

## AGENDA

## SCIO VILLAGE COUNCIL MEETING

~~February 23, 2022~~ March 9, 2022

***Kindly mute all electronics-thank you!***

***Visitors are limited to 5 minutes***

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer- HRPC- reclamation project

2. Water/WW-Income Tax Dept.-.

3. Solicitor

4. Mayor-

5. Village Administrator- See below

6. Old Business

7. New Business

8. Financial Report Approval

9. Pay bills.

10. Adjourn.

**Village Administrator**

**Current Project**

-Annexation, 9/20/2021. Pending appeal

-WWTP -Clarifier rebuild project, fully funded: Awarded

-WTP- new water lines to be replaced in the distribution system, funding in process. ARC, CDBG, OEPA, OPWC

-Oil and Shale: SR 646 and East College St, funded Multiple Grants

-Fowler Ave sewer line repair, funded: Awarded / 90% Completed.

**Annexation: No Change**

- The Appeal is pending, tentative date March-May 2022

-Ordinance 2021-007

-The court hearing was held Dec 1, 2021. The Judge has taken the case under advisement. The Plaintiff and Defendant have filed a brief with the court. Court documents were filed on Dec 15, 2021.

**WTP:**

-Water line project: Brown, Maple, Walnut, and Grandview Streets. The bid and award timeline are being established. The intent is to bid the project at the end of March. A possible delay may be needed if additional grant money is available through Sharrod Browns office.

- The Village, DEFA, OEPA, and Thrasher Group held a meeting for the Ohio H2O Program, the Village has been selected to receive additional funds for the water line project. The addition funds would cover any overages for the replacement of any lead service lines. The funds cannot be used on the main line replacement portion of the project.

-3/4/22 4" main line rupture on Crimm Road. The pipe that is currently in use is type Schedule 40 pipe. The ownership of the existing distribution system needs to be established. The repair was completed, parts and materials were acquired from Stull excavation. The Village does not have spare parts for this type of line used on Crimm Road. Parts are on ordered; they will be used for emergencies. The line is outside of the Village Corporation limits and is not eligible for Grant money.

-2022 Annual water audit, track metered and unmetered water through the entire distribution system.

-Flood damage assessment completed and submitted to the County EMA office, a copy was submitted to the Harrison County Commissioners office  
The list is attached for the council's review.

**WWTP:**

**-Clarifier WWTP: Awaiting parts and materials**

Border Patrol won the bid at \$556,291.00. The Harrison County Commissioners office is overseeing the Grant on behalf of the Village. There will be a change order to this project, a deduction has been done. The Clarifier line that flows to the sludge pit shall remain as is and removed from the project scope of work. The cost reduction will be reflected on the final pay out forms.

The Village will request an extension on this project, the generator will not arrive until August 2022, this is outside the original contract and grant scope of

**Collection system on Fowler Ave:** 90% completed, the remaining punch list will be done in the Spring of 2022. The Punch list is in your packets.

-Initial feasibility assessment for sanitary services to Hilltop Dr, Utility St, and Main St properties.

- The initial planning for the sanitary collection system for Hilltop drive is underway.

-\* 3/2 and 3/3 multiple water line breaks at the WWTP, a 2" Schedule 40 line was ruptured several times at the WWTP. The line has been partially repaired. Additional parts are on order to complete the repairs. It is recommended that the entire line be replaced with C909 in the future. The current water line does not have a shut off valve. The line repairs were done under full pressure. The water loss is estimated to be 30k+ gallons.

**Oil and Shale program:**

-Project ID 112295 HAS-646-6.37 -Phase III has started, right of way procurement. January / February 2023 this project will be out for bids.

-The Stage 3 plans were submitted 1 November; they are under review by ODOT District 11 at this time.

The project is on schedule according to the ODOT timeline.

**Roadways/ Equipment/ Buildings/ Park:**

- Salt: Scio has a agreement with Bowerston for salt purchase, currently Bowerston is storing some salt in the Villages Bins. The Village of Bowerston lost their salt storage bin during the mass flooding in February.

-Flood damage assessment is in the Councils packet, estimated damages and losses are approximately \$48,689.50. This number will change depending on supplies and the market fluctuation in prices. The prices are based on replacement parts, the cost maybe reduced if some of the equipment can be rebuilt. The main issue is parts availability.

**General:**

-Evaluations for part time employees

-Pending, 104 Maple Ave storm sewer line replacement. New storm sewer pipe will be reassessed in 2022.

-North Elm St, drainage and water overflow is becoming an issue. An assessment will be done to divert the water from the road, this is to maintain the roads integrity.

- Mr. Quick will be rejoining the Village on March 26th as a part time employee.

## February 23, 2022

*Scio Village Council* met in regular session on February 23, 2022, at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Betty Gotschall, Kari Salsberry, Carol Davy, Trish Copeland and Jim Clark. Others included Heidi Trice, Clerk/Treasurer, Janeen Scott, Water/WW/Income Tax, Village Administrator Jason Tubaugh.

Clark moved to approve minutes from the previous meeting as presented Salsberry seconded. All present voted in the affirmative.

**Visitors:** Rebecca Bratten-Weiss Harrison News-Herald

### **Clerk-Treasurer:**

ORDINANCE NO. 2022 - 002  
AN ORDINANCE ADOPTING THE ATTACHED  
PUBLIC RECORDS POLICY AND RECORDS  
RETENTION SCHEDULE FOR THE VILLAGE OF  
SCIO, OHIO AND DECLARING AN EMERGENCY

Council member Copeland made a motion to accept the first reading of ORD 2022-002. Gotschall seconded. Roll call reflected: Thompson, yea; Copeland, yea; Clark, yea; Salsberry, yea; Gotschall, yea; Davy, yea. Motion passed

Council member Salsberry made a motion to suspend the rules and pass as an emergency; ORD 2022-002 , Seconded by Copeland. Roll call reflected: Thompson, yea; Copeland, yea; Clark, yea; Salsberry, yea; Gotschall, yea; Davy, yea. Motion passed

### **Water/WW:**

Requested auto-payments be set up for water/wastewater consumers.

### **Income Tax:**

### **Solicitor:**

### **Mayor:**

The mayor will be attending the Harrison County Health Department meeting on behalf of Scio.

Will have a phone conference with AEP about streetlights; councilmember Copeland requested a streetlight on Utility Street. Extended thank you for the clean-up help after the flood.

2-23-22

Village Administrator:

**Current Project**

- Annexation, 9/20/2021. Pending appeal
- WWTP -Clarifier rebuild project, fully funded: Awarded
- WTP- new water lines to be replaced in the distribution system, funding in process. ARC, CDBG, OEPA, OPWC
- Oil and Shale: SR 646 and East College St, funded Multiple Grants
- Fowler Ave sewer line repair, funded: Awarded / 90% Completed.

**Annexation: No Change**

- The Appeal is pending, tentative date March-May 2022
- Ordinance 2021-007
- The court hearing was held Dec 1, 2021. The Judge has taken the case under advisement. The Plaintiff and Defendant have filed a brief with the court. Court documents were filed on Dec 15, 2021.

**WTP:**

- Water Tank inspection- This will be scheduled in the Spring/ Summer 2022.
- Water line project: Brown, Maple, Walnut, and Grandview Streets. The intent is to bid the project in late Spring and work to start in the summer of 2022.
- 2022 Annual water audit, track metered and unmetered water through the entire distribution system.
- Flood damage assessment is being completed. Potential low surface pumps were affected, loss of heaters, paper products, and testing equipment. The generator was partially submerged during the flood. An electrical inspection will need to be done for the entire facility. Clean up and disinfection is ongoing.

**WWTP:**

**-Clarifier WWTP: Awaiting parts and materials**

Border Patrol won the bid at \$556,291.00. The Harrison County Commissioners office is overseeing the Grant on behalf of the Village. There will be a change order to this project, a deduction has been done. The Clarifier line that flows to the sludge pit shall remain as is and removed from the project scope of work. The cost reduction will be reflected on the final pay out forms.

The Village will request an extension on this project, the generator will not arrive until August 2022, this is outside the original contract and grant scope of work schedule.

-\*The 2" flush hydrant at the WWTP needs to be replaced, an order will be placed for a replacement, repairs to be done when parts arrive.

**Collection system on Fowler Ave:** 90% completed, the remaining punch list will be done in the Spring of 2022. The Punch list is in your packets.

-Initial feasibility assessment for sanitary services to Hilltop Dr, Utility St, and Main St properties.

- The initial planning for the sanitary collection system for Hilltop drive is underway.

Refer to the water/ wastewater committee

**Oil and Shale program:**

2-23-22

-Project ID 112295 HAS-646-6.37 -Phase III has started, right of way procurement. January / February 2023 this project will be out for bids.

-The Stage 3 plans were submitted 1 November; they are under review by ODOT District 11 at this time.

The project is on schedule according to the ODOT timeline.

**Roadways/ Equipment/ Buildings/ Park:**

- Salt: The Village of Bowerston has lost all of its salt stores in the flood. They are requesting 20 tons from the Village of Scio; they are also working with the County Engineer's office to obtain salt. The Village council would need to approve the purchase of salt from Scio to Bowerston.

- The flooding assessment is being done for road damage on East College St and SR646, Eastport Street, Walnut St, and High Street.

- The Park Garage was flooded. Determining the loss of equipment. At this time, we estimate weed eaters and push mowers were flooded and a potential loss.

-Park Building: The paper products are a total loss. The heaters for the park storage unit were lost. The cleanup of the restrooms will need to be done. Ongoing assessment for the park restrooms and electrical is ongoing.

**General:**

-The new contract for Thrasher Group will start March 2022 and continue to March of 2024. The contract provides for one additional extension of two additional years if the Village decides to execute the extension.

-Pending, 104 Maple Ave storm sewer line replacement. New storm sewer pipe will be reassessed in 2022.

-North Elm St, drainage and water overflow is becoming an issue. An assessment will be done to divert the water from the road, this is to maintain the roads integrity.

-Part time mowing employee, Mr. Quick, has been notified that March 27th is his recall date.

-The summer youth program is tentatively scheduled for June 2022; the Village has requested two to three participants for the season.

-Attended the Feb 23rd County Commissioners meeting, brief to follow

Council member Clark made a motion to move forward on Hilltop and adjacent sewer project. Seconded by Salsberry. Roll call reflected: Thompson, yea; Copeland, yea; Clark, yea; Salsberry, yea; Gotschall, yea; Davy, yea. Motion passed.

Councilmember Salsberry made a motion to allow the Village of Bowerston to purchase salt if needed, due to flooding. Thompson seconded. Roll call reflected: Thompson, yea; Copeland, yea; Clark, yea; Salsberry, yea; Gotschall, yea; Davy, yea. Motion passed

**OLD BUSINESS:**

VA Tubaugh is still in the bargaining phase with Kimble for provided trash service.

**NEW BUSINESS**

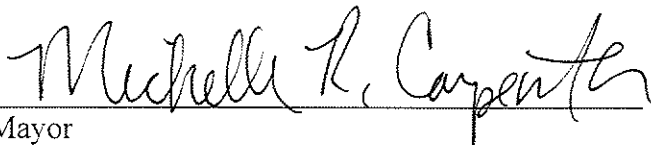
Councilmember Clark questioned destruction of alley by the Cobra Trash Services, they are also blocking the alley.


Councilmember and Water/Wastewater chairperson Davy briefed council on the Water/Wastewater committee meeting held on February 16, 2022. Minutes are provided in the packet.

Thompson moved to approve the Financial Report and Clark seconded. Roll call reflected: Thompson, yea; Copeland, yea; Clark, yea; Salsberry, yea; Gotschall, yea; Davy, yea. Motion passed

Clark moved to pay the bills as presented and seconded by Thompson. Roll call reflected: Thompson, yea; Copeland, yea; Clark, yea; Salsberry, yea; Gotschall, yea; Davy, yea. Motion passed

As there was no further business Thompson moved to adjourn the meeting, seconded by Gotschall. All affirmed.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk-Treasurer

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
03/02/2022	2380		02013	BLOOM'S PRINTING INC	300.00		1,392,840.09	20284
03/02/2022	2381		16031	QUILL	84.13		1,392,755.96	20285
03/02/2022	2382		19029	STULL EXCAVATING LLC	1,880.00		1,390,875.96	20286
03/02/2022	2383		20046	TOTTERDALE BROS SUPPLY CO	904.20		1,389,971.76	20287
03/08/2022	2384		02987	CNA SURETY	200.00		1,386,153.57	20318
03/08/2022	2385		06000	FP MAILING SOLUTIONS	81.00		1,386,072.57	20319
03/08/2022	2386		07016	GOVERNMENT ACCOUNTING SOL	2,200.00		1,383,872.57	20320
03/08/2022	03822		15002	AMERICAN ELECTRIC POWER	2,162.63		1,381,709.94	20321
03/07/2022	31122		18012	SCIO PAYROLL	7,631.15		1,381,239.54	20306
03/02/2022	030222		15002	AMERICAN ELECTRIC POWER	5,205.80		1,384,765.96	20288
03/08/2022	038222		06000	FP MAILING SOLUTIONS	600.00		1,381,109.94	20322
03/08/2022	038223		10003	Kimble Recycling & Dispos	104.00		1,381,005.94	20323
03/08/2022	038224		17003	REAM & HAAGER Environ Lab	1,452.50		1,379,553.44	20324
03/07/2022	311223		18012	SCIO PAYROLL	883.04		1,380,356.50	20307
03/02/2022	0302221		20400	UNIFIEDCREDIT	792.75		1,383,973.21	20289
03/02/2022	0302222		02988	THE CITIZENS BANK	218.20		1,383,755.01	20290
03/01/2022	0302223		02988	THE CITIZENS BANK	150.00		1,383,605.01	20291
03/01/2022	0302224		19799	T-MOBILE	103.53		1,383,501.48	20292
03/01/2022	0302225		21002	USA BLUE BOOK	27.35		1,383,474.13	20293
03/02/2022	0302226		03004	COLUMBIA GAS	514.48		1,382,959.65	20294
					25,494.76	0.00		

Checks hand, chr

*[Handwritten Signature]*

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*062 HK*

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
02	1045841	CITIZENS BANK	1,326,319.08
02	10458PAYROLL	CITIZENS BANK PR	0.00
02	4227351786	PMC	12,282.16
02	6736763	CD # 3	1,022.08
02	6766316	CD # 1	56,091.20
02	8366936	CD # 2	0.00
02	90100	BANK ERROR	0.00
02	90200	PAYROLL TO BUDGET ACCT	0.00
02	90300	DEPOSITS NOT POSTED	0.00
TOTAL CASH BALANCES			1,395,714.52
TOTAL OUTSTANDING CHECKS			-3,102.96
TOTAL DEPOSITS IN TRANSIT			528.53
TOTAL RECONCILED BALANCE			1,393,140.09
TOTAL COMPUTER FUND BALANCE			1,393,140.09
RECONCILED DIFFERENCE			0.00

*Wappeland, etc*

*Anty Starnell*

*[Signature]*

DATE	CHECK #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT
3/31/2005	1				
9/21/2020	2051	20399	UNITED BANK	439.00	
10/6/2020	2056	08030	DAVID HAAS	53.82	
4/7/2021	040721E	03031	CENTRAL PAYMENT	197.86	
11/30/2021	113021	06000	FP MAILING SOLUTIONS	520.00	
12/21/2021	016446		W/S		408.41
2/8/2022	2367	20010	Ronald Thompson II	88.00	
2/22/2022	2370	02987	CNA SURETY	200.00	
2/22/2022	2371	08003	HARRISON COUNTY TREASURER	238.54	
2/22/2022	2373	09021	JOHNKRISTIN Properties LP	750.00	
2/22/2022	2374	11013	KOORSEN FIRE &	195.35	
2/22/2022	2377	18006	KRESBECKS MARKET	9.55	
2/22/2022	2379	23007	WSOS CAC INC	356.02	
2/22/2022	222224	21002	USA BLUE BOOK	54.82	
2/28/2022	016554		W/S		120.12
GRAND TOTALS				3,102.96	528.53

REPORTING YEAR	2022	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	391,017.01	3,630.99	7,926.54	386,721.46	41,940.80	344,780.66
		401,228.81	25,452.65	39,960.00	386,721.46	41,940.80	344,780.66
A02	GENERAL FUND CD#1	27,023.40	0.00	0.00	27,023.40	0.00	27,023.40
		27,018.64	4.76	0.00	27,023.40	0.00	27,023.40
A03	GENERAL FUND CD#2	217.25	0.00	0.00	217.25	0.00	217.25
		217.04	0.21	0.00	217.25	0.00	217.25
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
B01	STREET FUND	17,012.23	0.00	755.13	16,257.10	457.35	15,799.75
		16,955.24	6,028.45	6,726.59	16,257.10	457.35	15,799.75
B02	STATE HIGHWAY	21,188.49	0.00	49.37	21,139.12	835.51	20,303.61
		20,764.81	488.80	114.49	21,139.12	835.51	20,303.61
B04	PARK FUND	31,379.54	0.00	287.77	31,091.77	3,729.80	27,361.97
		32,026.97	0.00	935.20	31,091.77	3,729.80	27,361.97
B05	OPWC EPA FOWLER AVE PROJECT WW	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
B08	POLICE LEVY	15,302.13	0.00	249.37	15,052.76	0.00	15,052.76
		15,977.52	0.00	924.76	15,052.76	0.00	15,052.76
B09	OPWA WWTP CLARIFIER LOAN	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	1,377.81	1,377.81	0.00	0.00	0.00
B10	PERMISSIVE MVL	2,658.34	0.00	0.00	2,658.34	0.00	2,658.34
		2,265.60	392.74	0.00	2,658.34	0.00	2,658.34
B11	COVID RELIEF	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
B12	AMERICAN RESCUE PLAN ACT	37,500.88	149.71	0.00	37,650.59	0.00	37,650.59
		37,500.88	149.71	0.00	37,650.59	0.00	37,650.59
B13	WATERLINE REP OPWC ARC EPA STR	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
B14	646 STREET PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
D03	INCOME TAX/BERM IMPROVE	155,786.14	1,599.41	921.16	156,464.39	1,108.00	155,356.39
		150,267.73	9,109.55	2,912.89	156,464.39	1,108.00	155,356.39

*Thompson*

*Butler*

*Clark*

*OK*

FUND CASH BALANCE STATEMENT - BY ACCOUNT #		REPORTING PERIOD: MAR 2022							
REPORTING YEAR	2022	BEGINNING	REVENUE	EXPENSE	ENDING	ENCUMBERED	AVAILABLE		
FUND	FUND DESCRIPTION	BALANCE			BALANCE	AMOUNTS	BALANCE		
E01	WATER FUND	434,243.56	3,511.90	8,482.03	429,273.43	38,576.36	390,697.07	MTD	
		415,847.31	36,831.82	23,405.70	429,273.43	38,576.36	390,697.07	YTD	
E02	SEWER FUND	186,687.10	2,932.25	6,823.39	182,795.96	39,296.59	143,499.37	MTD	
		172,999.58	30,929.72	21,133.34	182,795.96	39,296.59	143,499.37	YTD	
E03	WATER CONTINGENCY	53,610.12	0.00	0.00	53,610.12	0.00	53,610.12	MTD	
		52,831.30	778.82	0.00	53,610.12	0.00	53,610.12	YTD	
E08	WATER DEPOSIT FUND	18,513.90	83.85	0.00	18,597.75	0.00	18,597.75	MTD	
		17,925.42	672.33	0.00	18,597.75	0.00	18,597.75	YTD	
G01	RUNA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00	MTD	
		0.00	0.00	0.00	0.00	0.00	0.00	YTD	
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,393,140.09	11,908.11	25,494.76	1,379,553.44	125,944.41	1,253,609.03	MTD	
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,364,826.85	112,217.37	97,490.78	1,379,553.44	125,944.41	1,253,609.03	YTD	





EXPENSE STATEMENT -- BY ACCOUNT #	REPORTING YEAR	2022	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B12-7X-240-0			AMERICAN RESCUE PLAN ACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-250-0			WATERLINE REP OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-251-0			WATERLINE REPR ARC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-252-0			WATERLINE REPR EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			WATERLINE REP OPWC ARC EPA STR	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7X-250-0			646 STREET PRO- ODOT CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7X-251-0			646 STREET PRO- EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7X-252-0			646 STREET PRO- OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			646 STREET PROJECT FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-261-0			TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0			TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0			OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-71-271-0			TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-71-271-1			TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0			WAGES	10,500.00	0.00	385.58	1,927.90	0.00	8,572.10	81.64%
D03-7K-212-0			BENEFITS	3,000.00	0.00	59.58	364.55	0.00	2,635.45	87.85%
D03-7K-230-0			STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1			SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0			IT SUPPLIES & MATERIALS	4,000.00	0.00	0.00	0.00	1,108.00	2,271.56	56.78%
D03-7K-241-0			CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-250-0			CAPITAL OUTLAY	130,000.00	0.00	0.00	0.00	0.00	130,000.00	100.00%
D03-7K-272-0			INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0			PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
			INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	921.16	2,912.89	1,108.00	167,392.95	97.65%
E01-5A-211-1			SUPERINTENDENT WAGES	13,000.00	0.00	422.46	2,112.30	0.00	10,887.70	83.75%
E01-5A-211-2			CLERK WAGES	5,660.00	0.00	214.24	1,071.20	0.00	4,588.80	81.07%
E01-5A-211-3			METER READER WAGES	1,400.00	0.00	0.00	50.00	0.00	1,350.00	96.43%
E01-5A-211-4			TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6			CLERK HELPER WAGES	3,105.00	0.00	120.32	601.60	0.00	2,503.40	80.62%
E01-5A-211-7			LABORER WAGES	63,778.80	0.00	910.43	4,838.87	0.00	58,939.93	92.41%
E01-5A-212-1			SUPERINTENDENT BENEFITS	2,000.00	0.00	35.27	326.35	0.00	1,673.65	83.68%
E01-5A-212-2			CLERK BENEFITS	1,100.00	0.00	33.10	232.15	0.00	867.85	78.90%
E01-5A-212-3			METER READER BENEFITS	250.00	0.00	0.00	7.72	0.00	242.28	96.91%
E01-5A-212-4			TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6			CLERK HELPER BENEFITS	580.00	0.00	18.58	92.90	0.00	487.10	83.98%
E01-5A-212-7			LABORER BENEFITS	14,700.00	0.00	140.66	902.25	440.00	13,357.75	90.87%
E01-5B-240-0			BILLING SUPPLIES & MATERIALS	1,850.00	0.00	300.00	300.00	125.00	1,425.00	77.03%
E01-5B-241-0			CREDIT CARD CHARGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
E01-5D-250-0			CBRG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1			HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2			ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0			AUTO REPAIR & MAINT	700.00	0.00	0.00	0.00	200.00	500.00	71.43%





ENTITY NAME : VILLAGE OF SCIO  
 EXPENSE STATEMENT -- BY ACCOUNT #

REPORTING PERIOD: MAR 2022

PAGE: 5

COMPUTER DATE 3/9/2022 12:27:20 PM

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
2022									
		GRAND TOTAL	1,130,641.53	0.00	25,494.76	97,490.78	125,944.41	907,206.34	80.24%

---

**Re: Village of Scio Damage assessment**

1 message

---

**Jason Tubaugh** <tubaugh.jasonusmc@gmail.com>

Mon, Mar 7, 2022 at 12:02 PM

To: Ewilson@harrisoncountyohio.org

Cc: "Michelle Carpenter, Mayor Village of Scio" &lt;sciomayor@frontier.com&gt;, "Heidi L. Trice, Clerk/Treasurer" &lt;scio1@frontier.com&gt;, trice33hlt@gmail.com

Good morning

The following is the damage assessment for the Village of Scio

We have done our due diligence to encapsulate the extent of the Flood damage

**Water treatment facility :**

1) Kohler power system, backup generator

8.1L GM motor Model ISO9001

Battery charger #GM 87448

Flood damage to the battery, the battery charger, and the transfer switch assembly

A certified electrician will be needed to inspect and replace any damaged electrical components. A service would be necessary to ensure that no flood water penetrated the generator and contaminated the oil and coolant system.

2) Low Surface pumps

American Marsh pump, Nidec Motors

model DJ84 7.5HP

Flood water intrusion on the bottom of the pumps, potential contamination of the bearings and grease fittings. An assessment for possible rebuild is underway, if a rebuild is not an option the pumps will need to be replaced. The Low Surface pumps transfer water from the reaction tank to the filters and on to the clear well tanks. This is a critical component of the water treatment plant to produce potable water for consumption.

3) Backwash Pump

American Marsh pump , Nidec Motor

Model DJ83 10 HP

Flood water intrusion on the bottom of the pumps, potential contamination of the bearings and grease fittings. An assessment for possible rebuild is underway, if a rebuild is not an option the pumps will need to be replaced. The backwash pump provides forced water from the clearwells to the filters to clean the filters. Cleaning of the filters maintains the filters ability to remove contamination from the groundwater and provide clean potable water to the distribution system. This is a critical component at the Water treatment facility.

4) Air Compressor

Cambell Hausfeld

Model HL421500 , 120 V 12.5Amp, 60 Hz . 1ph

The air compressor maintains the 30 PSI needed for the filters to maintain positive pressure during water production and backwash procedures. This is a critical component at the water treatment facility.

5) Hach Pocket Pro PH meter

PN # 9531000

Testing instrument, inoperable due to being submerged in flood water

Replacement is the only option for this piece of equipment

6) hatch/ Folded filter testing media

Grade 391/ Cat \$ 1894-57

quantity: 390

Lost to contamination of flood water impregnating the testing surface.

Replacement is the only option for this OP4 testing material

7) Chart paper, Eurotherm-chessell

Chart paper used for the analog PSI meter

Paper charts lost due to submersion into flood waters

Replacement is the only option

8) Hatch Sample Cells  
count 6  
Cat# 2427606  
Lost in the flood  
Replacement is the only options

9) Permachem Reagent  
Absorbic acid 100 Pack  
Cat # 1457799  
Used in the testing of raw and filtered water to determine the Magense  
Total loss due to submersion in flood water  
Replacement is the only option.

10) Permachem Reagents  
Ferrover-Iron 100 pack  
Cat#32450  
Used in the testing for Iron and Iron sulfate in raw and filtered water.  
Total loss due to submersion in flood waters  
Replacement is the only option.

11) Chemical transfer pump  
Finish Thompson Model 51  
Part # 107324-1  
Finish Thompson Transfer Tube  
Model # EPF 40 P/N DEFP003  
This pump is used to transfer Cl2 into the holding tanks that is used to pretreat and post treat raw and finished water. The pump was submerged in flood water , the tube was cracked during the water movement and recession.

12) Hot water tank  
Whirlpool Model E1F1205015V  
capacity 12 gallons  
Lost due to the flood water, the hot water tank was submerged underwater

13) Furnace  
Water treatment plant furnace was partially submerged in flood waters. It currently will not work. An assessment by an electrician and HVAC certified person is needed to assess the extent of the damage.

14) Space heaters  
Milkhouse utility heaters  
Five space heaters were lost due to flooding

15) Electrical damage to electrical sockets  
Due to flood waters causing the electrical shorting of heaters, hot water tank, and the furnace the extent of electrical damage will need to be assessed by a certified electrician.  
The electrical outlets and Fuse panel will need inspected, and all outlets that are damaged will need replaced.

#### **Park Garage:**

1) Push mower , PoulandPro 450 E 21"  
Mower deck and engine submerged under flood water  
Will assess potential to salvage the mower, due to intrusion of flood water into the fuel and oil system this is unlikely.

2) Pro Core , Stihl FS 91R weed eaters  
A total of four weed eaters were submerged in flood water. The engines were totally submerged in flood waters. The fuel system was contaminated.

3) Stihl Blower model #8686  
The entire piece of equipment was under flood waters, the fuel and oil system was contaminated.

4) Refrigerator  
14 CuFt  
Lost due to flooding, the compressor and motor are compromised due to the flooding

#### **Village Park restroom facilities**

1) Hot water tank , 12  
gallon

Lost due electrical shortage from submersion in flood water.

2) Space heaters

Milkhouse Utility Heaters

a Total of three were lost due to flooding. The level of flood water shorted the heater and contaminated the drive motor.

3) Bathroom tissue and hand paper towels

Total loss, submerged in flood water. Paper products used at the park bathroom facility were submerged in flood water, they are unsalvageable.

Thank You for any assistance you can provide.

R/S

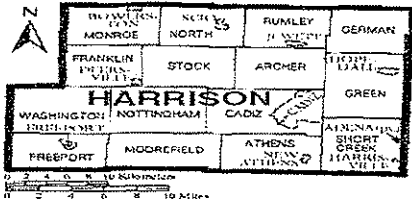
Jason Tubaugh

Administrator, Village of Scio

tubaugh.jasonusmc@gmail.com

740 409 2477 cell

740 945 5571 x4 office



# Harrison Regional Planning Commission Meeting

7:00 p.m. at Commissioner's Office

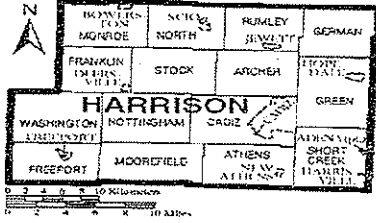
March 22, 2022

## Agenda

- Call Meeting to order
- Pledge
- Roll Call
- Visitors
- Previous Meeting Minutes
- Treasurers Report
- Engineer's Report
- Old Business:
  - ❖ Demolition & Revitalization Program Applicants
  - ❖ Strategic Plan
    - Committee Reports
      - Broadband
      - Energy
  - ❖ Legislative Committee
  - ❖ Pittsburgh to Columbus Corridor
- New Business
- Next Meeting

May 24, 2022

*If you are unable to attend this meeting please contact either Dale Norris,  
Chair at 740-942-4623 or Jenny Bargar, Secretary at 740-229-4706 or email:  
[deersville@gmail.com](mailto:deersville@gmail.com) to inform them of your absence from meeting.*



# Harrison Regional Planning Commission

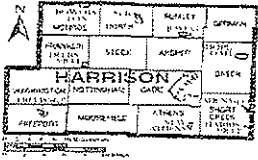
## Financial Report as of March, 2022

Balance  
Beginning Balance      \$ 1,010.34

	<u>Debit</u>	<u>Credit</u>	
February			
1st Quarter Salary Secretary	\$ 300.00		\$ 710.34
Postage	\$ 46.40		\$ 663.94
Annual Dues Received		\$ 802.52	\$ 1,466.46

March			
			\$ 1,466.46
			\$ 1,466.46

			\$ 1,466.46
			\$ 1,466.46



Harrison County Regional Planning Commission  
January 25, 2022

Commissioner Don Bethel, Chair called the meeting to order at 7:00 p.m.

**Member**

Present: Commissioner Paul Coffland; Commissioner Don Bethel; County Engineer Doug Bachman; Jenny Bargar, Deersville; Mayor George Bailie, Jewett; Heidi Trice, Scio  
Member @ Large: Adrian Pincola; Sandy Thompson

**Members**

Absent: Commissioner Dale Norris; Mayor John Migliore, Cadiz; Thomas Crawshaw, Cadiz; Shari Friend, Harrisville; Jody Hyde, Township  
Member @ Large: Joyce Klingler, Michael Vinka; George Romig, Barbara Pincola; Michael Jamison

**Absent**

**Reported:**

Commissioner Dale Norris - illness  
Barbara Pincola – medical

Quorum was established.

**VISITORS:** None

**ELECTION OF OFFICERS:**

Chair: Sandi Thompson nominated Commissioner Dale Norris. 2<sup>nd</sup> by Mayor George Bailie.

Hearing no other nominations. **Motion Carried** unanimously.

Vice Chair: Mayor George Bailie nominated Commissioner Paul Coffland. 2<sup>nd</sup> by Adrian Pincola.

Hearing no other nominations. **Motion Carried** unanimously.

Secretary expires 2025: Sandi Thompson nominated Jenny Bargar. 2<sup>nd</sup> by Mayor George Bailie.

Hearing no other nominations. **Motion Carried** unanimously.

**MINUTES:** Mayor George Bailie made motion to approve September 21, 2021 minutes, as submitted. 2<sup>nd</sup> by Sandi Thompson. **Motion Carried** unanimously.

**TREASURER REPORT:** Treasurer Report was given. Adrian Pincola made motion to accept treasurer's report. 2<sup>nd</sup> by Commissioner Don Bethel. **Motion Carried** unanimously.

**ENGINEER'S**

**REPORT:** County Engineer Doug Bachman reported Co Rd 22 & Co Rd 13 bridges have been replaced and roads are open for travel. Discussion in regards to Foxs Bottom jump bridge. The current bridge is not safe to handle truck travel. A jump bridge is temporary for truck traffic and in process with plans for late summer to replace bridge.

**OLD BUSINESS:**

**Strategic Plan**

**– Committee Reports:**

**Broadband** – Commissioner Paul Coffland mentioned there are number of different firms reaching out to Commissioners about Broadband services. Sandi Thompson has requested maps of coverage areas for the broadband service. General discussion of additional ARPA funding & needing to do research where to spend fund sin the County.

**GIS** – County Engineer Doug Bachman reported water & sewer from Master Plan are on maps.

**Energy** – Nothing at this time.

**Legislative** – Commissioner Paul Coffland mentioned County been fortunate to receive funding for projects throughout County. General Discussion.

**Pittsburgh to Columbus Corridor** – Nothing to report at this time.

**NEW BUSINESS:**

**Members @ Large Reappointment:**

Commissioner Don Bethel made motion to re-appoint Sandi Thompson for a one-year term to expire December 31, 2022. 2<sup>nd</sup> by Commissioner Paul Coffland. Hearing no other nominations. **Motion Carried** unanimously.

Commissioner Paul Coffland made motion to re-appoint Michael Vinka, Michael Jamison, & Barbara Pincola for a two-year term to expire December 31, 2022. 2<sup>nd</sup> by Commissioner Dale Norris. Hearing no other nominations. **Motion Carried** unanimously.

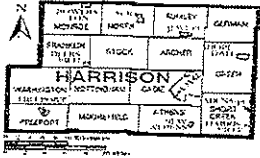
**OTHER MATTERS:**

Next meeting scheduled for Tuesday, March 22, 2022 @ 7:00 p.m.

Adrian Pincola made motion to adjourn. 2<sup>nd</sup> by Mayor George Bailie.

Meeting adjourned at 7:37 p.m.





Harrison County Regional Planning Commission  
February 23, 2022 – Special Meeting

Commissioner Paul Coffland, Vice-Chair called the meeting to order at 7:00 p.m.

**Member**

Present: Commissioner Paul Coffland; Commissioner Don Bethel; County Engineer Doug Bachman; D. Ryan McCann, Cadiz; Brandon Ludwig, Cadiz; Paula Beamer, Bowerston; Jenny Bargar, Deersville; Mayor George Bailie, Jewett; Heidi Trice, Scio  
Member @ Large: Trish Copeland; Adrian Pincola

**Members**

Absent: Commissioner Dale Norris; Mayor John Migliore, Cadiz; Thomas Crawshaw, Cadiz; Shari Friend, Harrisville; Jody Hyde, Township  
Member @ Large: Joyce Klingler, Michael Vinka; George Romig, Barbara Pincola; Michael Jamison; Sandy Thompson

**Absent**

**Reported:**

Barbara Pincola – medical  
Michael Jamison – unable to attend

Quorum was established.

**VISITORS:** None

Purpose of meeting is to discuss and review Demolition and Revitalization Program applicants received.

The funds will need to be spent year of 2023. Total budget is \$500,000. If there is a project cost of over \$50,000, prevailing wages will need to be paid.

The Villages & Townships are required to contact & obtain permission to gain access to property for demolition by Monday, February 28, 2022

Applications received from Bowerston Village; Jewett Village; Cadiz Village; Scio Village; New Athens Village; Hopedale; Village; German Township; & Moorefield Township.

Bowerston – 6 properties

Jewett – 8 properties

Cadiz – 17 to 18 properties

Scio – 4 properties

New Athens – 4 properties with only 1 property that will be able to obtain permission from owner

Hopedale – 5 properties

German – 5 properties

Moorefield – 1 property

All agreed to spread the funds among all entities that submitted application; each entity to prioritize the list of properties; and Commissioners to make finalized decision to spend funds accordingly.

**OTHER MATTERS:**

Meeting adjourned at 8:05 p.m.

THE RED THERMO-SECURED "SP" LOGO IN THE LOWER CORNER OF THIS CHECK MUST FADE TEMPORARILY WHEN WARMED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

HARRISON COUNTY COURT  
100 WEST MARKET STREET  
CADIZ, OHIO 43907  
(740) 942-8865

 **Huntington**  
56-1503/412

028491

03/03/2022

PAY TO THE  
ORDER OF Village Of Scio  
\*\*\* ONE HUNDRED EIGHTY-FIVE AND 00/100 DOLLARS \*\*\*

\$ 185.00

DOLLARS

Village Of Scio

MEMO Feb. 2022 Remittance - Scio Fines

  
AUTHORIZED SIGNATURE

THEM SECURED  
THERMO-SECURED

⑈028491⑈ ⑆06121503⑆

					73.10	35.00
		TRD 2200151	Quillen, Quentin A		71.29	150.00
1/2022	95356	TRD 2102220	Horn, Chase E			
1/2022	95454					
Feb. 2022 Sub-Total By Agency SPD -----> Fines						185.00
						020491

Case Number ....:

Date ..: 03/03/2022

Plaintiff .....

Amount : \$ 185.00

-vs-

Defendant .....

Remarks .....: Feb. 2022 Remittance - Scio Fines

## Capital Improvement Plan: updated /revised: 3/1/2021.

### Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)

Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street

Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024

Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.

Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

### Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment. Scheduled for 2025.

Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)  
The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

#### Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

#### Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)  
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)  
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)  
(\*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

#### Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

\*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines: Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

-Water lines not captured in original planning: iron Ductile replacement with C909 plastic  
Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St cross connection emplacement, Elm Street with cross connection to Grandview St.

-Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.