

AGENDA
SCIO VILLAGE COUNCIL MEETING

November 23, 2021

Kindly mute all electronics-thank you!

Visitors are limited to 5 minutes

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer:
2. Water/WW-Income Tax Dept.-
3. Solicitor-
4. Mayor-
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

Village Administrator

Current Project

- Annexation, 9/20/2021. Pending
- WWTP -Clarifier rebuild project, fully funded: Awarded
- WTP- new water lines to be replaced in the distribution system, funding in process.
ARC, CDBG, OEPA
- Oil and Shale: SR 646 and East College St, funded Multiple Grants
- Fowler Ave sewer line repair, funded: Awarded

Annexation:

- No court date has been set for the annexation hearing,
- Ordinance 2021-007, refer to pending litigation
 - Court date set for 1 December 2021.

WTP:

-Water line project: Brown, Maple, Walnut, and Grandview Streets. The ARC and CDBG Grant have been awarded. There is a potential additional funding source that the Village is in the process of applying for to maximize any and all grant money that is available for this project. ***This is a pending project.***

-The Village has had **six (6) water line repairs** to date.

-VFD #2 H/S pump 2 issue found on 11/9/21. AOP has repaired the issue, the issue was electrical in nature

WWTP:

-**Clarifier WWTP:** The bid from Border Patrol was the lowest bidder at \$556,291.00. The estimated start date for construction is 22 weeks due to material arrival times. Late March to early April construction will start on this project.

Collection system on Fowler Ave: The estimated start date will be Dec 6,2021. The final completion will be approximately 165 days from the start date. This will be reclamation and repaving the work zone. A three to four day closure of Fowler Ave (SR646) will be required from 7am to 5pm.

Oil and Shale program:

-Project ID 112295 HAS-646-6.37 -Phase III has started, right of way procurement. January / February 2023 this project will be out for bids.

-The Stage 3 plans were submitted 1 November, they are under review by ODOT District 11 at this time.

The project is on schedule according to the ODOT time line.

Roadways/ Equipment/ Buildings/ Park:

- Salt purchase: Salt delivery was rescheduled for the weeks of Nov 23- 30. The Village will receive 100-120 tons in November, the remaining tonnage will be delivered in January 2022. The total order is 200 tons +/- .

-Pending road closure for SR646 during the sewer line repair on Fowler Ave , the closure will be during work hours only.

General:

- Pending, 104 Maple Ave storm sewer line replacement. New storm sewer pipe will be reassessed in 2022.

-The adult program will continue to provide one person to the Village, the end date is dependent on funding.

-The Harrison County Probation office will be assisting the Village with various clean up projects to assist their minor participants complete community service.

November 10, 2021

Scio Village Council met in regular session on November 10, 2021, at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Betty Gotschall, Andrew Turner, Kari Salsberry and Jim Clark. Others included Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax.

Salsberry moved to approve minutes from the previous meeting as presented and Gotschall seconded. All present voted in the affirmative.

Visitors:

Clerk-Treasurer:

Water/WW: Credit card fees need adjusted. Will ask Jack to write an Ordinance reflecting 4%.

Income Tax:

Solicitor:

Mayor: -Marine Corps Birthday November 10th 246 years old / Semper Fidelis
November 11th Veterans Day
-The 11th day of the 11th month at the 11th Hour (paid Holiday for employees)
-Nov 25th, Thanksgiving Day (paid holiday for employees)

Village Administrator:

Current Project

- -Annexation, 9/20/2021. Pending
- WWTP -Clarifier rebuild project, fully funded: Awarded
- WTP- new water lines to be replaced in the distribution system, funding in process.
ARC, CDBG, OEPA
- Oil and Shale: SR 646 and East College St, funded Multiple Grants
- Fowler Ave sewer line repair, funded: Awarded

Annexation:

- Reference Submittal to Land and Business Committee
- Ordinance 2021-007, refer to pending litigation

WTP:

-Water line project: Brown, Maple, Walnut, and Grandview Streets. The ARC Grant has been awarded to cover a portion of the cost, the CDBG Grant is in process. The Village and Thrasher Group are in the process of submittals to multiple funding sources for this project. ***This is a pending project.***

-The Village has had **six (6) water line repairs** to date.

-VFD #2 H/S pump 2 issue found on 11/9/21. AOP is aware and the issue is being addressed.

WWTP:

-**Clarifier WWTP:** The bid from Border Patrol was the lowest bidder at \$556,291.00. The Kickoff meeting was held on November 8, 2021, at 10am

The estimated start date for construction is 22 weeks due to material arrival times
Late March to early April construction will start on this project.

Collection system on Fowler Ave: The kickoff meeting was held Nov 8, 2021, at 1030 am. The estimated start date will be Dec 6, 2021. The final completion will be approximately 165 days from the start date. This will be reclamation and repaving the work zone. **A three-to-four-day closure of Fowler Ave (SR646) will be required from 7am to 5pm.**

-Clarifier one is down; we are in the process of finding a solution to resolve the issue. The manufacturer of the current parts is no longer in business, we are searching for solutions at this juncture.

Oil and Shale program:

-Project ID 112295 HAS-646-6.37 -Phase III has started, right of way procurement. January / February 2023 this project will be out for bids.

Roadways/ Equipment/ Buildings/ Park:

- Salt purchase: Salt delivery is pending for 16-19 November 2021. The Village will receive 100-120 tons in November, the remaining tonnage will be delivered in January 2022. The total order is 200 tons +/-.

- Durapatching is completed for 2021 and will resume in 2022.

- Winterization of some of the lawn equipment and Durapatcher is underway in preparation for winter.

-Vehicle regular services are being completed prior to winter.

General:

- Pending, 104 Maple Ave storm sewer line replacement. New storm sewer pipe will be reassessed in 2022.

-Part time employees, the layoff date is set for October 29, 2021 for the park and Nov 5th for part time grounds maintenance personnel.

-Litigation material submitted to the Land and Business Committee

OLD BUSINESS

Council member Clark spoke with his neighbors about the parking situation on Eastport. Individuals are working towards compliance.

Council member Davy mentioned complaints about barking dogs. Individuals were directed to contact the Sheriff's Department.

NEW BUSINESS

Council member and Personnel Committee president Davy informed council that Water Clerk/Income Tax Administrator Janeen Scott will be retiring and re-hired in January of 2022.

Council member Davy made a motion to provide Village Administrator with the 56 hours of PTO for winter call out. Clark seconded the motion. Roll call reflected: Thompson, yea; Turner, yea; Clark, yea; Salsberry, yea; Gotschall, yea. Motion passed

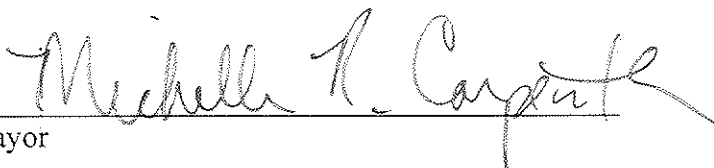
Turner moved to enter executive session for pending legal Davy seconded. Roll call reflected: Thompson, yea; Turner, yea; Clark, yea; Salsberry, yea; Gotschall, yea. Motion carried. Entered Executive at 6:25pm. Mayor Michelle Carpenter exited the room at 6:25 pm and reentered at 6:35 pm.

Council member Turner made a motion to exit executive session at 6:35pm, Thompson seconded. Roll call reflected: Thompson, yea; Turner, yea; Clark, yea; Salsberry, yea; Gotschall, yea. Motion passed

Thompson moved to approve the Financial Report and Davy seconded. Roll call reflected: Thompson, yea; Turner, yea; Clark, yea; Salsberry, yea; Gotschall, yea. Motion passed

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Thompson, yea; Turner, abstain; Clark, yea; Salsberry, yea; Gotschall, yea. Motion carried.

As there was no further business Thompson moved to adjourn the meeting, seconded by Salsberry. All affirmed.



 Mayor

 Clerk-Treasurer

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	421,902.32	5,228.09	12,358.06	414,772.35	9,040.57	405,731.78 MTD 405,731.78 YTD
A02	GENERAL FUND CD#1	470,193.94	136,660.16	192,081.75	414,772.35	9,040.57	
A03	GENERAL FUND CD#2	27,013.01	0.00	0.00	27,013.01	0.00	27,013.01 MTD 27,013.01 YTD
A04	GENERAL FUND CD#3	26,980.33	32.68	0.00	27,013.01	0.00	
B01	STREET FUND	216.84	0.00	0.00	216.84	0.00	216.84 MTD 216.84 YTD
B02	STATE HIGHWAY	215.82	1.02	0.00	216.84	0.00	
B04	PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05	FEMA	1,000.00	0.00	0.00	1,000.00	0.00	
B08	POLICE JRVY	15,256.12	3,328.98	1,919.81	16,665.29	1.13	16,664.16 MTD 16,664.16 YTD
B09	BLOCK GRANT WATERLINE REPLACE	789.52	29,182.34	13,306.57	16,665.29	1.13	
B10	PERMISSIVE MVL	19,980.34	242.11	0.00	20,222.45	592.36	19,630.09 MTD 19,630.09 YTD
B11	COVID RELIEF	13,139.77	8,090.32	1,007.64	20,222.45	592.36	
B12	AMERICAN RESCUE PLAN ACT	32,476.02	473.27	352.98	32,596.31	466.38	32,129.93 MTD 32,129.93 YTD
C01	TRUCK DEBT SERVICE	27,679.21	13,877.63	8,960.53	32,596.31	466.38	
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
D03	INCOME TAX/PERM IMPROVE	0.00	0.00	0.00	0.00	0.00	
E01	WATER FUND	19,198.12	0.47	1,288.43	17,910.16	0.00	17,910.16 MTD 17,910.16 YTD
E02	SEWER FUND	16,878.83	3,112.23	2,080.90	17,910.16	0.00	
		3,030.30	320.00	0.00	3,350.30	0.00	3,350.30 MTD 3,350.30 YTD
		1,057.00	3,243.60	950.30	3,350.30	0.00	
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
		37,500.88	0.00	0.00	37,500.88	0.00	37,500.88 MTD 37,500.88 YTD
		0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		167,003.14	3,304.09	21,728.37	148,578.86	425.00	148,153.86 MTD 148,153.86 YTD
		152,855.22	51,074.97	55,351.33	148,578.86	425.00	
		407,941.79	10,521.83	5,041.71	413,421.91	16,824.28	396,597.63 MTD 396,597.63 YTD
		365,100.43	212,236.43	163,914.95	413,421.91	16,824.28	
		165,823.10	8,682.69	8,050.83	166,454.96	14,498.82	151,956.14 MTD 151,956.14 YTD
		156,909.69	149,528.26	139,982.99	166,454.96	14,498.82	

Carol Dary

Betty Johnson

Kari Salaberuy

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E03	WATER CONTINGENCY	52,003.25	0.00	0.00	52,003.25	0.00	52,003.25 MTD 52,003.25 YTD
		49,736.24	2,267.01	0.00	52,003.25	0.00	
E08	WATER DEPOSIT FUND	17,473.08	323.10	0.00	17,796.18	0.00	17,796.18 MTD 17,796.18 YTD
		16,042.10	1,817.12	63.04	17,796.18	0.00	
G01	RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,387,818.31	32,424.63	50,740.19	1,369,502.75	41,848.54	1,327,654.21 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,298,578.10	648,624.65	577,700.00	1,369,502.75	41,848.54	1,327,654.21 YTD

REPORTING YEAR EXPENSE #	2021 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	26,222.02	0.00	1,361.92	8,202.81	0.00	18,019.21	68.72%
B01-6B-212-0	BENEFITS	3,800.00	0.00	210.41	1,263.27	0.00	2,536.73	66.76%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	428.00	0.00	0.00	428.00	0.00	0.00	.00%
B01-6X-240-0	SUPPLIES & MATERIALS	3,499.98	0.00	347.48	3,412.49	1.13	86.36	2.47%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	34,050.00	0.00	1,919.81	13,306.57	1.13	20,742.30	60.92%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
B02-6E-231-0	UTILITIES	1,800.00	0.00	0.00	857.64	592.36	350.00	19.44%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	150.00	0.00	0.00	.00%
	STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	0.00	1,007.64	592.36	5,350.00	76.98%
B04-3B-231-0	UTILITIES	3,600.00	0.00	104.00	3,091.12	333.88	175.00	4.86%
B04-3B-240-0	SUPPLIES & MATERIALS	12,990.00	0.00	248.98	5,324.38	132.50	7,533.12	57.99%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	400.00	0.00	0.00	.00%
B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	132.45	0.00	17.55	11.70%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	12.58	0.00	27.42	68.55%
B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	17,180.00	0.00	352.98	8,960.53	466.38	7,753.09	45.13%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	COGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B08-1A-211-0	POLICE WAGES	15,184.00	0.00	1,116.00	1,701.00	0.00	13,483.00	88.80%
B08-1A-212-0	POLICE BENEFITS	1,216.00	0.00	172.43	262.81	0.00	953.19	78.39%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	107.70	0.00	22.30	17.15%
B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.02	0.00	89.98	99.98%
B08-7H-230-1	DEL. REAL EST. TAX & COLL. FEES	35.00	0.00	0.00	9.37	0.00	25.63	73.23%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	16,705.00	0.00	1,288.43	2,080.90	0.00	14,624.10	87.54%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	80.00	0.00	0.00	.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	870.30	0.00	1,249.70	58.95%
	PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	950.30	0.00	1,249.70	56.80%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B11-7X-240-0	COVID RELIEF EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	COVID RELIEF FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B12-7X-240-0	AMERICAN RESCUE PLAN ACT	37,500.88	0.00	0.00	0.00	0.00	37,500.88	100.00%
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	37,500.88	0.00	0.00	0.00	0.00	37,500.88	100.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	12,511.84	12,511.84	0.00	0.00	0.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	756.70	9,002.85	0.00	1,497.15	14.26%
D03-7K-212-0	BENEFITS	3,000.00	0.00	116.92	1,589.74	0.00	1,410.26	47.01%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	1,093.00	0.00	1,907.00	63.57%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	90.00	3,092.24	425.00	482.76	12.07%
D03-7K-241-0	CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	8,252.91	28,061.66	0.00	101,938.34	78.41%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/FERM IMPROVE FUND S	171,413.84	0.00	21,728.37	55,351.33	425.00	115,637.51	67.46%
E01-5A-211-1	SUPERINTENDENT WAGES	13,000.00	0.00	958.92	11,591.42	123.17	1,285.41	9.89%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	418.84	5,026.08	0.00	173.92	3.34%
E01-5A-211-3	METER READER WAGES	1,200.00	0.00	0.00	401.90	0.00	798.10	66.51%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	2,700.00	0.00	240.64	2,742.42	0.00	-42.42	-1.57%
E01-5A-211-7	LABORER WAGES	42,100.00	0.00	1,880.86	35,297.35	0.00	6,802.65	16.16%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	130.54	1,767.99	0.00	32.01	1.78%
E01-5A-212-2	CLERK BENEFITS	1,100.00	0.00	64.72	990.52	0.00	109.48	9.95%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	0.00	157.06	0.00	92.94	37.18%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	580.00	0.00	37.16	423.52	0.00	156.48	26.98%
E01-5A-212-7	LABORER BENEFITS	14,625.00	0.00	334.59	6,517.21	44.00	8,063.79	55.14%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,800.00	0.00	13.00	1,469.69	48.50	281.81	15.66%
E01-5B-241-0	CREDIT CARD CHARGES	2,100.00	0.00	0.00	1,113.36	0.00	986.64	46.98%
E01-5D-250-0	DBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	700.00	0.00	0.00	245.34	6.20	448.46	64.07%
E01-5I-230-0	LANDS & BUILDINGS	5,300.00	0.00	0.00	1,353.00	0.00	3,947.00	74.47%
E01-5I-231-0	UTILITIES	31,380.00	0.00	0.00	24,518.04	440.05	6,421.91	20.47%
E01-5X-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4	CONTRACTUAL SERVICES	7,500.00	0.00	248.01	5,980.54	150.00	1,369.46	18.26%
E01-5X-240-0	SUPPLIES & MATERIALS	38,240.00	0.00	714.43	20,442.52	10,361.37	7,436.11	19.45%
E01-5X-250-0	OWDA GRANT CAP OUTLAY	32,470.00	0.00	0.00	32,470.00	0.00	0.00	0.00%

ENTITY NAME : VILLAGE OF SCIO
EXPENSE STATEMENT - BY ACCOUNT #

REPORTING PERIOD: NOV 2021

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REPORTING YEAR EXPENSE #	2021 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED UNENCUMBERED AMOUNT	PERCENTAGE
E01-5X-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	10,992.91	5,650.99	25.70%
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	247.44	0.00	86.02%
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	166.64	0.00	74.36%
	WATER FUND FUND SUB TOTAL	236,946.24	0.00	5,041.71	163,914.95	16,824.28	23.72%
E02-5A-211-1	SUPERINTENDENT WAGES	11,500.00	0.00	844.92	10,081.08	0.00	12.34%
E02-5A-211-2	LABORER WAGES	60,500.00	0.00	3,463.32	57,090.83	0.00	5.64%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	401.90	0.00	71.29%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	418.86	5,026.32	0.00	3.34%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	0.00	0.00	100.00%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	130.54	1,815.40	0.00	4.45%
E02-5A-212-2	LABORER BENEFITS	9,200.00	0.00	579.11	9,363.62	44.00	-2.26%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	0.00	157.10	0.00	47.63%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	1,033.35	0.00	64.72	960.23	0.00	73.12%
E02-5A-212-6	CLERK HELPER BENEFITS	166.65	0.00	0.00	0.00	0.00	100.00%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	900.00	0.00	0.00	600.69	48.50	27.87%
E02-5E-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	258.75	590.39	11.14	49.87%
E02-5E-230-0	LAND & BUILDINGS	13,210.00	0.00	0.00	12,824.57	231.40	1.17%
E02-5E-231-0	UTILITIES	27,000.00	0.00	0.00	15,254.07	5,017.00	24.92%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	0.00	0.00	2,306.00	150.00	1.76%
E02-5X-243-0	SUPPLIES & MATERIALS	29,500.00	0.00	2,290.61	21,260.79	6,746.78	5.06%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	27.84%
E02-5X-261-0	LOAN INTEREST	80.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	0.00	0.00	0.00	0.00	80.00	100.00%
	SEWER FUND FUND SUB TOTAL	175,226.00	0.00	8,050.83	139,982.99	14,498.82	11.84%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	63.04	0.00	99.30%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	63.04	0.00	99.49%
G01-7X-273-0	RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00%
	RUMA ESCROW FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00%
	GRAND TOTAL	1,132,901.96	0.00	50,740.19	577,700.00	41,848.54	45.31%

JANEEN M. SCOTT
P O BOX 33
SCIO, OHIO 43988
330-987-1384

DATE: NOVEMBER 12, 2021

TO: MAYOR MICHELLE CARPENTER
COUNCIL: ERIN THOMPSON -PRESIDENT
CAROL DAVY
ANDREW TURNER
BETTY GOTSCHALL
JIM CLARK
KARI SALSBERY
TREASURER: HEIDI TRICE
SCIO ADM. JASON TUBAUGH

I have applied for my retirement from OPERS on January 28, 2022 and would like to be re-hired in my present positions as of February 1, 2022, (Water and Sewer Clerk and Income Tax Administrator).

This is a formality for OPERS and on November 10, 2021, this was brought to the Personnel Committee and council, being recorded in the Council Minutes. This will be re-addressed on November 24, 2021, at the next council meeting. At this time, I will present my OPERS Retirement form, verifying the above dates and reporting to OPERS that I will continue to work at my present jobs.

If there is any questions, please let me know.

Sincerely,



Janeen M. Scott

Cc: File

Capital Improvement Plan: updated /revised: 3/1/2021.

Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)

Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street

Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024

Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.

Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment. Scheduled for 2025.

Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)
The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)
(*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines. Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

-Water lines not captured in original planning: iron Ductile replacement with C909 plastic

Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St cross connection emplacement, Elm Street with cross connection to Grandview St.

-Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.