxes and employee share of PERS. The monthly payments shall be paid on or before the 29th day of each month without fail.
4. Village agrees to keep its account current as per payment of monthly installments, respond to correspondence from Counsel if appropriate, attend all scheduled appointments and cooperate with Counsel for representation of Village.
5. Village agrees to pay and be responsible for all expenses of representation including, but not limited to, insurance costs, costs related to research, all litigation-related costs including court filing fees, deposition fees, costs of experts and other related costs, postage, including UPS, FedEx, Personal Service, Certified mail, mileage at the IRS rate and similar costs relating to representing Village. Village is liable to Counsel for all said expenses advanced

by Counsel on behalf of Village. Village understands and agrees that interest shall be charged on all unpaid expenses as a rate of one and one-half percent (1½%) per month.

6. Legal matters that include prosecuting or defending, on behalf of Village, civil complaints, suits, and controversies in which the Village is a party, shall provide for Counsel to be paid at the rate of One Hundred Twenty-Five Dollars (\$125.00) per hour.
7. Village agrees that Counsel may, when necessary, retain co-counsel, and counsel agrees that Village will be consulted concerning co-counsel and any fee arrangement with co-counsel prior to retention of co-counsel.
8. Village agrees that in the event any fees and costs are unpaid for more than ten (10) days after receipt of a billing Counsel may, at Counsel's sole discretion, withdraw from representation of Village and do no further work as authorized under the Code of Professional Responsibility and Rules of Court.
9. The duration of this contract is from beginning January 1, 2022 and terminating December 31, 2022.
10. Either party to this agreement may terminate this contract by providing the other party with thirty (30) days advance written notice.
11. Any provision in the contract found to be illegal, unconscionable, or otherwise unenforceable shall be severed without affecting the remainder of the agreement. Further, this contract shall be construed so as to achieve the goals of the parties.
12. This instrument constitutes the entirety of the agreement by and between the parties. Neither party shall be bound by any terms, conditions, or representations, oral or written, not contained within this instrument. Each party acknowledges that in executing this

contract that the executing party has not been induced, persuaded, or motivated by any promise or representation made by the other party unless expressly set forth herein.

IN WITNES WHEREOF, the parties hereto, in the Village of Scio, County of Harrison and State of Ohio, have hereunto set their hands to this instrument, and execution thereof, this ____ day of December, 2021.

By _____
Counsel, Jack L. Felgenhauer

By _____
Mayor

Village Clerk-Treasurer



COMPLEX PROJECTS
REQUIRE RESOLVE
THRASHER'S GOT IT

October 19, 2021

Village of Scio
Jason Tubaugh
210 East Main Street
Scio, Ohio 43988

**RE: *Harrison County Commissioners
Village of Scio WWTP Clarifier Improvements
Contract #PY-2021 CDBG CI #B-X-20-1-BE
Engineer's Recommendation of Award
Thrasher Project #101-020-10039***

Dear Mr. Tubaugh,

Based upon the results of the bid opening for the above-referenced contract, the apparent low bidder is Border Patrol, LLC. The Thrasher Group, Inc. (Thrasher) has reviewed Border Patrol, LLC references and bid documents. OMEGA has reviewed the Federal Excluded Parties list and the Ohio State Auditor's certified Findings for Recovery list, and identified that Border Patrol, LLC is not on either list.

Based on this information, Thrasher recommends that the Harrison County Commissioners enter into an agreement with Border Patrol, LLC for the Scio WWTP Clarifier Improvement Project (Contract #PY-2021 CDBG CI #B-X-20-1-BE) for the bid amount of \$556,291.00.

Attached is the bid tabulation for your records. Please provide any questions or comments to me at (330) 451-2042 or rschuster@thethrashergroup.com.

Sincerely,

THE THRASHER GROUP, INC.

Ryan Schuster, PE
Project Manager

RECEIVED

OCT 20 2021

Harrison County Commissioners

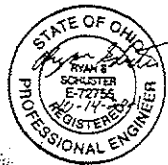
Enclosure – Certified Bid Tabulation

VILLAGE OF SCIO
HARRISON COUNTY, OHIO
VILLAGE OF SCIO WWTP CLARIFIER IMPROVEMENTS
BID TABULATION
WEDNESDAY, OCTOBER 13, 2021 AT 10:00 AM
Thrasher Project #101-020-10039

Item	Qty.	Unit	Description	Border Patrol, LLC Hopedale, OH		Workman Industrial Services, Inc Kent, OH		S&T, Inc. Lowellville, OH 44436		Ohio-West Virginia Excavating Co Powhatan Point, OH	
				UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
BASE BID											
1	1	LS	Mobilization/Demobilization	\$ 2,100.00	\$ 2,100.00	\$ 24,522.00	\$ 24,522.00	\$ 34,000.00	\$ 34,000.00	\$ 7,700.00	\$ 7,700.00
2	1	LS	Demolish Existing Equipment	\$ 38,416.00	\$ 38,416.00	\$ 12,156.00	\$ 12,156.00	\$ 63,000.00	\$ 63,000.00	\$ 34,500.00	\$ 34,500.00
3	1	LS	Clarifier Improvements	\$ 341,575.00	\$ 341,575.00	\$ 318,130.00	\$ 318,130.00	\$ 348,000.00	\$ 348,000.00	\$ 387,200.00	\$ 387,200.00
4	4	EA	4" Telescoping Valves	\$ 10,000.00	\$ 40,000.00	\$ 14,302.00	\$ 57,208.00	\$ 10,000.00	\$ 40,000.00	\$ 22,000.00	\$ 88,000.00
5	2	EA	6" Plug Valve	\$ 5,750.00	\$ 11,500.00	\$ 2,916.00	\$ 5,832.00	\$ 7,000.00	\$ 14,000.00	\$ 7,600.00	\$ 15,200.00
6	50	LF	6" PVC, SDR - 35	\$ 80.00	\$ 4,000.00	\$ 349.24	\$ 17,462.00	\$ 400.00	\$ 20,000.00	\$ 104.00	\$ 5,200.00
7	30	LF	12" PVC, SDR - 35	\$ 120.00	\$ 3,600.00	\$ 358.00	\$ 10,740.00	\$ 400.00	\$ 12,000.00	\$ 204.00	\$ 6,120.00
8	1	LS	Treatment Bypass	\$ 5,100.00	\$ 5,100.00	\$ 5,693.00	\$ 5,693.00	\$ 5,000.00	\$ 5,000.00	\$ 1,575.00	\$ 1,575.00
9	1	LS	Trailer Mounted Prable Generator	\$ 81,000.00	\$ 81,000.00	\$ 87,815.00	\$ 87,815.00	\$ 107,000.00	\$ 107,000.00	\$ 97,150.00	\$ 97,150.00
10	2	LS	Pump Station Electrical Upgrades	\$ 14,500.00	\$ 29,000.00	\$ 16,967.00	\$ 33,934.00	\$ 15,000.00	\$ 30,000.00	\$ 26,850.00	\$ 53,700.00
TOTAL BASE BID				\$	\$ 556,291.00	\$	\$ 573,492.00	\$	\$ 673,000.00	\$	\$ 696,345.00

THRASHER

400 1st Street
 Suite 309
 Cheno, Ohio 44702
 Phone: (330) 451-2042
 Fax: (330) 451-2043
 Website: www.thrasherinc.com
 Email: info@thrasherinc.com



VILLAGE OF SCIO
Administrators Office
P O BOX 307
SCIO, OHIO 43988
PHONE: 740-945-5571 EXT. 4
WEBSITE: VILLAGEOFSCIO.COM

Harrison County Commissioners office,

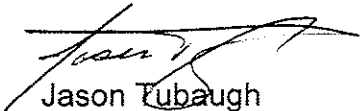
October 20, 2021

Gentlemen, based upon the recommendation letter received by the Thrasher Group engineer and a full review of the scope of work, it is recommended that the Harrison County Commissioners office enter into a contract with Border Patrol, LLC for the Village of Scio WWTP Clarifier improvement project (Contract #PY2021 CDBG #B-X-20-1-BE) for the bid amount of \$556,291.00. Border Patrol has been fully vetted by OMEGA and the Thrasher Group and meets the qualifications needed to complete the project.

Attached are the Thrasher Group engineers recommendation and the bid tabulations sheet for your records.

Questions can be addressed to the Scio Village Administrators office at:
740 945 5571 x4 or 740 409 2477.

Best Regards,



Jason Tubaugh
Administrator, Village of Scio

RECEIVED

OCT 26 2021

Harrison County Commissioners

Financial Committee
Meeting to be held on
10-20-2021 @ 2:00pm at
the Village Hall.

Insurance Committee
Meeting to be held on
10-20-2021 @3:00 pm at
the Village Hall.

Capital Improvement Plan: updated /revised: 3/1/2021.

Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)

Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street

Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024

Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.

Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment.

Scheduled for 2025.

Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)
The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)
(*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines: Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

-Water lines not captured in original planning: Iron Ductile replacement with C909 plastic
Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St cross connection emplacement, Elm Street with cross connection to Grandview St.

-Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.