

## AGENDA

## SCIO VILLAGE COUNCIL MEETING

March 23, 2022

*Kindly mute all electronics-thank you!**Visitors are limited to 5 minutes*

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors- Andy Leitch-PEP insurance

1. Clerk/ Treasurer- Res 2022-002 Amend Appro.  
Insurance quote
2. Water/WW-Income Tax Dept.-.
3. Solicitor
4. Mayor-
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

**Village Administrator****Current Project**

- Annexation, 9/20/2021. Additional Information
- WWTP -Clarifier rebuild project, fully funded: Awarded
- WTP- new water lines to be replaced in the distribution system, fully funded by the following agencies: ARC, CDBG, OEPA, OPWC, H2o, Sherrod Brown's office.
- Oil and Shale: SR 646 and East College St, funded Multiple Grants
- Fowler Ave sewer line repair, funded: Awarded / 90% Completed.

**Annexation: No Change**

- The Appeal is pending, Updated Information
- Ordinance 2021-007
- The court hearing was held Dec 1, 2021. The Judge has taken the case under advisement. The Plaintiff and Defendant have filed a brief with the court. Court documents were filed on Dec 15, 2021.

\* Request executive session

**WTP:**

-Water line project: Brown, Maple, Walnut, and Grandview Streets water line project : Fully Funded by the following agencies and government offices.

The projected is funded by: Sherrod Brown's office, CDBG, H2O, EPA lead service line replacement, ARC, OPWC loan / grant

Proposed timetable:

Step 1-Environmental Review - 19 March printed in the local paper, must run for 14 days.

Step 2-April 8th, potential release of some of the grant funds

Step 3-Solicitation for Bids, advertisements in newspaper for 21-30 days

Step 4-May Award the contract after review to ensure the scope of work is met.

-2022 Annual water audit, track metered and unmetered water through the entire distribution system.

-Contacted the County EMA for potential funds to clean the Conotton Creek

**WWTP:**

**-Clarifier WWTP: Awaiting parts and materials**

Border Patrol won the bid at \$556,291.00. The Harrison County Commissioners office is overseeing the Grant on behalf of the Village. There will be a change order to this project, a deduction has been done. The Clarifier line that flows to the sludge pit shall remain as is and removed from the project scope of work. The cost reduction will be reflected on the final pay out forms.

The Village will request an extension on this project, the generator will not arrive until August 2022, this is outside the original contract and grant scope of

**Collection system on Fowler Ave:** 90% completed, the remaining punch list will be done in the Spring of 2022. The Punch list is in your packets.

-Feasibility assessment is underway to provide sewer service to Hilltop Dr, two residences on Main St, and one on Utility St. Initial cost is approximately 1.2 million.

**Oil and Shale program:**

-Project ID 112295 HAS-646-6.37 -Phase III has started, right of way procurement. January / February 2023 this project will be out for bids.

-The Stage 3 plans were submitted 1 November; they are under review by ODOT District 11 at this time.

The project is on schedule according to the ODOT timeline.

**Roadways/ Equipment/ Buildings/ Park:**

- Salt: Scio has provided approximately 4 tons of salt to the Village of Bowerston.

- The Village purchased one additional lawn tractor for the upcoming mowing season.

**General:**

-Evaluations for full time and part time employees

-Pending, 104 Maple Ave storm sewer line replacement. New storm sewer pipe will be reassessed in 2022.

-North Elm St, A new catch basin has been installed with a new culvert pipe to divert water away from the road.

## March 9, 2022

*Scio Village Council* met in regular session on March 9, 2022, at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Betty Gotschall, Carol Davy, Trish Copeland and Jim Clark. Others included Heidi Trice, Clerk/Treasurer, Janeen Scott, Water/WW/Income Tax, Village Administrator Jason Tubaugh.

Clark moved to approve minutes from the previous meeting as presented Gotschall seconded. All present voted in the affirmative.

**Visitors:** Shawn Dignty, Robert Amabile, Rebecca Bratten-Weiss Harrison News-Herald. News 9

**Clerk-Treasurer:** Briefed council on HRPC- reclamation project

**Water/WW:**

**Income Tax:**

**Solicitor:**

**Mayor:** Briefed council on Health Department meeting, book is in council chambers

**Village Administrator:**

### **Current Project**

- Annexation, 9/20/2021. Pending appeal
- WWTP -Clarifier rebuild project, fully funded: Awarded
- WTP- new water lines to be replaced in the distribution system, funding in process. ARC, CDBG, OEPA, OPWC
- Oil and Shale: SR 646 and East College St, funded Multiple Grants
- Fowler Ave sewer line repair, funded: Awarded / 90% Completed.

### **Annexation: No Change**

- The Appeal is pending, tentative date March-May 2022
- Ordinance 2021-007
- The court hearing was held Dec 1, 2021. The Judge has taken the case under advisement. The Plaintiff and Defendant have filed a brief with the court. Court documents were filed on Dec 15, 2021.

**WTP:**

3-9-22

-Water line project: Brown, Maple, Walnut, and Grandview Streets. The bid and award timeline are being established. The intent is to bid the project at the end of March. A possible delay may be needed if additional grant money is available through Sharrod Browns office.

- The Village, DEFA, OEPA, and Thrasher Group held a meeting for the Ohio H2O Program, the Village has been selected to receive additional funds for the water line project. The addition funds would cover any overages for the replacement of any lead service lines. The funds cannot be used on the main line replacement portion of the project.

-3/4/22 4" main line rupture on Crimm Road. The pipe that is currently in use is type Schedule 40 pipe. The ownership of the existing distribution system needs to be established. The repair was completed, parts and materials were acquired from Stull excavation. The Village does not have spare parts for this type of line used on Crimm Road. Parts are on ordered; they will be used for emergencies. The line is outside of the Village Corporation limits and is not eligible for Grant money.

-2022 Annual water audit, track metered and unmetered water through the entire distribution system.

-Flood damage assessment completed and submitted to the County EMA office, a copy was submitted to the Harrison County Commissioners office

The list is attached for the council's review.

#### **WWTP:**

##### **-Clarifier WWTP: Awaiting parts and materials**

Border Patrol won the bid at \$556,291.00. The Harrison County Commissioners office is overseeing the Grant on behalf of the Village. There will be a change order to this project, a deduction has been done. The Clarifier line that flows to the sludge pit shall remain as is and removed from the project scope of work. The cost reduction will be reflected on the final pay out forms.

The Village will request an extension on this project, the generator will not arrive until August 2022, this is outside the original contract and grant scope of

**Collection system on Fowler Ave:** 90% completed, the remaining punch list will be done in the Spring of 2022. The Punch list is in your packets.

-Initial feasibility assessment for sanitary services to Hilltop Dr, Utility St, and Main St properties.

- The initial planning for the sanitary collection system for Hilltop drive is underway.

-\* 3/2 and 3/3 multiple water line breaks at the WWTP, a 2" Schedule 40 line was ruptured several times at the WWTP. The line has been partially repaired. Additional parts are on order to complete the repairs. It is recommended that the entire line be replaced with C909 in the future. The current water line does not have a shut off valve. The line repairs were done under full pressure. The water loss is estimated to be 30k+ gallons.

##### **Oil and Shale program:**

-Project ID 112295 HAS-646-6.37 -Phase III has started, right of way procurement. January / February 2023 this project will be out for bids.

-The Stage 3 plans were submitted 1 November; they are under review by ODOT District 11 at this time.

The project is on schedule according to the ODOT timeline.

##### **Roadways/ Equipment/ Buildings/ Park:**

3-9-22

- Salt: Scio has a agreement with Bowerston for salt purchase, currently Bowerston is storing some salt in the Villages Bins. The Village of Bowerston lost their salt storage bin during the mass flooding in February.

-Flood damage assessment is in the Councils packet, estimated damages and losses are approximately \$48,689.50. This number will change depending on supplies and the market fluctuation in prices. The prices are based on replacement parts, the cost maybe reduced if some of the equipment can be rebuilt. The main issue is parts availability.

**General:**

-Evaluations for part time employees

-Pending, 104 Maple Ave storm sewer line replacement. New storm sewer pipe will be reassessed in 2022.

-North Elm St, drainage and water overflow is becoming an issue. An assessment will be done to divert the water from the road, this is to maintain the roads integrity.

- Mr. Quick will be rejoining the Village on March 26th as a part time employee.

**OLD BUSINESS:**

Clark inquired about dumpster on Utility Street. Village Administrator spoke with the driver and left messages for the company.

**NEW BUSINESS**

Council member Davy made a motion to increase Brian Jurosko's pay by 3% based employee annual review, effective date March 12, 2022. Seconded by Clark. Roll call reflected: Thompson, yea; Copeland, yea; Clark, yea; Gotschall, yea; Davy, yea. Motion passed.

Council member Davy made a motion to increase Jim Albright's pay by 3% based employee annual review, effective date March 12, 2022. Seconded by Clark. Roll call reflected: Thompson, yea; Copeland, yea; Clark, yea; Gotschall, yea; Davy, yea. Motion passed.


Council discussed the re-hire of Steve Coffman for the park position.

Thompson moved to approve the Financial Report and Davy seconded. Roll call reflected: Thompson, yea; Copeland, yea; Clark, yea; Gotschall, yea; Davy, yea. Motion passed

Thompson moved to pay the bills as presented and seconded by Copeland. Roll call reflected: Thompson, yea; Copeland, yea; Clark, yea; Gotschall, yea; Davy, yea. Motion passed

As there was no further business Thompson moved to adjourn the meeting, seconded by Clark. All affirmed.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk-Treasurer

CHECK REGISTER REPORT - CHECKS ONLY

FROM DATE : 03/09/22 TO DATE : 03/23/22

PAGE: 1

COMPUTER DATE: 3/23/2022 1:01:02 PM

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
03/10/2022	2387		20010	Ronald Thompson II	88.00		1,379,465.44	20325
03/16/2022	2388		03030	MICHAEL S CONRAD dba	2,119.74		1,377,345.70	20326
03/16/2022	2389		17003	REAM & HAAGER Environ Lab	850.00		1,376,495.70	20327
03/16/2022	2390		18999	SCIO NAPA AUTO PARTS	7.49		1,376,488.21	20328
03/16/2022	2391		20046	TOTTERDALE BROS SUPPLY CO	840.00		1,375,648.21	20329
03/16/2022	2392		21002	USA BLUE BOOK	659.99		1,374,988.22	20330
03/21/2022	2393		19029	STULL EXCAVATING LLC	3,050.00		1,377,295.16	20347
03/16/2022	31622		19042	SPECTRUM BUSINESS	272.92		1,374,715.30	20331
03/21/2022	32522		18012	SCIO PAYROLL	8,443.96		1,381,542.84	20345
03/21/2022	325222		18012	SCIO PAYROLL	1,197.68		1,380,345.16	20346
					17,529.78	0.00		

*Yoppeland, et*

*Carol J. Gattrell*

*J. Clark*

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	391,017.01 401,228.81	6,001.46 27,823.12	14,546.85 46,580.31	382,471.62 382,471.62	41,667.88 41,667.88	340,803.74 MTD 340,803.74 YTD
A02	GENERAL FUND CD#1	27,023.40 27,018.64	0.00 4.76	0.00 0.00	27,023.40 27,023.40	0.00 0.00	27,023.40 MTD 27,023.40 YTD
A03	GENERAL FUND CD#2	217.25 217.04	0.00 0.21	0.00 0.00	217.25 217.25	0.00 0.00	217.25 MTD 217.25 YTD
A04	GENERAL FUND CD#3	1,000.00 1,000.00	0.00 0.00	0.00 0.00	1,000.00 1,000.00	0.00 0.00	1,000.00 MTD 1,000.00 YTD
B01	STREET FUND	17,012.23 16,955.24	2,940.86 8,969.31	1,549.16 7,520.62	18,403.93 18,403.93	457.35 457.35	17,946.58 MTD 17,946.58 YTD
B02	STATE HIGHWAY	21,188.49 20,764.81	215.93 704.73	49.37 114.49	21,355.05 21,355.05	835.51 835.51	20,519.54 MTD 20,519.54 YTD
B04	PARK FUND	31,379.54 32,026.97	0.00 0.00	287.77 935.20	31,091.77 31,091.77	3,729.80 3,729.80	27,361.97 MTD 27,361.97 YTD
B05	OPWC EPA FOWLER AVE PROJECT WW	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B08	POLICE LEVY	15,302.13 15,977.52	0.00 0.00	644.21 1,319.60	14,657.92 14,657.92	0.00 0.00	14,657.92 MTD 14,657.92 YTD
B09	OWDA WWTP CLARIFIER IONN	0.00 0.00	0.00 1,377.81	0.00 1,377.81	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B10	PERMISSIVE MVL	2,658.34 2,265.60	227.50 620.24	0.00 0.00	2,885.84 2,885.84	0.00 0.00	2,885.84 MTD 2,885.84 YTD
B11	COVID RELIEF	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B12	AMERICAN RESCUE PLAN ACT	37,500.88 37,500.88	149.71 149.71	0.00 0.00	37,650.59 37,650.59	0.00 0.00	37,650.59 MTD 37,650.59 YTD
B13	WATERLINE REF OPWC ARC EPA STR	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B14	646 STREET PROJECT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
C01	TRUCK DEBT SERVICE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D01	OPWC GRANT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D03	INCOME TAX/PERM IMPROVE	155,786.14 150,267.73	4,379.18 11,889.32	1,366.32 3,358.05	158,799.00 158,799.00	1,108.00 1,108.00	157,691.00 MTD 157,691.00 YTD

*trexeland chr*

*Duffy Dotschall*

*J - Clark*



REPORTING YEAR FUND	2022 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E01	WATER FUND	434,243.56 415,847.31	13,948.91 47,268.83	11,742.36 26,666.03	436,450.11 436,450.11	37,755.07 37,755.07	398,695.04 MTD 398,695.04 YTD
E02	SEWER FUND	186,687.10 172,999.58	11,344.83 39,342.30	12,838.50 27,148.45	185,193.43 185,193.43	37,672.40 37,672.40	147,521.03 MTD 147,521.03 YTD
E03	WATER CONTINGENCY	53,610.12 52,831.30	0.00 778.82	0.00 0.00	53,610.12 53,610.12	0.00 0.00	53,610.12 MTD 53,610.12 YTD
E08	WATER DEPOSIT FUND	18,513.90 17,925.42	83.85 672.33	0.00 0.00	18,597.75 18,597.75	0.00 0.00	18,597.75 MTD 18,597.75 YTD
G01	RUNA ESCROW	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,393,140.09	39,292.23	43,024.54	1,389,407.78	123,226.01	1,266,181.77 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,364,826.85	139,601.49	115,020.56	1,389,407.78	123,226.01	1,266,181.77 YTD





REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B12-7X-240-0		AMERICAN RESCUE PLAN ACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-250-0		WATERLINE REP OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-251-0		WATERLINE REEL ARC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7X-252-0		WATERLINE REEL EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		WATERLINE REP OPWC ARC EPA STR	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7X-250-0		646 STREET PRO- ODOT CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7X-251-0		646 STREET PRO- EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7X-252-0		646 STREET PRO- OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		646 STREET PROJECT FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-261-0		TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0		TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0		OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0		TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1		TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0		WAGES	10,500.00	0.00	771.16	2,313.48	0.00	8,186.52	77.97%
D03-7K-212-0		BENEFITS	3,000.00	0.00	119.16	424.13	0.00	2,575.87	85.86%
D03-7K-230-0		STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1		SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0		IT SUPPLIES & MATERIALS	4,000.00	0.00	476.00	620.44	1,108.00	2,271.56	56.79%
D03-7K-241-0		CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-250-0		CAPITAL OUTLAY	130,000.00	0.00	0.00	0.00	0.00	130,000.00	100.00%
D03-7K-272-0		INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0		PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
		INCOME TAX/FERM IMPROVE FUND S	171,413.84	0.00	1,366.32	3,358.05	1,108.00	166,947.79	97.39%
E01-5A-211-1		SUPERINTENDENT WAGES	13,000.00	0.00	844.92	2,534.76	0.00	10,465.24	80.50%
E01-5A-211-2		CLERK WAGES	5,660.00	0.00	428.48	1,285.44	0.00	4,374.56	77.29%
E01-5A-211-3		METER READER WAGES	1,400.00	0.00	25.00	75.00	0.00	1,325.00	94.64%
E01-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6		CLERK HELPER WAGES	3,105.00	0.00	240.64	721.92	0.00	2,383.08	76.75%
E01-5A-211-7		LABORER WAGES	63,778.80	0.00	1,820.86	5,749.30	0.00	58,029.50	90.99%
E01-5A-212-1		SUPERINTENDENT BENEFITS	2,000.00	0.00	130.54	391.62	0.00	1,608.38	80.42%
E01-5A-212-2		CLERK BENEFITS	1,100.00	0.00	66.20	265.25	0.00	834.75	75.89%
E01-5A-212-3		METER READER BENEFITS	250.00	0.00	3.86	11.58	0.00	238.42	95.37%
E01-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6		CLERK HELPER BENEFITS	580.00	0.00	37.16	111.48	0.00	468.52	80.78%
E01-5A-212-7		LABORER BENEFITS	14,700.00	0.00	325.32	1,086.91	396.00	13,217.09	89.91%
E01-5B-240-0		BILLING SUPPLIES & MATERIALS	1,850.00	0.00	300.00	300.00	125.00	1,425.00	77.03%
E01-5B-241-0		CREDIT CARD CHARGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
E01-5D-250-0		CDRG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1		HARR CITY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2		ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0		AUTO REPAIR & MAINT	700.00	0.00	7.49	7.49	192.51	500.00	71.43%



ENTITY NAME : VILLAGE OF SCIO  
 EXPENSE STATEMENT - BY ACCOUNT #

REPORTING PERIOD: MAR 2022

PAGE: 5

COMPUTER DATE 3/23/2022 1:01:22 PM

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
	GRAND TOTAL	1,200,641.53	0.00	43,024.54	115,020.56	123,226.01	962,394.96	80.16%

## Capital Improvement Plan: updated /revised: 3/1/2021.

### Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)

Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street

Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024

Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.

Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

### Lift Station Upgrades:

#### East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

#### College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

#### Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment. Scheduled for 2025.

### Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)  
The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

#### Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

#### Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)  
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)  
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)  
(\*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog  
A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

#### Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.



\*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines. Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

-Water lines not captured in original planning: iron Ductile replacement with C909 plastic

Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St cross connection emplacement, Elm Street with cross connection to Grandview St.

-Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.